

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, October 11, 2022
7:00 PM – District Administration Office

1. **CALL TO ORDER** **President, Duane Deitrich**
Duane Deitrich, School Board President, Called the Meeting to Order at 7:00 P.M.

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL VOTE**

Board Members		Non-Board Members	
Duane Deitrich	X	Robert J. Spengler	X
Carol Cunningham *	X	Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Donald Panto		Lindsey Wallace	X
Lauren Cieslak	X	Kathleen Kotran	X
Christy Cooper	X	Paul Reilly	
Jillian Emert	X	Eric Dauberman	X
Dale Hein	X	Melissa Inselmann	X
Shawn McGinley	X	Adam Schnug	X
Student Representatives		Robert Kucharczuk	X
Kayla Cunningham	X	Thomas Moll	X
Angelina Dries	X	Daniel Muthersbaugh	
Emily Eisenhard (Alternate)	X	Kimberly Mooney	

* Carol Cunningham left the room at 7:31 pm and returned at 7:35 pm
X=Present
V=Virtually Present
Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. Legal and Personnel Reasons - Held Before the Meeting at 5:30 P.M
Executive Session was held from 5:30 P.M. until 7:00 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 - A. Catasauqua Middle School Roughie of the Month –Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Gabriel Gonzalez	Jaxon Beaton	Dailenny Espada	Leonardo Rodriguez Batista

** You may view a copy of associated documents at www.cattysd.org at the agenda page for this meeting, and on request at the meeting.

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education – Christina Lutz-Doemling

Christina identified we are transitioning to the new PA Academic Science Standards. Provided an overview of Science and Computer Science related training and initiatives. Josh Inman, Kyle Rusnock, and Daniel Kotran have been instrumental in providing valuable STEAM opportunities for our students. Tom Leeds, CMS, was highlighted for his contributions to State level leadership in Science Standards. We are involved again in PA Smart Advancing Grant involvement for CASD this year.

a) Academic Recovery – Eric Dauberman

Eric provided Student Achievement documentation and procedures were reviewed, highlighting the scaffold supports available for our students and families. 448 students screened at Middle School, using AIMS framework. Remediation pathways are being developed. High School, AIMSWeb data also being benchmarked and administered. Tiered services will be developed as a result. Coordinated and consistent attendance policies and procedures are being developed as a result of multiple building and district-wide meetings. After school programs being designed for additional supports as a result of prior experience and goals based on student achievement data. MTSS network meetings being held regularly on a regional basis.

B. Finance – Robert J. Spengler

- *Index 5.3*
- *Midst of Local Audit*

C. Building & Grounds – Robert J. Spengler

- *Paving complete at CMS*
- *Separation of Fire Alarm and Security System is complete - long time process*
- *Track is complete at Alumni Field; some minor issues remain but working through I'd like to thank Mr. Moll for his constant vigilance and availability during this project. He was our boots on the ground always available to provide*
- *The Martel family will be placing a bench on a concrete pad under the tree at CMS facing Alumni Field*
- *November B&G Committee Meeting: Beginning to Discuss short and long term capital planning*
- *Transportation Update*

D. Policy – David Knerr

- *Policy#708 - Public Use of School Facilities - First Reading (redline) (clean)*
Mr. Knerr provided an overview of the upcoming Use of Facilities Policy, to be further discussed at the November B&G Committee Meeting.

E. Athletics-Thomas Moll

Mr. Moll captured the plethora of current happenings in the world of Athletics and Activities. The Booster Club is very active and involved.

F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich

Mr. Deitrich provided an overview of the most current CLIU meeting, School Year opening, and specialized bike presentation by the Carbon Lehigh Intermediate Unit Foundation.

- G. Borough of Catasauqua – Dale Hein
The meeting was attended by Mr. Hein virtually, but no business pertaining to the Catasauqua Area School District.
- H. Borough of North Catasauqua – Jason Bashaw
Mr. Bashaw met with Mr. Paone, North Catasauqua Borough President, regarding safety issues relative to students walking to the Middle School.
- I. Hanover Township – Lindsey Wallace
- J. PSBA Liaison Update – Donald Panto
- K. Lehigh Career & Technical Institute Update – Jillian Emert
Dr. Covelle of LCTI will be promoted
- L. Student Representatives - Kayla Cunningham & Angelina Dries
Angelina Dries: Introduced herself and provided an overview of happenings. Drama Club is quite robust and excited about the future along with the young talent entering the program.
Kayla Cunningham: Introduced herself and discussed the Debate program and associated initiatives. Our Coaches are tremendous (Mr. Yanek and Mr. Kiefer). Scholastic Scrimmage is going well with a great level of success. Volleyball is going very well this year and playoff bound!
Emily Eisenhard: I think everyone is very excited about this upcoming month and activities. Pumpkin Decorating and more! This is going to be a great year!!!

7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**

A. **School Board Meeting Held on September 13, 2022**

8. **APPROVAL OF TREASURER’S REPORT FOR SEPTEMBER 2022**

9. **APPROVAL OF BUDGET TRANSFERS SEPTEMBER 2022- None for this month**

10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS OCTOBER 2022**

11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P SEPTEMBER 2022**

12. **FINANCIAL**

A. **Exoneration – Tax Collectors 2019-2020 Interim Taxes**

The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the following interim taxes for the 2019-2020 school year in accordance with Section 685 of the Public School code. These taxes are claimed “Delinquent” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was 7-31-20.

Tax Collector	Municipality	2019-2020 Interim
Donna Schifko	North Catasauqua	\$20,375.92

B. Approval of Act 57 of 2022 Resolution Also Known as Local Tax Collection Law – Effect of Failure to Receive Tax Notice

Items 7A, 8,10, 11, 12A and 12B were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Bashaw, Emert, Cooper, McGinley, Cunningham, Hein, Cieslak, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

13. PERSONNEL

A. Removal of the Following Substitute Employees for the 2022-2023 School Year:

#	Name	Position	Reason
1	Joan Sherwood	Cafeteria Substitute	Did Not Renew Employment Clearances
2	Jonathan Padlla	Guest Teacher	Did Not Submit Employment Paperwork
3	Sarah Benner	Guest Teacher	Did Not Submit Employment Paperwork
4	Louisin Sara	Guest Teacher	Did Not Submit Employment Paperwork
5	Michelle Chasky	Guest Teacher	Did Not Submit Employment Paperwork
6	Jon Flashnick	Guest Teacher	Did Not Submit Employment Paperwork
7	Jessica Marsell	Guest Teacher	Did Not Submit Employment Paperwork
8	Anna Clement	Guest Teacher	Did Not Submit Employment Paperwork
9	Sarah Martin	Guest Teacher	Did Not Submit Employment Paperwork
10	Jillian Bailey	Guest Teacher	Did Not Submit Employment Paperwork
11	Joseph Alley	Substitute Teacher	Personal
12	David Burker	Substitute Teacher	Personal
13	Susan Lesko	Non-Cert Aide Sub	Personal
14	Robert Breon	Substitute Teacher	Personal
15	Shawn Biernat	Substitute Teacher	Other Employment
16	Amanda DeFelice	Substitute Teacher	Did Not Renew Employment Clearances

B. Appointment of Extra-Curricular Positions for the 2022-2023 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2022-2023 school year:

#	Name	Position	Stipend
1	Mark Seremula **	Head Girls Basketball Coach	\$6,265.00
2	Jacquelyn Garner ***	Assistant Girls Basketball Coach	\$800.00
3	Robert Skipper	Assistant Girls Basketball Coach	Volunteer
4	Julianna Grate*	Assistant Field Hockey Coach	Volunteer
5	Jenarosa Auriemma	CMS Newsletter Coordinator	\$565.00
6	Jenarosa Auriemma	CMS Activities Coordinator	\$1,025.00
7	Christina Weaver	CMS Book Fair Coordinator	\$142.00
8	Christina Weaver	CMS Audio Visual Coordinator - Shared 35%	\$666.05
9	Kyle Rusnock	CMS Audio Visual Coordinator - Shared 25%	\$475.75
10	Colleen Mashett	CMS Yearbook Coordinator - Shared	\$282.50
11	Jordyn Gutai	CMS Yearbook Coordinator - Shared	\$282.50

* pending receipt of employment paperwork

** originally approved at \$7065.00 on June 14, 2022

*** originally approve as a volunteer on June 14, 2022

C. Approval of FMLA for Employee # 2140

Approval of FMLA for employee #2140 effective beginning approximately October 28, 2022, to approximately January 20, 2023.

D. Approval for Short Term Substitute Rate of \$180.00 Per Day for Abbey Shiffert Effective Approximately October 28, 2022 To Approximately January 20, 2023**E. Approval for Short Term Substitute Rate of \$180.00 Per Day for Eric Snyder Effective October 3, 2022****F. Salary Adjustment**

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement for Kyle Davies - Adjustment due to the employee being credited with one year as a long term substitute at Catasauqua Area School District.

Kyle Davies	Step	Degree	Credit	Salary
New	2	BS	0	\$61,475
Old	1	BS	0	\$59,127
Difference				\$2,348

G. Resignation

- 1. Employee: David Ascani
 Status: Game Worker
 Reason: Personal
 Effective: September 15, 2022

H. Nomination for Appointment

Name: Stacey Coomer
 Status: Guidance Counselor
 Assignment: Catasauqua Middle School
 Rate of Pay: \$79,770
 Benefits: As Per Collective Bargaining Agreement
 Effective: Upon Receipt of Paperwork

*pending receipt of employment paperwork

I. Appointment of Mentor Teachers – 2022-2023 School Year

Administration recommends that the names listed below be approved as Mentor Teachers for the 2022-2023 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

New Faculty	Position	Mentor	Position
Stacey Coomer	Middle School Counselor	Amy Dymond-Jones	Middle School Counselor

Items 13A, 13B, 13C, 13D, 13H, and 13I were combined by Board request

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Cooper
 AYE: Cunningham, Bashaw, Hein, Cooper, Cieslak, Emert, McGinley, Deitrich
 NAY: 0
 Eight Ayes, Zero Nays, Motion carried*

14. CURRICULUM

A. None

15. BOARD APPROVALS**A. Approval of Policy – First Reading**

Approval is requested for the first reading of the following policy:

Section: Property

Policy #: 708

Title: Public Use of School Facilities

B. Approval of Establishment of the Digital Media Club Student Activity

The following Digital Media Club Student Activity account has been opened during the 2022-2023 school year and should be approved by the School Board.

C. Approval is Requested for the Acceptance of a Memorial Bench Being Donated by Krista and Kyle Martell to the Catasauqua Middle School Designated to Serve as a Memory of the Life Saving Event That Occurred on April 21, 2022 To Their Son and Catasauqua Student, Steel Martell.**D. Overnight Student Activity Trips for the 2022-2023 School Year**

Approval is requested for potential overnight student athletic trips for the 2022-2023 school year.

E. Approval Is Requested To Enter Into An Intergovernmental Agreement With Commonwealth Of Pennsylvania, Pennsylvania State Police, To Enforce Civil Violations Under 75 Pa. C.S. § 3345.1

Administration recommends this Intergovernmental Agreement (IGA) between the Commonwealth of Pennsylvania, acting through the Pennsylvania State Police (PSP), and the Catasauqua Area School District, contracting with BusPatrol America LLC (5 year agreement board approved and signed June 14, 2022).

F. Approval Is Requested To Enter Into An Agreement Of Student Psychological Services with DW Consulting Services

Items 15A, 15B, 15C, 15D, 15E, and 15F were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Cieslak

AYE: McGinley, Cunningham, Emert, Hein, Cooper, Cieslak, Bashaw, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

G. Innovative Arts Academy Charter School

Motion to not renew the charter of Innovative Academy Charter School, and to deny the request to renew said charter

OR

Motion to adopt [Resolution](#) Renewing the Charter of Innovative Arts Academy Charter School for an Additional Five-Year Term.

**A motion was made at this point to adoption the Resolution*

ROLL CALL VOTE

*MOTION BY: McGinley SECONDED BY: Emert
AYE: Cieslak, McGinley, Emert, Bashaw, Cooper, Cunningham
NAY: Hein, Deitrich
Six Ayes, Two Nays, Motion carried*

H. Approval of Additional Revised Van/Bus Stops.

Approval is requested for additional revised Van/Bus Stops effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

Behaviorial Health Associates

*MOTION BY: Cunningham SECONDED BY: Cooper
Motion carried*

16. RECOGNITION OF GUESTS & VISITORS

Kristin Brobst: In the midst of the competition season. Middle School sign-ups: 76 students. Winter concert is set for December and the Music Department is very busy. Given our situation, we want you to understand that the student activities are incredibly valuable to our students, families, and community, often allowing them to excel. Our coaches and advisors spend scores of hours for our students.

Robert Zakos: Halloween Parade on Oct. 19; Rain date Oct 26; 6pm. Haunted Pool House is occurring soon. Borough Council is removing fluoride from our drinking water. If anyone is upset about the fluoride removal, please contact the Borough Council. Taxes raising for Borough, 33%, higher water rates also coming.

Kathleen Kotran: We closed out ESSER1 funding reporting - yay! Dual Authentication protocols are being implemented.

Robert Kucharczuk: The BEST Fire Prevention day he has ever seen! It was great to see our Firefighters involved and working together. Pumpkin decorating and Halloween Parade planning are occurring.

Melissa Inselmann: Our PBIS program is being revamped and the staff is so excited! Student pictures have been taken, Dan's Camera City. Many activities and initiatives were described, focusing on student wellness, health, involvement, and mental health.

Adam Schnug:

Shawn McGinley: Took the opportunity to quell any rumors pertaining to the Turkey Day Game ending. We are in full support of the continuation of the Game.

Lauren Cieslak: Recognized the Student Representatives. Thank you so much for incredible Open Houses.

Christy Cooper: Provided accolades to the Student Representatives.

Jason Bashaw: Welcomed Stacey Coomer, the new Middle School Counselor. Also acknowledged the incredible Student Reps.

Jillian Emert: Thank you to everyone for their hard work in providing for our students and families.

Dale Hein: Sunday, we will have Debbie Linton and Donna Kennedy inducted into the District 11 Hall of Fame.

Carol Cunningham: Thank you to the Administration and Teachers for a great start! Also thank you to our Student Reps.

Lindsey Wallace: In the midst of the 21-22 Audit. Scheduled to go live with ESchool Mall on Oct 24. Welcome to the Student Reps.

Christina Lutz-Doemling: Ashley Schmidt presented at an LVEDC presentation at Lehigh University last week on our Career Education program.

Robert J. Spengler: Recognized our Student Representatives and their significant impact on how we think.

Duane Deitrich: Encouraged our Student Representatives to participate in our discussions since we truly value your input and ideas.

17. NEXT MEETING DATES

A. Wednesday, November 2, 2022	4:00 PM	Buildings and Grounds
	5:00 PM	Academics Committee Meeting
	6:00 PM	Athletic Committee Meeting

B. Tuesday, November 8, 2022	5:30 P.M.	Dinner
	7:00 P.M.	School Board Meeting

* Reminder -The November Board Meeting will be held at: Lehigh Career & Technical Institute 4500 Education Park, Schnecksville

18. ADJOURNMENT

MOTION BY: Emert SECONDED BY: Cieslak
Motion carried

Time Adjourned: 8:18 P.M.

Respectfully submitted,

Jason Bashaw
Secretary