

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, November 8, 2022
7:00 PM – Lehigh Career & Technical Institute

1. **CALL TO ORDER** **President, Duane Deitrich**
Duane Deitrich, School Board President, Called the Meeting to Order at 7:06 P.M.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given
3. **ROLL CALL**

Board Members		Non-Board Members	
Duane Deitrich	X	Robert J. Spengler	X
Carol Cunningham		Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Donald Panto		Lindsey Wallace	X
Lauren Cieslak	X	Kathleen Kotran	X
Christy Cooper		Paul Reilly	
Jillian Emert	X	Eric Dauberman	X
Dale Hein	X	Melissa Inselmann	X
Shawn McGinley		Adam Schnug	X
Student Representatives		Robert Kucharczuk	X
Kayla Cunningham		Thomas Moll	
Angelina Dries		Daniel Muthersbaugh	
Emily Eisenhard (Alternate)		Kimberly Mooney	

X=Present
V=Virtually Present
Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 A. None
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 A. None
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
 A. None
7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**
 A. **School Board Meeting Held on October 11, 2022**

8. **APPROVAL OF TREASURER'S REPORT FOR OCTOBER 2022**
9. **APPROVAL OF BUDGET TRANSFERS OCTOBER 2022** **[ACCOUNT CODES LINK](#)**
10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2022**
11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P OCTOBER 2022**

Items 7A, 8, 9,10, and 11 were combined by Board request

ROLL CALL VOTE

*MOTION BY: Emert SECONDED BY: Hein
 AYE: Bashaw, Emert, Hein, Cieslak, Deitrich
 NAY: 0
 Five Ayes, Zero Nays, Motion carried*

12. FINANCIAL

13. PERSONNEL

A. Removal of the Following Substitute Employees for the 2022-2023 School Year:

Name	Assignment	Reason
Emmeline Enchautegui	Non Cert Instructional Aide Sub	Did Not Renew Employment Clearances
Paul Hludzik	Substitute Driver	Did Not Renew Employment Clearances
Jose Rivera	Substitute Custodian	Did Not Renew Employment Clearances

B. Substitutes

The following applicant(s) have requested to be added to the Substitute Employment List for the 2022-2023 School Year as follows:

Name	Assignment
Jamie Cunningham	Substitute Teacher
Susan Binder *	Cafeteria Substitute

*pending receipt of employment paperwork

C. Appointment of Extra-Curricular Positions for the 2022-2023 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2022-2023 school year:

Name	Position	Stipend
James Luchansky	Assistant Boys Basketball Coach	Volunteer
Paul Holubowski	Assistant Girls Basketball Coach	\$4,067.00

D. Approval for Days Without Pay

1. Name: Cherie Gebhardt
Reason: Personal
Effective: October 18, 2022 Half Day
November 2, 2022 Full Day
2. Name: Robert Steckel
Reason: Personal
Effective: November 2, 2022 Full Day

E. Approval for Substitute Rate of \$130.00 per day for Jamie Cunningham Effective October 31, 2022**F. Approval of Paid Administrative Leave, Effective October 31, 2022 Through November 8, 2022 for Employee #433****G. Approval of FMLA/Sick Leave, Effective November 9, 2022 Through June 9, 2023 and Resignation Effective June 10, 2023 for Employee #433****H. Approval of Unpaid Leave of Absence**

Approval of Unpaid Leave of Absence for employee #2442 Effective November 8, 2022 until January 23, 2023

I. Approval for Short Term Substitute Rate of \$180.00 Per Day for Sarah Seng Effective November 8, 2022 until January 23, 2023**J. Nomination for Appointment**

1. Name: Janet Wanamaker *
Status: Non-Certified Instructional Aide
Assignment: Catasauqua High School
Rate of Pay: \$133.00/per day
Benefits: N/A
Effective: Upon Receipt of Employment Paperwork
2. Name: Christopher Casciotti *
Status: Non-Certified Instructional Aide
Assignment: Catasauqua High School
Rate of Pay: \$133.00/per day
Benefits: N/A
Effective: Upon Receipt of Employment Paperwork
3. Name: Rosemarie Flores

Status: Part Time Cafeteria
 Assignment: Catasauqua High School
 Rate of Pay: \$16.06/per hour
 Benefits: N/A
 Effective: November 9, 2022

- 4. Name: Gary Reitz
 Status: Driver
 Assignment: Transportation
 Rate of Pay: \$21.88/per hour
 Benefits: N/A
 Effective: November 9, 2022
 *pending receipt of employment paperwork

K. Half Year Salary Increment Change

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Agreement:

Charles Matz	Step	Degree	Credits	Salary
New	1	M	0	\$61,808
Old	1	BS	24	\$59,663
Difference				\$2,145
Half Increment				\$1,072

Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H, 13I, 13J, and 13K were combined by Board request

ROLL CALL VOTE

*MOTION BY: Cieslak SECONDED BY: Emert
 AYE: Bashaw, Hein, Cieslak, Emert, Deitrich
 NAY: 0
 Five Ayes, Zero Nays, Motion carried*

14. CURRICULUM

- A. None

15. BOARD APPROVALS

A. Approval to Attend Conference, Seminars, etc.

B. Approval of Act 93 Agreement

Superintendent recommends approval of a five (5) year Act 93 Agreement in form presented to the Board of School Directors.

C. Approval of Policy – Second Reading (redline)

Approval is requested for the second reading of the following policy:

Section: Property
Policy: #708
Title: Public Use of School Facilities

Items 15A, 15B, and 15C were combined by Board request

ROLL CALL VOTE

*MOTION BY: Hein SECONDED BY: Emert
AYE: Emert, Hein, Cieslak, Bashaw, Deitrich
NAY: 0
Five Ayes, Zero Nays, Motion carried*

D. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

None

16. RECOGNITION OF GUESTS & VISITORS

Dr. Greenawalt, Executive Director of LCTI had provided the Board with a tour of LCTI along with Gage Oswald, an LCTI senior student in the Welding Lab assisted the board with the tour of the Welding Lab.

17. NEXT MEETING DATE(S)

A. Tuesday, December 6, 2022 7:00 P.M. Reorganization and Monthly School Board Meeting

18. ADJOURNMENT

MOTION BY: Emert
Motion carried

SECONDED BY: Cieslak

Time Adjourned: 7:26 P.M.

Respectfully submitted,

Jason Bashaw
Secretary