

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
 Tuesday, March 14, 2023
 7:00 PM – District Administration Office

1. CALL TO ORDER President, Duane Deitrich
President Duane Deitrich Called the Meeting to Order at 7:03 P.M

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was given

3. ROLL CALL

Board Members		Non-Board Members	
Duane Deitrich	X	Robert J. Spengler	X
Carol Cunningham		Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Donald Panto	X	Lindsey Wallace	X
Lauren Cieslak	X	Kathleen Kotran	X
Christy Cooper		Paul Reilly	
Jillian Emert	X	Eric Dauberman	X
Dale Hein	X	Melissa Inselmann	X
Shawn McGinley	X	Adam Schnug	X
Student Representatives		Robert Kucharczuk	X
Kayla Cunningham		Thomas Moll	
Angelina Dries		Daniel Muthersbaugh	
Emily Eisenhard (Alternate)		Kimberly Mooney	X

X = Present

Visitors: See list inserted in Permanent Minute Book

4. NOTICE OF EXECUTIVE SESSIONS

A. An Executive Session for Legal and Personnel Reasons will be Held Prior to the Meeting at 6:00 P.M.

An Executive Session was held until 7:00 P.M

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

A. Catasauqua Middle School Roughie of the Month –Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Julia Salloum	Cameron Lopez	Treyvon Jenkins	Omar Ali

B. Sheckler Elementary PA Invention Convention Finalists – Robert Kucharczuk

Dr. Kucharczuk introduced the Sheckler Elementary students who achieved Finalist level in the PA Invention Convention Competition

- C. Catasauqua High School Student, Kailynn Rivera - Winner of the Nationally Celebrated Youth Art Month (YAM) Flag Design – Charles Matz
Mr. Charles Matz and Mr. Adam Schnug presented Kailynn Rivera, who achieved Winner of the Nationally Celebrated Youth Art Month Flag Design
- D. Catasauqua High School Student, Angelina Dries - Preventative Suicide PA (PSA) Finalist and Honorable Mention for a Poster in Suicide Awareness
Mr. Adam Schnug spoke regarding Angelina Dries' Award

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

Academics and Education – Christina Lutz-Doemling

Dr. Lutz-Doemling described current initiatives, textbook adoptions that are recommended for approval this evening; Health and Safety Plan described and recommended for approval; FID also on for approval this evening.

- a) Academic Recovery – Eric Dauberman

Mr. Dauberman presented updates on the recovery program by level. Reviewed next year planning.

- A. Finance – Robert J. Spengler

Mr. Spengler mentioned:

- *Governor's Education Budget proposed last week*
- *Budget Meeting April 4, 2023 6pm*

Ms. Wallace described proposed State funding detail; Receipt of donation from GIANT in the amount of \$2,639 to clear student meal debt

- B. Building & Grounds – Robert J. Spengler

- *Compiling Projects and discussion items for May 1 B&G Committee discussion*
- *Obtaining quotes on Preventative Maintenance Contracts*
- *Obtaining quotes on projects*
 - *Marquees*
 - *Roof repairs*
 - *Brick waterproofing*
- *Minimal snow removal this year*
- *Mr. Hein: Are the Baseball/Softball scoreboards ready?*

- C. Policy – David Knerr

- Policy#603 – Financial Reports and Statements – (Second Reading)

- D. Athletics-Thomas Moll

Adam: Wrestling accolades announced - most wrestlers at States since 1992; Swimmer accomplishments were celebrated (Name from Adam); Scholar Athlete Banquet was held. Spring Sports participation is strong.

- E. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich - *Nothing to report*

- F. Borough of Catasauqua – Dale Hein

Mr. Hein attended 2 meetings recently. Looking to increase the pay of PT Police Officers - will impact our 2 PT SRO's salary within the budget. Mr. Bashaw inquired about the Police Dept. and associated budget.

- G. Borough of North Catasauqua – Jason Bashaw

Mr. Bashaw described new initiatives for student activities and a cornhole League for 16+; Summer program will include wiffle ball in the AM and Arts & Crafts & Laughs in the PM.

- H. Hanover Township – Lindsey Wallace
Primo Produce are attempting to purchase the Theatre property.
- I. PSBA Liaison Update – Donald Panto
Mr. Panto described new education funding proposals.
- J. Lehigh Career & Technical Institute Update – Jillian Emert – *Nothing to report*
- K. Student Representatives - Kayla Cunningham & Angelina Dries
Not present due to Pippin rehearsals and Tech Night.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on February 14, 2023

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Emert
 AYE: *Bashaw, Emert, McGinley, Hein, Panto, Cieslak, Deitrich*
 NAY: 0
Seven Ayes, Zero Nays, Motion carried

8. APPROVAL OF TREASURER’S REPORT FOR FEBRUARY 2023

9. APPROVAL OF BUDGET TRANSFERS FEBRUARY 2023 ACCOUNT CODES

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS MARCH 2023

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P FEBRUARY 2023

12. FINANCIAL

A. Approval of Professional Service Contracts

- 3. Service Provider: Pennsylvania Trust (a collation of employee benefit trusts)
 Service: GASB 75 Valuation Agreement by Conrad Siegel Actuaries
 (valuation information)
 Location: Catasauqua Area School District Administration Office
 Amount: \$6,400.00 (estimated)
 Valuation Term: July 1, 2023 Through June 30, 2025

Items 8, 9,10, 11 and 12 were combined by Board request

ROLL CALL VOTE

MOTION BY: Emert SECONDED BY: McGinley
 AYE: *Bashaw, Hein, Cieslak, Emert, Panto, McGinley, Deitrich*
 NAY: 0
Seven Ayes, Zero Nays, Motion carried

13. PERSONNEL**A. Substitutes**

The following applicant has requested to be added to the Substitute Employment List for the 2022-2023 School Year as follows:

Name	Assignment
Paige Dinbokowitz	Substitute Teacher
Bradley Evans	Substitute Teacher
Vicki MacLaughlin	Substitute Teacher
Sally Brong-Hillman	Substitute Teacher

B. Approval for Days Without Pay

1. Name: Allysha Weaver
Reason: Personal
Effective: 2023 May 2
2. Name: Madison Walker
Reason: Personal
Effective: 2023 March 27
3. Name: Cherie Gebhardt
Reason: Personal
Effective: 2023 March 10
4. Name: Rebecca Stocker
Reason: Personal
Effective: 2023 May 17, 18, and 19th

C. Approval For Substitute Rate Of \$130.00 Per Day For Paige Dinbokowitz Effective March 1, 2023**D. Approval Of Paid Administrative Leave, Effective March 8, 2023, Until TBD, For Employee #2488****E. Change in Employment Status**

1. Name: Linda Pluchinsky
Previous Status: Non-Certified Instructional Aide Substitute
Current Status: Non-Certified Instructional Aide
Assignment: Sheckler Elementary School
Rate of Pay: \$133.00 per day
Benefits: N/A
Effective: March 9, 2023

F. Intent to Retire

Approval is requested to accept the Intent to Retire, effective the end of the 2022-2023 school year:

Name	Assignment	Years of Service
Mark Schultheis	Elementary Music Teacher	26 Years
Cindy Kuntzman	Fifth Grade Teacher	14 Years
Susan Conner	Second Grade Teacher	26 Years

G. Appointment of Extra-Curricular Positions – 2022-2023 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2022-2023 school-year:

#	Name	Position	Stipend
1	Zachary Bradley	Assistant Baseball Coach	Volunteer
2	James Alexander*	Middle School Soccer Co-Coach	\$2,000.00
3	Jonathan Merricks*	Middle School Soccer Co-Coach	\$2,000.00

*pending receipt of employment paperwork

H. Appointment of Extra-Curricular Positions – 2023-2024 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2023-2024 school-year:

#	Name	Position	Stipend
1	Kawaunna Waldron	Head Cheerleading Coach	\$2,000.00

I. Approval Is Requested For The Following Northampton Community College Student To Shadow During The 2022-2023 School Year:

College – Northampton Community College	March 31, 2023
Name: Emma Hawk*	Jaclyn Baum-Elementary

*pending receipt of employment paperwork

Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H and 13I were combined by Board request

ROLL CALL VOTE

MOTION BY: Emert SECONDED BY: Cieslak

AYE: McGinley, Emert, Panto, Hein, Cieslak, Bashaw, Deitrich

NAY: 0

Seven Ayes, Zero Nays, Motion carried

J. Motion To Inform Mr. Robert J. Spengler That Another Person Will Be Considered For The Office Of Superintendent After The Expiration Of Mr. Spengler’s Current Term On October 9, 2023, Due To Mr. Spengler’s Letter Of Intent To Retire

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cieslak
AYE: McGinley, Emert, Panto, Hein, Cieslak, Bashaw, Deitrich
NAY: 0
Seven Ayes, Zero Nays, Motion carried

K. Motion To Elect Dr. Christina K. Lutz-Doemling To A Five-Year Term As Superintendent, Effective October 10, 2023 And Expiring October 9, 2028, And Approving An Employment Contract In The Form Presented To The Meeting

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Emert
AYE: Cieslak, Bashaw, Emert, Panto, McGinley, Hein, Deitrich
NAY: 0
Seven Ayes, Zero Nays, Motion carried

L. Transfer of Positions

1. Eric Dauberman
 Previous Position: Director of Academic Recovery
 Current Position: Assistant to the Superintendent for HR and Operations
 Assignment: Districtwide
 Salary: TBD As Per Act 93 Agreement
 Benefits: As Per Act 93 Agreement
 Effective: July 1, 2023

2. Melissa Inselmann
 Previous Position: Middle School Principal
 Current Position: Director of Curriculum and Assessment
 Assignment: Districtwide
 Salary: TBD As Per Act 93 Agreement
 Benefits: As Per Act 93 Agreement
 Effective: July 1, 2023

ROLL CALL VOTE

MOTION BY: McGinley SECONDED BY: Emert
AYE: Panto, McGinley, Bashaw, Emert, Hein, Cieslak, Deitrich
NAY: 0
Seven Ayes, Zero Nays, Motion carried

M. Resignation

1. Employee: Janelle Taylor
Status: Non-Certified Instructional Aide Catasauqua High School
Reason: Other Employment
Effective: March 24, 2023

N. Approval for, Where Such Services Are Required Or Requested, The Employee Pay Rate Of \$34.75 Per Hour For Site Managers With The Billing Rate Of \$50.00 Per Hour To The Organization/Group for the 2022-2023 School Year

14. CURRICULUM

A. Preliminary Approval of Textbooks-Mathematics

Administration requests preliminary approval of the following textbooks for Catasauqua Middle School as follows:

Catasauqua Middle School

enVision Math Grade 7

Copyright: 2024

Authors: R. Q. Berry, III, Z. Champagne, E. Milou, J. F. Shielack, J. A. Wray, R. I. Charles, F. Fennell

Publisher: Savvas Learning Company LLC

enVision Math Grade 8

Copyright: 2024

Authors: R. Q. Berry, III, Z. Champagne, E. Milou, J. F. Shielack, J. A. Wray, R. I. Charles, F. Fennell

Publisher: Savvas Learning Company LLC

enVision AGA Algebra I

Copyright: 2024

Authors: D. Kennedy, E. Milou, C. Thomas, & R. M. Zbiek

Publisher: Savvas Learning Company LLC

(Textbook samples will be available for examination and review for a period of greater than 30 days with final adoption May 9, 2023).

B. Preliminary Approval of Textbooks-Social Studies

Administration requests preliminary approval of the following textbooks for Catasauqua Middle School as follows:

Catasauqua Middle School

Social Studies - myWorld Interactive Grade 5

Copyright: 2019

Authors: L. B. Bennett, J. B. Kracht

Publisher: Savvas Learning Company LLC

Social Studies - myWorld Interactive Geography Grade 6

Copyright: 2019

Authors: G. H. Chu, D. Holtgrieve

Publisher: Savvas Learning Company LLC

Social Studies - myWorld Interactive World History - Survey Edition - Grade 7

Copyright: 2019

Authors: F. Karpel, G. Sabato, & M. Yell

Publisher: Savvas Learning Company LLC

(Textbook samples will be available for examination and review for a period of greater than 30 days with final adoption May 9, 2023).

15. BOARD APPROVALS

A. Re-Approval of the CASD Health and Safety Plan in Accordance with PDE Requirements and CDC Guidelines

B. Approval of the Catasauqua Area School District Flexible Instructional Day Program Application

Administration requests approval of the Catasauqua Area School District Flexible Instructional Day Program Application. This document was developed in accordance, and will comply with the applicable provisions of PA Public School Code, 24 P.S. §15-1506 enabling a Flexible Instructional Day program to meet the 180 instructional day requirement of section 1501 of the PA Public School Code, 24 P.S. § 15-1501.

C. Approval of Special Education Services Agreement for the 2023-2024 School Year Carbon Lehigh Intermediate Unit #21

The Superintendent requests approval of this agreement, providing services for district students with special needs

D. District Calendar 2023-2024

Superintendent requests approval of the proposed 2023-2024 district school calendar.

E. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section:	Finances
Policy #:	603
Title:	Financial Reports and Statements

F. Approval Requested of New Teamsters Local 773 Agreement

Approval is requested to enter into the new Teamsters Local 773 Agreement effective July 1, 2023 until June 30, 2028.

G. Approval to Attend Conference, Seminars, etc.

Items 13M, 13N, 14A, 14B, 15A, 15B, 15C, 15D, 15E, 15F, and 15G were combined by Board request

ROLL CALL VOTE

MOTION BY: McGinley SECONDED BY: Cieslak

AYE: Emert, Panto, Cieslak, Bashaw, McGinley, Hein, Deitrich

NAY: 0

Seven Ayes, Zero Nays, Motion carried

H. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

None

16. RECOGNITION OF GUESTS & VISITORS

Kristin Brobst: Indoor Guard accolades presented; Show happening this weekend; Additional accomplishments and information presented.

John Merricks and James Alexander presented themselves as our CMS Soccer Coaches.

Kathleen Kotran: Safe Schools Project beginning this summer - cameras and vape sensors; ESSER2 monitoring/audit complete - fiscal monitoring and we performed very well. Lastly, Congrats to Bob and Christina, Melissa and Eric.

Kimberly Mooney: Congratulations to Bob, Christina, Eric and Melissa.

Eric Dauberman: Provided updates on CMS Transportation and associated schedules; Advertising for vacant positions very soon.

Robert Kucharczuk: Congratulations! I've been here for a short period, but the team environment here is amazing. Looking forward to being here! March 2nd Literacy Night was incredible; Turnout was tremendous! Commendations to Sarah Fostoffer and Jen Thierer for organizing. March 9th Science Fair was amazing and well attended.

Melissa Inselmann: Congratulations to All! Read Across America - Activities in the Building; Spirit Week Games; In Top 5 of Viewer's Choice for the What's So Cool About Manufacturing?!; PSSA's coming up; Transition Planning for 4th Grade and 8th Grade.

Adam Schnug: Congratulations to All! Mid-Winter Concert last week. Commendations to Mr. Patrick Sweet, Kutztown University Student Teacher at CHS for his work at CHS. Scheduling currently underway. Spirit Week: Juniors won! Active Shooter Drill last Friday went extremely well and commendations to all. Pippin! This weekend. March 25 - Indoor Guard competition.

Shawn McGinley: A lot of changes over the last couple years; we have great candidates here; expressed his appreciation of our leadership team; Literacy Night was incredible.

Lauren Cieslak: Great things happening. Consistency is so important, and a core value of how we do things... Thank you for all your hard work. Relationships, consistency, and perseverance are so important.

Jason Bashaw: Appreciate the experiences I have had to help me understand the way to work effectively. I'm in awe of how we do things and the impact we have had on our community.

Donald Panto: We're in good hands here.

Jillian Emert: Congratulations and we look forward to everything that will be happening.

Dale Hein: Congratulations to all! Noteworthy that our Track Team is now practicing at our Stadium. We will dedicate the Track in one month. We hope to have a quality dedication! Commended Samantha Anderson for her high quality reporting.

Lindsey Wallace: Congratulations to ALL!

David Knerr: Thanked the School Board for allowing him to work with incredible administrators.

Christina Lutz-Doemling: Congrats to Eric and Melissa and I look forward to working with you!

Value in EVERY TEAM MEMBER

Teamwork

Humility

17. NEXT MEETING DATES

- | | | | |
|-----------|-------------------------|---------|-----------------------------|
| A. | Tuesday, April 11, 2023 | 7:00 PM | School Board Meeting |
| B. | Wednesday, May 3, 2023 | 5:00 PM | B & G Committee Meeting |
| | | 6:00 PM | Athletic Committee Meeting |
| | | 7:00 PM | Academics Committee Meeting |

18. ADJOURNMENT

MOTION BY: Emert SECONDED BY: Cieslak

Motion carried

Time Adjourned: 8:36P.M.

Respectfully submitted,

Jason Bashaw
Secretary