

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Tuesday, August 10, 2021**  
**7:00 P.M. – District Administration Office**

**1. CALL TO ORDER** ..... **President, Duane Deitrich**  
*President, Duane Deitrich Called the Meeting to Order at 7:01P.M.*

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*

**3. ROLL CALL VOTE**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	V
Jason Bashaw		Christina Lutz-Doemling	X
Lauren Cieslak	X	Lois Reed	X
Christy Cooper	X	Kathleen Kotran	X
Jillian Emert	X	Paul Reilly	X
Dale Hein	X	Eric Dauberman	X
Donald Panto	X	Melissa Inselmann	X
Shawn McGinley	X	Adam Schnug	X
		Daniel Muthersbaugh	
		Thomas Moll	X
Student Representatives		Ronald DeMaio	
Janessa Ortiz		Kimberly Mooney	
Trista Graser-Jewell		Shelley Keffer	

X=Present

V=Virtually Present

**4. NOTICE OF EXECUTIVE SESSIONS**

A. An Executive Session for legal and personnel reasons will be held before the meeting at 6:00 P.M.

*Executive Session was held from 6:00 P.M. until 6:55P.M*

**5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. *None*

**6. ADMINISTRATION/BOARD DISCUSSION & REPORTS**

A. Academics and Education – Christina Lutz-Doemling  
*-Eric Dauberman, Melissa Inselmann, and Adam Schnug provided an overview of their handbook updates.*

B. Finance – Robert J. Spengler - *None*

- C. Building & Grounds – Robert J. Spengler  
*Robert J. Spengler – Provided an update on summer projects, Alumni Field renovation status and an overview of the August Committee Meeting.*
- D. Policy – David Knerr - *None*
- E. Athletics-Thomas Moll  
*Thomas Moll – Reviewed the minutes of the August athletic Committee Meeting and provided an update on fall sports.*
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich  
*Duane Deitrich – CLIU #21 is busy preparing for the 2021-2022 school year.*
- G. Borough of Catasauqua – Dale Hein  
*Dale Hein – Informed the Board and Administration of various Race Street improvements and the status of the Fourteenth Street property plan approval.*
- H. Borough of North Catasauqua – Jason Bashaw - *None*
- I. Hanover Township – Lois Reed  
*Lois Reed – Recognized those involved in the Hanover Community Nights.*
- J. PSBA Liaison Update – Donald Panto  
*Donald Panto – Mentioned that the annual PSBA conference will be virtual.*
- K. Lehigh Career & Technical Institute Update – Carol Cunningham  
*Carol Cunningham – Indicated she will no longer serve as the LCTI JOC Representative.*
- L. Student Representatives – TBA  
*-Adam Schnug introduced all three of the Student Representatives to the Board of School Directors.*

**7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**

**A. School Board Meeting Held on June 10, 2021**

**8. RATIFICATION OF TREASURER’S REPORT FOR JUNE 2021**

**9. APPROVAL OF TREASURER’S REPORT FOR JULY 2021**

**10. RATIFICATION OF BUDGET TRANSFERS JUNE 2021**

**11. APPROVAL OF BUDGET TRANSFERS JULY 2021**

**12. APPROVAL FOR PAYMENT OF ALL A/P BILLS AUGUST 2021**

**13. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JUNE 2021**

**14. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JULY 2021**

**15. FINANCIAL****A. Charge 2021-2022 Tax Duplicates/Approve Bonds**

The tax duplicates listed below for the 2021-2022 fiscal year to be charged to the tax collectors of the Catasauqua Area School District. The tax collectors have furnished proper bonds as reviewed by the Business Office (Public School code 682, 684).

Municipality	Real Estate	Interim	Bonds
Catasauqua	\$6,293,798.67	\$387.52	USI Mid-Atlantic Inc.
North Catasauqua	\$2,987,358.91	\$8,017.03	Erie Insurance Co.
Hanover	\$10,179,197.71	\$4,799.21	

**B. Approval Of PlanCon K for the Catasauqua Area School District General Obligation Notes, Series Of 2021**

*Items 7, 8, 9, 10, 11, 12, 13, 14, 15A, and 15B were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Hein SECONDED BY: Cunningham*

*AYE: Emert, Cooper, McGinley, Cunningham, Hein, Panto, Cieslak, Deitrich*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**C. Approval of Change Order #001, Stadium Project**

*\* At this time "Item C- Approval of Change Order #001, Stadium Project" was tabled until a later date.*

**D. Approval of Catasauqua High School Roof Repair by Tremco in the Amount of \$31,844.00**

**E. Approval of Miscellaneous Insurance Rates 2021-2022 School Year**

Approval is requested for the following 2021-2022 insurance rates from CM Regent Insurance Company endorsed from PSBA Insurance Trust, Erie Insurance and Coalition Insurance Solutions, Inc.

	2020-2021	2021-2022
<b>Commercial Package:</b>	\$78,599	\$85,658
<b>School Board Legal Liability</b>	\$9,633	\$9,871
<b>Umbrella</b>	\$12,059	\$12,060
<b>Fleet Auto (Erie) *</b>	\$21,152	\$21,720
<b>Cyber Policy **</b>	\$14,441	\$25,547

\*Based on current vehicle

\*\* increased limits from 1,000,000 to 2,000,000

**16. PERSONNEL****A. Retirement**

Employee: Christina Deitrich  
 Status: Cafeteria Worker  
 Assignment: Catasauqua High School  
 Effective: June 4, 2021

**B. Removal of the Following Substitute Employees for the 2021-2022 School Year:**

Name	Position	Reason
Kimberly Bayer	Substitute Teacher	Did Not Renew Clearances
Christina Deitrich	Substitute Custodian	Retirement
Brittany Becker	Substitute Custodian	Personal

**C. Resignation**

1) Employee: Barbara Laky  
 Status: Cafeteria Worker  
 Reason: Personal  
 Effective: July 15, 2021

2) Employee: Alexander Hess  
 Status: Physics Teacher  
 Reason: Personal  
 Effective: July 15, 2021

**D. Change in Employment Status**

1) Nathaniel Smalls  
 Previous Status: Custodial B - Enhanced  
 Current Status: Custodial A  
 Assignment: Catasauqua High School  
 Salary/Benefits: As Per Collective Bargaining Agreement  
 Effective: August 23, 2021

2) Alissa Heckman  
 Previous Status: Custodial B - Enhanced  
 Current Status: Custodial A  
 Assignment: Catasauqua Middle School  
 Salary/Benefits: As Per Collective Bargaining Agreement  
 Effective: August 23, 2021

- 3) Amber Wismer  
 Previous Status: Custodial B  
 Current Status: Custodial B - Enhanced  
 Assignment: Sheckler Elementary School  
 Salary/Benefits: As Per Collective Bargaining Agreement  
 Effective: August 23, 2021

**E. Re-Approval of the Following Substitutes for the 2021-2022 School Year**

**F. Substitutes**

The following applicants have requested to be added to the Substitute Employment List for the 2021-2022 School Year as follows:

<b>Name</b>	<b>Assignment</b>
Luisa Torres	Substitute Cafeteria Worker
Paul Eible	Substitute Custodian
Megan Hobar *	Substitute Teacher
Sarah Seng *	Substitute Teacher

\* pending receipt of employment paperwork

**G. Approval for Daily Substitute Rate of \$130.00 per day for Sarah Seng effective August 23, 2021.**

**H. Approval for Daily Substitute Rate of \$130.00 per day for Megan Hobar effective August 23, 2021.**

**I. Appointment of Certified and Non-Certified Instructional Aides**

Administration recommends appointment of the following individuals as Certified (daily rate of \$165.00) and Non-Certified (daily rate of \$128.00) Instructional Aides to perform the duties of the identified assignment effective August 23, 2021 to June 9, 2022 with benefits as per CBA:

#	High School	Assignment	Certified/Non Certified
1	Phillip Dorn	Learning Support, WB Learning	Non Certified
2	Anne Marie Hartranft	Tech	Non Certified
3	Susan Lesko	Emotional Support	Non Certified
4	Jessica Suhaka	Learning Support	Non Certified
5	Janelle Taylor	Life Skills Support	Non Certified
#	Middle School	Assignment	Certified/Non Certified
1	Lisa Casciotti	Learning Support 5/6	Non Certified
2	Cherie Gebhardt	Life Skills Support	Non Certified
3	Joann Heffner	Life Skills Support	Non Certified
4	Tanya Saruba	Emotional Support	Non Certified
5	Nancy Sankari	Supplemental Learning Support	Non Certified
6	Robert Steckel *	Life Skills Support	Non Certified
7	Tina Thomas	Learning Support 7/8	Non Certified
8	Allysha Weaver	Tech	Non Certified

#	Sheckler Elementary	Assignment	Certified/Non Certified
1	Shelly Alexander	Learning Support	Non Certified
2	Cynthia Bass	Learning Support-KDG	Non Certified
3	Sarah Forstoffer	Library	Non Certified
4	Morgan Kemmerer	Title I	CERTIFIED
5	Terri Lubenesky	Title I	CERTIFIED
6	Claire Murawski	Learning Support-Supplemental	Non Certified
7	Laurie Nebbia	Learning Support	Non Certified
8	Tiandra Reigel	Title I	CERTIFIED
9	Tirsa Rothman	Learning Support	Non Certified
10	Kawauna Waldron	Learning Support-KDG	Non Certified
11	Colleen Whitsett	Title I	CERTIFIED

\* pending receipt of employment paperwork

#### **J. Nomination for Appointment**

1) Name: Carmen Argueta  
 Status: Cafeteria Worker  
 Assignment: Sheckler Elementary School  
 Salary: \$12.10/hour  
 Benefits: N/A  
 Effective: August 16, 2021

#### **K. Approval of Tenure**

The following professionals have successfully completed three years of service and the Superintendent recommends tenure be granted:

Name	Assignment
Amanda Do	Catasauqua High School, Biology
Emma Kalman	Sheckler Elementary, First Grade
Taylor Krause	Catasauqua Middle School, Sixth Grade Math
Kirsten Spengler	Sheckler Elementary Guidance Counselor

#### **L. Approval of FMLA for Employee # 543**

Approval of FMLA for employee #543 effective August 23, 2021 until January 21, 2022.

*Items 15D, 15E, 16A, 16B, 16C, 16D, 16E, 16F, 16G, 16H, 16I, 16J, 16K, AND 16L were combined by Board request*

#### **ROLL CALL VOTE**

*MOTION BY: Hein SECONDED BY: Cunningham*

*AYE: McGinley, Cunningham, Emert, Panto, Hein, Cooper, Cieslak, Deitrich*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**M. Appointment of Extra-Curricular Positions for the 2021-2022 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2021-2022 school year:

Name	Position	Stipend
Kayla Cunningham	Head Girls Soccer Coach	\$5399.00
Wilbert Scott	Assistant Football Coach	Volunteer
Jacquelyn Garner	Assistant Girls Basketball Coach	Volunteer
Brenda McGuire	Drama Club Director	\$4429.37
Kerry McGuire	Assistant Drama Club Director	\$2181.63
Cena Lindenmuth *	Assistant Marching Band Director	Volunteer
Cena Lindenmuth *	Indoor Guard Instructor	\$1051.00
Nicholas Smell *	Assistant Boys Soccer Coach	Volunteer
Laura Gerhard	Assistant Cross Country Coach	\$1,889
Amanda Dungan	Assistant Marching Band	Volunteer
<del>TBD</del> Filled Administratively	Assistant Girls Soccer Coach	TBD

\*pending receipt of employment paperwork

**ROLL CALL VOTE**

*MOTION BY: Hein SECONDED BY: McGinley*

*AYE: Cieslak, McGinley, Emert, Hein, Cooper, Cunningham, Panto, Deitrich*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**N. Rescind Approval of Intent to Retire for John Yanek Approved During the April 13, 2021 School Board Meeting**

Approval is requested to rescind the approval of the Intent to Retire for John Yanek for the 2021-2022 School Year.

**17. CURRICULUM****A. Approval of Planned Courses of Study**

Approval is requested for the Planned Courses of Study as listed:

High School	Middle School
American History	7th Grade Social Studies
Computer Science Foundations - Sphero	8th Grade Social Studies
English I	
Geography	
Introduction to the Social Sciences	
Marine Biology	
Personal Finance	
World History	

**18. BOARD APPROVALS**

- A. Approval of Revised 2021-2022 CASD School District Calendar**
- B. Re-Approval of the 2021-2022 CASD Health and Safety Plan in Accordance with Updated PDE Requirements and Guidelines**
- C. Approval of Innovative Arts Academy Charter School Food Service Contract**  
Superintendent requests for approval of the Innovative Arts Academy Charter School Food Service contract for the 2021-2022 school year.
- D. Approval of 2021-2022 Sheckler Elementary School Student Handbook**  
Request is made for board approval of the Sheckler Elementary School Student Handbook for the 2021-2022 school year as presented.
- E. Approval of 2021-2022 Catasauqua Middle School Student Guidelines**  
Request is made for board approval of the Catasauqua Middle School Student Guidelines for the 2021-2022 school year as presented.
- F. Approval of 2021-2022 Catasauqua High School Student Handbook**  
Request is made for board approval of the Catasauqua High School Student Handbook revisions for the 2021-2022 school year as presented.
- G. Approval of 21-22 Letter of Agreement for Title I Services with Colonial Intermediate Unit #20**  
Administration recommends approval of the attached agreement, complying with all Title I statutory and regulatory requirements.
- H. Approval of 21-22 Letter of Agreement for Title I Services with Carbon Lehigh Intermediate Unit #21**  
Administration recommends approval of the attached agreement, complying with all Title I statutory and regulatory requirements.
- I. Approval of Agreement with Salisbury Behavioral Health, Inc. to Provide Services Effective July 1, 2021 Through June 30, 2022**
- J. Appointment of (2) Student Representatives to the Board of School Directors**  
Approval is requested to appoint the following as the two (2) Student Representatives to the Board of School Directors of the Catasauqua Area School District for the 2021-2022 school year as a result of application and subsequent review by the Catasauqua High School Administration.

Angele Diamacoune

Hannah Kurczeski

Alternate: Grant Heimbecker



**K. Appointment of (2) Student Representatives to Borough Council of Catasauqua**

Approval is requested to appoint the following two (2) Catasauqua High School Student Representatives *and one Alternate* to the Catasauqua Borough Council for the 2021-2022 school year.

**Haylie Toth**

**Chloe Moyer**

**Valerie Davidheiser**

**L. Appointment of Student Representative to Borough Council of North Catasauqua**

Approval is requested to appoint the following Catasauqua High School Student Representative to Borough Council of North Catasauqua for the 2021-2022 school year.

**Sydney Gebhardt**

**Avery Daku**

**Mitchel Lewis**

**M. Approval of Board Goals 2021-2022**

**N. Approval to Dispose of Excess Obsolete School District Furnishings**

**O. Approval of Van/Bus Stops 2021-2022 School Year**

Approval of Van/Bus Stops for the 2021-2022 School Year. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

*Items 16N, 17A, 17B, 17C, 17D, 17E, 17F, 17G, 17H, 17I, 17J, 17K, 17L, 17M, 17N, and 17O were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cieslak*

*SECONDED BY: Emert*

*AYE: McGinley, Cunningham, Emert, Panto, Hein, Cooper, Cieslak, Deitrich*

*NAY: 0*

*Eight Ayes, Zero Nays, Motion carried*

**19. OLD BUSINESS**

**20. NEW BUSINESS**

**21. COMMENDATIONS**

## 22. INFORMATION ITEMS

## 23. CORRESPONDENCE

*Items 19, 20, 21, and 23 were combined by Board request*

*Administration and Board members provided general updates and information.*

## 24. RECOGNITION OF GUESTS & VISITORS

*Kris Brobst – Provided an update on Music Arts Booster Club activities.*

*Bob Heimbecker – Recognized the Hanover Community Nights event and those involved. Mr. Heimbecker also recognized the School Board and Administration for managing the COVID-19 situation well.*

*Tara Nicholas – Announced the upcoming Battle of the Balloons event held on August 22 from 1:00 PM to 6:00 PM at the Catasauqua Park.*

*Lawrence Brewer – Inquired regarding the status of face coverings for the start of school.*

## 25. NEXT MEETING DATE(S)

A. Tuesday, September 14, 2021      7:00 P.M.      School Board Meeting

## 26. ADJOURNMENT

*MOTION BY: Hein    SECONDED BY: Cieslak*

*Motion carried*

***Time Adjourned: 8:17P.M.***

Respectfully submitted,

Jason Bashaw  
Secretary