

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, September 14, 2021
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Duane Deitrich**
President, Duane Deitrich Called the Meeting to Order at 7:02pm
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given
3. **ROLL CALL**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	V
Jason Bashaw	X	Christina Lutz-Doemling	X
Lauren Cieslak	X	Lois Reed	X
Christy Cooper	X	Kathleen Kotran	
Jillian Emert	X	Paul Reilly	X
Dale Hein	X	Eric Dauberman	X
Donald Panto	X	Melissa Inselmann	X
Shawn McGinley		Adam Schnug	X
		Daniel Muthersbaugh	
Student Representatives		Thomas Moll	X
Angele Diamacoune	X	Ronald DeMaio	X
Hannah Kurczeski	X	Kimberly Mooney	X
Grant Heimbecker (Alternate)	X	Shelley Keffer	

X=Present

V=Virtually Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. An Executive Session for legal and personnel reasons will be held before the meeting at 6:00 PM
Executive Session was held from 6:00 P.M. until 6:55P.M
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 - A. *None*
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
 - A. Academics and Education – Christina Lutz-Doemling
Provided the board with academic program updates. Finance – Robert J. Spengler
 - B. Building & Grounds – Robert J. Spengler
Mr. Spengler provided a brief update on the stadium project and other miscellaneous initiatives.
 - C. Policy – David Knerr - *Nothing to Report*
 - D. Athletics-Thomas Moll
Mr. Moll Provided a brief update on fall sports.
 - E. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
Mr. Deitrich Updated the board on CLIU's negotiations.

- F. Borough of Catasauqua – Dale Hein
Mr. Hein commended the Borough Student Representatives for their exceptional representation during their September Council meeting.
- G. Borough of North Catasauqua – Jason Bashaw
Mr. Bashaw mentioned the start of Willow Brook Estates phase II, the opening of Grove Street Pub, and an upcoming concert at the Park.
- H. Hanover Township – Lois Reed
Ms. Reed indicated the LVIA has reached a deal to lease and develop parcels in Hanover Township, Northampton County.
- I. PSBA Liaison Update – Donald Panto - *Nothing to Report*
- J. Lehigh Career & Technical Institute Update – Carol Cunningham - *Nothing to Report*
- K. Student Representatives - Angele Diamacoune & Hannah Kurczeski
Each student representative provided an update on what is happening at the Catasauqua High School.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on August 10, 2021

8. APPROVAL OF TREASURER’S REPORT FOR AUGUST 2021

9. APPROVAL OF BUDGET TRANSFERS AUGUST 2021

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS SEPTEMBER 2021

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P AUGUST 2021

12. FINANCIAL

A. Exoneration – Tax Collectors 2020-2021 Interim Taxes

The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the following interim taxes for the 2020-2021 school year in accordance with Section 685 of the Public School code. These taxes are claimed “Delinquent” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was 7-31-21.

Tax Collector	Municipality	2020-2021 Interim
James Delbertis	Catasauqua	\$387.52
Catasauqua Area SD	Hanover Twp	\$0.00
Donna Schifko	North Catasauqua	\$29.54
	TOTAL	\$417.06

13. PERSONNEL

A. Removal of the Following Substitute Employees for the 2021-2022 School Year:

#	Name	Position	Reason
1	Fatoumata Savane	Guest Teacher	Did Not Renew Guest Teacher Permit
2	Steven Semmel	Guest Teacher	Did Not Renew Guest Teacher Permit
3	Wendy Wright	Guest Teacher	Did Not Renew Guest Teacher Permit

4	Pedro Alamo	Custodian	Did Not Renew Employment Clearances
5	Jalen Nichols	Teacher	Did Not Renew Employment Clearances
6	Jennie Tentomas	Custodian/Cafeteria/Non Cert Instructional Aide	Did Not Renew Employment Clearances
7	Miranda Dangler	Teacher	Did Not Renew Employment Clearances
8	Darlene Heffelfinger	Non Cert Instructional Aide	Did Not Renew Clearances
9	Tara Souilliard	Teacher	Other Employment

B. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2021-2022 School Year as follows:

#	Name	Assignment
1	Dorothy Delbertis	Cafeteria Substitute
2	Marlaina Riegel	Substitute Teacher
3	Jamie DeLong	Substitute Teacher
4	Thomas Riegel *	Substitute Teacher
5	Karen Holubowski	Cafeteria Substitute
6	Carol Kluge	Cafeteria Substitute

* pending receipt of employment paperwork

C. Approval for Short Term Substitute Rate of \$180.00 per day for Marlaina Riegel Effective August 23, 2021 to January 21, 2022.

D. Approval for Substitute Rate of \$130.00 per day for Jamie DeLong effective August 23, 2021

E. Appointment of Extra-Curricular Positions for the 2021-2022 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2021-2022 school year:

#	Name	Position	Stipend
1	Thomas Reap	Assistant Boys Basketball Coach	Volunteer
2	Brandon Keks	Assistant Boys Basketball Coach	Volunteer
3	Thomas Inman Sr. **	Assistant Boys Soccer Coach	\$2,671.00
4	Thomas Riegel *	Assistant Girls Soccer Coach	\$2,671.00
5	Stephan Hess *	Assistant Girls Volleyball Coach	Volunteer
6	Kassidy Gruver *	Assistant Girls Volleyball Coach	Volunteer
7	Erin DeBoer	CHS Brown and White Advisor	\$3,654.00
8	James Schaffer	CHS Brown and White Assistant Advisor	Volunteer
9	Amanda Do	CHS Class of 2022 Advisor	\$1,566.00
10	Emon Murray	CHS Class of 2023 Advisor	\$1,566.00
11	Kelly Robertson	CHS Class of 2024 Advisor	\$1,360.00
12	Leslie Estrada	CHS Class of 2025 Advisor	\$688.00
13	Daniel Wismer	CHS Yearbook Advisor	\$3,654.00
14	Daniel Wismer	CHS Green Team Advisor	\$562.00
15	Tara Roseman	CHS Student Council Advisor	\$2,492.00

16	Robert Arnold	CHS Music Drama Director	\$1,233.00
17	Robert Arnold	CHS Audio Visual Coordinator	\$1,848.00
18	Robert Arnold	CHS Honors Band Advisor	\$960.00
19	Robert Arnold	CHS Vocal Director	\$2,722.00
20	Andrew Gruver	CHS National Honor Society Advisor	\$1,378.00
21	Jonathan Kiefer	CHS FBLA Advisor	\$1,883.00
22	Andrew Oswald	CHS Scholastic Scrimmage Advisor	\$1,651.00
23	Allison Dolak	CHS Varsity C Club Advisor	\$1,554.00
24	Jonathan Kiefer	CHS Debate Team Advisor - Shared	\$1,478.50
25	John Yanek	CHS Debate Team Advisor - Shared	\$1,478.50
26	Colleen Mashett	CMS Yearbook Advisor - Shared	\$274.50
27	Jordyn Gutai	CMS Yearbook Advisor - Shared	\$274.50
28	Vicki MacLaughlin	CMS Audio Visual Coord - Shared 25%	\$462.00
29	Allysha Weaver	CMS Audio Visual Coord - Shared 35%	\$646.80
30	Janine Hemond	CMS Newsletter Coordinator - Shared	\$274.50
31	Jill Morgan	CMS Newsletter Coordinator - Shared	\$274.50
32	Allysha Weaver	CMS Book Fair Coordinator	\$138.00
33	Thomas Leeds	CMS Scholastic Bowl Coach	\$1,080.00
34	Kimmie Miller	CMS Student Store Advisor - Shared	\$416.00
35	Vicki MacLaughlin	CMS Student Store Advisor - Shared	\$416.00
36	Kimmie Miller	CMS Student Forum Advisor - Shared	\$416.00
37	Vicki MacLaughlin	CMS Student Forum Advisor - Shared	\$416.00
38	Sharon Seritsky	CMS Student Activities Coordinator	\$995.00
39	Ronald DeMaio	Sheckler Program Coordinator - Shared	\$723.50
40	Wendy Laubenstein	Sheckler Program Coordinator - Shared	\$723.50
41	Daniel Kotran	Sheckler Safety Patrol Coordinator	\$138.00
42	Daniel Kotran	Sheckler Audio Visual Coordinator	\$1,848.00
43	Cynthia Bass	Sheckler Yearbook Coordinator - Shared	\$274.50
44	Shelly Alexander	Sheckler Yearbook Coordinator - Shared	\$274.50
45	Sarah Forstoffer	Sheckler Book Fair Coordinator	\$138.00
46	James Wilson	Sheckler Science Fair Coordinator	\$274.00

* pending receipt of employment paperwork

** change from volunteer 6/10/21

F. Nomination for Appointment

1. Name: Colin Hawk
- Status: Non Certified Instructional Aide
- Assignment: Sheckler Elementary School
- Salary: \$128.00 per day
- Benefits: As Per Agreement
- Effective: August 23, 2021 to June 9, 2022

2. Name: Cecilia Ramirez*
 Status: Non Certified Instructional Aide
 Assignment: Sheckler Elementary School
 Salary: \$128.00 per day
 Benefits: As Per Agreement
 Effective: September 7, 2021 to June 9, 2022
3. Name: Bruce Fryslin
 Status: Student Worker
 Assignment: Districtwide
 Salary: \$8.25/hour
 Benefits: N/A
 Effective: September 7, 2021
4. Name: Luis Silva
 Status: Student Worker
 Assignment: Districtwide
 Salary: \$8.25/hour
 Benefits: N/A
 Effective: September 7, 2021
5. Name: Nikoli Polles
 Status: Student Worker
 Assignment: Districtwide
 Salary: \$8.25/hour
 Benefits: N/A
 Effective: September 7, 2021

*pending receipt of employment paperwork

G. Approval of FMLA for Employee # 2169

Approval for FMLA for employee #2169 effective beginning August 23, 2021 to November 14, 2021.

H. Change in Employment Status

1. Heather Henry
 Previous Status: Cafeteria Worker
 Current Status: Non Certified Instructional Aide
 Assignment: Sheckler Elementary School
 Salary: \$128.00 per day
 Benefits: As Per Agreement
 Effective: August 24, 2021 to August 25, 2021
2. Heather Henry
 Previous Status: Non Certified Instructional Aide
 Current Status: Cafeteria Worker
 Assignment: Catasauqua High School
 Salary: \$12.85 per hour
 Benefits: N/A
 Effective: August 30, 2021

I. Resignation

1. Employee: Judith Seyfried
Status: Van Driver
Reason: Personal
Effective: October 15, 2021

2. Employee: Nicole Treiber
Status: Cheerleading Co-Coach
Reason: Personal
Effective: August 19, 2021

Items 7, 8, 9, 10, 11, 12, 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H, and 13I were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hein

AYE: Bashaw, Emert, Cooper, Cunningham, Hein, Panto, Cieslak, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

14. CURRICULUM

15. BOARD APPROVALS

A. Review of 2020 State Ethics Forms – Statement of Financial Interest

Approval of review of Statement of Financial Interests of all current board members and persons who were Public Officials in 2020 or 2019 in accordance with board resolution of May 23, 2006.

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cunningham

AYE: Cunningham, Bashaw, Hein, Cooper, Cieslak, Emert, Panto, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

B. Election of Pennsylvania School Boards Association (PSBA) Officers

** At this time “Item 15B- Election of Pennsylvania School Boards Association (PSBA) Officers)” was tabled until a later date.*

C. Acceptance for Resignation of Carol Cunningham as the Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

D. Nomination of Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate a Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Candidate will serve from September 15, 2021 to December 1, 2021.

Jillian Emert, on nomination by Carol Cunningham and seconded by Jason Bashaw

Nominations:

Jillian Emert

Nominations closed Ballot for Lehigh Career & Technical Institute Board of Directors:

Jillian Emert

Voting for Jillian Emert

Motion carried

E. Motion to Approve Stormwater Best Management Practices, Operation, Maintenance, Waiver, and indemnity Agreement (CASD Alumni Field Renovation Plan) Borough of Catasauqua, Lehigh County

F. Approval of Additional Revised Van/Bus Stops

Approval is requested for additional revised Van/Bus Stops effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

Howertown & Willow
Ironton Elem School
765 Front St
Covenant Christian Academy
Behavioral Health Associates
CAI Academy

Items 15E, and 15F were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cunningham

AYE: Panto, Bashaw, Cooper, Emert, Hein, Cieslak, Cunningham, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

Administration and Board members provided general updates and information.

21. RECOGNITION OF GUESTS & VISITORS

22. NEXT MEETING DATES

- | | | | |
|-----------|-----------------------------|-----------|-----------------------------|
| A. | Tuesday, October 12, 2021 | 7:00 P.M. | School Board Meeting |
| B. | Wednesday, November 3, 2021 | 4:00 PM | Buildings and Grounds |
| | | 5:00 PM | Academics Committee Meeting |
| | | 6:00 PM | Athletic Committee Meeting |

23. ADJOURNMENT

MOTION BY: Cunningham SECONDED BY: Cieslak

Motion carried

Time Adjourned: 8:03P.M.

Respectfully submitted,

Jason Bashaw
Secretary