

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, October 12, 2021
7:00 PM – District Administration Office

1. **CALL TO ORDER** **President, Duane Deitrich**
President, Duane Deitrich Called the Meeting to Order at 7:08pm

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL VOTE**

Board Members		Non Board Members	
Duane Deitrich		Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	V
Jason Bashaw	X	Christina Lutz-Doemling	X
Donald Panto	V	Lois Reed	
Lauren Cieslak	X	Kathleen Kotran	X
Christy Cooper	X	Paul Reilly	
Jillian Emert	X	Eric Dauberman	X
Dale Hein	X	Melissa Inselmann	X
Shawn McGinley	X	Adam Schnug	X
		Daniel Muthersbaugh	
Student Representatives		Thomas Moll	
Angele Diamacoune		Ronald DeMaio	
Hannah Kurczeski	X	Kimberly Mooney	
Grant Heimbecker (Alternate)	X	Shelley Keffer	

X=Present

V=Virtually Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. An Executive Session for Legal and Personnel Reasons Will Be Held Before the Meeting at 6:00 P.M
Executive Session was held from 6:00 P.M. until 7:06 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 - A. Sheckler Elementary School Students of the Month –Eric Dauberman

GRADE 4			
ALEXANDER BERNINI	CECILIA DEITZEL	MILANA SANKARI	NORA BAKER
VICTORIA RODRIGUEZ-RAMOS	MALLORY DEERING		

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Academics and Education – Christina Lutz-Doemling
Comprehensive planning; Science Standards, Science kits, Other Activities, etc.
- B. Finance – Robert J. Spengler
PA Act One Index is 4.4%.
- C. Building & Grounds – Robert J. Spengler
Update on Stadium Project; Receipt of Kubota Tractor.
- D. Policy – David Knerr- *Nothing to report.*
- E. Athletics-Thomas Moll
Mr. Schnug spoke for Mr. Moll tonight: Senior Nights are being held on the new stadium turf.
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich- *Nothing Tonight*
- G. Borough of Catasauqua – Dale Hein – *Nothing Tonight*
- H. Borough of North Catasauqua – Jason Bashaw – *Nothing Tonight*
- I. Hanover Township – Lois Reed – *Nothing Tonight*
- J. PSBA Liaison Update – Donald Panto
Virtual Fall Advocacy Day being held; End of Sept was Annual Conference; School Safety and Pandemic planning priorities announced.
- K. Lehigh Career & Technical Institute Update – Jillian Emert
Jillian will be attending the next meeting.
- L. Student Representatives - Angele Diamacoune & Hannah Kurczeski,
Alternate-Grant Heimbecker
Angela Diamacoune announced the Roughie Rush was held with a huge success and turnout. Homecoming will be held on Nov 12th; Grant Heimbecker discussed a Suicide Awareness initiative held at CHS. FBLA will hold an Ethics Breakfast at DeSales this Thursday. CHS will be represented.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**A. School Board Meeting Held on September 14, 2021****ROLL CALL VOTE**

MOTION BY: Cunningham SECONDED BY: Hein

AYE: Bashaw, Emert, Cooper, McGinley, Cunningham, Hein, Panto, Cieslak

NAY: 0

Eight Ayes, Zero Nays, Motion carried

8. APPROVAL OF TREASURER'S REPORT FOR SEPTEMBER 2021**9. APPROVAL OF BUDGET TRANSFERS SEPTEMBER 2021****10. APPROVAL FOR PAYMENT OF ALL A/P BILLS OCTOBER 2021****11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P SEPTEMBER 2021**

Items 8, 9, 10, and 11 were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Cunningham, Bashaw, Hein, Cooper, Cieslak, Emert, Panto, McGinley

NAY: 0

Eight Ayes, Zero Nays, Motion carried

12. FINANCIAL

A. Exoneration – Tax Collectors 2020-2021 Interim Taxes

The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the following interim taxes for the 2020-2021 school year in accordance with Section 685 of the Public School code. These taxes are claimed “Delinquent” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was 7-31-21.

Tax Collector	Municipality	2020-2021 Interim
Donna Schifko	North Catasauqua	\$7,629.02

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: McGinley, Cunningham, Emert, Panto, Hein, Cooper, Cieslak, Bashaw

NAY: 0

Eight Ayes, Zero Nays, Motion carried

13. PERSONNEL

A. Removal of the Following Substitute Employees for the 2021-2022 School Year:

Name	Position	Reason
Arian Orender	Non Certified Instructional Aide Substitute	Did Not Renew Clearances
Carol Kluge	Cafeteria Substitute	Other Employment
Charles Hutterer	Daily Substitute Teacher	Other Employment
Dolores Johns	Substitute Teacher	Personal

B. Resignation

- Employee: Jenarosa Aurienna
Status: Assistant Girls Basketball Coach (paid)
Reason: Other Employment
Effective: September 14, 2021

2. Employee: Allison Dolak
 Status: Varsity C Advisor (paid)
 Reason: Personal
 Effective: September 20, 2021

C. Intent to Retire

Approval is requested to accept the Intent to Retire, effective June 30, 2022

Name	Assignment	Years of Service
Lois Reed	Business Supervisor	31 Years

D. Substitutes

Name	Assignment
Anna Clement*	Guest Teacher
Jessica Marselles*	Guest Teacher
Michelle Chasky*	Guest Teacher
Jillian Bailey*	Guest Teacher
Lousin Sara*	Guest Teacher
Sarah Benner*	Guest Teacher
Sarah Martin*	Guest Teacher
Jon Flashnick*	Guest Teacher
Jonathan Padlla*	Guest Teacher

* pending receipt of employment paperwork

E. Appointment of Extra-Curricular Positions for the 2021-2022 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2021-2022 school year:

Name	Position	Stipend
John Leiderman	CMS Audio Visual Coordinator Shared 15%	\$277.20
Jacquelyn Garner	Girls Basketball Assistant Coach (Previous Volunteer approved 8/10/21)	\$800.00
Madison Walker	CHS Varsity C Advisor	\$1,554.00
Mikeshia Calhoun	Cheerleading Co-Coach (approved 6/10/21)	\$1,500.00
Kawaunna Waldron	Cheerleading Co-Coach (change from Volunteer approved 6/10/21)	\$1,500.00

F. Change in Employment Status

1. Dru Chunko
 Previous Status: Custodial B
 Current Status: Custodial B - Enhanced
 Assignment: Catasauqua Middle School
 Salary/Benefits: As Per Collective Bargaining Agreement
 Effective: October 11, 2021

2. Robert Miller Jr.
 Previous Status: Custodial B
 Current Status: Custodial B - Enhanced
 Assignment: Sheckler Elementary School
 Salary/Benefits: As Per Collective Bargaining Agreement
 Effective: October 11, 2021

3. Ian Hymans
 Previous Status: Custodial B
 Current Status: Custodial B - Enhanced
 Assignment: Catasauqua High School
 Salary/Benefits: As Per Collective Bargaining Agreement
 Effective: October 11, 2021

4. Megan Hobar
 Previous Status: Substitute Teacher
 Current Status: Kindergarten Teacher
 Assignment: Sheckler Elementary School
 Salary: \$57,327.00
 Benefits: As Per Collective Bargaining Agreement
 Effective: November 1, 2021

G. Appointment of Mentor Teacher – 2021-2022 School Year

Administration recommends that the names listed below be approved as Mentor Teachers for the 2021-2022 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

SHECKLER ELEMENTARY

New Faculty	Position	Mentor
Megan Hobar	Kindergarten Teacher	Megan Murphy

H. Nomination for Appointment

1. Name: June Linton*
 Status: Cafeteria Monitor
 Assignment: Sheckler Elementary School
 Salary: \$11.00/hour
 Benefits: N/A
 Effective: Upon receipt of employment paperwork

2. Name: Lindsey Wallace*
 Status: Business Manager
 Assignment: Districtwide
 Salary: \$120,000.00
 Benefits: As Per Act 93 Agreement
 Effective: Upon release by current employer

*pending receipt of employment paperwork

***At this point, Dale Hein commented on Lois Reed's Intent to Retire Item 13C. Numerous accolades were received on behalf of Ms. Lois Reed's service to the CASD community.... Hein, Cunningham, Spengler, Cieslak, McGinley, Emert, and Bashaw. An overview of the hiring process resulting in the recommendation of Lindsey Wallace was provided and Ms. Wallace provided an overview of her background and experience. The Board congratulated her.*

I. Approval of FMLA for Employee # 1755

Approval for FMLA for employee #1755 effective beginning November 2, 2021 to February 8, 2022.

Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H, and 13I, were combined by Board request

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cooper

AYE: Cieslak, McGinley, Emert, Hein, Bashaw, Cooper, Cunningham, Panto,

NAY: 0

Eight Ayes, Zero Nays, Motion carried

14. CURRICULUM

A. None

15. BOARD APPROVALS

A. Approval for PA-FBLA State Leadership Workshop to Attend Overnight Field Trip

B. Approval of Activity Fund Account – Class of 2025

The following activity fund account has been opened during the 2021-2022 school year and should be approved by the school board.

Items 15A and 15B were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Cooper, Cunningham, Cieslak, Bashaw, Emert, Panto, McGinley, Hein

NAY: 0

Eight Ayes, Zero Nays, Motion carried

C. Election of Pennsylvania School Boards Association (PSBA) Officers

- i. The following nomination of PSBA President Elect was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System*

*Unanimous Vote: **Sabrina Backer***

ii. The following nomination of PSBA Vice President Elect was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Vote: **Allison Mathis***

iii. The following nomination of PSBA East Zone Representative was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Vote: **Edward Brown***

iv. The following nomination of PSBA Section 7 Advisor was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Vote: **Justin Warren***

v. The following nomination of PSBA Insurance Trust Trustees Elect three (3) year term (term ends December 31, 2024) was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Vote: **Richard Freichs, William LaCoff, Nathan Mains***

vi. The following nomination of PSBA Forum Steering Committee was made, and the Secretary of the Catasauqua Board of Education is authorized to electronically record this vote using the PSBA System

*Unanimous Vote: **Jennifer Davidson, Deana Lancenese, Bethanne Zeigler***

ROLL CALL VOTE

MOTION BY: McGinley SECONDED BY: Cieslak

AYE: Emert, Panto, Cieslak, Cooper, Cunningham, Bashaw, McGinley, Hein

NAY: 0

Eight Ayes, Zero Nays, Motion carried

D. Disposal of a Piano Currently Housed at the Catasauqua Middle School Auditorium

E. Approval is Requested for the Acceptance of a Donation to the Catasauqua Middle

School of a Baldwin Howard Piano in Good Condition by Gloria Brown's Daughter's; Vicki Brown Dalrymple, Cindy Brown Black, and Pamela Brown Nyce

F. Approval of Additional Revised Van/Bus Stops.

Approval is requested for additional revised Van/Bus Stops effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

Innovative Arts Charter School

Items 15D, 15E, and 15F, were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Hein, Cieslak, Emert, Bashaw, McGinley, Cooper, Panto, Cunningham

NAY: 0

Eight Ayes, Zero Nays, Motion carried

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

Kathy Kotran: Good start to the year; new wifi installed and now working well; Recognized Lois, her knowledge, and her incredible willingness to always help.

Eric Dauberman: Fire Prevention, Book Fair, Megan introduced as new Kindergarten Teacher; and other activities reviewed.

Melissa Inselmann: PATH surveys taken at CMS; PTF meeting in October; Halloween Dress Up, Start with Hello Program, LCTI Tours, Parent Teacher Conferences, and more activities mentioned. A big thank you to Lois Reed for her constant support and dedication to the Catty community.

Adam Schnug: Recognized QPR Training by Salisbury Health; Thanked the Board and Team for the new Stadium; Adam recognized Lois and her budget/finance expertise and incredible assistance always. Many activities coming up!

Student Reps: Thank you for approving the FBLA Conference Trip and thank you for the hard work put into the Stadium. It is just beautiful! Awesome Jumbo Tron!!! Grant - the Stadium is phenomenal and thank you so very much for the FBLA Trip!!!

Christina Lutz-Doemling; Congrats to Lois Reed and thanks to her, I know everything about account codes.

Robert Spengler: Thank you again to Lois and my work wife!

Dave Knerr: Thank you again Lois for all your help

Christy Cooper: Welcome Megan and Lindsey. Thank you Lois for your incredible dedication and service.

Shawn McGinley – We are finally getting back to some normalcy; it is nice to offer field trips again.

Lauren Cieslak: Again thank you and best wishes to Lois! It was a pleasure and exciting to see our soccer players in the new Stadium. The community is beaming with pride! Best of luck to our FBLA Team and looking forward to hearing from you.

Jason Bashaw: Hats off to Lois. I am taken back by your dedication to the community and your hard work. To administration and staff, thank you for putting children first by bringing the Kindergarten needs, addressing mental health issues at CHS via the QPR Training, and more. I am proud to be part of this organization that truly addresses the needs.

Don Panto: A deep appreciation and admiration for Lois and her work and dedication to CASD.

Carol Cunningham: Thank you to Lois for her hard work and dedication. And welcome Megan and Lindsey! Holy Trinity will be serving Hot dogs and chocolate on October 30th, 6-8.

Dale Hein – There will be another election before the board meets again, please get out there and vote.

Jillian Emert: Big thank you to Lois. Thank you for bringing normalcy to our October.

21. RECOGNITION OF GUESTS & VISITORS

Public:

Bob Heimbecker: Acknowledged CHS students who participated in the Shriner's Parade in Topton, raising funds for kids in need.

Kris Brobst: Band competition at Northern Lehigh; Upper Moreland Saturday, and more coming up! Thank you to everyone for making it possible. Thank you to Northampton and their Athletic Director for their support and allowing us to fundraise during the "Home/Away" Games... Thank you Lois, the original Band Parent. She has been incredibly helpful for years! Chorus numbers are up;

22. NEXT MEETING DATES

- | | | |
|--------------------------------|-----------|-----------------------------|
| A. Wednesday, November 3, 2021 | 4:00 PM | Buildings and Grounds |
| | 5:00 PM | Academics Committee Meeting |
| | 6:00 PM | Athletic Committee Meeting |
| B. Tuesday, November 9, 2021 | 7:00 P.M. | School Board Meeting |

23. ADJOURNMENT

MOTION BY: McGinley SECONDED BY: Cooper

Motion carried

Time Adjourned: 8:08P.M.

Respectfully submitted,

Jason Bashaw
Secretary