

**MINUTES**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Tuesday, December 7, 2021**  
**7:00 PM – District Administration Office**

1. **CALL TO ORDER** ..... President \_\_\_\_\_  
*President, Duane Deitrich, Called the Meeting to Order at 7:10 P.M*

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**  
*The Pledge of Allegiance was given*

3. **ROLL CALL**

Board Members		Non-Board Members	
Duane Deitrich	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	V
Jason Bashaw		Christina Lutz-Doemling	
Donald Panto	*	Lindsey Wallace	X
Lauren Cieslak	X	Kathleen Kotran	
Christy Cooper		Paul Reilly	X
Jillian Emert	X	Eric Dauberman	X
Dale Hein		Melissa Inselmann	X
Shawn McGinley		Adam Schnug	X
		Daniel Muthersbaugh	
Student Representatives		Thomas Moll	X
Angele Diamacoune	X	Ronald DeMaio	
Hannah Kurczeski	X	Kimberly Mooney	
Grant Heimbecker (Alternate)	X	Shelley Keffer	

*X = Present*

*V= Virtual*

*\* =Phoned in*

*Visitors: See list inserted in Permanent Minute Book*

4. **NOTICE OF EXECUTIVE SESSIONS**

A. An Executive Session for legal and personnel reasons will be held before the meetings at 6:00 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**

A. Catasauqua Middle School Star Players of the Month – Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
<b>Carter Gonzalez</b>	<b>Amaury Sanchez</b>	<b>Kayden Simon</b>	<b>Hailey Jenkins</b>

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS
  - A. None
7. APPROVAL OF MINUTES FROM PRIOR MEETING
  - A. School Board Meeting Held on November 9, 2021
8. APPROVAL OF TREASURER'S REPORT FOR NOVEMBER 2021
9. APPROVAL OF BUDGET TRANSFERS NOVEMBER 2021
10. APPROVAL FOR PAYMENT OF ALL A/P BILLS DECEMBER 2021
11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P NOVEMBER 2021
12. APPROVAL TO RUN MANUAL CHECKS PRIOR TO JANUARY 12, 2022 BOARD MEETING

*Items 7A, 8, 9, 10, 11, and 12 were combined by Board request*

**ROLL CALL VOTE**

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Cunningham, Cielak, Emert, Panto, Deitrich

NAY: 0

*Five Ayes, Zero Nays, Motion carried*

13. FINANCIAL

- A. Approval of First Amendment to Agreement of Sale with Castle Holdings, Inc. dated December 3, 2019 for Lands on the West Side of 14th Street in the Borough of Catasauqua (15.62± Acres)

B. Participation in Bid Supply Program

Permission is requested to participate in the Pennsylvania Education Joint Purchasing Council (I.U. #16) and Lehigh Career & Technical Institute bid supply program for the 2022-2023 school year.

*Items 13A, and 13B were combined by Board request*

**ROLL CALL VOTE**

MOTION BY: Cunningham SECONDED BY: Cieslak

AYE: Panto, Emert, Cieslak, Cunningham, Deitrich

NAY: 0

*Five Ayes, Zero Nays, Motion carried*

**14. PERSONNEL****A. Approval of New Collective Bargaining Agreement**

Approval is requested to enter into a new Collective Bargaining Agreement with the Catasauqua Area Education Association, effective July 1, 2022 to June 30, 2027 in the form presented to the board. (redline version)

**B. Removal of the Following Substitute Employee(s) for the 2021-2022 School Year:**

Name	Assignment	Reason
Roberta Cronce	Substitute Bus Driver	Personal

**C. Substitutes**

The following applicants have requested to be added to the Substitute Employment List for the 2021-2022 School Year as follows:

Name	Assignment
Daniel Saas*	Substitute Custodian - Effective November 24, 2021

\*pending receipt of employment paperwork

**D. Appointment of Extra-Curricular Positions for the 2021-2022 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2021-2022 school year:

Name	Position	Stipend
James Luchansky	Assistant Boys Basketball Coach	Volunteer

**E. Request to Increase Substitute Custodian Rates**

Approval is requested to increase the Substitute Custodian rate from \$11.00 per hour to \$15.00 per hour

**F. Request to Increase Substitute Secretary Rates**

Approval is requested to increase the Substitute Secretary rate from \$10.75 per hour to \$14.00 per hour.

*Items 14A, 14B, 14C, 14D, 14E, and 14F were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Cunningham SECONDED BY: Emert*

*AYE: Emert, Panto, Cieslak, Cunningham, Deitrich*

*NAY: 0*

*Five Ayes, Zero Nays, Motion carried*

**15. CURRICULUM**

**A. None**

16. BOARD APPROVALS

**A. Nomination of Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors**

Approval is requested to nominate a Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Candidate will serve from December 1, 2021 to December 1, 2022.

*Jillian Emert, on nomination by Cunningham and seconded by Dale Hein*

*Nominations:  
Jillian Emert*

***Nominations closed:***

*Ballot for Lehigh Career & Technical Institute Board of Directors: **Jillian Emert***

**ROLL CALL VOTE**

*Voting for Jillian Emert*

*MOTION BY: Cunningham SECONDED BY: Cieslak*

*AYE: Cieslak, Emert, Panto, Cunningham, Deitrich*

*NAY: 0*

*Five Ayes, Zero Nays, Motion carried*

**B. Nomination of Alternate Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors**

Approval is requested to nominate an alternate Catasauqua Area School District Board Member to represent the District on the Lehigh Career & Technical Institute Board of Directors. Alternate Candidate will serve from December 1, 2021 to December 1, 2022.

Name of Alternate Candidate \_\_\_\_\_

Name of Alternate Candidate \_\_\_\_\_

*\*Duane Deitrich tabled Item 16B-Nomination of Alternate Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors*

**C. Tax Assessment Appeal — 861 Marcon Boulevard**

Authorization for the solicitor to settle the tax assessment appeal with regard to 861 Marcon Boulevard (Lehigh Valley Flex Park LLC) (PIN 640864035529-1) by establishing a new assessed value of \$3,421,200 for the 2021 tax year and \$3,176,500 for the 2022 and subsequent tax years.

**D. Tax Assessment Appeal — 871 Marcon Boulevard**

Authorization for the solicitor to settle the tax assessment appeal with regard to 871 Marcon Boulevard (Lehigh Valley Flex Park LLC) (PIN 640864322258-1) by establishing a new assessed value of \$1,396,400 for the 2021 tax year and \$1,296,500 for the 2022 and subsequent tax years.

**E. Tax Assessment Appeal — 881 Marcon Boulevard**

Authorization for the solicitor to settle the tax assessment appeal with regard to 881 Marcon Boulevard (Lehigh Valley Flex Park LLC) (PIN 640864613000-1) by establishing a new assessed value of \$3,002,300 for the 2021 tax year and \$2,787,600 for the 2022 and subsequent tax years.

**F. Tax Assessment Appeal — 894 Marcon Boulevard**

Authorization for the solicitor to settle the tax assessment appeal with regard to 894 Marcon Boulevard (Lehigh Valley Flex Park LLC) (PIN 640873294111-1) by establishing a new assessed value of \$3,133,600 for the 2021 tax year and \$2,933,800 for the 2022 and subsequent tax years.

**G. Tax Assessment Appeal — 2200 North Irving Street**

Authorization for the solicitor to settle the tax assessment appeal with regard to 2200 North Irving Street (Lehigh Valley Flex Park LLC) (PIN 640874030200-1) by establishing a new assessed value of \$2,723,000 for the 2021 tax year and \$2,528,300 for the 2022 and subsequent tax years.

**H. Tax Assessment Appeal — 2202 North Irving Street**

Authorization for the solicitor to settle the tax assessment appeal with regard to 2202 North Irving Street (Lehigh Valley Flex Park LLC) (PIN 640864643857-1) by establishing a new assessed value of \$2,583,400 for the 2021 tax year and \$2,398,600 for the 2022 and subsequent tax years.

*Items 16C, 16D, 16E, 16F, 16G, and 16H were combined by Board request*

*MOTION BY: Emert                      SECONDED BY: Cunningham*

*Motion carried*

**I. Approval of Additional Revised Van/Bus Stops**

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

3614 Lehigh St, Whitehall  
Our Lady of Perpetual Health  
Chess N Checker / Staybridge Suites  
N 8th St & W Greenleaf St

*MOTION BY: Cunningham                      SECONDED BY: Emert*

*Motion carried*

**17. OLD BUSINESS**

**18. NEW BUSINESS**

**19. COMMENDATIONS**

**20. INFORMATION ITEMS**

**21. CORRESPONDENCE**

*Paul Reilly: General Update on technology updates, etc.*

*Thomas Moll: Winter events beginning this Friday. Thank you for coming out to the Ribbon Cutting and Game.*

*Eric Dauberman: Recognized Ms. Kostura who solicited materials on DonorsChoose. Recognition by YMCA for 5K event. \$1600 raised for Sheckler students. Recognized Jenn Churetta's hard work*

*Melissa Inselmann: Recognized Shop with a Cop Program - 12 families, \$300, artificial tree, various gift cards, etc. For students to shop at Target for Christmas presents, etc.; CMS Band Concert upcoming; Amanda Freiler (Peters) won a PPL Grant for STEM supplies; SAVE Promise Club activities were mentioned, as well as various other initiatives.*

*Adam Schnug: Upcoming events highlighted, along with Winter Concert, fundraisers, Keystones upcoming:*

*Student Representative-Grant Heimbecker: Congrats to all members who were reconfirmed. Debate activities were highlighted - now two teams, hoping for semi-finals and finals*

*Angie Diamacoune: Traditions of Homecoming and the Pep Rally were explained and*

*Hannah Kurczeski: It was fabulous to celebrate the Turkey Day Game and the ribbon cutting of the new Field. National Honor Society has chosen Camelot for Children as their benefactor for fundraising.*

*Shawn McGinley: Thank you for all of the community service and outreach that makes the lives of all better.*

*Lauren: Community turnout was exceptional at Turkey Day. Pep Rally was great for CMS students.*

*Christy Cooper: Turkey Day was great, along with all of the festivities*

*Robert Spengler: Thank you to Thomas Moll and Adam Schnug for their work on game day. Thank you to students who represent us wonderfully; Thank you nurses and Principals. Thank you CAEA for being a tremendous advocate for our district.*

*Dale Hein: Catasauqua Borough meeting: Sewer rate will increase 3.5%; Jeff MacHose retired; No tax increase in Catasauqua Borough Budget; 14th St. Property trail easement discussed and approved*

*Lindsey Wallace: Exciting to hear about our District. Budget process starting now.*

*Donald Panto: Merry Christmas and Happy Holidays!*

*Duane Deitrich: Thank you to all for your dedication to the community. Turkey Day was great. Happy Holidays to All. #GDTBARR*

**22. RECOGNITION OF GUESTS & VISITORS**

**23. NEXT MEETING DATE**

- |  |           |                             |
|--|-----------|-----------------------------|
| <b>A.</b> Tuesday, January 11, 2022 *    | 7:00 P.M. | School Board Meeting        |
| <b>B.</b> Wednesday, February 2, 2022 ** | 4:00 PM   | Buildings and Grounds       |
|  | 5:00 PM   | Academics Committee Meeting |
|  | 6:00 PM   | Athletic Committee Meeting  |

\* upon board approval of 2022 board meeting dates

\*\* upon board approval of 2022 committee meeting dates

**24. ADJOURNMENT**

*MOTION BY: Cunningham SECONDED BY: Cieslak*

*Motion carried*

***Time Adjourned: 7:46 P.M.***

Respectfully submitted,

Jason Bashaw  
Secretary