

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
 Tuesday, February 8, 2022
 7:00 PM – District Administration Office

1. CALL TO ORDER President, Duane Deitrich
President, Duane Deitrich, Called the Meeting to Order at 7:03 P.M

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was given

3. ROLL CALL

Board Members		Non-Board Members	
Duane Deitrich	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	V
Jason Bashaw		Christina Lutz-Doemling	X
Donald Panto	X	Lindsey Wallace	X
Lauren Cieslak	X	Kathleen Kotran	
Christy Cooper	X	Paul Reilly	X
Jillian Emert	X	Eric Dauberman	X
Dale Hein	X	Melissa Inselmann	X
Shawn McGinley	X	Adam Schnug	X
Student Representatives		Daniel Muthersbaugh	
Angele Diamacoune	X	Thomas Moll	
Hannah Kurczeski	X	Ronald DeMaio	
Grant Heimbecker (Alternate)		Kimberly Mooney	

X=Present

V=Virtually Present

Visitors: See List inserted in Permanent Minute Book

4. NOTICE OF EXECUTIVE SESSIONS

A. An Executive Session for Legal and Personnel Reasons Held Prior to Meeting at 6:00 P.M.
Executive Session was held. until 7:00 P.M

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

A. Catasauqua Middle School January Star Players of the Month – Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Aubrie Dunnachie	Joziah Martinez	Grace Dewalt	Grey Sanchez Reyes

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education – Christina Lutz-Doemling
Christina Lutz-Doemling highlighted the comprehensive plan, which will be on display through next month. CHS Planning Guide is on the agenda for consideration this evening

- B. Finance – Robert J. Spengler
 - *Budget process internal processes*
 - a. *Review staffing*
 - b. *ESSER funds and approvals*
 - c. *Accounting changes - PDE*
 - *Late March budget special meeting*
 - *Projected PDE funding nearly +\$1,800,000*
- C. Building & Grounds – Robert J. Spengler
 - *Lawn Care Bids are advertised and due March*
 - *Pole Vault Pit and hurdles ordered*
 - *Coordinating punch list items and track for spring*
- D. Policy – David Knerr *None at this time*
- E. Athletics-Thomas Moll

Various accomplishments and current contests were identified by Mr. Schnug. District XI contests were reviewed. 16th Wrestler in school history to achieve 100 career wins – Jaryn Hartranft. Basketball programs were highlighted as well. Playoff events were presented. Current sign-ups for Spring Sports were also presented
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich

Support Group contract was wrapped up. CLIU budget is on tonight’s agenda
- G. Borough of Catasauqua – Dale Hein

Ms. Jill Smerdon was present at our meeting as the Borough Representative.
- H. Borough of North Catasauqua – Jason Bashaw *No updates at this time*
- I. Hanover Township – Lindsey Wallace

Vicki Roth reviewed 2 warehouses on Lloyd St.; a warehouse on Weaversville Rd., as well as keeping an eye on the large development along Rte. 987 in Hanover, Northampton County.
- J. PSBA Liaison Update – Donald Panto

Governor’s Budget proposal includes robust funding. \$75 million for mental health services included. Descriptions of funding proposals available online.
- K. Lehigh Career & Technical Institute Update – Jillian Emert

Launched online application with huge success. Tours beginning in March.
- L. Student Representatives - Angele Diamacoune & Hannah Kurczeski, Alternate-Grant Heimbecker

Angele Diamacoune reviewed a recent assembly encouraging addressing student mental health and reaching out to students in need. It All Starts With Hello. Prom Theme: Vegas Casino; Hannah Kurceski: Debate tomorrow (Wednesday). Spirit Week next week in person and we are so excited. Lip Sync will be held at the end of the year.

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on January 11, 2022

8. APPROVAL OF TREASURER’S REPORT FOR JANUARY 2022

9. APPROVAL OF BUDGET TRANSFERS JANUARY 2022

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS FEBRUARY 2022

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P JANUARY 2022

Items 7A, 8, 9, 10, and 11 were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Emert

AYE: Emert, Cooper, McGinley, Cunningham, Hein, Panto, Cieslak, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

12. FINANCIAL

A. Approval of Lehigh Carbon Community College Proposed 2022-2023 Budget

The Lehigh Carbon Community College Operational Budget for the fiscal year 2022-2023 is presented for approval. The total 2022-2023 Operating debt service and capital budgets are \$58,665,789 an increase of \$4,394,301 or 8.1% from prior year's revised budget. The Catasauqua Area School District sponsor share will be \$ 164,406, an increase of \$1,667 or 1.0% from last year's revised budget.

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cunningham

AYE: Cunningham, Hein, Cooper, Cieslak, Emert, Panto, McGinley, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

B. Approval of Carbon-Lehigh Intermediate Unit 2022-2023 Budget

The Carbon-Lehigh Intermediate Unit #21 Operational Budget for the fiscal year 2022-2023 is presented for approval. The total 2022-2023 Operational budget is \$3,376,570 an increase of \$99,905 from prior year. The total of all Lehigh and Carbon County district contributions of the operating budget is \$819,040, a 0% change. The Catasauqua Area School District share is \$25,496, a (74) change.

ROLL CALL VOTE

MOTION BY: Emert SECONDED BY: Cunningham

AYE: McGinley, Cunningham, Emert, Panto, Hein, Cooper, Cieslak, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

C. Approval of Lehigh Career & Technical Institute Proposed 2022-2023 Budget

Approval is requested for the 2022-2023 Budget of the Lehigh Career & Technical Institute. The total 2022-2023 Operating Budget is \$29,779,840, an increase of \$803,740 or 2.77% increase. The Catasauqua Area School District share is \$910,902.32 an increase of \$92,520.70 or 11.3% increase. The proposed Academic Center Budget is \$2,164,100 an increase from previous year \$85,800 or 4.13% increase based on a projected enrollment of 400 total students at a cost of \$4,730.25 per student, an increase from prior year of \$195.50 The Catasauqua Area School District share of the Academic Center Budget is \$92,015 an increase of \$7,518.

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Cooper

AYE: Cieslak, McGinley, Emert, Hein, Cooper, Cunningham, Panto, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

13. PERSONNEL**A. Removal of the Following Substitute Employee(s) for the 2021-2022 School Year:**

Name	Position	Reason
Jean Maslany	Substitute Custodian	Did Not Renew Clearances

B. Substitutes

The following applicant has requested to be added to the Substitute Employment List for the 2021-2022 School Year as follows:

Name	Assignment
Andrew Tyler	Substitute Driver
Aaron Bilby	Substitute Teacher*
Trey Hinkle	Substitute Teacher*

* pending receipt of employment paperwork

C. Appointment of Extra-Curricular Positions – 2021-2022 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2021-2022 school-year:

#	Name	Position	Stipend
1	Molly Lavigne	CHS STARS Advisor	\$685.00
2	Rodney Berger Jr.	Assistant Baseball Coach	Volunteer

D. Approval for Days Without Pay

- Name: Cecilia Ramirez
Reason: Sick
Effective: January 18, 2022 Half Day
January 19, 2022, January 20, 2022, January 21, 2022 Full Days

E. Approval of FMLA for Employee # 2433

Approval for FMLA for employee #2433 effective approximately April 8, 2022, to June 9, 2022

F. Approval of FMLA for Employee # 2436

Approval for FMLA for employee #2436 effective approximately March 2, 2022, to May 23, 2022.

G. Approval of Sick Leave for Employee # 543

Approval for Sick Leave for employee #543 effective beginning January 24, 2022 to April 8, 2022

H. Transfer of Positions

1. Dan Muthersbaugh
Previous Position: Food Service Director
Current Position: Director of Operations
Assignment: Districtwide
Salary: \$116,000
Benefits: As Per Act 93 Agreement
Effective: April 1, 2022

2. Eric Dauberman
Previous Position: Elementary Principal
Current Position: Director of Academic Recovery
Assignment: Districtwide
Salary: Same Salary
Benefits: As Per Act 93 Agreement
Effective: July 1, 2022

Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, and 13H were combined by Board request

ROLL CALL VOTE

*MOTION BY: McGinley SECONDED BY: Cieslak
AYE: Cooper, Cunningham, Cieslak, Emert, Panto, McGinley, Hein, Deitrich
NAY: 0
Eight Ayes, Zero Nays, Motion carried*

14. CURRICULUM

A. Catasauqua High School Career Planning Guide

Approval is requested for the Catasauqua High School Career Planning Guide for the 2022-2023 school year.

*** At this time Jillian Emert requested that Christina Lutz-Doemling be able to make any necessary changes based on pending LCTI changes.*

ROLL CALL VOTE

*MOTION BY: Cunningham SECONDED BY: Hein
AYE: Cooper, Cunningham, Cieslak, Emert, Panto, McGinley, Hein, Deitrich
NAY: 0
Eight Ayes, Zero Nays, Motion carried*

15. BOARD APPROVALS**A. Authorization to Bid for Fuel Oil 2022-2023**

Approval is requested to authorize bidding for fuel oil via Keystone Purchasing Network, Intermediate Unit #16, effective 2022-2023 school year.

B. Approval of Summer School at Allentown City, Northampton Area, and Whitehall-Coplay School Districts

Approval is requested to ask for permission from Allentown City School District, Northampton Area School District, and Whitehall-Coplay School District allowing students from the Catasauqua Middle School (grades 5, 6, 7, and 8) and the Catasauqua High School (grades 9, 10, 11, and 12) to attend summer school for the Summer of 2022 in the Allentown City School District, Northampton Area School District, Whitehall-Coplay School District, at a tuition rate designated by their school board, and that tuition payment is the responsibility of the parent/guardian.

C. Approval To Attend Overnight Field Trip**D. Approval to Attend Conferences, Seminars, etc****E. Overnight Student Activity Trips for the 2021-2022 School Year**

Approval is requested for potential overnight student athletic trips for the 2021-2022 school year.

F. Approval of Additional Revised Van/Bus Stops

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

None

Items 15A, 15B, 15C, 15D, 15E, and 15F were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hein

AYE: Emert, Panto, Cieslak, Cooper, Cunningham, McGinley, Hein, Deitrich

NAY: 0

Eight Ayes, Zero Nays, Motion carried

16. COMMENDATIONS

17. INFORMATION ITEMS

18. CORRESPONDENCE

Items 16, 17, and 18 were combined by Board request

Paul Reilly: Working on server structure, budget, etc.

Eric Dauberman: Recognized Meredith Miller who received a STEAM scholarship. Recognized Nickolas Kupchik, 1st place in the Elementary PA Invention Convention. Kdg Registration planning in place, in person registration. New counselor starting March or earlier.

Melissa Inselmann: Busy February with assemblies, OLWEUS discussions and class meetings. Yearbook cover contest occurring. Lollipop sale is happening now. Struggling Families after school program initiated. Nation's Report Card survey will begin on 2/17, on Random Acts of Kindness Day. Mid Marking Period coming soon.

Adam Schnug: Keystones finished. Spirit Day begins 2/17. Student of the Semester 2/28; Show: Chicago 3/18-20; Congrats to Paolo Demaria, Skills USA competition advancing to States.

Shawn McGinley: Congrats to our students out representing CASD across the State and Nation, next. Shawn reminisced about his Spirit Week experiences, not to mention Dale's input on Shawn's debut in an Easter show VHS tape.

Lauren Cieslak: Looking forward to Spirit Week, etc.

Donald Panto: Congratulations to Eric Dauberman. It's great that we are returning to these activities.

Carol Cunningham: Congratulations to Eric Dauberman; My deepest thoughts...

Dale Hein: Had the pleasure to experience the Region Band event held at CHS.

Jillian Emert: Thank you to all for maintaining normalcy for our students and offering activities.

Christy Cooper: Exciting to check out Chicago at CHS. It's been great to have a return to the opportunities for our students at all levels.

Student Reps: Hannah Kurceski, thank you for keeping a sense of normalcy for us. It's fantastic. Come see Chicago! March 18-20. Angele Diamacoune: Thank you for having us each month and hearing what is happening across the district, and seeing our students excel and be part of the future of CASD.

Lindsey Wallace: Financial system conversion has begun. State budget proposal is now offered. Visited CMS for a safety committee inspection. Congrats Eric Dauberman.

Christina Lutz-Doemling: Life Skills funding grant again received.

Robert Spengler: LVECU donation and looking forward to Chicago

Duane Deitrich: Great Day to be a Rough Rider

19. RECOGNITION OF GUESTS & VISITORS

Kristen Brobst: Thank you CLD for opening for the Band event at CHS. Joint concerts are beginning on May 14th. Various additional accolades and events highlighted.

Thank you for community volunteer efforts. It's been a pleasure working with Ashley Schmidt, students, and administration.

Jami Gallo: We are sad Eric Dauberman is leaving us but happy we are able to transition a new team and providing the opportunity of such an effective transition format.

20. NEXT MEETING DATES

A. Tuesday, March 8, 2022 7:00 PM School Board Meeting

21. ADJOURNMENT

MOTION BY: Hein SECONDED BY: Cunningham
Motion carried

Time Adjourned: 8:09 P.M.

Respectfully submitted,

Jason Bashaw
Secretary