

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
 Tuesday, April 12, 2022
 7:00 PM – District Administration Office

1. **CALL TO ORDER** **President, Duane Deitrich**
President, Duane Deitrich, Called the Meeting to Order at 7:01 P.M
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given
3. **ROLL CALL**

Board Members		Non-Board Members	
Duane Deitrich	X	Robert J. Spengler	
Carol Cunningham	X	Dave Knerr	X
Jason Bashaw		Christina Lutz-Doemling	X
Donald Panto		Lindsey Wallace	X
Lauren Cieslak		Kathleen Kotran	
Christy Cooper		Paul Reilly	X
Jillian Emert	X	Eric Dauberman	X
Dale Hein	X	Melissa Inselmann	
Shawn McGinley	X	Adam Schnug	X
Student Representatives		Daniel Muthersbaugh	
Angele Diamacoune		Thomas Moll	X
Hannah Kurczeski	X	Ronald DeMaio	
Grant Heimbecker (Alternate)		Kimberly Mooney	X

X=Present
V=Virtually Present
Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 A. No Executive Session
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 A. Catasauqua Middle School Star Players of the Month – Kimberly Mooney

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Javaeha Lafond	Ja'ziays Brantley	Kristian Rivas	Avery Cicero

6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
 A. Academics and Education – Christina Lutz-Doemling
Christina Lutz-Doemling provided much information to the Board regarding Federal Programs and, Special Education Monitoring both are currently taking place, PDE Monitoring,, Final Approval of Spanish Textbooks which is on tonight’s agenda, student tutoring programs. and Camp LCTI.

- B. Finance – Robert J. Spengler
Christina Lutz-Doemling – On March 29 2022 a Special Board meeting was held to discuss the 22-23 by Mr. Spengler, and Ms. Wallace in which they provided the detailed overview of the proposed budget. Preliminary budget will be considered at the May Board Meeting with Final Adoption in June Meeting.
- C. Building & Grounds – Robert J. Spengler
Christina Lutz-Doemling – Mr. Spengler did a walk through at the field house with D'Huy Engineering representatives and noted areas of concerns and are being addressed. Synthetic material should be installed in June, and Custodial and Maintenance Department is planning for their Summer Projects.
- D. Policy – David Knerr - *None*
- E. Athletics-Thomas Moll
Provided a spring sport overview to the Board. No games will be held at the Field until the compressed areas are repaired.
- F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
Mr. Deitrich-Attended the March 21st. meeting welcoming the new representative from Allentown and Panther Valley. Facilities Plan recommendation is on tonight's agenda for approval.
- G. Borough of Catasauqua – Dale Hein
Mr. Hein attended two meetings this month, nothing related to the school district. Mr. Hein noted the borough is now using Portnoff to collect delinquent taxes which could include school taxes.
- H. Borough of North Catasauqua – Jason Bashaw- *None*
- I. Hanover Township – Lindsey Wallace
Lindsey Wallace – Had no updates from Hanover Township. There was a discussion regarding the parking lot across from the Amazon, it is B Braun's parking lot.
- J. PSBA Liaison Update – Donald Panto - *None*
- K. Lehigh Career & Technical Institute Update – Jillian Emert
Ms. Emert attended the Fifth grade tours there was 3,172 students were in attendance.
- L. Student Representatives - Angele Diamacoune & Hannah Kurczeski, Alternate-Grant Heimbecker
Hannah Kurczeski – Senior Assembly was held. Provided an overview of the Spring Musical "Chicago" went well and are hoping to be nominated for the Freddy Awards.

7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**

A. **School Board Meeting Held on March 8, 2022**

B. **Special School Board Meeting Held on March 29, 2022**

8. **APPROVAL OF TREASURER'S REPORT FOR MARCH 2022**

9. **APPROVAL OF BUDGET TRANSFERS MARCH 2022**

10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS APRIL 2022**

11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P MARCH 2022**

12. FINANCIAL

A. Exoneration – Tax Collectors 2021-2022 Interim Taxes

The following tax collector(s) of the Catasauqua Area School District request exoneration from collecting the following interim taxes for the 2021-2022 school year in accordance with Section 685 of the Public School code. These taxes are claimed “Delinquent” and will be submitted to Portnoff Associates for further collection as such. The deadline for collection of these taxes was 1-31-22.

Tax Collector	Municipality	2021-2022 Interim
Catasauqua Area SD	Hanover	\$139.11

Items 7A, 7B, 8, 9, 10, 11 and 12 were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hein

AYE: Emert, McGinley, Cunningham, Hein, Deitrich

NAY: 0

Five Ayes, Zero Nays, Motion carried

13. PERSONNEL

A. Removal of the Following Substitute Employees for the 2021-2022 School Year:

Name	Position	Reason
Helene McGuire-Hein	Substitute Nurse	Did not renew employment training
Ashley Armstrong	Substitute Teacher	Did not renew employment training
Jean Byers	Substitute Teacher	Did not renew employment training
Christopher Creyer	Substitute Teacher	Did not renew employment training
Kathleen Hudak	Substitute Teacher	Did not renew employment training
Mary Nehme	Substitute Teacher	Did not renew employment training

B. Substitutes

The following applicant has requested to be added to the Substitute Employment List for the 2021-2022 School Year as follows:

Name	Assignment
Lisa Roth	Substitute Teacher
Christine Snyder	Substitute Teacher
Eric Snyder	Substitute Teacher
Haley Gunn **	Substitute Teacher
Darla Steiner	Guest Teacher
Andrew Brett	Substitute Teacher

** student teacher approved under Act 91

C. Intent to Retire

Approval is requested to accept the Intent to Retire, during the 2021-2022 school year:

Name	Assignment	Years of Service
Sally Hillman-Brong (April 8, 2022)	Middle School Teacher	19 Years
Margaret Demarchi	Districtwide Teacher	34 Years
Bradley Evans	Sheckler Teacher	34 Years
Alexis Johnson-Sziy	High School Teacher	25 Years
Kevin Karchner	Sheckler Teacher	34 Years
Vicki MacLaughlin	Middle School Teacher	34 Years
Kelly Strauch	Sheckler Teacher	24 Years

D. Intent to Retire

Approval is requested to accept the Intent to Retire, during the 2022-2023 school year:

Name	Assignment	Years of Service
Ronald Demaio (August 18, 2022)	Sheckler Teacher/Assistant Principal	33 Years
John Yanek (October 5, 2022)	High School Teacher	33 Years

E. Retirement

- Employee: Frederick Knauss
Status: Bus Driver
Effective: March 31, 2022

F. Resignation

- Employee: Robert Miller
Status: Cafeteria Worker
Reason: Personal
Effective: March 31, 2022

G. Approval to Employ Six Custodial Student 2022 Summer Workers

Approval is requested for employment of up to six temporary custodial summer workers for up to six weeks during the summer of 2022

H. Approval for Summer Maintenance Employment

- Name: Bradshaw Henning
Pay Rate: \$12.00//Hour
Assignment: Districtwide

I. Nomination for Appointment

1. Name: Andrew Tyler
Status: Full Time Cafeteria
Assignment: Catasauqua High School
Rate of Pay: \$15.88 per hour
Benefits: N/A
Effective: April 1, 2022

2. Name: Robert Kucharczuk
Status: Elementary Principal
Assignment: Sheckler Elementary School
Rate of Pay: \$110,000
Benefits: As per Act 93 Agreement
Effective: July 1, 2022

3. Name: Shana Younes *
Status: General Kitchen Help
Assignment: Catasauqua High School
Rate of Pay: \$14.10 per hour
Benefits: N/A
Effective: April 13, 2022

* pending receipt of employment paperwork

J. Approval for Days Without Pay

1. Name: Morgan Kemmerer
Reason: Sick
Effective: March 21, 2022 Full Day

2. Name: Allysha Weaver
Reason: Sick
Effective: March 23, 2022 Full Day

3. Name: Robert Steckel
Reason: Personal
Effective: April 19, 2022 Full Day

K. Approval for Short Term Substitute Rate of \$180.00 per day for Cathy Moore Effective March 25, 2022, to the end of the 2021-2022 school year

L. Approval for Short Term Substitute Rate of \$180.00 per day for Kyle Davies Effective March 24, 2022, to the end of the 2021-2022 school year

M. Approval of FMLA for Employee # 2451

Approval for FMLA for employee #2451 effective approximately May 12, 2022, to approximately June 9, 2022

N. Approval of FMLA for Employee # 2442

Approval for FMLA for employee #2442 effective approximately June 5, 2022, to approximately November 8, 2022

O. Change in Employment Status

1. Marlaina Riegel

Previous Status:	Substitute Teacher
Current Status:	Fifth Grade Teacher
Assignment:	Catasauqua Middle School
Salary:	\$57,327.00 Prorated
Benefits:	As Per Collective Bargaining Agreement
Effective:	May 2, 2022

P. Request to Increase Substitute Rates

Approval is requested to increase the Cafeteria Substitute rate from \$11.10 per hour to \$12.10 per hour effective April 1, 2022, with no additional increase effective July 1, 2022.

Items 13A, 13B, 13C, 13D, 13E, 13F, 13G, 13H, 13I, 13J, 13K, 13L, 13M, 13N, 13O, and 13P were combined by Board request

ROLL CALL VOTE

MOTION BY: Emert SECONDED BY: Cunningham

AYE: Cunningham, Hein, Emert, McGinley, Deitrich

NAY: 0

Five Ayes, Zero Nays, Motion carried

14. CURRICULUM

A. Final Approval of Textbooks

Administration requests final approval of the following textbooks for the Catasauqua High School as follows:

1. **High School Spanish**

Title: *¡Así se dice! Level 1*

Author: Conrad J. Schmitt

Publisher: McGraw Hill Education

2. **High School Spanish**
Title: *¡Así se dice! Level 2*
Author: Conrad J. Schmitt
Publisher: McGraw Hill Education
3. **High School Spanish**
Title: *¡Así se dice! Level 3*
Author: Conrad J. Schmitt
Publisher: McGraw Hill Education
4. **High School Spanish**
Title: *¡Así se dice! Level 4*
Author: Conrad J. Schmitt
Publisher: McGraw Hill Education

15. BOARD APPROVALS

- A. **Authorization to Bid CMS Heating and Hot Water Line Replacement**
- B. **Approval to Dispose of Obsolete Javelin Throwing Cage**

Item 15B was determined during the Motion to not be a Javelin Throwing Cage. This Item should read as “Approval to Dispose of Obsolete Discus”.

- C. **Approval to Participate in the Bid Program with Provident Energy Consultants to Contract for Electricity Effective July 1, 2022 Meter Readings**
- D. **Approval to Establish a Student Activity Account, Michael E. Fickes Memorial Foundation**
Administration recommends the approval of this memorial award as submitted
- E. **Approval of Agreement with Centrica Business Solutions**
Administration recommends approval of the (5) five year Demand Response agreement providing energy rebate as indicated. Effective June 1, 2022 through May 31, 2027.
- F. **Approval of Facilities Plan Committee Report of the CLIU #21 (resolution)**
Request approval of the 2022-2023 Facilities Plan Committee Report as unanimously adopted by the Carbon-Lehigh Intermediate Unit Facilities Plan Committee on March 2, 2022, and the CLIU 21 Board of Directors on March 21, 2022. In addition, the board reaffirms its commitment to the original construct of the Facilities Planning, approved November 1, 1989, which consists of a series of prioritized inquiries to be considered in determining the future location of the CLIU and school district special education classes.

Items 14A, 15A, 15B, 15C, 15D, 15E, and 15F were combined by Board request

**At this point Item 15B was determined to not be a Javelin Throwing Cage. This Item should read as “Approval to Dispose of Obsolete Discus”.*

ROLL CALL VOTE

MOTION BY: Hein SECONDED BY: Cunningham

AYE: McGinley, Cunningham, Emert, Hein, Deitrich

NAY: 0

Five Ayes, Zero Nays, Motion carried

- G. Motion to send a notice to Innovative Arts Academy Charter School of a hearing before the Board on May 11, 2022 to consider the revocation/non-renewal of their charter on the grounds that they have failed to satisfy performance standards/requirements and other reasons stated in a previous letter dated January 16, 2019.**

** This Innovative Arts Academy Charter School Hearing will now be held during the June 14, 2022 School Board Meeting*

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hein

AYE: McGinley, Emert, Hein, Cunningham, Deitrich

NAY: 0

Five Ayes, Zero Nays, Motion carried

- H. Approval of Additional Revised Van/Bus Stops**

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

None

AYE: Cunningham, Emert, McGinley, Hein, Deitrich

NAY: 0

Five Ayes, Zero Nays, Motion carried

16. COMMENDATIONS

17. INFORMATION ITEMS

18. CORRESPONDENCE

Paul Reilly: Set up occurring in preparation of Career Expo happening at CHS

Thomas Moll: Spring Musical was great, a good turnout

Eric Dauberman: Recognized Dan Kotran on his nomination with the DaVinci Science Center for the Outstanding School Educator Award. Interviews started today for Assistant Principal for Sheckler Elementary, second interviews will occur April 20th.

Kimberly Mooney: Fourth marking period began April 1st. PSSA's start next week.

Adam Schnug – Expressed how great the performance was of the spring musical “Chicago”. Report cards were sent out. Band and Chorus are in Tennessee. Middle States Accreditations will be happening.

Hannah Kurczeski- Expressed her appreciation of the normalcy the Board provided to the Senior students

Mr. McGinley: Thanked all the retiring teachers and thanking them for helping make our district one of the Top Places to Work, and congratulated all the new teachers.

Jillian Emert: Congratulations to Hannah and her team, and Congratulations to the retirees.

Dale Hein: Hopes the band does well on their trip in Tennessee and hopes it all works out well.

Carol Cunningham: Nothing for this evening.

Lindsey Wallace: Explained how we are in the middle of a financial software conversion. Hope to be fully converted by the next meeting.

David Knerr: Nothing for this evening.

Christina Lutz-Doemling: Thanked the Board on the approval of the new Spanish Textbooks. Congratulated the retirees, and welcomed the new staff and Congratulated Hannah on all of her accomplishments.

19. RECOGNITION OF GUESTS & VISITORS

Robert Zakos-138 Main Street, Catasauqua - Asked Lindsey Wallace if the previously discussed parking lot location was on Irving Street. Lindsey responded yes, 22 or 23 Irving Street. Mr. Zakos then asked Tom Moll if we can have a return of the Catasauqua invitational relays in the next few years.

20. NEXT MEETING DATES

- | | | |
|----------------------------------|----------------|------------------------------------|
| A. Wednesday, May 4, 2022 | 4:00 PM | B & G Committee Meeting |
| | 5:00 PM | Academics Committee Meeting |
| | 6:00 PM | Athletic Committee Meeting |
| B. Tuesday, May 10, 2022 | 7:00 PM | School Board Meeting |

21. ADJOURNMENT

MOTION BY: Emert SECONDED BY: Cieslak
Motion carried

Time Adjourned: 7:52 P.M.

Respectfully submitted,

Jason Bashaw
Secretary