

**AGENDA**  
**CATASAUQUA AREA SCHOOL DISTRICT**  
**Tuesday, September 13, 2016**  
**7:00 P.M. – District Administration Office**

- 1. CALL TO ORDER ..... President, Penny Hahn**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 3. ROLL CALL**
  - A. By notice of the President, Board members are advised that votes on financial and other matters may require a ROLL CALL vote as defined. The minutes should also note that Public Notice was given for this meeting in accordance with School Board Policy.
  - B. ROLL CALL – Secretary
- 4. NOTICE OF EXECUTIVE SESSIONS**
  - A. An Executive Session for Legal and Personnel Reasons Will be Held Before the Meeting at 6:00 P.M
- 5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
  - A. Acquisition of Right-of-Way at Willowbrook and West Bullshead Roads- Attorney Fitzpatrick
- 6. ADMINISTRATION/BOARD DISCUSSION & REPORTS**
  - A. Academics and Education -
  - B. Athletics-
  - C. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
  - D. Borough of Catasauqua – Christine Nace
  - E. Borough of North Catasauqua – Duane Deitrich
  - F. Hanover Township – Lois Reed
  - G. PSBA Liaison Update – Duane Deitrich
  - H. Lehigh Career & Technical Institute Update – Christine Nace
  - I. Student Representatives – Allyson Kovach and Samuel Safadi
- 7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)**
  - A. School Board Meeting Held on August 9, 2016**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**8. APPROVAL OF TREASURER’S REPORT FOR AUGUST 2016**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**9. APPROVAL OF BUDGET TRANSFERS AUGUST 2016**

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**10. APPROVAL FOR PAYMENT OF ALL A/P BILLS SEPTEMBER 2016**

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P AUGUST 2016**

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**12. FINANCIAL**

**A. Approval of Miscellaneous Insurance Rates 2016-2017 School Year**

Approval is requested for the following 2016-2017 insurance rates from PSBA Insurance Trust and Erie Insurance as listed:

	<b>2015-2016</b>	<b>2016-2017</b>
<b>Commercial Package:</b>	\$74,378	\$75,863
<b>School Board Legal Liability</b>	\$12,473	\$13,500
<b>Umbrella</b>	\$15,182	\$15,298
<b>Fleet Auto (Erie)</b>	\$25,560	\$28,549

**ROLL CALL**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**13. PERSONNEL**

**A. Substitute Employees – 2016-2017 School Year**

The following applicants have requested to be added to the Substitute Employment List for the 2016-2017 School Year as follows:

Name	Assignment
Elaine Smith	Nurse Substitute
Christopher Casciotti	Non-Certified Instructional Aide Substitute
Barbara Laky	Cafeteria Substitute
Michele Walters	Substitute Bus Driver
David Flamisch	Substitute Teacher
Karen Casey	Non-Certified Instructional Aide Substitute
Stephen Matto	Substitute Van Driver

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**B. Removal of the Following Substitute Teachers for the 2016-2017 School Year**

Name	Reason
Viana Boenzli	Personal

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**C. Change in Employment Status**

1. James Snyder

Previous Status: Certified Instructional Aide  
 Current Status: 6th Grade Teacher  
 Assignment: Catasauqua Middle School  
 Rate of Pay: As per Collective Bargaining Agreement  
 Benefits: As Per Collective Bargaining Agreement  
 Effective: August 18, 2016

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**D. Nomination for Appointment**

- 1. Name: Theresa Bastow  
 Status: Health Room Assistant  
 Assignment: Districtwide  
 Salary: \$18.00 per hour  
 Benefits: N/A  
 Effective: September 14, 2016
  
- 2. Name: Nichole Tkach  
 Status: Non-Certified Instructional Aide  
 Assignment: Sheckler Elementary  
 Salary: \$112.50/day  
 Benefits: As Per CBA  
 Effective: September 15, 2016

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**E. Approval of 2016-2017 Teacher Collective Bargaining Unit Salary Schedule and Associated Teacher Salaries**

As per the CAEA Collective Bargaining Agreement, the Superintendent has reviewed and recommends the Salary Schedule and respective salary assignments.

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**F. Approval for Days Without Pay**

- 1. Name: Casey Gillespie  
 Reason: Personal  
 Effective: August 29, 2016  
 August 30, 2016  
 August 31, 2016  
 September 1, 2016  
 September 6, 2016  
 September 7, 2016  
 September 8, 2016  
 September 9, 2016

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**G. Resignation**

- 1. Name: Casey Gillespie  
 Status: Non-Certified Instructional Aide  
 Assignment: Sheckler Elementary  
 Reason: Personal  
 Effective: September 13, 2016
- 2. Name: Michele Walters  
 Status: Bus Driver  
 Assignment: Districtwide  
 Reason: Other Employment  
 Effective: September 16, 2016

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**H. Appointment of Extra-Curricular Positions 2016-2017 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2016-2017 school year:

#	Name	Position	Stipend
1	Amanda Strohl	Assistant Cheerleading Coach	Volunteer
2	Roger Scheirer	Assistant Football Coach	Volunteer
3	Joseph Harakal	Assistant Boys Soccer Coach	Volunteer
4	Erin DeBoer	Brown and White Co-Advisor	\$1,672.50
5	Jonathan Kiefer	Middle School Student Forum Advisor	\$784.00
6	Sharon Seritsky	Middle School Student Activities Advisor	\$938.00
7	Vicki MacLaughlin	Middle School Audio Visual Shared 30%	\$522.60
8	Amy Dymond-Jones	Middle School Audio Visual Shared 30%	\$522.60*
9	Kevin Karchner	Middle School Audio Visual Shared 30%	\$522.60*
10	Jonathan Kiefer	Middle School Audio Visual Shared 10%	\$174.20*
11	Dawn Fisher	Middle School Newsletter Co-Advisor	\$258.50
12	Lisa Roth	Middle School Newsletter Co-Advisor	\$258.50*
13	Daniel Kotran	Sheckler Safety Patrol Advisor	\$130.00
14	Barbara Kennedy	Sheckler Book Fair Coordinator	\$130.00
15	Danielle Heller	Head Girls Volleyball Coach	\$4,000.00**
16	William Bundra	Assistant Girls Volleyball Coach	\$2,000.00**

\*\* effective August 15, 2016

\*change in stipend- original approval June 14, 2016

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**I. Approval of Student Teachers/Interns for the 2016-2017 School Year**

Approval is requested for the following student teachers/interns:

<b>College – Kutztown University</b>	Effective October 24, 2016-December 15, 2016
Name - Monique Kenia	Elementary Art – Daniel Kotran

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**J. Appointment of Mentor Teachers – 2016-2017 School Year**

Administration recommends that the names listed below be approved as Mentor Teachers for the 2016-2017 school year at a stipend of \$750.00 as per Collective Bargaining Agreement:

Mentor	New Teacher
Jill Wismer, Sixth Grade	James Snyder, Sixth Grade
James Schaffer, High School Physics	Elyse Gair, High School Math

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**14. CURRICULUM**

**A. Approval of Planned Courses of Study**

Approval is requested for the Planned Courses of Study as listed:

- Middle School - 6<sup>th</sup> Grade Math
- High School - Earth Science
- High School - AP World History
- High School - Women in History
- High School - Accounting I
- High School - AP 2D Drawing
- High School - German III

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**15. BOARD APPROVALS**

**A. Approval Requested for Letter of Agreement for Title I Services With Colonial Intermediate Unit #20**

Administration recommends approval of the attached agreement, complying with all Title I statutory and regulatory requirements.

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**B. Approval of a Special Education Settlement Agreement Regarding Student #11939**

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**C. Authorization of Disposal of District Vehicles**

Administration requests the approval to dispose, by scrap method, of the following vehicles:

- 1999 Freightliner School Bus Vin # 4UZ6CFAA0XCA87451
- 1996 Dodge Van Vin # 2B4GP2439TR776614 (proceeds to Café)

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**D. Approval to Attend Conferences, Seminars, etc**

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**E. School Bus Bid Award**

The Administration recommends that the Board select Option 77/78 Passenger -2018 January, 2017 delivery 60 month financing. For each of two busses to acquire in accordance with the contract bid documents issued in August 2016, and award the contract for the acquisition of two conforming Blue Bird Vision busses to Brightbill Body Works Inc., of Lebanon, Pennsylvania, with lease financing (not tax-exempt, not bank qualified) in form acceptable to the District Solicitor by Blue Bird Capital Services/ De Lage Landen Financial Services for sixty equal monthly payments of \$2,749.50 (total for two vehicles), for a total of \$164,970.

	<b>Oct Delivery No Financing</b>	<b>Oct Delivery 60 Month Financing</b>	<b>Jan Delivery No Financing</b>	<b>Jan Delivery 60 Month Financing</b>
<b><u>72 Passenger - 2017</u></b>				
Wolfington	\$ 78,371	\$ 83,460	\$ 80,071	\$ 85,260
Rohrer	\$ 79,499	\$ 85,757	\$ 79,499	\$ 85,757
Brightbill	No Bid	No Bid	No Bid	No Bid
<b><u>72 Passenger - 2018</u></b>				
Wolfington	No Bid	No Bid	\$ 83,963	\$ 89,400
Rohrer	No Bid	No Bid	\$ 77,290	\$ 83,374
Brightbill	No Bid	No Bid	\$ 75,715	\$ 81,933
<b><u>77/78 Passenger - 2017</u></b>				
Wolfington	No Bid	No Bid	No Bid	No Bid
Rohrer	No Bid	No Bid	No Bid	No Bid
Brightbill	No Bid	No Bid	No Bid	No Bid
<b><u>77/78 Passenger - 2018</u></b>				
Wolfington	No Bid	No Bid	\$ 83,963	\$ 89,400
Rohrer	No Bid	No Bid	\$ 78,192	\$ 84,347
Brightbill	No Bid	No Bid	\$ 76,225	\$ 82,485

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_



**F. Acceptance of Resignation of District Superintendent**

Recommendation is requested to accept the resignation of Robert J. Spengler as District Superintendent, and consent to Mr. Spengler’s termination of the employment agreement between the District and Mr. Spengler dated July 15, 2014, effective immediately.

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**G. Election of District Superintendent and Approval of Employment Agreement**

Recommendation is requested to elect Robert J. Spengler as District Superintendent for a term of five years beginning September 13, 2016, and to enter into an Employment Agreement with Mr. Spengler in the form presented to the meeting.

**ROLL CALL VOTE**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**H. Approval of Additional Revised Van/Bus Stops 2016-2017 School Year.**

Approval is requested for additional revised Van/Bus Stops for the 2016-2017 School Year, effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

3rd & Cypress

Cedar Brook Nursing Home

CLAS- Palmerton

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**16. OLD BUSINESS**

**17. NEW BUSINESS**

**18. COMMENDATIONS**

**19. INFORMATION ITEMS**

**20. CORRESPONDENCE**

**21. RECOGNITION OF GUESTS & VISITORS**

**22. NEXT MEETING DATES**

- A. Tuesday, October 11, 2016            7:00 P.M.        School Board Meeting
- B. Wednesday, November 9, 2016    7:00 P.M.        School Board Meeting  
    (Wednesday Exception)

**23. ADJOURNMENT**

MOTION BY \_\_\_\_\_ SECONDED BY \_\_\_\_\_

NUMBER AYE \_\_\_\_\_ NUMBER NAY \_\_\_\_\_

**Time Adjourned** \_\_\_\_\_