

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, November 15, 2016
7:00 P.M. – Lehigh Career & Technical Institute

1. **CALL TO ORDER** **President, Penny Hahn**
President Penny Hahn Called the Meeting to Order at 7:03 P.M.
2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given
3. **ROLL CALL**

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Carol McCarthy		Kathleen Kotran	X
Dawn Berrigan	X	Wayne Karess	X
Christine Nace	X	David Ascani	X
Rodney L. Nace	X	Melissa Inselmann	X
Mary Alice Hartranft		Eric Dauberman	X
		Bryan Klass	
Student Representatives		Adam Schnug	
Samuel Safadi	X	Thomas Moll	
Sofia Alquirih	X		

X = Present

Visitors: See List inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. Executive Session for Legal and Personnel Reasons after Adjournment.
Executive Session was held from 8:30 P.M. until 9:00 P.M
5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
None
6. **ADMINISTRATION/BOARD DISCUSSION & REPORTS**
 - A. Academics and Education – Christina Lutz-Doemling
 1. School Improvement Plans
Christina Lutz-Doemling reviewed a document providing an overview of ESSA and district performance. Principals provided an overview of building level academic performance and associated improvement plans. Donald Panto suggested we discuss the concept of local metrics to measure our achievement.

- B. Athletics-Thomas Moll - None
- C. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich - None
- D. Borough of Catasauqua – Christine Nace - None
- E. Borough of North Catasauqua – Duane Deitrich - None
- F. Hanover Township – Lois Reed - None
- G. PSBA Liaison Update – Duane Deitrich - None
- H. Lehigh Career & Technical Institute Update – Christine Nace - None
- I. Student Representatives – Sofia Alquirih and Samuel Safadi – None

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on October 11, 2016

8. APPROVAL OF TREASURER’S REPORT FOR OCTOBER 2016

9. APPROVAL OF BUDGET TRANSFERS OCTOBER 2016

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2016

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P OCTOBER 2016

12. FINANCIAL

13. PERSONNEL

A. Retirement

1.Name: Louise Krautsack
 Status: Custodian
 Assignment: High School
 Reason: Personal
 Effective: January 6, 2017

2.Name: Edward Holaska
 Status: Bus Driver
 Assignment: Transportation
 Reason: Personal
 Effective: December 23, 2016

B. Appointment of Extra-Curricular Positions – 2016-2017 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2016-2017 school year:

Name	Position	Stipend
Brett Zieber	Assistant Boys Basketball Coach	Volunteer
Jeremy Eberhardt	Assistant Boys Basketball Coach	Volunteer

Tom	Reap	Assistant Boys Basketball Coach	Volunteer
James	Snyder	Assistant Boys Basketball Coach	Volunteer
Matt	Morton	Assistant Boys Basketball Coach	Volunteer
Emily	Biechy	Assistant Girls Basketball Coach **	\$1,627.00
Norma	Best	Assistant Girls Basketball Coach	\$2,847.00
Mark	Seremula	Assistant Girls Basketball Coach ***	\$3,660.00
Robert	Ardle	Assistant Girls Basketball Coach	Volunteer

** change in stipend – originally approved at \$4,067.00 on May 10, 2016

*** change in stipend – originally approved as a volunteer on May 10, 2016

C. Change in Employment Status

1. Jalen Nichols

Previous Status: Non-Certified Instructional Aide Substitute
 New Status: Guest Teacher Substitute
 Assignment: Districtwide
 Effective: November 16, 2016

2. Christopher Casciotti

Previous Status: Non-Certified Instructional Aide Substitute
 New Status: Guest Teacher Substitute
 Assignment: Districtwide
 Effective: November 16, 2016

3. Karen Casey

Previous Status: Non Certified Instructional Aide Substitute
 Current Status: Non Certified Instructional Aide
 Learning Support
 Assignment: Sheckler Elementary School
 Rate of Pay: \$112.50 per day
 Benefits: As Per Agreement
 Effective: November 16, 2016

4. Brittany Becker

Previous Status: Cafeteria Substitute
 New Status: Custodial B
 Assignment: Districtwide
 Rate of Pay: As Per Collective Bargaining Agreement
 Benefits: As Per Collective Bargaining Agreement
 Effective: November 16, 2016

D. The Following Applicants Have Requested To Be Added To The Substitute Employment List For The 2016-2017 School Year As Follows:

Name	Assignment
Tina Thomas	Non-Cert Instructional Aide Substitute

James Lapinski	Guest Teacher
Gregory Williams	Guest Teacher
Matthew Allen	Guest Teacher
Audrey Hackett	Guest Teacher
Kathleen Hudak	Guest Teacher
Jennifer Smith	Cafeteria Substitute
Cory Thomas	Guest Teacher
Lisandra Collazo	Non-Cert Instructional Aide Substitute
Miranda Dangler	Substitute Teacher
Russell Lande	Guest Teacher
Jared Case	Substitute Teacher

E. Nomination for Appointment

1. Name: Maria Keiper
- Status: Custodial B
- Assignment: Districtwide
- Rate of Pay: As Per Collective Bargaining Agreement
- Benefits: As Per Collective Bargaining Agreement
- Effective: November 16, 2016

14. CURRICULUM

15. BOARD APPROVALS

A. Approval of 2016-2017 Letter of Agreement for Title I Services with Carbon Lehigh Intermediate Unit #21

The Superintendent requests approval of this agreement with Carbon Lehigh Intermediate Unit 21 that identifies the instruction provided by Carbon Lehigh Intermediate Unit at Saint Elizabeth School and St. Thomas More, not to exceed \$2597.88.

B. In accordance with the Articles of Agreement of the Lehigh Career & Technical Institute (LCTI), it is hereby moved that the Catasauqua Area School District approves LCTI's financing plan in the maximum amount of \$49,000,000 for the purposes set forth in the Resolution presented this evening.

The Superintendent recommends approval of this resolution authorizing LCTI to refund revenue bonds, series of 2007, and to fund certain capital improvements. There are no additional annual costs to the Catasauqua Area School District.

C. Approval of Use of Capital Funds for Purchase of Sheckler Elementary Playground Equipment

Administration requests the Board approve the use of funds from the capital account, to be offset by funds acquired through the sale of surplus property.

D. Approval to Dispose of District Equipment

Administration recommends the disposal of the following obsolete pieces of equipment at current scrap price.

EQUIPMENT	WEIGHT	SERIAL/VIN #
Cub Cadet	650lbs	serial#817415
Kubota B9200	1600lbs	serial#11615
87 Jeep Wrangler	2800lbs	vin#2BCHL81JXHB508262

E. Approval to Attend Conferences**F. Approval of Additional Revised Van/Bus Stops – 2016-2017 School Year**

Approval is requested of the revised Van/Bus Stops for the 2016-2017 School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

510 Race St- @ Fire Station
2nd & Chapel

Items 7A, 8, 9, 10, 11, 12, 13A, 13B, 13C, 13D, 13E, 14, 15A, 15BC 15C, 15D, 15E AND 15F were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Cunningham

AYE: C. Nace, R. Nace, Deitrich, Berrigan, Cunningham, Hartranft, Hahn

NAY: 0

Seven Ayes, Zero Nays, Motion carried

16. OLD BUSINESS**17. NEW BUSINESS****18. COMMENDATIONS****19. INFORMATION ITEMS**

Lisa Roth – Informed the Board about a Shop with Cops program that CMS students will participate in on December 3, 2016, in partnership with the Lehigh Valley International Airport Police and Target.

20. CORRESPONDENCE

Kathleen Kotran – recognized Chef Brock as our Catasauqua Instructor for Community Education Classes.

Wayne Karess – The Sheckler wireless project is complete. New Apple features are available for iPad classroom integration.

Christina Lutz-Doemling – The BB&T event was highlighted, kicking off the BB&T/EverFi Financial Literacy Curriculum.

David Ascani – Mr. Cygan’s class has cleaned up the wooded area on CHS property.

Sofia Alquirih – The homecoming dance and pep rally will kick off the Thanksgiving festivities.

Samuel Safadi – The Catasauqua Powder Puff team defeated Northampton 24-0.

Dawn Berrigan – Thank you to everyone who I have worked with during my 16 years involved with the school district.

Melissa Inselmann – Highlighted the new CMS newsletter. Kimmie Miller, CMS Art Teacher, was recognized for her impact on the art program. Various events were announced.

Donald Panto – Expressed his gratitude for all of the presentations tonight.

Eric Dauberman – The Turkey Day Luncheon will occur on November 17, 2016. LVECU has donated \$1,000.00 to Sheckler Elementary. Mr. Kotran will be working with the Catasauqua Borough and having students paint the borough snow plows. Various events were announced.

Penny Hahn – Expressed her thanks to Dawn Berrigan for her service to the Catasauqua community, and wished a Happy Thanksgiving to all.

Robert J. Spengler – Wished everyone a Happy Thanksgiving and a thank you to Dawn Berrigan for her years of service to the Catasauqua Area School District, thank you to Lisa Roth for facilitating the Shop with Cops initiative at CMS.

21. RECOGNITION OF GUESTS & VISITORS

22. NEXT MEETING DATES

A. Tuesday, December 6, 2016 7:00 P.M. Reorganization and Monthly School Board Meeting

23. ADJOURNMENT

MOTION BY: Cunningham SECONDED BY: Deitrich

Motion carried

Time Adjourned: 8:30 P.M.

Respectfully submitted,

Duane Deitrich
Secretary