

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, December 6, 2016
7:15 P.M. – District Administration Office

1. CALL TO ORDER Vice President, Carol Cunningham
Vice President Carol Cunningham Called the Meeting to Order at 7:15 P.M.

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was given

3. ROLL CALL

Board Members		Non Board Members	
Penny Hahn		Robert J. Spengler	
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	
Duane Deitrich	X	Lois Reed	X
Carol McCarthy		Kathleen Kotran	
Dawn Berrigan		Wayne Karess	
Christine Nace	X	David Ascani	
Rodney L. Nace	X	Melissa Inselmann	
Mary Alice Hartranft	X	Eric Dauberman	
		Bryan Klass	
Student Representatives		Adam Schnug	
Samuel Safadi		Thomas Moll	
Sofia Alquirih			

X = Present

Visitors: See List inserted in Permanent Minute Book

4. NOTICE OF EXECUTIVE SESSIONS

A. None

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

- A. Sheckler Elementary School Students of the Month – November 2016 – Eric Dauberman
- B. Catasauqua Middle School Star Players of the Month – November 2016 – Melissa Inselmann

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Academics and Education – None
- B. Athletics-None
- C. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
- D. Borough of Catasauqua – Christine Nace
- E. Borough of North Catasauqua – Duane Deitrich
- F. Hanover Township – Lois Reed
- G. PSBA Liaison Update – Duane Deitrich
- H. Lehigh Career & Technical Institute Update – Christine Nace
- I. Student Representatives – Sofia Alquirih and Samuel Safadi

* Items 5 and 6 were tabled

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)

A. School Board Meeting Held on November 15, 2016

8. APPROVAL OF TREASURER'S REPORT FOR NOVEMBER 2016

9. APPROVAL OF BUDGET TRANSFERS NOVEMBER 2016

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS DECEMBER 2016

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P NOVEMBER 2016

12. APPROVAL TO RUN MANUAL CHECKS PRIOR TO JANUARY 10, 2017 BOARD MEETING

13. FINANCIAL

A. Participation in Bid Supply Program

Permission is requested to participate in the Pennsylvania Education Joint Purchasing Council (I.U. #16) and Lehigh Career & Technical Institute bid supply program for the 2017-2018 school year.

14. PERSONNEL

A. Appointment of Extra-Curricular Positions – 2016-2017 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2016-2017 school year:

Name	Position	Stipend
Joshua Ritter	Assistant Boys Basketball Coach	Volunteer
Christopher Casciotti	Assistant Boys Basketball Coach	Volunteer

B. Substitute Employees – 2016-2017 School Year

The following applicants have requested to be added to the Substitute Employment List for the 2016-2017 School Year as follows:

Name	Assignment
Darlene Heffelfinger	Non-Certified Instructional Aide Substitute

C. Removal of the Following Substitutes for the 2016-2017 School Year:

Name	Assignment	Reason
Katelynn Tekin	Substitute Teacher	Personal
Jennifer Smith	Cafeteria Substitute	Personal

D. Intent to Retire

Approval is requested to accept the Intent to Retire, effective last contractual day of the 2016-2017 School Year.

Name	Assignment	Years of Service
David Burker	Sheckler Elementary	33

E. Approval for Days Without Pay

- 1. Name: Cynthia Bass
- Reason: Personal
- Effective: December 2, 2016 ½ day

15. CURRICULUM

16. BOARD APPROVALS

- A. **Approval of Robert J. Spengler as Foster Care Point of Contact for the Catasauqua Area School District, as Mandated by ESSA, and the Pennsylvania Department of Education**
- B. **Acceptance of Resignation of Dawn Berrigan from the Elected Position of School Board Director, Catasauqua Area School District, Effective Immediately**

Items 7A, 8, 9, 10, 11, 12, 13A, 14A, 14B, 14C, 14D, 14E, 15A, 16A, AND 16B were combined by Board request

ROLL CALL VOTE

MOTION BY: Hartranft SECONDED BY: Deitrich
AYE: C. Nace, R. Nace, Deitrich, Cunningham, Hartranft, Panto
NAY: 0
Six Ayes, Zero Nays, Motion carried

C. Nomination of Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate a Catasauqua Area School District Board Member to represent the district on the Lehigh Career & Technical Institute Board of Directors. Candidate will serve from December 1, 2016 to December 1, 2017.

Name of Candidate _____ Christine Nace _____

ROLL CALL VOTE

AYE: C. Nace, R. Nace, Deitrich, Cunningham, Hartranft, Panto
NAY: 0
Six Ayes, Zero Nays, Motion carried

D. Nomination of Alternate Board Member to Represent Catasauqua Area School District on the Lehigh Career & Technical Institute Board of Directors

Approval is requested to nominate an alternate Catasauqua Area School District Board Member to represent the district on the Lehigh Career & Technical Institute Board of Directors. Alternate Candidate will serve from December 1, 2016 to December 1, 2017.

Name of Alternate Candidate _____ Mary Alice Hartranft _____

ROLL CALL VOTE

AYE: C. Nace, R. Nace, Deitrich, Cunningham, Hartranft, Panto
NAY: 0
Six Ayes, Zero Nays, Motion carried

E. Approval of Additional Revised Van/Bus Stops – 2016-2017 School Year, as of December 2016

Approval is requested of the revised Van/Bus Stops for the 2016-2017 School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

Lehigh County Enhanced Autism- 2881 Tycolia
Court, Orefield
137 Front St

MOTION BY: Deitrich

SECONDED BY: Hartranft

Motion carried

17. OLD BUSINESS

18. NEW BUSINESS

19. COMMENDATIONS

20. INFORMATION ITEMS

21. CORRESPONDENCE

22. RECOGNITION OF GUESTS & VISITORS

23. NEXT MEETING DATE

A. Tuesday, January 10, 2017 7:00 P.M. School Board Meeting

24. ADJOURNMENT

MOTION BY: Hartranft

SECONDED BY: Deitrich

Motion carried

Time Adjourned: 7:23 P.M.

Respectfully submitted,

Duane Deitrich
Secretary