

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, June 13, 2017
7:00 P.M. – District Administration Office

1. CALL TO ORDER President, Penny Hahn
President Penny Hahn Called the Meeting to Order at 7:00 P.M

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was given

3. ROLL CALL

Board Members		Non Board Members	
Penny Hahn	X	Robert J. Spengler	X
Carol Cunningham	X	Dave Knerr	X
Donald Panto	X	Christina Lutz-Doemling	X
Duane Deitrich	X	Lois Reed	X
Jason Bashaw	X	Kathleen Kotran	X
Dale Hein	X	Wayne Karess	X
Christine Nace	X	David Ascani	X
Rodney L. Nace	X	Melissa Inselmann	X
Mary Alice Hartranft	X	Eric Dauberman	X
		Bryan Klass	
Student Representatives		Adam Schnug	
Samuel Safadi		Thomas Moll	
Sofia Alquirih			

X = Present

Visitors: See List inserted in Permanent Minute Book

4. NOTICE OF EXECUTIVE SESSIONS

A. None

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

A. Innovative Arts Academy Charter School – Douglas Taylor, Principal of IAACS and Kelly Bauer, Board of Trustees President

Mr Taylor and Ms. Bauer were not present and did not provide presentation.

Ann Tarafas, Park Ave., Slatington, PA, Teacher, Innovative Arts Academy Charter School: Provided testimony regarding happenings at the Innovative Arts Academy Charter School (IAACS). When Mr. Gabryluk was present, we had what we needed to provide Special Education services, 2 Teachers and 3 Paraprofessionals. Now, with Mr. Taylor as Principal, we have only 1 Paraprofessional. Mr. Taylor is not concerned about compliance. I feel we are not in compliance, and Ms. Gina Colarusso has been at our

school to monitor and prepare for future PA compliance monitoring. New teachers appear not to have PA certification. Poor treatment of current staff members, not even being invited to the Open House, and not being informed of employment for next year. Students are not getting what they need. Neither existing Special Education teacher has been asked to return. "Very shady." We are out of compliance. We owe compensatory services since we have not provided the appropriate services to our students. Elizabeth Fox, Whitehall, PA, Paraprofessional/Teacher, Innovative Arts Academy Charter School: Provided testimony regarding IAACS and personnel issues. The new Principal is hiring a relative, his partner. There is nepotism occurring. I was not allowed to speak at the last public IAACS Board meeting, being cut off by Mr. Taylor, Principal, after 3 minutes. He is lying to the public regarding the certificates these new people have and other things. Mr. Cavalli, Consultant, hired Mr. Taylor via phone, and he does not have the authority to do this. The Nursing area has been moved and is not ADA compliant. Ms. Fox provided documents of meeting minutes and financial reports. Board members acknowledge receipt of the information and will plan on holding a special meeting to discuss the issues presented this evening with leadership from IAACS. A date will be announced in the near future.

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

- A. Academics and Education – Christina Lutz-Doemling
Christina Lutz-Doemling provided an update of summer professional development and curriculum activities.
- B. Finance – Robert J. Spengler
Robert Spengler provided details on the numerous financial approvals requested on this agenda.
- C. Policy – David Knerr - *None*
- Policy #129 – Wellness (2nd Reading) (Redline)
 - Policy #601 - Fiscal Objectives (2nd Reading)
 - Policy #602 - Budget Preparation and Adoption (2nd Reading)
 - Policy #808 - Food Services (2nd Reading)
- D. Athletics-Thomas Moll - *None*
- E. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich
Duane Deitrich announced the CLIU employee contract has been signed.
- F. Borough of Catasauqua – Dale Hein
Dale Hein indicated the CHS student representatives will be sworn in during the August Council Workshop Meeting.
- G. Borough of North Catasauqua – Jason Bashaw
Jason Bashaw announced the North Catasauqua Carnival opens tomorrow and the playground equipment is being installed.
- H. Hanover Township – Lois Reed
Lois Reed indicated several parcels will be rezoned in East Allen Township. Race Street widening will occur soon.
- I. PSBA Liaison Update – Duane Deitrich
Duane Deitrich updated the Board on current PSBA issues including budget, pensions, and charter schools.

- J. Lehigh Career & Technical Institute Update – Christine Nace
* At this point a motion was made to appoint Carol Cunningham as the Catasauqua Area School District Representative to the LCTI Joint Operating Committee for the remainder of the term.

MOTION BY: Hahn SECONDED BY: Hartranft

Motion carried

- K. Student Representatives – Sofia Alquirih and Samuel Safadi - *None*

7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)**
A. **School Board Meeting Held on May 9, 2017**
B. **Special School Board Meeting Held on May 22, 2017**
8. **APPROVAL OF TREASURER’S REPORT FOR MAY 2017**
9. **APPROVAL OF BUDGET TRANSFERS MAY 2017**
10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS JUNE 2017 WITH THE EXCEPTION OF CHECK # 13305-GENERAL FUND, CHECK #2592 AND #2614 – CAFÉ (BOROUGH OF CATASAUQUA)**

Items 7A, 7B, 8, 9, and 10, were combined by Board request

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hartfranft

AYE: C. Nace, R. Nace, Hahn, Bashaw, Panto, Hein, Hartranft, Deitrich, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

- 10.1 **APPROVAL FOR PAYMENT OF CHECK # 13305 GENERAL FUND, CHECK #2592 AND #2614 – CAFÉ (BOROUGH OF CATASAUQUA)**

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Deitrich

AYE: C. Nace, R. Nace, Hahn, Bashaw, Panto, Hartranft, Deitrich, Cunningham

NAY: 0

Abstention by Hein

Eight Ayes, Zero Nays, Motion carried

11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P MAY 2017**

- 12. **APPROVAL TO RUN MANUAL CHECKS ON JUNE 30, 2017 (EOY)**
- 13. **APPROVAL FOR PAYMENT OF ALL A/P BILLS JULY 2017 ON JULY 17, 2017 (RATIFICATION WILL BE REQUESTED IN AUGUST 2017)**

14. **FINANCIAL**

A. RESOLUTION FOR THE FINAL ADOPTION OF BUDGET FOR 2017-2018

The Catsauqua Area School district budget for the school year 2017-2018 and the taxes incorporated into the collection of needed receipts for the school district should be adopted at this meeting of the School Board. The budget has been duly advertised as prescribed by State Law (Public School code Section 687) RECOMMENDATION: That the Board of School Directors adopt the Resolution for the Final Adoption of the General Fund Budget of the Catsauqua Area School District for the 2017-2018 school year.(PDE 2028)

B. FINAL ADOPTION OF CAFETERIA FUND BUDGET FOR 2017-2018

The Catsauqua Area School District cafeteria fund budget for the school year 2017-2018 for the school district should be adopted at this special meetings of the School Board RECOMMENDATION: That the Board of School Directors adopt the Final Adoption of the Cafeteria Fund Budget of the Catsauqua Area School District in the amount of \$927,324

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C. Approval of Lunch Prices for the 2017-2018 School Year

Recommendation from the Food Service Manager for the 2017-2018 school year, to approve the following lunch prices. **Last Year Comparison**

<u>Catasauqua Area School District Foodservice Price List</u>			
2017-2018			
<u>Breakfast</u>		<u>Lunch</u>	
Breakfast Full Paid Elem/MS	\$1.50	Main Lunch Full Paid	
Breakfast Full Paid HS	\$1.65	Secondary Student	\$2.80
Breakfast Reduced	\$0.30	Elementary Student	\$2.65
Extra or A La Carte Entree	\$1.35	Reduced Price Lunch	\$0.40
Milk 8 oz, Juice 4 oz		Adult Lunch	\$3.60
Secondary Student	\$1.00		
Elementary Student	\$0.90	Extra or A La Carte Entree	
<u>A la Carte Items HS/MS</u>		Secondary Student	\$1.80
Dinner Roll	\$0.35	Elementary Student	\$1.70
Baked Chips & Bagged Snacks	\$0.85		
100 Calorie Packs	\$0.85	Extra or A La Carte Fruit	
New York Soft Pretzel	\$0.85	Secondary Student	\$1.00
Yogurt, 8 oz	\$1.00	Elementary Student	\$0.95
16 oz Water,	\$1.00		
Izze Fruit Fizz Drinks	\$1.25	Extra or A La Carte Vegetable	
Flavored Water	\$1.10	Secondary Student	\$1.00
<u>A la Carte Items Elem</u>		Elementary Student	\$0.95
Bagged Snacks	\$0.40		
8 oz water	\$0.80	Extra or A La Carte Milk	
Yogurt	\$0.65	Secondary Student	\$1.00
		Elementary Student	\$0.95
Bowl of Cereal	\$0.90	Grab n' Go Entrée Salads Student	\$2.50
Toast	\$0.50	Sheckler Adult Specialty Entrée	\$3.00
Juice	\$0.80	Salad Dressing Pack	\$0.30

D. Approval/Renewal of Service Contracts

Approval is requested of the attached service contracts in effect during the 2017-2018 school year.

E. Recommended Insurance Quotes

The Superintendent requests approval of the following insurance policies for the 2017-2018 school year.

	2016-2017	2017-2018
Student Accident Insurance/ All Sports Insurance AG Administrators	\$40,320.68	\$36,500.00
Long Term Disability – (PSBA Assurant)	\$.36/\$100 of Payroll	\$.24/\$100 of Payroll
Short Term Disability – (PSBA Assurant)	\$.71/\$100 of Payroll	\$.71/\$100 of Payroll
Life Insurance (PSBA Assurant) Accidental/Death/Dismemberment	.20/\$1,000	.20/\$1,000
Workers' Compensation (PSBA Insurance Trust)	\$47,248.00	\$45,715.00

Approval of Financial Institutions

Administration recommends that the School Board adopt the following resolution approving financial depositories for the school district for the school year 2017-2018.

RESOLUTION – FINANCIAL INSTITUTIONS

RESOLVED, that the Catasauqua Area School District authorize the following financial institutions to act as an approved depository for school district funds and/or temporary investments. The Catasauqua Area School District further authorizes the following recommended financial institutions to transfer any funds of deposit to any other school district account or to any other bank for the credit of the Catasauqua Area School District. And further authorizes the Superintendent and/or designee to enter into agreements, supplements or amendments to implement the foregoing of operation for the 2017-2018 school year.

**M & T Bank (Bonds – Paying Agent)
Key Bank N.A.**

15. PERSONNEL**A. Substitutes**

The following applicants have requested to be added to the Substitute Employment List for the 2016-2017 School Year as follows:

Name	Assignment
Judith Pocze	Substitute Van Driver
Michael Kenderski	Substitute Bus Driver

B. Resignation

1. Name: Deborah Duld
 Status: Van Driver
 Assignment: Districtwide
 Reason: Personal
 Effective: June 2, 2017

C. The following applicants have requested to be added to the Substitute Employment List for the 2017-2018 School Year as follows:

Name	Assignment
Deborah Duld	Substitute Van Driver

D. Appointment of Extra-Curricular Positions – 2017-2018 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2017-2018 school-year:

#	Name	Position	Stipend
1	Nichole Treiber	Assistant Cheerleading Coach	\$1,000.00
2	Eric Snyder	Assistant Baseball Coach	\$2,671.00
3	Ronald DeMaio	Elementary Program Coordinator – Shared	\$682.00
4	Jonathan Kiefer	Middle School Book Fair Coordinator	\$130.00
5	Jonathan Kiefer	Middle School Student Store Advisor	\$784.00
6	Jonathan Kiefer	Middle School Student Forum Advisor	\$784.00
7	Sharon Seritsky	Middle School Activities Coordinator	\$938.00
8	Dawn Fisher	Middle School Newsletter Advisor – Shared	\$258.50
9	Judith Evans	Middle School Scholastic Bowl Advisor Shared	\$509.00
10	Eric Snyder	Varsity “C” Advisor	\$1,465.00
11	Janet Schmitt	High School Scholastic Bowl Advisor	\$1,556.00
12	Tara Roseman	High School Student Council Advisor	\$2,349.00
13	Andrew Gruver	Senior Class Advisor	\$1,467.00
14	Michaela LaBar	Sophomore Class Advisor	\$1,282.00
15	Daniel Wismer	High School Yearbook Advisor	\$3,445.00
16	James Schaffer	Brown and White Advisor – Shared	\$1,722.50
17	Erin DeBoer	Brown and White Advisor – Shared	\$1,722.50
18	Jacqueline Yanek	High School SADD Advisor	\$646.00
19	Mary Anne Haney	High School German Club Advisor	\$515.00
20	John Yanek	High School Debate Advisor	\$2,787.00

E. Approval for Days Without Pay

Name: Susan Lesko
Reason: Personal
Effective: May 10, 2017 Full Day
May 16, 2017 Full Day
May 17, 2017 Full Day
May 23, 2017 Full Day
May 30, 2017 Full Day

Name: Dana Flynn
Reason: Personal
Effective: May 17, 2017 Full Day

Name: Cherie Gebhardt
Reason: Personal
Effective: May 31, 2017 Full Day

Name: Jacqueline Yanek
Reason: Personal
Effective: May 31, 2017 Full Day

F. Nomination for Appointment

1. Name: Leslie Estrada
Status: Community Liaison
Assignment: Districtwide
Rate of Pay: Hourly as per CBA
Effective: August 14, 2017
2. Name: Yvette Campbell
Status: Summer Technology Support
Assignment: Districtwide
Rate of Pay: \$15.00 per hour 4 hours per day
Effective: July 10, 2017

16. BOARD APPROVALS

A. Free & Reduced Lunch Program – 2017-2018

Approval is requested by the Administration to participate in the Free & Reduced price lunch program for the school year 2017-2018.

B. Approval of Homestead and Farmstead Exclusion Resolution 2017-2018

Request approval of the Homestead and Farmstead Exclusion Resolution

C. RESOLUTION – EQUAL OPPORTUNITY EMPLOYER

The Equal Opportunity Resolution must be approved for the school year 2017-2018

RESOLUTION – EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Catasauqua Area School District that no person shall be subjected to unlawful discrimination on the ground of race, color, age, creed, religion, sex/gender, sexual orientation, ancestry, national origin, handicap/disability, familial status, genetic information, or any other legally protected classification with respect to any of its programs or activities or in the employment of any personnel. Sexual harassment or harassment relating to an individual's race, color, age, creed, religion, sex/gender, sexual orientation, ancestry, national origin, handicap/disability, familial status, genetic information, or any other legally protected classification is a form of unlawful discrimination and is expressly prohibited under the School District's policy. The School Board has adopted procedures for filing complaints of unlawful discrimination/harassment with the School District and the School District's investigation and disposition of those complaints. If you would like to obtain a copy of the complete nondiscrimination policy, including the complaint procedures, please contact the Superintendent, 201 N. 14th Street, Catasauqua, PA 18032, phone 610-264-5571. The Superintendent is the District's Compliance Officer for all nondiscrimination requirements (503/504-Title VI-Title VII-Title IX-ADA Coordinator). The nondiscrimination policy and complaint procedures are also available on the District's web site: www.cattysd.org

D. Approval of Policy Revision – Second Reading

Approval is requested for the second reading revision of the following policy:

Section: PROGRAMS
Policy #: 129
Title: Wellness

E. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: FINANCES
Policy #: 601
Title: Fiscal Objectives

F. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: FINANCES
Policy #: 602
Title: Budget Preparation and Adoption

G. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: OPERATIONS
Policy #: 808
Title: Food Services

H. Approval of Technology Equipment Disposal and Agreement with Teksavers for Purchase of Technology Equipment

Administration recommends the disposal of indicated MacBooks and obsolete iPads via the attached agreement with Teksavers of Austin Texas.

I. Approval To Accept Price Quote # 2203975778 By Apple Inc. Education In The Amount Of \$536,437.50 and Enter Into Contract With Apple Financial Services In The Amount Of \$137,099.11 Annually For Four (4) Years Effective July 2017 Through June 2021 As Defined Within Proposal.

J. Appointment of Student Representatives (2) to the Board of School Directors

Approval is requested to appoint the following as the two (2) Student Representatives to the Board of School Directors of the Catasauqua Area School District for the 2017-2018 school year as a result of application and subsequent review by the Catasauqua High School Administration

**Hannah Matchette
Maria Rosario**

K. Appointment of Student Representatives (2) to the Catasauqua Borough Council

Approval is requested to appoint the following as the two (2) Catasauqua High School Student Representatives to the Catasauqua Borough Council for the 2017-2018 school year.

**Lucas Bloszinsky
Morgan Wagner**

L. Appointment of Student Representatives (2) to the North Catasauqua Borough Council

Approval is requested to appoint the following as the two (2) Catasauqua High School Student Representatives to the North Catasauqua Borough Council for the 2017-2018 school year.

**Grant Gebhardt
Makena Webber**

M. Approval to Rename the "Laptop Account" to "Technology Fund"

N. School Bus Bid Award

The Administration recommends that the Board select Option 77-18-Oct-60 for each of two busses to acquire in accordance with the contract bid documents issued in May 2017, and award the contract for the acquisition of two conforming Blue Bird Vision busses to M.A. Brightbill Body Works Inc., of Lebanon, Pennsylvania, with lease financing (not tax-exempt, not bank qualified) in form acceptable to the District Solicitor by Municipal Finance for sixty equal monthly payments of \$2,847.23 (total for two vehicles), for a total of \$170,833.80.

O. Approval to Establish a Student Activity Account, Class of 2021

Items 11,12,13,14A,14B,14C,14D,14E,14F,15A,15B,15C,15D,15E,15F, 16A,16B,16C, 16D, 16E,16F,16G,16H,16I,16J,16K,16L,16M,16N, and 16O, were combined by Board request

ROLL CALL VOTE

MOTION BY: Hartranft SECONDED BY: Cunningham

AYE: C. Nace, R. Nace, Hahn, Bashaw, Panto, Hein, Hartranft, Deitrich, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

P. Approval of Resolution Authorizing the Execution of an Easement and Right of Way Agreement Providing for the Grant of Easements Over the District's Catasauqua High School Property to Rockefeller Group Development Corporation and Rock-Lehigh Valley LLC, and the Dedication of Additional Right of Way for West Bullshead Road to Allen Township

ROLL CALL VOTE

MOTION BY: Cunningham SECONDED BY: Hartranft

AYE: C. Nace, R. Nace, Hahn, Bashaw, Panto, Hein, Hartranft, Deitrich, Cunningham

NAY: 0

Nine Ayes, Zero Nays, Motion carried

17. OLD BUSINESS

18. NEW BUSINESS

19. COMMENDATIONS

20. INFORMATION ITEMS

21. CORRESPONDENCE

Wayne Karess- Provided a MacBook/iPad conversion project update. Instructional Aides have been extremely helpful in accomplishing the necessary tasks.

Eric Dauberman- Various updates and information were provided. Olweus Anti-bullying training occurred today and building cleaning has commenced. Thank you to Lois for organizing.

Melissa Inselmann- A very successful end of year. 8th Grade "Graduation" was a nice celebration of their Middle School experience. Thanked Lois for her organization.

David Ascani - Graduation occurred on June 5 and was well attended and has received positive commentary. Penny Hahn inquired regarding the status of the Police Precinct idea. Mr. Ascani

responded that Mr. Schnug has contacted the Bethlehem State Police barracks and started the conversation. They are in support of the idea and have this configuration in a few local schools. Robert Spengler - Expressed his thanks and gratitude to the Teachers, Administrators, Students, and Board for an incredible school year and the continued work on continual improvement and a focus on doing what is best for our students.

22. RECOGNITION OF GUESTS & VISITORS

23. NEXT MEETING DATES

- | | | |
|------------------------------|---------|---------------------------------|
| A. Tuesday, July 11, 2017 | 7:00 PM | School Board Meeting |
| B. Wednesday, August 2, 2017 | 3:00 PM | Academics Committee Meeting |
| | 4:00 PM | B. & G. Committee Meeting |
| | 5:00 PM | Athletic Committee Meeting |
| C. Tuesday, August 8, 2017 | 7:00 PM | School Board Meeting |

24. ADJOURNMENT

MOTION BY: Cunningham

SECONDED BY: Deitrich

Motion carried

Time Adjourned: 8:36 P.M.

Respectfully submitted,

Duane Deitrich
Secretary