

Minutes from Transportation Committee Meeting 9/24/24

- I. Call to order
 - a. 9:00 a.m.
 - b. Members present. Andrew Grondahl, Ben Ethen, Thurstan Johnson (for Roger)
 - c. Others present- Keith Campbell, Mitch Heisler, Dustin Thom
- II. Mitch spoke about what Heisler's role is with bus maintenance
 - a. Concerns about communication
 - b. Concerns about catching things before they get really bad (drives up costs)
 - c. Costs- batteries that weren't bad being replaced
 - d. Communication between school and his business
- III. Keith Campbell spoke about district role and issues
 - a. Communication between district and Heislars
 - b. Approval of projects- budgeting, escalating costs
 - c. Schedule- Getting to buses early in summer
- IV. Committee
 - a. Maintenance logs kept in buses for reference
 - b. Follow check-list of bus inspections
 - c. Approval of big projects beforehand by school district
 - d. Decided to talk to Todd Pemberton about taking on a different role coordinating bus maintenance
- V. Adjourn at 10:30 a.m.

Minutes from Transportation Committee Meeting on 9/26/24

- I. Call to order
 - a. 8:30 a.m.
 - b. Members present were Andrew Grondahl, Ben Ethen, Thurstan Johnson
 - c. Others present- Todd Pemberton, Keith Campbell
- II. Board discussed having Todd work on buses as discussed and approved upon his initial hiring. Board outlined what they were looking for (inspections, routine maintenance including oil changes, communication with other shops when buses need additional work, keeping logs in each bus, communication with drivers, etc.).
- III. Todd agreed that he could take a more active role and would create work orders, update inspection folders, do pre and post trip inspections, etc. He would work between driving time and he would decide his own schedule for now.
- IV. Adjourn at 9:30 a.m.