

BROOKFIELD CENTRAL SCHOOL
BOARD OF EDUCATION
Regular Meeting:
Tuesday, October 8, 2024
7:00 p.m. – School Library/Media Room

AGENDA

- ITEM 1. CALL TO ORDER: By: _____ Time: _____ p.m.
Pledge to Flag
- PUBLIC HEARING – District-Wide Safety Plan
- ITEM 2. Consent Agenda: Approval of – Warrants
- ITEM 3. Communications, Reports, Announcements
A. Additions/Amendments to the Agenda
B. Board President Communications
C. Principal Communications
D. District Clerk Communications
E. Business Communications
F. Superintendent Communications
- ITEM 4. Public Forum
- ITEM 5. New Business:
A. Compensation of Instructional Substitutes
B. Compensation of Instructional Substitute Teaching Assistants
C. Personnel: Appointment of PK-12 School Counselor
D. Approval of: District-Wide Safety Plan
E. Appointment of: Non-Instructional/Uncertified Instructional Substitute
F. Approval of: Election Inspectors
G. Approval of: Non-Resident Student
H. Appointment of: Long-Term Non-Instructional Substitute
I. Personnel: Approval of Employment Agreement
J. Approval of: 1st Reading of Policies
- ITEM 6. Adjournment

BROOKFIELD CSD

Check Warrant Report For A - 10: AUGUST 2024 GENERAL FUND MANUAL CHECKS For Dates 8/1/2024 - 8/31/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
2783	08/01/2024	5529	Oneida-Herkimer-Madison BOCES	A 600		75.00	
2784	08/01/2024	2335	MADISON-ONEIDA HERKIMER BOCES	A 9060.800-10		63,854.90	
						Check Total:	63,854.90
						Warrant Total:	63,929.90
						Vendor Portion:	63,929.90
Number of Transactions: 2							

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 2 in number, in the total amount of \$63,929.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Aug 31, 2024 Signature [Handwritten Signature] Title Superintendent

10/4/24 [Handwritten Signature]

BROOKFIELD CSD



Check Warrant Report For A - 22: SEPTEMBER 26, 2024 GENERAL FUND CD For Dates 9/26/2024 - 9/26/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13720	09/26/2024	7564	Amazon	A 2110.450-30	84	332.80	332.80
					<u>Check Total:</u>	<u>332.80</u>	
13721	09/26/2024	7957	ASBO NEW YORK	A 1310.400-10		28.30	
					<u>Check Total:</u>	<u>28.30</u>	
13722	09/26/2024	8204	OLIVIA BRINK	A 2250.450-40		24.95	
					<u>Check Total:</u>	<u>24.95</u>	
13723	09/26/2024	7493	BUELL FUELS LLC	A 1620.410-12		34.29	
					<u>Check Total:</u>	<u>34.29</u>	
13724	09/26/2024	7196	Broedel Energy LLC	A 5510.455-12		40.50	
					<u>Check Total:</u>	<u>40.50</u>	
13725	09/26/2024	860	CENTRAL COUNTIES LEAGUE	A 2855.400-30		500.00	
					<u>Check Total:</u>	<u>500.00</u>	
13726	09/26/2024	7715	CINTAS	A 5510.400-10		35.00	
				A 5510.400-10		134.85	
				A 5510.400-10		134.85	
					<u>Check Total:</u>	<u>304.70</u>	
13727	09/26/2024	6556	CLINTON TRACTOR	A 1621.450-10	78	575.00	575.00
					<u>Check Total:</u>	<u>575.00</u>	
13728	09/26/2024	8208	AUSTIN DAVIS	A 2110.450-30		82.02	
					<u>Check Total:</u>	<u>82.02</u>	
13729	09/26/2024	2190	DEN KELLY CHEVROLET INC	A 5510.450-10		263.80	
					<u>Check Total:</u>	<u>263.80</u>	
13730	09/26/2024	1435	EMPIRE STATE AUTO PARTS			263.80	
					<u>Check Total:</u>	<u>263.80</u>	

BROOKFIELD CSD



Check Warrant Report For A - 22: SEPTEMBER 26, 2024 GENERAL FUND CD For Dates 9/26/2024 - 9/26/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13731	09/26/2024	8000	FERRARA FIORENZA PC	A 5510.450-10		87.84	
				A 5510.450-10		-36.00	
				A 5510.450-10		233.25	
				Check Total:		285.09	
13732	09/26/2024	5780	GILROY KERNAN GILROY INC	A 1420.400-10		94.00	
				Check Total:		94.00	
13733	09/26/2024	7955	CARLOS GOROZABEL	A 5510.400-10		82.00	
				Check Total:		82.00	
13734	09/26/2024	5296	Hummel's Office Plus	A 2855.400-30		118.75	
				Check Total:		118.75	
13735	09/26/2024	7497	CHRISTOPHER HUTCHINSON	A 2110.450-20	85	29.94	29.94
				A 2110.450-30	85	29.94	29.94
				Check Total:		59.88	
13736	09/26/2024	5414	JOSTENS, INC.	A 2855.400-30		118.75	
				Check Total:		118.75	
13737	09/26/2024	7582	WILLIAM KOSINA	A 2810.450-30	77	16.80	20.00
				Check Total:		16.80	
13738	09/26/2024	6907	LOUIS LEWIS	A 2855.400-30		118.75	
				Check Total:		118.75	
13739	09/26/2024	7825	MADISON COUNTY TRASURERS OFFICE	A 1330.400-10		727.57	
				A 1330.400-10		772.44	
				Check Total:		1418.75	

BROOKFIELD CSD



Check Warrant Report For A - 22: SEPTEMBER 26, 2024 GENERAL FUND CD For Dates 9/26/2024 - 9/26/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13740	09/26/2024	2425	MARKS PLUMBING PARTS	A 1621.450-10	72	167.75	167.21
					Check Total:	1,500.01	
13741	09/26/2024	7919	MICHAEL MARUSIC	A 2855.400-30		167.75	
					Check Total:	167.75	
13742	09/26/2024	2743	NYS DEPT OF ENVIRONMENTAL CONS	A 5530.400-10		118.75	
					Check Total:	118.75	
13743	09/26/2024	6155	PARCO SCIENTIFIC CO	A 2110.450-30	34	15.00	15.00
					Check Total:	110.00	
13744	09/26/2024	7260	Eric S Paul	A 2855.400-30		15.00	
					Check Total:	15.00	
13745	09/26/2024	7741	PROFORMA FULL CIRCLE	A 2855.400-30		118.75	
					Check Total:	118.75	
13746	09/26/2024	5752	Pyramid School Products	A 1310.450-10	57	5.19	5.19
						10.84	10.84
						20.60	20.60
					Check Total:	450.00	
13747	09/26/2024	6371	Sanico Inc	A 1621.400-10		85.00	
					Check Total:	85.00	
13748	09/26/2024	3600	SCHOLASTIC SPORTS SALES LTD	A 2855.200-30		3,208.69	
					Check Total:	3,208.69	
13749	09/26/2024	3651	SCHOOL SPECIALTY LLC	A 2110.450-20	10	2.70	2.70
						74.08	74.08
					Check Total:	74.08	

BROOKFIELD CSD



Check Warrant Report For A - 22: SEPTEMBER 26, 2024 GENERAL FUND CD For Dates 9/26/2024 - 9/26/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13750	09/26/2024	6300	Syracuse Fitness Store	A 2110.450-20	10	9.73	9.73
				A 2110.450-20	10	8.25	8.25
				A 2110.450-20	10	7.76	7.76
				A 2110.450-20	10	5.57	5.57
				A 2110.450-20	10	60.30	60.30
				A 2110.450-20	10	5.41	5.41
				A 2110.450-20	10	16.59	16.59
				A 2110.450-20	10	2.38	2.38
				Check Total:		192.77	
13751	09/26/2024	8150	SYRACUSE HAULERS WASTE REMOVAL INC	A 2855.400-30	75	2,452.60	2,452.60
				Check Total:		2,452.60	
13752	09/26/2024	7585	DAVID TREVETT	A 1620.400-10		756.35	
				Check Total:		756.35	
13753	09/26/2024	7821	TULLER SEPTIC	A 1621.400-10		118.75	
				Check Total:		118.75	
13754	09/26/2024	8209	PAUL VALASEK	A 2855.400-30		1,200.00	
				Check Total:		1,200.00	
13755	09/26/2024	5529	Oneida Herkimer Madison BOCES	A 2110.450-20		675.00	
				A 2110.450-30		675.00	
				Check Total:		118.75	
13756	09/26/2024	4155	SANDRA TOUMBACARIS	A 9060.800-10		174.70	
				Check Total:		1,350.00	
13757	09/26/2024	5113	COMMISSIONER OF FINANCE	A 1330.400-10		7.27	
				Check Total:		174.70	



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated																								
<table border="0" style="width: 100%;"> <tr> <td style="width: 60%;"></td> <td style="text-align: right;">Check Total:</td> <td style="text-align: right;">7.27</td> <td colspan="5"></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Warrant Total:</td> <td style="text-align: right;">15,380.90</td> <td colspan="4"></td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">Vendor Portion:</td> <td style="text-align: right;">15,380.90</td> <td colspan="4"></td> </tr> </table>									Check Total:	7.27								Warrant Total:	15,380.90							Vendor Portion:	15,380.90				
	Check Total:	7.27																													
		Warrant Total:	15,380.90																												
		Vendor Portion:	15,380.90																												

Number of Transactions: 38

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 38 in number, in the total amount of \$15,380.90. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Sept 26, 2024

Date

Carl P. Davis

Signature

Debbie Lovestead II

Title

10/4/24

BD

BROOKFIELD CSD

Check Warrant Report For A - 23: September 27, 2024 Payroll Processing For Dates 9/27/2024 - 9/27/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
540	09/27/2024	489	BROOKFIELD TRUST & AGENCY ACCO	A 726FICA A 726FICA A 722 A 726MED A 726MED A 721 A 710		7,024.62 7,024.69 9,611.16 1,642.86 1,642.87 4,900.56 85,339.44	
541	09/27/2024	2732	NYS & LOCAL EMPLOYEES	A 718 A 718		1,712.28 73.82	
					Check Total:	117,186.20	
542	09/27/2024	6897	U S OMNI	A 729		1,825.00	
					Check Total:	1,825.00	
13758	09/27/2024	5122	BROOKFIELD TEACHERS ASSOC.	A 724		1,837.40	
					Check Total:	1,837.40	
					Warrant Total:	122,634.70	
					Vendor Portion:	122,634.70	

Number of Transactions: 4

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 4 in number, in the total amount of \$122,634.70. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.



 Date: 09/27/2024 Title: District Treasurer

BROOKFIELD CSD

Check Warrant Report For A - 25: OCTOBER 4, 2024 GENERAL FUND CD For Dates 10/4/2024 - 10/4/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated	
13759	10/04/2024	7564	Amazon	A 1310.450-10	86	37.59	37.59	
				A 2110.450-20	89	54.99	54.99	
				A 2630.450-30	92	16.34	16.34	
				A 2110.450-30	96	41.56	41.56	
				A 2630.450-30	92	59.93	59.93	
				Check Total:			210.41	
13760	10/04/2024	30	ABC FIRE EXTINGUISHER CO INC	A 1621.400-10		233.75		
				A 1621.400-10		54.75		
				A 1621.400-10		126.35		
				A 1621.450-10		261.08		
				A 1621.450-10		137.99		
				Check Total:			813.92	
13761	10/04/2024	6676	PATSY BEEHM	A 2110.450-20		16.24		
				Check Total:			16.24	
13762	10/04/2024	8210	CAITLIN CARLO	A 2110.450-20		12.01		
				A 2110.450-30		12.01		
				Check Total:			24.02	
13763	10/04/2024	6902	CHRISTA CASE	A 1040.435-10		225.12		
				Check Total:			225.12	
13764	10/04/2024	5603	CHUCK CHAFEE	A 2855.400-30		118.75		
				Check Total:			118.75	
13765	10/04/2024	7715	CINTAS	A 5510.400-10		134.85		
				Check Total:			134.85	
13766	10/04/2024	8208	AUSTIN DAVIS	A 2110.450-30		52.66		
				Check Total:			52.66	

BROOKFIELD CSD



Check Warrant Report For A - 25: OCTOBER 4, 2024 GENERAL FUND CD For Dates 10/4/2024 - 10/4/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13767	10/04/2024	1435	EMPIRE STATE AUTO PARTS	A 5510.450-10		84.14	
					<u>Check Total:</u>	<u>84.14</u>	
13768	10/04/2024	5602	DANIEL EVERSON	A 2855.400-30		118.75	
					<u>Check Total:</u>	<u>118.75</u>	
13769	10/04/2024	2205	JEFF KUHN	A 2855.400-30		118.75	
					<u>Check Total:</u>	<u>118.75</u>	
13770	10/04/2024	7582	WILLIAM KOSINA	A 2855.400-30		118.75	
					<u>Check Total:</u>	<u>118.75</u>	
13771	10/04/2024	7541	MATTHEWS BUSES INC	A 5510.450-10		2.85	
						313.78	
						-320.05	
						47.36	
					<u>Check Total:</u>	<u>43.94</u>	
13772	10/04/2024	6371	Sanico Inc	A 1621.450-10		20.00	
					<u>Check Total:</u>	<u>20.00</u>	
13773	10/04/2024	4160	TOWN OF BROOKFIELD	A 5510.455-10		665.33	
					<u>Check Total:</u>	<u>665.33</u>	
13774	10/04/2024	4230	UTICA VALLEY ELECTRIC SUPPLY	A 1621.450-10		242.23	
					<u>Check Total:</u>	<u>242.23</u>	
13775	10/04/2024	7416	FLIPSIDE PRODUCTS, INC.	A 2110.450-30	53	120.21	105.21
					<u>Check Total:</u>	<u>120.21</u>	

BRDOKFIELD CSD

Check Warrant Report For A - 25: OCTOBER 4, 2024 GENERAL FUND CD For Dates 10/4/2024 - 10/4/2024



Check # Check Date Vendor ID Vendor Name

Account PO Number Check Amount Liquidated

Number of Transactions: 17

Warrant Total: 3,128.07
Vendor Portion: 3,128.07

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 17 in number, in the total amount of \$3,128.07. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date 10/4/2024 Signature [Handwritten Signature] Title Office Assistant 11

10/4/24
[Handwritten Signature]

BROOKFIELD CSD



Check Warrant Report For A - 85: MAY 23, 2024 GENERAL FUND CD For Dates 5/23/2024 - 5/23/2024

Check # Check Date Vendor ID Vendor Name

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13473	05/23/2024	7564	Amazon	A 2110.450-30	241	246.66	246.66
				A 2110.450-30	243	110.99	110.99
				A 2110.450-30	242	41.98	41.98
				A 1240.450-10	245	48.80	48.80
				A 2110.450-20	246	485.30	485.30
Check Total:						933.73	

13474	05/23/2024	7957	ASBO NEW YORK	A 1325.435-10	218	260.00	260.00
Check Total:						260.00	

13475	05/23/2024	7196	Broedel Energy LLC	A 5510.455-12		61.02	
				A 5510.455-12		43.02	
				A 5510.455-12		51.84	
				A 5510.455-12		38.70	
				A 5510.455-12		47.34	
				A 5510.455-12		55.98	
				A 5510.455-12		35.28	
				A 5510.455-12		36.72	
Check Total:						369.90	

13476	05/23/2024	7493	BUPELL FUELS LLC	A 5530.400-10		128.84	
Check Total:						128.84	

13477	05/23/2024	7715	CINTAS	A 5510.400-10		134.85	
				A 5510.400-10		134.85	
Check Total:						269.70	

13478	05/23/2024	1435	EMPIRE STATE AUTO PARTS	A 5510.450-10		236.50	
				A 5510.450-10		99.54	
				A 5510.450-10		-83.33	
Check Total:						252.71	

13479	05/23/2024	7539	F ES Installations, Inc.				
Check Total:						252.71	

BROOKFIELD CSD

Check Warrant Report For A - 85: MAY 23, 2024 GENERAL FUND CD For Dates 5/23/2024 - 5/23/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13480	05/23/2024	8000	FERRARA FIORENZA PC	A 1620.400-10	250	400.00	400.00
					Check Total:	400.00	
13481	05/23/2024	8124	FRED F. COLLIS AND SONS INC	A 1621.400-10		897.00	
					Check Total:	897.00	
13482	05/23/2024	5611	RICHARD HARTZ	A 2855.400-30		194.00	
					Check Total:	194.00	
13483	05/23/2024	1669	HJ BRANDELES CORP	A 1620.450-10		789.00	
					Check Total:	789.00	
13484	05/23/2024	8001	BERNARD HYMAN	A 2855.400-30		86.34	
					Check Total:	86.34	
13485	05/23/2024	6835	DONALD KANE	A 2855.400-30		116.34	
					Check Total:	116.34	
13486	05/23/2024	8152	Madi Jo's Grows	A 2855.400-30		30.50	
					Check Total:	30.50	
13487	05/23/2024	8177	STEVE MCNALLY	A 2855.400-30		116.34	
					Check Total:	116.34	
13488	05/23/2024	870	NEW YORK BUS SALES, LLC	A 5510.450-10		9.83	
					Check Total:	9.83	
13489	05/23/2024	8167	NYE AUTOMOTIVE GROUP GMC	A 5510.400-10 A 5510.400-10		3,220.16 -443.27	
					Check Total:	2,776.89	

BROOKFIELD CSD



Check Warrant Report For A - 85: MAY 23, 2024 GENERAL FUND CD For Dates 5/23/2024 - 5/23/2024

Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated	
13490	05/23/2024	5077	NYSMEC	A 1620.420-10		932.50		
Check Total:							932.50	
13491	05/23/2024	2900	ONEIDA HERKIMER MADISON BOCES	A 2110.400-20		225.00		
Check Total:							932.50	
13492	05/23/2024	5143	PETER ROCCI	A 2855.400-30		116.34		
Check Total:							225.00	
13493	05/23/2024	3600	SCHOLASTIC SPORTS SALES LTD	A 2855.200-30		532.15		
Check Total:							116.34	
				A 2855.200-30		2,550.63		
				A 2855.200-30		1,045.73		
				A 2855.200-30		83.23		
Check Total:							4,211.74	
13494	05/23/2024	3828	ANTHONY SISTI	A 2855.400-30		116.34		
Check Total:							116.34	
13495	05/23/2024	8150	SYRACUSE HAULERS WASTE REMOVAL INC.	A 1620.400-10		590.00		
Check Total:							116.34	
13496	05/23/2024	6940	COLBY THALL	A 2250.435-10		247.33		
Check Total:							590.00	
13497	05/23/2024	4155	SANDRA TOUMBACARIS	A 9060.800-10	177	174.70	174.70	
Check Total:							247.33	
13498	05/23/2024	4620	DANIEL WILCZEK	A 2855.400-30		86.34		
Check Total:							174.70	
13499	05/23/2024	8178	SIM WILLIAMS	A 2855.400-30		86.34		
Check Total:							86.34	

BROOKFIELD CSD

Check Warrant Report For A - 85: MAY 23, 2024 GENERAL FUND CD For Dates 5/23/2024 - 5/23/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
13500	05/23/2024	6695	LARRY WOODY	A 2855.400-30	Check Total:	86.34	
13501	05/23/2024	7930	PAUL YOUNG	A 2855.400-30	Check Total:	116.34	

Number of Transactions: 29

Check Total: 86.34

Warrant Total: 14,736.77


Vendor Portion: 14,736.77

Certification of Warrant

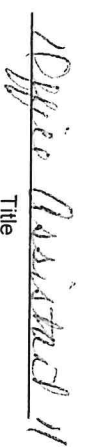
To The District Treasurer: I hereby certify that I have verified the above claims, 29 in number, in the total amount of \$14,736.77. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.



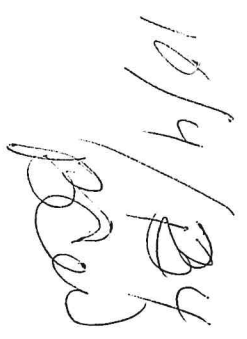
 Date May 23, 2024



 Signature Carol Davis



 Title Office Assistant II

10/4/24


BROOKFIELD CSD

Check Warrant Report For C - 2: SEPTEMBER 26, 2024 SCHOOL LUNCH CD For Dates 9/26/2024 - 9/26/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
3130	09/26/2024	7834	AMY DINEEN TRUCKING SERVICE	C 2860.400		650.00	

Number of Transactions: 1

Check Total:	650.00
Warrant Total:	650.00
Vendor Portion:	650.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$650.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Date Sept 26, 2024 Signature [Handwritten Signature] Title Admin Assistant II

10/4/24
[Handwritten Signature]

BROOKFIELD CSD

Check Warrant Report For C - 17: MAY 23, 2024 SCHOOL LUNCH CD For Dates 5/23/2024 - 5/23/2024



Check # 3125 Check Date 05/23/2024 Vendor ID 7834 Vendor Name AMY DINEEN TRUCKING SERVICE

Account C 2860.400 PO Number Check Amount 880.00 Liquidated

Number of Transactions: 1
Check Total: 880.00
Warrant Total: 880.00
Vendor Portion: 880.00

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$880.00. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

May 23 2024
Date

[Signature]
Signature

[Signature]
Title

10/19/24
Beers

BROOKFIELD CSD

Check Warrant Report For F025 - 1: SEPTEMBER 26, 2024 FEDERAL FUND CD For Dates 9/26/2024 - 9/26/2024



Check #	Check Date	Vendor ID	Vendor Name	Account	PO Number	Check Amount	Liquidated
3011	09/26/2024	8026	LEARNING WITHOUT TEARS	F482 2110.450	61	1,056.07	1,056.07

Number of Transactions: 1

Check Total:	1,056.07
Warrant Total:	1,056.07
Vendor Portion:	1,056.07

Certification of Warrant

To The District Treasurer: I hereby certify that I have verified the above claims, 1 in number, in the total amount of \$1,056.07. You are hereby authorized and directed to pay to the claimants certified above the amount of each claim allowed and charge each to the proper fund.

Sept 26, 2024
Date

Carl Weiss
Signature

Devin A. Aistead
Title

10/4/24
Ben