

Panama-Buena Vista Union School District

KATIE RUSSELL
District Superintendent

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BOARD OF TRUSTEES
Bryan Easter
Linda Garcia
Paula Van Auken
Tom Webster
Keith C. Wolaridge

DATE: October 7, 2024

TO: P-BVUSD Custodians

FROM: Melissa Brown, Director of Human Resources

CC: Morgan Hicks, Principal Highgate Elementary
Darryl Pope, Principal Warren Jr. High
Nicole Miller, Director of Talent Management
Teamsters Local 87

RE: Transfer

The following position is officially open for the 2024-25 School Year:

Custodian	4hrs	6-10pm	Highgate
Custodian	4hrs	6-10pm	Warren

Current Custodians are eligible to submit a request for transfer for this position. If you are interested in being considered for this position, please submit a **“Classified Employee Request for Voluntary Transfer.”** Voluntary transfers within a classification will apply only to those employees who have attained permanent status and who work 4 (Four) or more hours daily. Please submit your request to the Human Resources Department no later than **3:00 p.m. October 14, 2024.**

Please Initial Upon Receipt: Teamsters Site Rep Site Designee/Admin