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It is anticipated the Board of Education will call an executive session at 5:45 p.m. to the employment history of twelve particular persons.

- I. Meeting Called to Order**
- II. Pledge of Allegiance to the Flag**
- III. Public Comments**
- IV. Board Meeting Minutes** (BOARD ACTION)
- V. Board Student Representative- Macy Schneckenburger**
- VI. President's Comments**
- VII. Superintendent's Report**
- VIII. SEQR- Capital Project** (BOARD ACTION)
- IX. Building Project Resolution of Necessity** (BOARD ACTION)
- X. Bond Resolution** (BOARD ACTION)
- XI. Proposition- Capital Project** (BOARD ACTION)
- XII. Consensus Agenda** (BOARD ACTION)

**Business**

- 1. Agreements
- 2. Field Trip- Initial Approval
- 3. Field Placement- 60 Hours
- 4. Donation
- 5. Capital Project Vote
- 6. Foreign Exchange Organization
- 7. Therapy Dog- CACC
- 8. Financial CAPs Related to Financial Statement/ Management Letter
- 9. Recommendations of the Committee on Special Education

**Personnel**

***End of Consensus Agenda***

- XIII. Board Committee Reports**
  - Audit Committee- Mr. Milton Johnson- October 4, 2024
- XIV. Closing Remarks**  
(President, Board of Education and/or Superintendent)



**I. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

Personnel

1. Non-Instructional Personnel

A. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Rhonda Anderson	Monitor	10/7/24	\$15.44/hr.

***End of Consensus Agenda***

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It is anticipated the Board of Education will call an executive session at 5:45 p.m. to the employment history of twelve particular persons.

**I. Meeting Called to Order**

**II. Pledge of Allegiance to the Flag**

**III. Public Comments**

*To allow for public participation and when time permits, a period not to exceed fifteen (15) minutes shall be set aside during each Board meeting for public participation. Individual comments will be limited to no more than three (3) minutes.*

*Persons wishing to address the Board are asked to contact the District Clerk at 585-396-3710 no sooner than the week prior to the meeting and no later than noon on the day of a meeting to be added to the speakers list. Speakers will be permitted to speak in the order in which they have signed up, i.e., on a first come/first served basis, with priority given to people who register in advance. The privilege of speaking at the Board meeting is reserved first for District students, parents of District students, District residents, District taxpayers, and school personnel.*

*To avoid repetitive comments and to allow for a variety of perspectives, individuals who are members of a group that wishes to convey a particular message during a public comment period are asked to designate a representative to convey the message on behalf of the group.*

*All visitors are required to leave the building and district property immediately upon adjournment of the meeting.*

**IV. Board Meeting Minutes**

**(BOARD ACTION)**

- September 23, 2024- Regular Meeting Minutes

**V. Board Student Representative- Macy Schneckenburger**

**VI. President's Comments**

- Remarks
- Correspondence

**VII. Superintendent's Report**

- Unified Sports Banner Champions
- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

**VIII. SEQR- Capital Project**

**(BOARD ACTION)**

**WHEREAS**, the Canandaigua City School District (the "District") seeks to undertake a district wide construction/renovation project, including, but not limited to the following:

The Canandaigua City School District (CSD) is planning the 2024 Capital Improvement Project (CIP) to undertake specific actions at all of its school campuses: Primary-Elementary School (includes District Headquarters Building and Maintenance Building), Middle School, Academy High School, Academic & Career Center, Operations Center, Evans Field, and Northeast Park. Proposed 2024 CIP actions include but are not limited to site improvements and interior/exterior building renovations. Building modifications consist of door replacements, roof restorations, various interior building renovations, and HVAC system upgrades. Proposed site work includes but is not limited to bus loop/parking lot, sidewalk reconstruction, and athletic field and appurtenance upgrades.



**WHEREAS**, the State Environmental Quality Review Act (“SEQRA”) and the regulations thereunder require the Board to undertake a review of the potential environmental impacts, if any, associated with the project before approving same; and

**WHEREAS**, this project is a Type I action within the meaning of SEQRA; and

**WHEREAS**, on September 4, 2024 a notice was transmitted to all involved agencies of the Board’s desire to act as lead agency with respect to the environmental review of the proposed Project; and

**WHEREAS**, no agency has objected to the designation of the Board as lead agency with respect to the environmental review of the proposed Project; and

**WHEREAS**, 6 NYCRR Section 617.7 requires a lead agency to issue a written determination of significance with respect to any proposed Type I action;

**WHEREAS**, the Board has carefully considered the nature and scope of the proposed

Project, as prepared by the District’s architect and as set forth in the Full Environmental Assessment Form prepared with respect to such action, and makes the following determinations:

1. The proposed action involves:

The Canandaigua City School District (CSD) is planning the 2024 Capital Improvement Project (CIP) to undertake specific actions at all of its school campuses: Primary-Elementary School (includes District Headquarters Building and Maintenance Building), Middle School, Academy High School, Academic & Career Center, Operations Center, Evans Field, and Northeast Park. Proposed 2024 CIP actions include but are not limited to site improvements and interior/exterior building renovations. Building modifications consist of door replacements, roof restorations, various interior building renovations, and HVAC system upgrades. Proposed site work includes but is not limited to bus loop/parking lot, sidewalk reconstruction, and athletic field and appurtenance upgrades.

2. The proposed action is classified under SEQRA as a Type I action within the meaning of 6 NYCRR §617.2(ak).
3. Upon consideration of the action, review of the Full Environmental Assessment Form, the criteria contained in 6 NYCRR 617.4, and all other supporting information, the Board identifies the following relevant areas of environmental concern, as set forth hereafter, and analyzes whether the proposed action may have a significant adverse impact on the environment.
4. The development and use of the property will have a small impact upon land which will be mitigated during construction.
5. The proposed development and use of the property will not adversely impact geological features which will be mitigated during construction.
6. The proposed development and use of the property will have a small impact on surface water.
7. The proposed development and use of the property will not adversely impact ground water.
8. The proposed development and use of the property will not adversely impact flooding.
9. The proposed development and use of the property will not adversely impact air quality.
10. The proposed development and use of the property will have a small impact on the habitat of native plants and animals.

11. The proposed development and use of the property will have a small impact on nearby agricultural resources.
12. The proposed development and use of the property will not adversely impact aesthetic resources.
13. The proposed development and use of the property will have a small impact on historic or archeological resources.
14. The proposed development and use of the property will not adversely impact open space and recreation areas.
15. The proposed development and use of the property will not adversely impact critical environmental areas, either onsite or nearby.
16. The proposed development and use of the property will have no impact on transportation.
17. The proposed development and use of the property will not adversely impact energy.
18. The proposed development and use of the property will have a minimal impact upon aesthetics, noise, odor and light during the period of construction. Mitigation measures will be undertaken during the period of construction in accordance with requirements of applicable rules and regulations.
19. The proposed development and use of the property will have a small impact on human health.
20. The proposed development and use of the property is consistent with community plans.
21. The proposed development and use of the property is consistent with community character.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board finds and concludes that the proposed action is a Type I within the meaning of 6 NYCRR 617.2(a); and it is further

**RESOLVED** that the Board hereby declares itself lead agency with respect to the environmental review of the proposed project; and it is further

**RESOLVED**, that upon consideration of the foregoing, the Board finds and concludes that the proposed action will not result in any significant adverse impacts to the environment; and it is further

**RESOLVED**, that the Board hereby issues a Negative Declaration with respect to the proposed action; and it is further

**RESOLVED**, that the Board hereby authorizes and directs the Superintendent or her designee to file this Negative Declaration with the appropriate parties and agencies.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Amy Calabrese	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Ms. Jennifer Tessorf	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

The Resolution was thereupon declared adopted.

**IX. Building Project Resolution of Necessity**

**(BOARD ACTION)**

BE IT RESOLVED THAT:

Pursuant to Education Law §2512(3), the Board of Education of the City School District of the City of Canandaigua, New York has determined the necessity for certain capital improvements consisting of additions to, and reconstruction of, school buildings and facilities, site and other incidental improvements, if any, deemed necessary in connection therewith and the acquisition of original furnishings, equipment and apparatus required in connection therewith for such construction and school use.

The necessity for the above is summarized as “Exhibit A” attached hereto and occurred as a result of deliberations by the Board of Education and its various committees during the 2023-2024 and 2024-2025 school years, and is set forth in the minutes of the August 26, 2024 and September 23, 2024 Board of Education meetings. These plans were reviewed with the public at information sessions held on September 26, 2024, October 2, 2024, October 3, 2024, and October 8, 2024.

“Exhibit A”

As a result of the districts building condition survey and district input, recommendations were made that Canandaigua City School District considers key infrastructure improvements that will affect the health, safety and efficiency of all district facilities

LaBella Associates and Watchdog Partners reviewed plans of all district buildings, including the Primary/Elementary School, Middle School, Academy, Academic and Career Center, Storage building, Operations Center and District Office, to identify key assets within the district in need of improvement to maintain the districts standard of operation. Items identified for work in the 2024 Capital Improvement Project in the Primary/Elementary School, Middle School, Academy, Academic and Career Center, Storage building, Operations Center and District Office include roof restoration, reconstruction of parking lots and sidewalks, site improvements, air conditioning, renovations of restrooms/stairwells/art rooms/technology rooms/kitchen/fitness center/locker rooms, reconstruction of doors and lighting, replacement of playgrounds, addition of turf baseball/softball field complex and upgrades to information technology infrastructure.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Amy Calabrese	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Ms. Jennifer Tessendorf	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

The Resolution was thereupon declared adopted.

**X. Bond Resolution**

**(BOARD ACTION)**

BOND RESOLUTION DATED OCTOBER 7, 2024 OF THE BOARD OF EDUCATION OF THE CITY SCHOOL DISTRICT OF THE CITY OF CANANDAIGUA, NEW YORK, AUTHORIZING GENERAL OBLIGATION BONDS TO FINANCE CERTAIN CAPITAL IMPROVEMENTS CONSISTING OF CONSTRUCTION AND RECONSTRUCTION OF SCHOOL BUILDINGS AND FACILITIES, AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN CONTEMPLATION THEREOF, THE LEVY OF TAXES IN ANNUAL INSTALLMENTS IN PAYMENT THEREOF, THE EXPENDITURE OF SUCH

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SUMS FOR SUCH PURPOSE, AND DETERMINING OTHER MATTERS IN  
CONNECTION THEREWITH.

WHEREAS, the Board of Education, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder (“SEQRA”), has completed its environmental review and, on October 7, 2024, has duly adopted a negative declaration and has determined that the implementation of the type I action as proposed will not result in any significant adverse environmental impacts;

NOW THEREFORE, BE IT RESOLVED by the favorable vote of not less than two-thirds of all of the members of the Board of Education of the City School District of the City of Canandaigua, New York (hereinafter, the “Canandaigua City School District”), as follows:

Section 1. The Canandaigua City School District shall undertake certain capital improvements to the School District’s existing school buildings and facilities, as more particularly described in Section 3 hereof, and as generally outlined to and considered by the voters of the School District at a special voter meeting on December 3, 2024.

Section 2. The Canandaigua City School District is hereby authorized to issue its General Obligation Serial Bonds in the aggregate principal amount of not to exceed \$56,785,000, pursuant to the Local Finance Law of New York, in order to finance the class of objects or purposes described herein, and such amount is hereby appropriated therefor.

Section 3. The class of objects or purposes to be financed pursuant to this resolution (hereinafter referred to as “purpose”) is certain capital improvements consisting of construction and reconstruction of school buildings and facilities within the School District (each such building being a class “A” (fireproof and certain fire resistant) building as defined in Subdivision 11 of Paragraph a of Section 11.00 of said Local Finance Law), various site and athletic field improvements, and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use.

Section 4. It is hereby determined and declared that (a) the aggregate maximum cost of said purpose, as estimated by the Board of Education, is \$70,230,000; and (b) the Canandaigua City School District’s plan to finance the cost of said purpose is (i) to provide \$13,445,000 from existing capital reserve funds for such costs; and (ii) to provide up to \$56,785,000 from funds raised by the issuance of said Bonds and the Bond Anticipation Notes hereinafter referred to; and (c) no money has heretofore been authorized to be applied to the payment of the cost of said purpose.

Section 5. It is hereby determined that the purpose is one of the class of objects or purposes described in Subdivision 97 of Paragraph a of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is thirty (30) years.

Section 6. The Canandaigua City School District is hereby authorized to issue its Bond Anticipation Notes in the aggregate principal amount of not to exceed \$56,785,000, and is hereby authorized to issue renewals thereof, pursuant to the Local Finance Law of New York in order to finance the purpose in anticipation of the issuance of the above described Bonds.

Section 7. It is hereby determined and declared that (a) there are presently no outstanding Bond Anticipation Notes issued in anticipation of the sale of said Bonds, (b) the Bond Anticipation Notes authorized hereby shall mature within one year of the date of issuance thereof or such longer term as may be desired in accordance with the provisions of the Local Finance Law, (c) the Bond Anticipation Notes authorized hereby are not issued in anticipation for Bonds for an assessable improvement, and (d) current funds will be provided prior to the issuance of the Bonds or Bond Anticipation Notes herein authorized, to the extent, if any, required by Section 107.00 of the Local Finance Law.

Section 8. It is hereby determined and declared that the Canandaigua City School District reasonably expects to reimburse the general fund, or such other fund as may be utilized, not to exceed the



maximum amount authorized herein, from the proceeds of the obligations authorized hereby for expenditures, if any, from such fund that may be made for the purpose prior to the date of issuance of such obligations. This is a declaration of official intent under Treasury Regulation §1.150-2.

Section 9. The faith and credit of the Canandaigua City School District, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such Bonds and Bond Anticipation Notes as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. There shall annually be levied on all taxable real property of said School District, a tax sufficient to pay the principal of and interest on such obligations as the same become due and payable.

Section 10. The power to further authorize the sale and issuance of said Bonds and Bond Anticipation Notes and to prescribe the terms, form and contents of said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and the Local Finance Law of New York, including without limitation, the authority to determine whether to accept bids electronically to the extent allowed by the Local Finance Law, the consolidation with other issues, the determination to issue Bonds with substantially level or declining annual debt service, all contracts for, and determinations with respect to credit or liquidity enhancements, if any, and to sell, issue and deliver said Bonds and Bond Anticipation Notes, subject to the provisions of this resolution and Local Finance Law, is hereby delegated to the President of the Board of Education or to the Vice President of the Board in the event of the absence or unavailability of the President. The President of the Board of Education, Vice President and the District Clerk are hereby authorized to sign by manual or facsimile signature any Bonds and Bond Anticipation Notes issued pursuant to this resolution, and are hereby authorized to affix to such Bonds and Bond Anticipation Notes the corporate seal of the School District and to attest the same. The President of the Board of Education is additionally authorized (but not required) to execute and deliver a financing agreement with the Dormitory Authority of the State of New York and any other agreements and documents necessary to accomplish a financing, all as may be determined in the discretion of the President of the Board of Education.

Section 11. After compliance with Section 12 hereof, this resolution, or a summary hereof, shall be published in full by the District Clerk of the School District together with a notice in substantially the form prescribed by Section 81.00 of said Local Finance Law, and such publication shall be in each official newspaper of the School District. The validity of said Bonds and Bond Anticipation Notes issued in anticipation of the sale of said Bonds may be contested only if such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or the provisions of law which should be complied with, at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity, is commenced within twenty (20) days after the date of such publication; or if said obligations are authorized in violation of the provisions of the Constitution.

Section 12. This resolution shall be submitted to a referendum of the qualified electors of the School District on December 3, 2024 pursuant to Section 37.00 of the Local Finance Law of the State of New York and shall take effect immediately upon approval at such referendum.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Amy Calabrese	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Ms. Jennifer Tessendorf	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

The Bond Resolution was thereupon declared adopted.



**XI. Proposition- Capital Project**

**(BOARD ACTION)**

BE IT RESOLVED BY THE BOARD OF EDUCATION AS FOLLOWS:

1. A special meeting of the qualified voters of the City School District of the City of Canandaigua, New York, shall be held at the Canandaigua Elementary School, West Gibson Street and at the Cheshire Fire Hall, 4285 State Route 21 in said District, on Tuesday, December 3, 2024, between the hours of 7:00 AM and 9:00 PM, for the purpose of voting on the proposition described in the notice of special meeting hereinafter set forth. For individuals in need of registering to vote for the special meeting, the last day to do so shall be November 19, 2024.
2. Said special meeting shall be called by giving the following notice thereof:

NOTICE OF SPECIAL MEETING OF THE QUALIFIED VOTERS OF  
CITY SCHOOL DISTRICT OF THE CITY OF CANANDAIGUA, NEW YORK

NOTICE IS HEREBY GIVEN that a special meeting of the qualified voters of the City School District of the City of Canandaigua, shall be held at the Canandaigua Elementary School, West Gibson Street and at the Cheshire Fire Hall, 4285 State Route 21 in said District, on Tuesday, December 3, 2024, between the hours of 7:00 AM and 9:00 PM.

WHEREAS, the Board of Education adopted a resolution to hold a proposition for a new capital project that is scheduled for a District vote to be held on December 3, 2024; and

WHEREAS, there has been extreme inclement weather in New York State recently; and

WHEREAS, the Board of Education has decided to clarify for the voters that in the event the school is closed on December 3, 2024 due to inclement weather, then the capital project vote shall be held on the next available date; and

IT IS HEREBY RESOLVED AS FOLLOWS: the School District capital project vote is scheduled to be held on December 3, 2024. In the event the School District is closed on December 3, 2024 as a result of inclement weather, then the voters are hereby notified that the capital project vote shall be held on the next day that school is open.

The following proposition will be submitted for voter approval at said meeting:

PROPOSITION

Shall the bond resolution adopted by the Board of Education of the City School District of the City of Canandaigua, New York, dated October 7, 2024, authorizing certain capital improvements consisting of construction and reconstruction of school buildings and facilities, site and athletic field improvements and the acquisition of certain original furnishings, equipment, and apparatus and other incidental improvements required in connection therewith for such construction and school use, all at an estimated maximum aggregate cost of \$70,230,000; and to appropriate and expend from the existing capital reserve fund \$13,445,000 for such costs, and that the balance of such cost, or so much thereof as may be necessary, shall be raised by the levy of a tax to be collected in annual installments, with such tax to be offset by state aid available therefor; and, in anticipation of such tax, debt obligations of the school district as may be necessary not to exceed \$56,785,000, shall be issued, all be approved?

The School District, acting as lead agency under the State Environmental Quality Review Act and the applicable regulations promulgated thereunder ("SEQRA"), has completed its environmental review and, on October 7, 2024, has duly issued a negative declaration and has determined that the implementation of the type I action as proposed will not result in any significant adverse environmental impacts.

All qualified voters residing in the Canandaigua City School District **who are registered voters** and still reside in the same location are entitled to vote at the annual school election. (Qualified voters are citizens of the United States, eighteen years of age and older and a legal resident within the district for a period of thirty days preceding the election.) Registration may also take place throughout the year at the Ontario County Board of Elections. In addition, all other qualified voters must present themselves in person before the District Board of Registration with proof of identity and proof of address on Tuesday, November 19, 2024 from 8:00 am. to 4:00 p.m. in order to be entitled to vote on December 3, 2024. The register containing the names of qualified voters will be available for inspection in the District Clerk's office during regular business hours on each of the five days prior to the election, except Sundays.

Applications for absentee ballots and early mail ballots may be obtained at the office of the School District Clerk. The District Clerk must receive applications at least seven days before the election and vote if the ballot is to be mailed to the voter, or the day before if the ballot is to be delivered personally to the voter. For any questions, please call (585) 396-3710. A list of persons to whom absentee and early mail ballots have been issued will be available for inspection in the District Clerk's office during regular business hours on each of the five days prior to the election, except Sundays.

Military voters, not currently registered, may apply to register as a qualified voter of the school district by requesting and returning a military voter registration application to the Clerk of the school district, and must further indicate their preference for receiving said military voter registration, ballot application or ballot by mail, facsimile transmission or email.

Registered military voters may apply for a military ballot by requesting and returning a military ballot application to the Clerk of the school district must indicate their preference for receiving said military ballot application or ballot by mail, facsimile transmission or email.

By order of the Board of Education of the City School District of the City of Canandaigua.

The District Clerk is authorized to amend or modify this notice to comply with applicable legal requirements.

The question of the adoption of the foregoing resolution will be a vote on roll call as follows:

Mrs. Amy Calabrese	Voting _____
Mr. Milton Johnson	Voting _____
Mrs. Julianne Miller	Voting _____
Mrs. Megan Personale	Voting _____
Mr. John Polimeni	Voting _____
Dr. Jen Schneider	Voting _____
Ms. Jennifer Tessendorf	Voting _____
Mrs. Beth Thomas	Voting _____
Mrs. Jeanie Grimm	Voting _____

The proposition resolution was thereupon declared adopted.

**XII. Consensus Agenda**

**(BOARD ACTION)**

The Superintendent recommends that the Board of Education approve/accept the following:

**Business**

**1. Agreements**

Agreement with Kimberley Gingrich, NCSP for Full Bilingual Psychoeducational Evaluation at a rate of \$2,000.



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Agreement with Steve Holmes for support in the area of technology for 2024-2025 school year at \$25/hour not to exceed 20 hours.

Agreement with Jaqueline Messineo-Cowles for Speech Language services per student(s) IEP at St. Mary's School at a rate of \$125/hour from October 8, 2024-June 30, 2025.

Agreement with Maria Marsala to support Title I services at St. Mary's School for the 2024-2025 school year.

## **2. Field Trip- Initial Approval**

Mrs. Marissa Logue is requesting initial approval of the following trip:

- DECA State Conference, March 5-7, 2025, Rochester, NY

## **3. Field Placement- 60 Hours**

Mrs. Emily Bonadonna and Mr. Brian Amesbury, Primary-Elementary School Principals, recommend

- Quinn Evans, Keuka College with Hannah Redington- December 16, 2024-January 10, 2025

## **4. Donation**

Mrs. Marissa Logue, Academy Principal, is requesting approval to accept a donation from Mr. Alan Mathias of a Jay Haide violin, Bakos viola, Stradivarius (copy) violin, Eastman Strobel Viola, and a Jay Haide cello, Ruggieri model along with bows and cases valued at approximately \$17,775.

## **5. Capital Project Vote**

That pursuant to Section 2606 of the Education Law that the date of November 19, 2024 be designated as the day of registration for the Capital Project Vote to be held on Tuesday, December 3, 2024; that the place of registration be designated as the Administrative Offices, 143 North Pearl Street, Canandaigua, New York; that the hours of registration be designated as from 8:00 a.m. through 4:00 p.m. on November 19, 2024; and that the Board of Registration consist of Lisa Brunelli and Aline Clement.

That pursuant to Sections 2606 and 2602 of the Education Law that the Canandaigua Primary-Elementary School, West Gibson Street, Canandaigua, New York, and Cheshire Fire Department, 4285 State Route 21, Canandaigua, New York, be designated as the locations where the Capital Project Vote will be held on Tuesday, December 3, 2024 and that the hours for the polls to be open be designated as from 7:00 a.m. to 9:00 p.m.

## **6. Foreign Exchange Organization**

Mrs. Marissa Logue, Academy Principal, is requesting approval for ASSE International Student Exchange Program to be approved as a foreign exchange organization. A review was completed by the Superintendent and Mrs. Logue. Policy 3310 limits the number of organizations to be approved at any one time to four. Because the District has not had a student from Association for Teenage Diplomat since 2011-2012 school year they will be removed. The four approved organizations will be Rotary, American Field Service (AFS), Youth for Understanding, and ASSE International Exchange Program. This change will become effective in the 2025-2026 school year.

## **7. Therapy Dog- CACC**

Approval for the below therapy dog at the Canandaigua Academy and Career Center (CACC).

- Bernie, owner Mr. Mike Brennen, CACC Business Teacher, Bernie is a boxer



**8. Financial CAPs Related to Financial Statement/ Management Letter**

Approval of the 2023-24 Independent Audit, Management Letter and Corrective Action Plan.

**9. Recommendations of the Committee on Special Education**

Recommendations of the Committee on Special Education meeting dates of: September 5, 16, 18, 19, 20, 23, 24, and 25.

**Personnel**

1. Non-Instructional Personnel

A. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Mariah Santiago	Teacher Aide	Resignation	9/17/2024
Emily Brown	Food Service Worker	Resignation	9/29/2024
Carolyn Keller	Teacher Aide	Resignation	10/2/2024
JoAnne Relyea	Typist	Resignation to accept another position within the District	10/18/2024

B. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Kristina LaTourette	Substitute Food Service Helper	10/4/2024	\$15.00/hr.
Maxine Nudd	Teacher Aide	10/3/2024	\$15.35/hr.
Elizabeth May	Teacher Aide	10/7/2024	\$15.35/hr.
JoAnne Relyea	Secretary 1	10/19/2024	\$17.50/hr

1) Stipend Position

The following individual is recommended to a stipend position for the 2024-2025 school year:  
Ashley Fisher – Academic Eligibility Coordinator

2. Instructional Personnel

A. Resignation

- 1) Jeremiah Johnson has resigned from his co-curricular position of Robotics Advisor for the 2024-2025 school year.
- 2) Jessica Collins has resigned from her co-curricular position of Tri-M Club for the 2024-2025 school year.



B. Appointments

1) Mentors

The following individuals are recommended to be Mentors for the 2024-2025 school year at rates in accordance with contract:

Level I Mentor:  
Amy Principato

Level II Mentor:  
Anne Gleason

Level III Mentors:  
Nicole Askin  
Karyn Cagwin  
Kelly Godfrey  
Margaret (Peggy) Maves  
Christine McClain  
Sally McKenna  
Colleen Parkhurst  
Stacy Sabin  
Sheila Sullivan-Murphy  
Tina Walters  
Eric Ward  
Katherine Wells

2) Certified Substitute Teachers

The following individual has been recommended to Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department where applicable:

Ryanne Hughes

3) Co-Curricular & Stipend Positions 2024-2025 School Year

The following individuals are recommended to co-curricular and stipend positions at rates in accordance with contract:

<b>CO-CURRICULAR CTA CONTRACT NAME:</b>	<b>SCH</b>	<b>Appointed</b>	<b>% (&lt;100)</b>	<b>Level</b>	<b>Step</b>
Robotics	HS	Steve Schlegel		D	3
Hobbies For Life Coordinator	MS	Shaynee Juliano	50	A	1
Hobbies For Life Coordinator	MS	Julie Reinke	50	A	1
Tri-M Club	HS	Matt Erman		A	1

**End of Consensus Agenda**

**XIII. Board Committee Reports**

- Audit Committee- Mr. Milton Johnson- October 4, 2024

**XIV. District Committee Reports**

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee- Mrs. Amy Calabrese/ Mr. Milton Johnson
- Council for Instructional Excellence (CIE)- Mrs. Julianne Miller/ Mrs. Beth Thomas



- 
- Diversity, Equity, and Inclusion Task Force- Mrs. Julianne Miller
  - Safety / Health / Security Committee- Mr. John Polimeni

**XV. Upcoming Events**

- October 8- CIE
- October 10- Primary Open House
- October 11- District Emergency Drills- Half day for all students
- October 14- Columbus- Indigenous Peoples' Day
- October 16- Policy Committee Meeting
- October 17- CA Sports Hall of Fame
- October 17- Elementary Open House
- October 18- Homecoming
- October 21- Board of Education Meeting
- October 23- CA Jazz Ensemble
- October 25- PES Fall Carnival

**XVI. Closing Remarks**

*(President, Board of Education and/or Superintendent)*

The Regular meeting of the Canandaigua City School District Board of Education was held on Monday, September 23, 2024 at 5:30 p.m. at the Operations Center, President Grimm presiding.

**BOARD MEMBERS PRESENT:** Jeanie Grimm, Amy Calabrese, Milton Johnson, Julianne Miller, John Polimeni, Jenny Tessendorf

**BOARD MEMBERS ABSENT:** Megan Personale, Jen Schneider, Beth Thomas

**LEADERSHIP TEAM PRESENT:** Matt Fitch, Brian Nolan, Matt Schrage

**LEADERSHIP TEAM ABSENT:** Jamie Farr

**BOARD DISTRICT CLERK:** Deborah Sundlov

**OTHERS PRESENT:** On file

### ***Executive Session***

Upon a motion made by Mr. Johnson, seconded by Mrs. Miller, with all present voting yes, the Board of Education approved calling an Executive Session at 5:30 p.m. discuss three particular persons, three collective negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law), and a matter which will imperil the public safety if disclosed

### ***Return to Open Session***

Upon a motion made by Mrs. Calabrese, seconded by Mrs. Miller, with all present voting yes, the Board of Education returned to Open Session at 6:20 p.m.

### ***Meeting Called to Order and Pledge of Allegiance to the Flag***

Mrs. Grimm called the meeting to order at 6:30 p.m. with fifth graders Ryan Arist and Paige Munson leading all in the Pledge of Allegiance.

### ***Board Meeting Minutes***

Upon a motion made by Mrs. Calabrese, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the September 9, 2024 Regular Board Meeting minutes.

**APPROVED: MINUTES**

### ***August 2024 Warrant Review***

Upon a motion made by Mr. Polimeni, seconded by Mrs. Grimm on behalf of Mrs. Personale, with all present voting yes, the Board of Education approved the August Warrants.

**APPROVED: AUGUST WARRANTS**

A-15 General 9010415-9010489 (ACH)  
A-16 General 19404-19469 (Check Print)  
A-17 General 19381-19403, 19470-19475 (In House)  
A-21 General 9010490-9010529 (ACH)  
A-22 General 19489-19533 (Check Print)  
A-23 General 19481-19488 (In House)\*\*  
A-26 General 14295345, 14295352 (Manual)  
C-3 Cafeteria 3168-3172  
C-4 Cafeteria 3173-3178  
F-3 Federal 9000504-9000508 (ACH)  
F-4 Federal 966-967 (Check Print)  
F-5 Federal 9000509-9000511 (ACH)



F-6 Federal 968-969 (Check Print)

H-2 Capital 722 (Check Print)

HBU-2 Capital 12 (Bus)

\*\*General In-House Check numbers 19476-19480 were generated, but the printer jammed and was reset. After the reset, these check numbers were skipped.

### **Board Student Representative- Macy Schneckenburger**

New board student representative, senior Macy Schneckenburger introduced herself to the Board. She reported that NYSCLSA State Conference is coming up in November, Student Government provided teachers donuts for teacher appreciation, new students to the Academy will be joined by current students to introduce and welcome them to our school, and homecoming will be in October.

### **Superintendent's Report**

Mr. Matt Fitch, Assistant Superintendent for Business read the following statement on behalf of Mr. Farr.

*The district is moving forward with bringing a Capital Project Vote to the community on December 3, 2024. The name of this Capital Project will be the "Revitalization Capital Project" because it is focused on some of the failing and outdated assets at nearly every district property and revitalizing them such that our assets remain in good standing for the foreseeable future.*

*Superintendent Farr will be hosting two community forums on this Revitalization Capital Project so he can raise community awareness specific to the scope of the work. Those forums will be:*

- 1. Thursday, September 26th at 6 PM in a Zoom Webinar format - Attendees will be able to ask questions should there be any. This session will be recorded and available to be watched at a time of convenience for community members*
- 2. Thursday, October 3rd at 6 PM at the Operations Center*

*Additionally, we will produce a brief video overview of the project to share on our social media as well as we will produce a Revitalization Capital Project Digest which will be mailed to community members in November so that everyone can learn about the project and make an informed decision at the vote."*

### **Consensus Agenda**

Upon a motion made by Mrs. Miller, seconded by Mrs. Calabrese, with all present voting yes, the Board of Education approved/accepted the Consensus Agendas.

#### **APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDAS**

#### **Business**

##### **1. Budget Transfer**

the below budget transfer that is over \$20,000 and requires Board approval. This is for a staff member that was originally budgeted at the Primary-Elementary School and is now located at the Academy.

From: A2250.150-12-1310	Special Programs Instructional Salary PES	\$26,500
To: A2250.150-22-1310	Special Programs Instructional Salary HS	\$26,500

##### **2. Certification of Lead Evaluators- Teachers**

BE IT RESOLVED THAT **Sarah Callahan, Dennis DesRosiers, Calee Prindle, Tonya Russell, Vernon Tenney, and Kristin Williamson** are hereby certified as a Qualified Lead Evaluator of Teachers having successfully completed the training requirements prescribed in 8 NYCRR §30-2.9(b), including:





- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved Teachers rubric selected by the Canandaigua City School District for use in the evaluation of Teachers, including training on the effective application of such rubric to observe a Teachers practice;
- 5) Application and use of the assessment tools that the Canandaigua City School District utilizes to evaluate its Teachers, including by not limited to evidenced based observation, evidenced based school visits, artifact collection and review and professional goals;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Canandaigua City School District to evaluate its Teachers;
- 7) The scoring methodology utilized by the Department and the Canandaigua City School District to evaluate a Teachers under 8 NYCCR Subpart 30-2, including
  - a. How scores are generated for each subcomponent and the composite effectiveness score of Teachers, and
  - b. Application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of Teachers and their subcomponent ratings; and

Specific considerations in evaluating Teachers of English language learners and students with disabilities.

### 3. Volunteers

the request of Mrs. Emily Bonadonna, Primary School Principal, for the below volunteers for the 2024-2025 school year:

Rebecca Hall, Cheryl Silco, Josh McCormick, Jamie-Lynn Harris, Amarrae Sengilla, Mark Mckoec, Grace Murdock, Jennifer Francis, Jude Garenfio, Russell Francis, Mirlande Occil, Jennifer Navas, Tamara Prull, Sheldon Daunce, Amy Austin, Jenny Aman, Crystal Platten, Claire Wusokauski, Cassie Nickeson, Anthony Paterniti, Daniel Nickeson, Angelina Voght, Elizabeth Newbold, Rebecca Fenner, Charles Sauter, Mark Griffin, Catherine Helming-Sauter, Jessica Griffin, Matthew Lyons, Kacie Smith, Hailey Zimmer, Stephen Smith, David Zimmer, Devin Fenner, and Corey Steckle

### 4. New Club

the request of Mrs. Marissa Logue, Academy Principal, for a new club: Canandaigua Card Club (CCC). The club will teach students and teachers how to play different card games. The unpaid advisor is Ms. Reilly Figenschel.

### 5. Physical Education Plan

of the 2024-2025 District Physical Education plan.

### 6. Field Trips- Final Approval

the request of Mrs. Marissa Logue for final approval of the following trips:

- NYSCLSA State Conference, November 24-26, 2024, Lake Placid, NY (*initial April 15, 2024*)
- Senior Trip, November 22-24, 2024, New York, NY (*initial March 4, 2024*)



- 
- Spanish IB, November 8-12, 2024, San Juan, PR (*initial February 12, 2024*)

#### **7. Field Trips- Initial Approval**

the request of Mrs. Caroline Chapman, Athletic Director, for initial approval of the following trips:

- Varsity Girls Basketball, December 27-28, 2024, Amsterdam, NY
- Hockey, November 29-30, 2024, Albany, NY

#### **8. Surplus Items**

the request of Ms. Kris VanDuyne, Middle School Principal, to declare as surplus items the attached listing of books

#### **9. Designations of Depositories**

the Superintendent recommends that the Board of Education designate the addition of Community Bank as listed below. This account shall not exceed the following amount.

- Metropolitan Commercial Bank- \$80,000,000

#### **10. Clinical Practice Placement- 16 hours**

the request of Ms. Kris VanDuyne, Middle School Principal, for:

- Ryland Turner, Roberts Wesleyan University, School of Nursing with Kelly Smith- October for 16 hours. Ryland is here to observe, learn, and assist with non-invasive patient care.

#### **11. Field Placement- 65 hours**

the request of Ms. Kris VanDuyne, Middle School Principal, for:

- Audrey Hackett, Nazareth University with Sally McKenna- Mid September-December 10, 2024

#### **12. Agreements**

of an agreement with Teresa L. Webster for bilingual speech-language evaluations at a rate of \$130.00 per hour for the 2024-25 school year.

a teacher candidate field placement agreement with The State University of New York, College at Geneseo for the term of September 2024 through September 2029.

#### **13. Theater Staff**

of Kim Anderson and Trish Kelley for the position of House Managers for various theater events for the 2024-2025 school year. Amount will be \$100 per event.

#### **14. Recommendations of the Committee on Special Education**

recommendations of the Committee on Special Education meeting dates of: August 26, 27, 28, 30, September 3, 5, 9, 10, 11, and 12.



**Personnel**

1. Non-Instructional Personnel

A. Retirement

of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Mary Erdle	Teacher Aide	6/26/2025	30

B. Removals

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Jasmin Allen	Teacher Aide	Resignation in order to accept another position on the District	9/9/2024
Quinn Habberfield	Custodial Worker	Declined position	9/11/2024
Amy Brady	Secretary I	Resignation	10/11/2024
Carolyn Keller	Teacher Aide	Resignation	10/4/2024

C. Appointments

*Pending Civil Service approval and NYSED fingerprint clearance where applicable:*

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Jasmin Allen	Secretary I	9/10/2024	\$17.00/hr.
Matthew Bradshaw	School Bus Driver	9/4/2024	\$24.91/hr.
William Bement	School Bus Driver	8/28/2024	\$24.91/hr.
Keith Young	School Bus Driver	8/20/2024	\$24.91/hr.
Ross Gifford	Substitute AV Tech	9/16/2024	\$40.00/hr.
Jerry Smith	Substitute AV Tech	9/16/2024	\$27.00/hr.
Kurt Knoblauch	Substitute AV Tech	9/16/2024	\$27.00/hr.
Doug McClow	Substitute AV Tech	9/16/2024	\$18.00/hr.
Lauren Hedworth	Secretary I	9/25/2024	\$17.00/hr.
Rhonda Anderson	School Bus Driver	9/18/2024	\$24.91/hr.
Mirlande Occil	Food Service Helper	9/25/2024	\$15.76/hr.
Erin Vorhis	Substitute Teacher Aide	9/23/2024	\$15.00/hr.

2. Instructional Personnel

A. Resignation

of Jared Simpson, Middle School Teacher, who has resigned from the District effective October 21, 2024.

B. Appointments

*The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.*

- 1) of Jessica Liming who received her Bachelor's degree in Communication Disorders and Deafness from Kean University. She earned her Master's degree in Speech Language Pathology from



Nazareth College. Ms. Liming is appointed to a 3-year probationary Speech & Language Therapist with a tenure area of Speech effective October 24, 2024.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>	<u>Probationary Period</u>
Jessica Liming	Speech and Language Disabilities	10/24/2024	Step 12	3-years

2) Tenure Appointments

the following staff member for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent, and the Board of Education. The Superintendent recommends that the Board of Education approve the appointment to tenure in the Canandaigua City School District the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Colby Genecco	Elementary	10/7/2024

3) RN Supervisory Stipend

the following School District Registered Nurses will receive the contractual stipend for overseeing the Licensed Practical Nurse as indicated:

<u>RN</u>	<u>LPN</u>
Lorraine Ryan	Kelly LaBouf
Kelly Smith	Cara Carr
Kelly Smith	Jenn Brown

4) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of one year of college where applicable:

Heidi Reybrouck  
Erin Vorhis

5) Contract Substitute Teacher

the following individual to Contract Substitute Teacher position for the 2024-2025 school year at the approved rate:

Nicole Nearpass – Elementary School

6) Co-Curricular & Stipend Positions 2024-2025 School Year

the following individual to co-curricular and stipend position at rate in accordance with contract:

<u>Co-Curricular</u>	<u>School</u>	<u>Appointed</u>	<u>Level</u>	<u>Step</u>
<b>CTA Contract Name:</b> Jazz Ensemble	MS	Joe Martino	B	1

**End of Consensus Agenda**

**District Committee Reports**

**Council for Instructional Excellence (CIE)**

Mr. Matt Schrage reported out on behalf of CIE which met on September 11, 2024. The Committee welcomed new membership, talked about roles of CIE members, spent time looking at district focus areas and building



SIPT Plans. The Committee also heard about request for a pilot to enhance our current assessment practices in the 9-12 classrooms, an artificial intelligence Academy resource was discussed and Mrs. Sarah Callahan, Director of Professional Learning and Data Coordination talked about our 1:1 professional learning opportunities.

### **Safety / Health / Security Committee**

Mr. John Polimeni reported on behalf of Safety/Health/Security Committee which met on September 19, 2024. The main focus of the meeting was expectations for each building for the upcoming drill week

### **Upcoming Events**

- September 26- Middle School Open House (Grades 7<sup>th</sup> & 8<sup>th</sup>)
- October 4- Audit Committee Meeting
- October 7- Board of Education Meeting
- October 10- Primary Open House
- October 11- District Emergency Drills- Half day for all students
- October 14- Columbus- Indigenous Peoples' Day
- October 16- Policy Committee Meeting
- October 17- CA Sports Hall of Fame
- October 17- Elementary Open House
- October 18- Homecoming

### **Adjournment**

Upon a motion made by Ms. Tessendorf, seconded by Mr. Johnson, with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 6:38 p.m. The next Regular meeting will be on October 7, 2024 at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov  
District Clerk

### Request for Overnight Field Trip

To authorize overnight field trip approval, each section of this cover sheet must be filled out **in detail along with accompanying documents** (itinerary, permission slip, forms, etc.). Failure to complete this cover sheet and provide thorough documentation will result in the packet being returned without making it onto a board agenda thus delaying and jeopardizing potential approval. *At no point should there be any parent or student meeting(s) nor money collected prior to this form reaching board approval, unless there is preapproval by the Superintendent.* Should you have questions regarding proper completion of the forms, please see your immediate supervisor for assistance.

Name of Group/Club (building/grade level): DECA, Canandaigua Academy, Grades 10-12

Destination: DECA State Conference, Joseph A. Floreano Rochester Riverside Convention Center 123 E Main St, Rochester, NY 14604

Departure Date and Approximate Time: Wednesday March 5, 2025, check in and registration is noon.

Return Date and Approximate Time: Friday March 7, 2025, departure post lunch around noon

Number of Students Expected to Attend: 8 students, pending results from regional competition December 17, 2024

Number of Chaperones (also detail how students will be supervised 24 hours / day): 1 chaperone. Hotels are usually connected to the convention center so little time outside of the building has to happen if at all. NY DECA has strict code of conduct and hotel policies (with security guards in each hotel) with curfews and nightly room check forms for DECA.

Cost per Student (costs should include an itemized and realistic summary of travel, hotel, meals, and admission, etc. - include fundraising opportunities and arrangements made for those who cannot afford the trip as well):

2025 Prices

Adult: \$682

Student Double: \$522

Student Triple: \$468

Student Quad: \$442

\*The goal is to keep the out-of-pocket cost under \$200 per student

Mode of Transportation (include bus service / airline):  
School Bus

Cost per student	
Package Amount	\$522
<i>or</i> Breakdown Amount	
Travel	
Lodging	
<b>Meals</b>	Included
Breakfast	
Lunch	
Dinner	
Other ( <i>Explanation</i> )	
Cost of Trip Per Student	
<i>Less Club Contribution</i>	
<i>Less Expected Fundraising</i>	
<b>Final Cost to Student</b>	

## Request for Overnight Field Trip

Invoice # 2025-New York DECA SCC  
**NEW YORK DECA STATE CAREER CONFERENCE**  
**ROCHESTER, NEW YORK**  
**March 5-7, 2025**

State Career Conference  
 Registration Sheet

Email this file to Lisa Svava: nydecareg@gmail.com

***DUE FRIDAY, JANUARY 24, 2025 by 5PM***

Chapter Name	<b>Canandaigua Academy</b>
Arrival Date	<b>5-Mar-25</b>
Estimated Time	<b>2:00pm</b>
Chapter Advisor	<b>Kaitlyn Estes</b>
School Name	<b>Canandaigua Academy</b>
School Address	<b>435 East Street</b>
City, Zip	<b>Canandaigua, NY 14424</b>
Advisor School Phone	<b>585-396-3800</b>
ADVISOR CELL PHONE	<b>585-355-8297</b>
Advisor E-Mail	<b>estesk@canandaiguaschools.org</b>

Number Attending		Amounts Due
	<b><i>PRICES ARE PER PERSON</i></b>	
0	Adult Single @ \$682.00	\$0.00
0	Students for Double Accommodations @ \$522.00 per person	\$0.00
0	Students for Triple Accommodations @ \$468.00 per person	\$0.00
0	Students for Quad Accommodations @ \$442.00 per person	\$0.00
0	Singles for Tuesday @ \$160.00 per person*	\$0.00
0	Doubles for Tuesday @ \$80.00 per person*	\$0.00
0	Triples for Tuesday @ \$53.00 per person*	\$0.00
0	Quads for Tuesday @ \$40.00 per person*	\$0.00
	<b>Total Due</b>	<b>\$0.00</b>
*Early Arrivals March 4, 2025		

Make check payable to: New York DECA  
 c/o Lindsay DeLucca  
 P. O. Box 7478  
 Wantagh, NY 11793

Accommodations (Hotel information such as address, phone number and webpage link):

2 possible hotels used 2024

Hyatt Regency 125 East Main Street, Rochester, NY 14604

Hilton Garden Inn 155 East Main Street, Rochester, NY 14604

Refund policy/ Insurance or other recoup options:

No Refunds

## Request for Overnight Field Trip

*In the space provided below, please detail your trip and how it connects to your content area, program or activity. Include the educational outcomes students will gain from the experience:*

### DECA Welcome Packet

#### **What is DECA?**

- DECA is an **international organization** for students interested in anything **business-** marketing, finance, entrepreneurship, management or hospitality.
- DECA prepares emerging leaders and entrepreneurs to be college and career ready. Students select a field of interest and have opportunities to **compete** at a regional, state, and national level.
- DECA helps develop **leadership** characteristics, self-confidence, teamwork, self-promotion, improvisation and competencies needed for careers in business.
- DECA members are ambitious, high achieving student leaders ready to make a difference! Join over 215,000 DECA members.

#### **How Does DECA Benefit Students?**

- It is a great opportunity for a student to grow, both personally and professionally
- Leads to college acceptance, **scholarships**, mentors and jobs- looks great on any application!
- Allows your student to become more involved in his/her school community
- Helps students to connect classroom learning to “real world” experience
- Will aid in developing core academic and **employability skills**
- Helps students gain the skills and experiences necessary to propel themselves from the classroom to the boardroom

#### **What Activities Do Students in DECA Participate in?**

- Regular meetings outside of class time, run by student chapter officers
- Regional, State and International level competitions (all students compete at regional level in December, states and nationals based on qualifying at regionals)
- Community Service- Every DECA member can participate in a DECA sponsored volunteer activity
- Fundraising- We will run a variety of events and also encourage our members to seek out business sponsors. (For students who are fortunate enough to make it onto states and nationals)

#### **Canandaigua High School DECA Details**

- Students must be enrolled in or have previously taken a business class to participate- Foundations of Marketing will be tied to the curriculum in class and actively preparing in class for this.
- Every DECA member will be competing at the Regional competition (R.I.T.). Students are expected to wear business attire. Online testing will be facilitated during class
- DECA is an international organization that requires each chapter to pay a fee for Regional, State and National dues in order to cover administrative expenses. The national membership fee and the regional competition fee to participate in Canandaigua DECA is covered by the school for any business student!
- Fundraising and sponsorship will be required for students who make it to states or nationals- Cash or checks made payable to Canandaigua City School District are acceptable forms of payment



**Request for Overnight Field Trip**

*Before submitting approval, you must submit supporting documentation. Attached are templates which needs to be updated with detailed information for your proposed trip. These documents should be submitted in the following order (check list):*

- *A detailed itinerary*
- *Introductory letter*
- *Field trip permission form*
- *Overnight trip parent meeting agenda*
- *Emergency medical information for overnight trips/camps*
- *Behavior expectations/monitoring guidelines*
- *Trip parent/student survey*
- *Chaperone responsibilities and trip tips*

\_\_\_\_\_  
Name (print) of Trip Coordinator

\_\_\_\_\_  
Signature of Trip Coordinator

\_\_\_\_\_  
Date

**Approvals: (Office Use Only)**

Principal/AD/Supervisor:

(Initial) YS

(Final) \_\_\_\_\_

Director Of Transportation:

(Initial) [Signature]

(Final) \_\_\_\_\_

ASI:

(Initial) MS

(Final) \_\_\_\_\_

Superintendent:

(Initial) [Signature]

(Final) \_\_\_\_\_

Board of Education:

(Initial) \_\_\_\_\_

(Final) \_\_\_\_\_

# Introductory Letter

Dear DECA Parent:

Your child is being provided a wonderful opportunity to extend his/her learning beyond the classroom and assume adult responsibilities at the same time. The DECA state competition is taking place March 5-7, 2025 at the Rochester Riverside Convention Center.

Enclosed you will find the following important forms that must be completed and RETURNED by Wednesday January 17, 2025:

- Student rules for behavior
- Student Profile and Medical form: a medical release form that is required in the event that your son/daughter requires immediate medical care.
- Trip cancellation policy/ insurance
- a permission slip

Because this is a school-sponsored activity, the rules that govern our students at the Academy will be in full effect. Please refer to our Parent/Student handbook and the Student Agenda for a complete listing of expectations, consequences, and penalties for inappropriate conduct or behavior.

If you have any questions, please feel free to contact us at:

**The final payment for this trip was due on January 17, 2025. Any outstanding balances must be paid immediately. All payments are non-refundable. Money cannot be returned in the case of last minute student discipline or an unforeseen and previously unscheduled athletic event.**

## Attachment 1 – Tentative Itinerary

### **Accommodations:**

2 possible hotels used 2024

Hyatt Regency 125 East Main Street, Rochester, NY 14604

Hilton Garden Inn 155 East Main Street, Rochester, NY 14604- This is where we were for 2024

### **Restaurants:**

Meals provided at the Rochester Riverside Convention Center

### **Travel/Motor Coach:**

School Bus

### **Chaperone Contact Information:**

Katie Estes, [estesk@canandaiguaschools.org](mailto:estesk@canandaiguaschools.org), 585-355-8297 (cell)

Detailed Itinerary from 2023- Updated 2024 should come in January

## **CONFERENCE AGENDA**

All events will be held in the Convention Center (CC) or Hyatt Regency (HR)

**WEDNESDAY, MARCH 8, 2023**

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9:30 a.m. - 11:30 a.m.	<b>CONFERENCE REGISTRATION</b> Riverside Court (CC)
12:30 p.m. - 2:30 p.m.	<b>ADVISORS MUST SIGN FOR ALL MATERIALS</b> Pick up registration materials. Hand in Required Forms.
After 2:30 - 3:30 p.m.	Registration at the Box Office Outside Box Office (CC)
12:00 p.m.	Exhibitor Booths Set-up Galleria (CC)
2:00 p.m. - 2:45 p.m.	"How-To-Win A Competitive Event" Workshop Hyatt Grand Ballroom
3:30 p.m. - 3:45 p.m.	Voting Delegate Briefing - Mandatory (No Candidates Allowed) Hyatt Grand Ballroom
3:45 p.m. - 4:15 p.m.	State Officer Candidate Briefing - Mandatory Grand Hyatt Ballroom
3:45 p.m. - 4:15 p.m.	<b>Advisor's Meeting (Attendance is Mandatory)</b> Highland D
4:00 p.m. - 4:30 p.m.	<b>Hotel Staff will be present/Competitive Events Update</b> Campaign Booths Open Galleria (CC)
4:30 p.m. - 6:30 p.m.	<b>GENERAL SESSION 1 - Dinner and Opening Ceremonies</b> Empire Hall (CC) Doors open at 4:15 p.m. and close at 4:30 p.m.

**Conference Business Attire Required – Assigned Seating**

Proper conduct and behavior shall be maintained at all times.

Please refrain from electronic device usage at this time.

**Hotel sweeps will be conducted. All students, advisors and chaperones MUST attend this session.**

**No one will be permitted to leave the session prior to adjournment.**

5:15 p.m. – 6:15 p.m.	<b>Judges Dinner and Briefing</b> Riverside Court (CC)
6:00 p.m. <b>Area</b>	<b>Series Directors/Event Supervisors/Visual Supervisors/Proctors Report to Assigned</b>
6:30 p.m.	<b>Judges Report to Contest Area</b> Convention Center
7:00 p.m.	Competitive Events Begin- As per appointment time Convention Center/Rochester Riverside
7:00 p.m.	Officer Candidate Presentations/Interviews Adm. Conference Room (CC)
8:00 p.m.	<b>Trivia Showdown</b> Grand Hyatt Ballroom
10:00 p.m.	All Campaign Booths Close Galleria (CC)
9:30 p.m. – 10:00 p.m.	Ice Cream Social North Hall (CC)
10:30 p.m.	Last Shuttle Bus
11:00 p.m. - 6:00 a.m.	<b>CURFEW</b> <b>No food orders after 10:00 p.m.</b> <b>Food Delivery to Hotel Lobby stops promptly at 10:30</b> Assigned Sleeping Rooms
11:15 p.m. – 11:45 a.m.	<b>All Advisors Must Sign In</b>

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## THURSDAY, MARCH 9, 2023

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6:45 a.m. – 8:00 a.m.	Breakfast (Open Seating) Empire Hall North (CC)
7:00 a.m.	<b>All Proctors Report to Contest Area</b> Convention Center
7:30 a.m. – 2:00 p.m.	State Officer Candidate Interview/Nominations Committee Adm. Conference Room (CC)
7:45 a.m. – 4:30 p.m.	Judges Report to Assigned Contest Area Convention Center
8:00 a.m.	Competitive Events begin - As per appointment time Convention Center
9:00 a.m. - 3:30 p.m.	Exhibitor Booths / Campaign Booths Open Galleria (CC) (All Officer Candidates must break booths down at 3:30 p.m.)
9:00 a.m.-11:00 p.m. 1:00 p.m.– 3:00 p.m.	Workshops <b><u>Attendance is mandatory if not competing.</u></b> Grand Hyatt Ballrooms/2 <sup>nd</sup> Floor
10:00 a.m-12:00 pm	VIP Tour Riverside Court

12:00 p.m. – 1:00 p.m.	<b>LUNCH</b> (Open Seating) Empire Hall (CC)
12:00 p.m. – 1:00 p.m.	<b>LUNCH</b> Riverside Court (CC)
12:45 p.m.	<b>All Assigned Proctors Report to Assigned Area</b> Convention Center
2:00 p.m.	State Officers Slate Posted Box Office Window (CC)
3:00 p.m.	Breakdown Campaign and Exhibitor Booths Galleria (CC) (All Officer Candidates must break booths down at 3:30 p.m.)
4:00 p.m. – 5:00 p.m.	<b>GENERAL SESSION 2 - "Meet the Candidates"</b> Empire Hall (CC) <b>Business Casual Attire-Open Seating</b> <b>All students &amp; advisors not in competition/proctoring must attend!</b> <b>Open seating - Attendance is Mandatory</b>
5:00 p.m. – 6:30 p.m.	Voting
7:00 p.m. – 10:00 p.m.	<b>GENERAL SESSION 3 Dinner/Entertainment</b> Empire Hall (CC) <b>Business Casual Attire - Assigned Seating</b> <b>All students &amp; advisors must attend this session and are required to stay for the session until adjournment.</b>
10:30 p.m.	Last Shuttle Bus
11:00 p.m. – 6:00 a.m.	<b>CURFEW</b> Assigned Sleeping Rooms <b>No food orders after 10:00 p.m.</b> <b>Food Delivery to Hotel Lobby stops promptly at 10:30</b> Assigned Sleeping Rooms
11:15 p.m. – 11:45 p.m.	<b>All Advisors Must Sign In</b>

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## FRIDAY, MARCH 10, 2023

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6:45 a.m. – 8:00 a.m.	Breakfast (Assigned Seating) Empire Hall (CC)
8:00 a.m.	<b>GENERAL SESSION 4 "GRAND AWARDS CEREMONY"</b> Empire Hall (CC) <b>Conference Business Attire Required</b> <b>All students and advisors must attend this session.</b>
11:00 a.m.	Feedback – Chapter Packet Pick-up –Coat Room (CC) Advisors please pick up by <b>NOON</b> or <b>materials will be discarded</b>
Following the Grand Awards Ceremony	Boxed Lunch - All attendees can pick-up lunch after the Grand Awards Empire Hall (CC) Awards Ceremony Hotel Check-Out

**Attachment 3**

**Overnight Trip Parent Meeting Agenda**

**Meeting Date: Wednesday February 26, 2025**

Date of trip: March 5-7 2025

Hotel: TBD

2 possible hotels

Hyatt Regency 125 East Main Street, Rochester, NY 14604

Hilton Garden Inn 155 East Main Street, Rochester, NY 14604- This is the one we used in 2024

Costs: At this point all deposits should be collected and only spending money will be necessary

Room Assignments: Will not be assigned until winners are found out in December 17<sup>th</sup> 2024

Rules/Behavior: Refer to the NYDECA Code of Conduct attached

Students with Medication: School Policy, doctor's note required for any medications.

Trip cancellation policy/ insurance: No refund policy

Other:

# 2024 THERAPY DOG CERTIFICATION

THIS CERTIFIES THAT

**BERNIE**

Breed: Boxer

Handler: Michael Brennan

Has successfully completed Certification to become a  
RocDog Certified Therapy Dog

RocDog Dog Certification Number: RD-00375



September 30, 2024

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Date

*Paul Anthony*

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Paul Anthony, President





**Committee Recommendations for Board of Education Review with Details (October 7, 2024)**

<b>Meeting</b>	<b>Alt ID#</b>	<b>Age</b>	<b>Committee Grade</b>	<b>Reason</b>	<b>Decision</b>	<b>Disability</b>	<b>Recommended School</b>	
09/16/2024	1005856	16:3	CSE	Ungraded Secon. 7-12	Amendment - Agreement No Meeting	Classified	Multiple Disabilities	Canandaigua Academy
		<b><u>Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>
		Special Class	09/05/2024	06/26/2025	15:1	1	Every Other Day	42 mins
		Special Class - English	09/16/2024	06/26/2025	12:1+3	5	Weekly	42 mins
		Special Class - Math	09/16/2024	06/26/2025	12:1+3	5	Weekly	42 mins
		Special Class - Social Studies	09/05/2024	06/26/2025	12:1+1	5	Weekly	42 mins
		Speech/Language Therapy	09/16/2024	06/20/2025	Small Group	2	Weekly	30 mins
		Special Class	07/08/2024	08/16/2024	12:1+1	5	Weekly	5 hrs
		Counseling Services	07/08/2024	08/16/2024	Individual	1	Monthly	30 mins
09/23/2024	1005660	7:10	CSE	03	Requested Review	Classified	Speech or Language Impairment	Canandaigua Elementary School
		<b><u>Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>
		Special Class	09/05/2024	06/26/2025	15:1	5	Weekly	1 hr
		Special Class	09/05/2024	06/26/2025	15:1	5	Weekly	1 hr 30 mins
		Speech/Language Therapy	09/05/2024	06/26/2025	Small Group	3	Weekly	30 mins
		Special Class	07/08/2024	08/16/2024	15:1	5	Weekly	3 hrs
		Speech/Language Therapy	07/08/2024	08/16/2024	Small Group	1	Weekly	30 mins
09/19/2024	1008196	3:0	CPSE	Preschool	Initial Eligibility Determination Meeting	Classified	Preschool Student with a Disability	Preschool Itinerant Services Only
		<b><u>Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>
		Special Education Itinerant Services	10/07/2024	06/26/2025	Individual	2	Weekly	1 hr
		Speech/Language Therapy	10/07/2024	06/26/2025	Individual	2	Weekly	30 mins
09/18/2024	1007937	3:5	CPSE	Preschool	Amendment - Agreement No Meeting	Classified	Preschool Student with a Disability	FLUCP Happiness House Canandaigua
		<b><u>Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>
		Special Class in an Integrated Setting	09/04/2024	06/26/2025	8:1+1	5	Weekly	3 hrs
		Occupational Therapy	09/04/2024	06/26/2025	Individual	2	Weekly	30 mins
		Speech/Language Therapy	09/04/2024	06/26/2025	Individual	3	Weekly	30 mins
09/25/2024		12:4	Sub CSE	07	Amendment - Agreement No Meeting	Classified	Other Health Impairment	Canandaigua Middle School
		<b><u>Program/Service</u></b>	<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>
		Consultant Teacher Services	09/05/2024	06/26/2025	Direct and Indirect	1	Weekly	2 hrs
		Consultant Teacher Services	09/05/2024	06/26/2025	Direct and Indirect	1	Weekly	2 hrs
09/18/2024	1007533	4:4	CPSE	Preschool	Amendment - Agreement No Meeting	Classified	Preschool Student with a Disability	FLUCP Happiness House Geneva

					Meeting	Preschool	Disability			
<u>Program/Service</u>					<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Special Class					09/04/2024	06/25/2025	8:1+2	5	Weekly	6 hrs
Occupational Therapy					09/04/2024	06/25/2025	Individual	2	Weekly	30 mins
Speech/Language Therapy					09/04/2024	06/25/2025	Individual	3	Weekly	30 mins
Special Class in an Integrated Setting					07/08/2024	08/16/2024	6:1+1	5	Weekly	3 hrs
Occupational Therapy					07/08/2024	08/16/2024	Individual	2	Weekly	30 mins
Speech/Language Therapy					07/08/2024	08/16/2024	Individual	2	Weekly	30 mins
09/19/2024	1008228	2:9	CPSE	Preschool	Initial Eligibility Determination Meeting	Classified	Preschool	Disability	Preschool Student with a	Preschool Itinerant Services Only
<u>Program/Service</u>					<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Special Education Itinerant Services					10/07/2024	06/26/2025	Individual	2	Weekly	1 hr
Speech/Language Therapy					10/07/2024	06/26/2025	Individual	2	Weekly	30 mins
09/20/2024	1004560	12:4	Sub CSE	07	Amendment - Agreement No Meeting	Classified		Multiple Disabilities		Canandaigua Middle School
<u>Program/Service</u>					<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Consultant Teacher Services					09/05/2024	06/26/2025	Direct	1	Daily	40 mins
Resource Room Program					09/05/2024	06/26/2025	Group	1	Every Other Day	40 mins
Special Class					09/05/2024	06/26/2025	15:1	1	Every Other Day	40 mins
Special Class					09/05/2024	06/26/2025	15:1	1	Every Other Day	1 hr 20 mins
Special Class					09/05/2024	06/26/2025	15:1	1	Every Other Day	40 mins
Special Class					09/05/2024	06/26/2025	15:1	1	Every Other Day	1 hr 20 mins
Special Class					09/05/2024	06/26/2025	15:1	1	Daily	40 mins
Speech/Language Therapy					09/16/2024	06/20/2025	Small Group	1	Weekly	30 mins
Special Class					07/08/2024	08/16/2024	15:1	1	Daily	3 hrs
09/19/2024	1008119	4:0	CPSE		Initial Eligibility Determination Meeting	Ineligible				
09/25/2024	1007106	9:8	Sub CSE	04	Requested Review	Classified		Learning Disability		Canandaigua Elementary School
<u>Program/Service</u>					<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Special Class					09/25/2024	06/26/2025	15:1	5	Weekly	1 hr 30 mins
Special Class					09/25/2024	06/26/2025	15:1	5	Weekly	1 hr
Psychological Counseling Services					09/25/2024	06/26/2025	Individual	1	Weekly	30 mins
09/05/2024		9:4	Sub CSE	04	Amendment - Agreement No Meeting	Classified		Speech or Language Impairment		Canandaigua Elementary School
<u>Program/Service</u>					<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Speech/Language Therapy					09/19/2024	06/20/2025	Small Group	3	Weekly	15 mins
09/24/2024	DEL5190-1007890	8:0	Sub CSE	03	Amendment - Agreement No Meeting	Classified		Autism		Canandaigua Elementary School

<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Special Class	09/05/2024	06/26/2025	12:1+1	1	Daily	4 hrs 50 mins
Music Therapy	09/16/2024	06/20/2025	Individual	1	Weekly	30 mins
Music Therapy	09/16/2024	06/20/2025	Small Group	1	Weekly	30 mins
Occupational Therapy	09/16/2024	06/20/2025	Individual	2	Weekly	15 mins
OT/Speech Co-Treat	09/16/2024	06/20/2025	Individual	1	Bi-weekly	30 mins
Speech/Language Therapy	09/16/2024	06/20/2025	Individual	1	Weekly	30 mins
Speech/OT Co-Treat	09/16/2024	06/20/2025	Individual	1	Bi-weekly	30 mins
Special Class	07/08/2024	08/16/2024	12:1+1	1	Daily	5 hrs
Occupational Therapy	07/08/2024	08/16/2024	Individual	1	Weekly	30 mins
OT/Speech Co-Treat	07/08/2024	08/16/2024	Individual	1	Weekly	30 mins
Speech/Language Therapy	07/08/2024	08/16/2024	Individual	2	Weekly	30 mins
Speech/OT Co-Treat	07/08/2024	08/16/2024	Individual	1	Weekly	30 mins

09/18/2024 1007974 4:1 CPSE Preschool Amendment - Agreement No Meeting Classified Preschool Preschool Student with a Disability Preschool Itinerant Services Only

<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Occupational Therapy	09/05/2024	09/18/2024	Individual	2	Weekly	30 mins
Occupational Therapy	09/18/2024	06/26/2025	Individual	1	Weekly	1 hr
Occupational Therapy	07/08/2024	08/16/2024	Individual	2	Weekly	30 mins

09/25/2024 1006796 6:7 Sub CSE 01 Amendment - Agreement No Meeting Classified Emotional Disability BOCES WFL Red Jacket Elementary

<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Special Class	09/04/2024	06/26/2025	6:1+1	5	Weekly	6 hrs
Counseling Services	09/04/2024	06/26/2025	Individual	1	Weekly	30 mins
Occupational Therapy	09/04/2024	06/26/2025	Individual	2	Weekly	30 mins
Physical Therapy	09/04/2024	06/26/2025	Individual	2	Weekly	30 mins
Special Class	07/10/2024	08/20/2024	6:1+1	5	Weekly	6 hrs
Counseling Services	07/10/2024	08/20/2024	Individual	1	Weekly	30 mins
Occupational Therapy	07/10/2024	08/20/2024	Individual	2	Weekly	30 mins
Physical Therapy	07/10/2024	08/20/2024	Individual	2	Weekly	30 mins

09/23/2024 200222 20:3 Sub CSE Ungraded Secon. 7-12 Amendment - Agreement No Meeting Classified Autism Canandaigua Academy

<u>Program/Service</u>	<u>Start Date</u>	<u>End Date</u>	<u>Ratio</u>	<u>Freq.</u>	<u>Period</u>	<u>Duration</u>
Adapted Physical Education	09/05/2024	06/26/2025	Group	1	Every Other Day	42 mins
Special Class	09/05/2024	06/26/2025	15:1	1	Every Other Day	42 mins
Special Class - English	09/27/2024	06/26/2025	12:1+3	5	Weekly	42 mins
Special Class - Math	09/27/2024	06/26/2025	12:1+3	5	Weekly	42 mins
Music Therapy	09/16/2024	06/26/2025	Individual	1	Weekly	30 mins
Music Therapy	09/16/2024	06/26/2025	Small Group	1	Weekly	30 mins
Speech/Language Therapy	09/16/2024	06/26/2025	Individual	1	Weekly	30 mins
Speech/Language Therapy	09/16/2024	06/26/2025	Small Group	1	Weekly	30 mins
Speech/Language Therapy	09/16/2024	06/26/2025	Small Group	1	Weekly	30 mins

	Special Class		07/08/2024	08/16/2024	12:1+1	1	Daily	5 hrs		
	Speech/Language Therapy		07/08/2024	08/16/2024	Small Group	1	Weekly	30 mins		
09/19/2024	1007773	3:10	CPSE	Preschool	Requested Review		Classified Preschool	Preschool Student with a Disability	FLUCP Happiness House Canandaigua	
	<b><u>Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>		
	Special Class		09/04/2024	06/26/2025	8:1:2	5	Weekly	6 hrs		
	Occupational Therapy		09/04/2024	06/26/2025	Individual	2	Weekly	30 mins		
	Physical Therapy		09/04/2024	06/26/2025	Individual	2	Weekly	30 mins		
	Speech/Language Therapy		09/04/2024	06/26/2025	Individual	3	Weekly	30 mins		
	Special Class in an Integrated Setting		07/08/2024	08/16/2024	8:1+1	5	Weekly	3 hrs		
	Occupational Therapy		07/08/2024	08/16/2024	Individual	2	Weekly	30 mins		
	Physical Therapy		07/08/2024	08/16/2024	Individual	2	Weekly	30 mins		
	Speech/Language Therapy		07/08/2024	08/16/2024	Individual	2	Weekly	30 mins		
09/16/2024	1006350	8:2	CSE	03	Amendment - Agreement No Meeting		Classified	Multiple Disabilities	BOCES WFL NEC Kelley Elementary School	
	<b><u>Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>		
	Special Class		09/05/2024	06/26/2025	12:1+1	5	Weekly	6 hrs		
	Occupational Therapy		09/05/2024	06/26/2025	Individual	3	Weekly	30 mins		
	Physical Therapy		09/05/2024	06/26/2025	Individual	1	Weekly	30 mins		
	Psychological Counseling Services		09/05/2024	06/26/2025	Individual	2	Weekly	30 mins		
	Speech/Language Therapy		09/05/2024	06/26/2025	Small Group	3	Weekly	30 mins		
	Special Class		07/08/2024	08/16/2024	12:1+1	5	Weekly	5 hrs		
	Occupational Therapy		07/08/2024	08/16/2024	Small Group	1	Weekly	30 mins		
	Physical Therapy		07/08/2024	08/16/2024	Small Group	1	Weekly	30 mins		
	Speech/Language Therapy		07/08/2024	08/16/2024	Small Group	2	Weekly	30 mins		
09/18/2024		15:1	CSE	10	Requested Review Transfer Student		Classified	Emotional Disability	Canandaigua Academy	
	<b><u>Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>		
	Special Class		09/23/2024	06/26/2025	15:1	5	Weekly	42 mins		
	Special Class		09/23/2024	06/26/2025	15:1	5	Weekly	42 mins		
	Special Class		09/23/2024	06/26/2025	15:1	5	Weekly	42 mins		
	Special Class		09/23/2024	06/26/2025	15:1	5	Weekly	1 hr 24 mins		
	Psychological Counseling Services		09/23/2024	06/20/2025	Individual	1	Bi-weekly	30 mins		
09/24/2024	1001828	15:4	Sub CSE	Ungraded Secon. 7-12	Amendment - Agreement No Meeting		Classified	Autism	Canandaigua Academy	
	<b><u>Program/Service</u></b>		<b><u>Start Date</u></b>	<b><u>End Date</u></b>	<b><u>Ratio</u></b>	<b><u>Freq.</u></b>	<b><u>Period</u></b>	<b><u>Duration</u></b>		
	Adapted Physical Education		09/05/2024	06/26/2025	Group	1	Every Other Day	42 mins		
	Special Class		09/05/2024	06/26/2025	15:1	1	Every Other Day	42 mins		
	Special Class - English		09/05/2024	06/26/2025	12:1+3	5	Weekly	42 mins		
	Special Class - Math		09/05/2024	06/26/2025	12:1+3	5	Weekly	42 mins		
	Special Class - Science		09/05/2024	06/26/2025	12:1+1	5	Weekly	42 mins		

Special Class - Social Studies	09/05/2024	06/26/2025	12:1+1	5	Weekly	42 mins
Speech/Language Therapy	09/16/2024	06/20/2025	Individual	1	Weekly	30 mins
Speech/Language Therapy	09/16/2024	06/20/2025	Small Group	1	Weekly	30 mins
Special Class	07/08/2024	08/16/2024	12:1+1	1	Daily	5 hrs
Speech/Language Therapy	07/08/2024	08/16/2024	Individual	1	Weekly	30 mins

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