

RESIDENCY AFFIDAVIT

A RESIDENCY AFFIDAVIT is a document that is required when a student's family is residing in the home belonging to another individual.

(Example: Mom, dad, and child live with mom's parents – this is still one immediate family living with another immediate family so RA is required.)

The following must be completed in order for the Residency Affidavit to be considered **“COMPLETE”**:

1. A completed, signed, and notarized Residency Affidavit (find attached). This is signed by the individual with whom the student's parent/guardian is residing verifying that the student's family is residing in his or her home. WHEN THE RESIDENCE IS LEASED OR RENTED, THE AFFIDAVIT MUST ALSO BE SIGNED BY THE LANDLORD OF THE RENTED PROPERTY.
2. Proof of Residence documents for the person with whom the student is living. **MUST PROVIDE 1 OF THE FOLLOWING:**
 - Current lease/rental agreement
 - Home purchase agreement (Settlement Statement or Closing Disclosure)
 - Current mortgage statement
 - Current homeowner's insurance policy
 - Current residential property tax statement or bill
 - Most recent income tax return statement (2020)
 - Current paycheck stub
 - Warranty deed
 - Quit claim deed
3. Current utility bill in name of person with whom the student is living. (Must be GAS, WATER, or ELECTRIC. Phone or cable bills do not count.)
4. Piece of mail in the parent's/guardian's name that is sent to the address on the Residency Affidavit. (This can be any piece of "business" mail. For example, cell phone bill, insurance statement, bank statement, etc. No junk mail.)