

San Jose Charter Academy
School Site Council Minutes #1

Members:

Lizette Moses, Rachelle Touzard, Arturo Olivas, David Alonzo, Lisa Gonzales
 Erin Shiroma, Donna Hale, Monica Velarde, Matty Cuevas Misty Farhan

October 21st, 2020

Welcome & Introductions	Mrs. Hale welcomed everyone to our first virtual SSC meeting of the 20-21 school year. Members not in attendance: Lisa Gonzales Everyone in attendance introduced himself or herself. Mrs. Hale introduced Mrs. Matty Cuevas as the newest member. Reviewed member list & list of meeting dates.
SSC Yearly Training/Roles & Responsibilities	Mrs. Hale provided power point presentations to members. She reviewed the role of School Site Council and member responsibilities with members. No questions were asked.
May, 2020 Minutes Review & Approval	Members were asked to review and make a motion to approved the minutes from final meeting of last year's May 2020 Motion was made to approve the minutes by Mrs. Moses Seconded by Mr. Olivas. Aye: 8; No 0 Minutes Passed.
Handbook	Handbook was given to each member for review – If you have any questions or comments, please email Mrs. Hale or Mrs. Shiroma or bring your questions to our next meeting.
By Laws	By Laws were given to each member for review – If you have any questions or comments, please bring them to our next meeting. Any questions please email Mrs. Hale or Mrs. Shiroma. Once approval is given, Mrs. Hale will e-mail everyone an electronic copy once they are approved.
Election of Chairperson	Need to elect officers: Chairperson, Vice-Chairperson & Secretary. Mrs. Hale opened up the floor for nominations. Mrs. Farhan nominated Mrs. Shiroma as Chairperson. Mr. Alonzo seconded. Vote: Aye _9; No 0 Mrs. Farhan nominated Mrs. Hale for Vice-Chairperson & Secretary. Mrs. Velarde seconded. Vote: Aye 9; No 0.
Student Achievement: Single Plan	Current LEA/SPSA was given to all members. Mrs. Hale reminded members that we would be reviewing, revising, and approving our Single Plan throughout the year. She reviewed the 3 goals and the activities associated with each. She stated we would be bringing the plan back in the upcoming months and then we will be voting on the approval of our updated plan.
Learning Continuity Plan	Mrs. Hale discussed the Learning Continuity Plan. Mrs. Hale let everyone know that given the pandemic the LCAP was replaced with this plan instead. Mr. Alonzo inquired about devices such as monitors/tv screens for teachers and staff to use. Ms. Shiroma shared that a 27" Monitor has been included in the plan for each teacher but that we are previewing a Zoom TV with our staff next week to determine if that is preferred since it is a significant cost increase. Mr. Alonzo also asked about the stipend for staff. Ms. Shiroma shared that each staff has been given \$150 monthly stipend to offset all the supplies and materials they purchase to enhance their students learning experience.

	Mrs. Touzard clarified that the money has to be spent by June, 2020. Ms. Shiroma shared that we have earmarked all of the \$900,000 but not all have been received yet due to contracts and not being back to school physically yet.
Equity Report	Mrs. Shiroma shared the report she presented to the SJCA school board regarding Equity. Happenings in the country and in response to a letter presented to the board regarding systemic oppression that the sender believes is occurring here at SJCA. She presented the history of the initiatives we have implemented over the course of our school to addressing students in all academic and social-emotional areas. Ms. Shiroma shared the Beliefs and Commitments the staff created for this year. Ms. Shiroma discussed the ‘relationships’ and the ways it occurs for all our stakeholders. Ms. Shiroma shared the results of the SWOT analysis. (Strengths; Weaknesses; Opportunities; & Threats). Ms. Shiroma shared Growth Opportunities for this upcoming year and beyond. Mrs. Touzard thanked us for sharing this presentation. She is so grateful that the trend of inequity occurs and that we are bringing it forward for our community.

Topics for Next Meeting:

- **By Laws Questions & Approval**
- **Single School Plan/LEA Review/Approval**
- **Title I, Title II Budget Review/Approval**
- **Parent Involvement Policy Review**
- **Parent Involvement Activities**