

**Glens Falls Common School District
Board of Education Meeting
Monthly Meeting Agenda**

Date: October 10, 2024

Time: 4:30pm

Location: Superintendent's Office

1. **Audit Monthly Bills**- Sign monthly bills
2. **Call to Order**
3. **Public Discussion**
4. **Approval of Minutes**: September 12, 2024 Monthly Meeting

Recommended Action: That, pending any questions, the Board of Education approves and consent items as presented.

Motion:

Ayes:

Abstentions:

Second:

Nayes:

5. **Administrative Reports**: Brian George, Superintendent
 - 5.1 Correspondence
 - 5.2 Buildings and Grounds
 - 5.3 Curriculum and Programs
6. **Financial Reports**: Angela Pfeiffer, School District Treasurer

6.1 General Fund Warrant

Recommended Action: That, pending any questions, the Board of Education approves and consent items as presented.

Motion:

Ayes:

Abstentions:

Second:

Nayes:

- 6.2 Treasurer's Report
- 6.3 Tax Collector's Report
- 6.4 Appropriation Status Report
- 6.5 Budgetary Transfers

Recommended Action: That, pending any questions, the Board of Education approves and consent items as presented.

Motion: Ayes: Abstentions:
Second: Nayes:

7. **New Business**

7.1 Trumpet Donation

Recommended Action: That, pending any questions, the Board of Education accepts the donation of a 20B Conn Trumpet with a mouthpiece, case and mute from the Lake George Community Band.

Motion: Ayes: Abstentions:
Second: Nayes:

7.2 Gabrielle Waitzman Teaching Assistant

Recommended Action: That, pending any questions, the Board of Education appoints Gabrielle Waitzman as a Teacher Aide effective September 30, 2024 with a salary of \$21,700.

Motion: Ayes: Abstentions:
Second: Nayes:

7.3 Sharon Palmer Lunch Aide

Recommended Action: That, pending any questions, the Board of Education appoints Sharon Palmer as a part-time lunch aide at \$19 per hour effective September 23, 2024.

Motion: Ayes: Abstentions:
Second: Nayes:

7.4 SEQRA Determination

Recommended Action: That, pending any questions, the Board of Education approves the following:

Whereas, the Board of Education (the "Board") of the Glens Falls Common School District (the "District") is proposing to undertake a capital project (the "project") consisting of the reconstruction, renovation and improvements of the School District building and site, acquisition of original furnishings, equipment, machinery and apparatus required for the purposes for which such building and site are to be used and payment of incidental costs related thereto, at a maximum cost of \$2,515,000 (the "Proposed Action"); and

Whereas, the proposed Action entails the construction, maintenance, repair, replacement, reconstruction and/ or rehabilitation involving no substantial changes or expansion beyond 10,000 square feet of existing structures and/ or facilities; and

Whereas, the Proposed Action is a routine activity of the District; and

Whereas, the Board has considered information and documentation which describes the design and intent of the Proposed Action;

Now, therefore, be it resolved, that the Board of Education of the Glens Falls Common School District based upon the record before it, including the general, specific and detailed knowledge of the Board of the Proposed Action, and under the applicable standards of New York State Environmental Quality Review Act ("SEQRA") and 6 NYCRR Part 617.5; hereby determines that the Project is a Type II Action, and that no further action is required to satisfy the requirements of SEQRA.

Be it further resolved, that this resolution takes effect immediately.

Motion: Ayes: Abstentions:

Second: Nays:

7.5 Proposition to be presented to the voters at a special meeting.

Recommended Action: That, pending any questions, the Board of Education adopts the following resolution dated October 10, 2024 of the Board of Education of the Glens Falls Common School District authorizing a proposition to be presented to the voters at a Special District Meeting.

Be it resolved by the Board of Education of the Glens Falls Common School District that the following proposition be presented to the voters at a special meeting of voters to be held on Tuesday, December 3, 2024 between the hours of 12:00pm and 8:00pm, prevailing time, at the Abraham Wing School, 120 Lawrence Street, Glens Falls, New York:

Proposition

Shall the Board of Education of the Glens Falls Common School District be authorized to (1) reconstruct, renovate and improve the School District building and site, acquire original furnishings, equipment, machinery or apparatus required for the purposes for which such building and site are to be used and pay incidental costs related thereto, at a maximum aggregate cost of not to exceed \$2,515,000; (2) expend such sum for such purposed; (3) levy the necessary tax therefore, taking into account state aid, to be levied and collected in annual installments in such years and in such amounts as may be determined by the Board of Education in accordance with Section 416 or the Education Law; and (4) in anticipation of the collection of such tax, issue bonds and notes of the School District at one time or from time to time in the principal amount not to exceed \$2,515,000, and levy a tax to pay the interest on said obligations when due.

BE IT FURTHER RESOLVED, that the vote shall be by paper or machine ballot, absentee ballot or by early mail-in ballot. The hours during which the polls shall be kept open shall be from 12:00 p.m. to 8:00 p.m. prevailing or for as long thereafter as necessary to enable qualified voters who are in the polling place at 8:00 p.m. to cast their ballots.

BE IT FURTHER RESOLVED, that the qualified voters of the District shall be entitled to vote in said special vote. A qualified voter is one who is (1) a citizen of the United States of America, (2) eighteen (18) years of age or older, and (3) resident within the School District for a period of thirty (30) days preceding the special vote. The School District may require all persons offering to vote to provide one form of proof of residency pursuant to Education Law section 2018-c. Such form may include a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, the School District may also require all persons offering to vote to provide their signature, printed name and address.

BE IT FURTHER RESOLVED, that applications for absentee ballots and early mail-in ballots may be applied for at the office of the School District Clerk on school days between the hours of 8:00 a.m. and 3:00 p.m. Completed applications for absentee ballots and early mail-in ballots must be received by the District Clerk at least seven (7) days prior to the vote if the ballot is to be mailed to the voter, or the last business day before the vote, if the ballot is to be delivered personally to the voter. All absentee and early mail-in ballots must be received by the District Clerk not later than 5:00 p.m. on December 3, 2024.

BE IT FURTHER RESOLVED, the District Clerk shall also mail an early mail ballot to every qualified voter otherwise eligible for such ballot, who requests an early mail ballot in a letter which is signed by the voter and received by the District Clerk not earlier than the thirtieth day nor later than the seventh day before the vote and which states the address where the voter resides and to which the ballot is to be mailed. The District Clerk shall enclose with such ballot a form of application for early mail ballot. The early mail ballot of a voter who requested such ballot by letter, rather than application, shall not be counted unless a valid application form, signed by such voter, is received by the District Clerk with such ballot.

BE IT FURTHER RESOLVED, that a list of all persons to whom absentee ballots and early mail-in ballots shall have been issued will be available in the office of the District Clerk from 8:00 a.m. until 3:00 p.m. prevailing time prior to the day of the vote, except weekends, and on the day of the vote. Any qualified voter may challenge the acceptance of the ballot of any person on such list, by making their challenge and reasons therefore known to the Inspector of Election before the close of the polls.

BE IT FURTHER RESOLVED, the Education Law makes special provision for absentee voting by “permanently disabled” voters of the School District and any questions regarding these rights should be directed to the Clerk of the board.

BE IT FURTHER RESOLVED, the Education Law makes special provisions for absentee voting for “military” voters of the School District. Specifically, the law provides a unique procedure for “military ballots” in school district votes. A military voter may elect to receive their absentee ballot application and absentee ballot by mail, email or facsimile. The District Clerk of the School District shall transmit the military voter’s military ballot in accord with the military voter’s preferred method of transmission. The military voter must, however, return their original military absentee ballot application and military ballot by mail or in person.

BE IT FURTHER RESOLVED, that the District Clerk is hereby authorized and directed to publish a notice of such meeting in two newspapers of general circulation within the School District, four (4) times within the seven (7) weeks next preceding such District meeting, the first publication to be at least forty-five (45) days prior to the date of the meeting.

BE IT FURTHER RESOLVED, that this resolution takes effect immediately upon its adoption.

Motion:

Ayes:

Abstentions:

Second:

Nays:

7.6 Medline Article 7 Settlement

Recommended Action: That, pending any questions, the Board of Education approved the Medline Article 7 Settlement.

Motion:

Ayes:

Abstentions:

Second:

Nayes:

8. **Executive Session:** It has been recommended that the members of the Board of Education move in to Executive Session to discuss matters of personnel, litigation and CPSE/ CSE recommendations.

Motion:

Ayes:

Abstentions:

Second:

Nayes:

9. **Adjournment:** Motion to adjourn at _____ by _____
and seconded by _____.

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Date: October 10, 2024

Time: 4:30pm

Location: Superintendent's Office

1. **Audit Monthly Bills**- Sign monthly bills

2. **Call to Order**

3. **Public Discussion**

There are a number of items that are reserved for Executive session. If you would like to discuss a topic that you feel is restricted please ask the Board president if you can discuss it during executive session. Restricted topics include:

- Any current or future investigation or prosecution;
- Proposed or pending litigation;
- Collective negotiations;
- The medical, financial, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- The preparation, grading or administration of examinations; and
- The proposed acquisition, sale, or lease of real property or the proposed acquisition or securities

4. **Approval of Minutes**: September 12, 2024 Monthly Meeting

5. **Administrative Reports**: Brian George, Superintendent

- 5.1 Correspondence
- 5.2 Buildings and Grounds
- 5.3 Curriculum and Programs

6. **Financial Reports**: Angela Pfeiffer, School District Treasurer

- 6.1 General Fund Warrant
- 6.2 Treasurer's Report
- 6.3 Tax Collector's Report
- 6.4 Appropriation Status Report
- 6.5 Budgetary Transfers

7. **New Business**

- 7.1 Trumpet Donation
- 7.2 Gabrielle Waitzman Teacher Aide
- 7.3 Sharon Palmer Lunch Aide
- 7.4 SEQRA
- 7.5 Proposition for Special Meeting
- 7.6 Medline Article 7 Settlement

8. **Executive Session**: CPSE/ CSE Recommendations and Personnel

9. **Adjournment**

