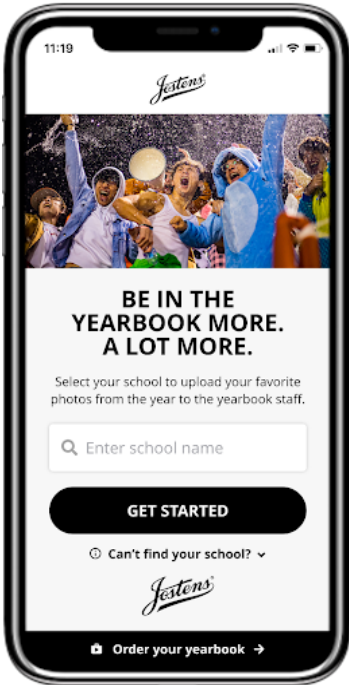




WHITESBORO HIGH SCHOOL YEARBOOK

HOW TO UPLOAD SENIOR PHOTOS WITH PHOTO SHARE



Get Started

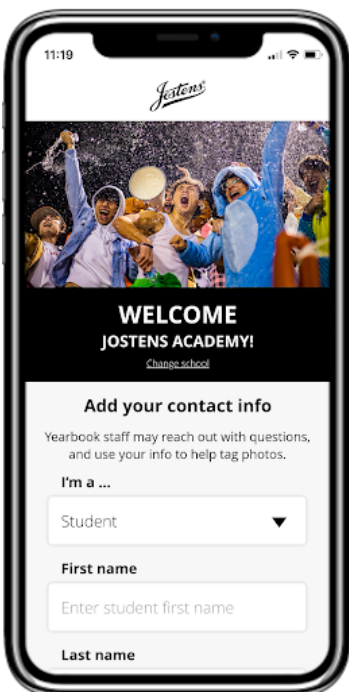
There are two easy ways to get to your school's Photo Share site:

- Go to photos.jostens.com and enter your school name, then select it from the suggestions.
- Or scan the QR code, or use the [link](#), shared by your school to go straight to your school's Photo Share website and skip the school look up.

Note: Photos can be submitted on a computer or mobile device.

Whitesboro High School Senior Photo Share Website:

<https://photos.jostens.com/TNCWRL>

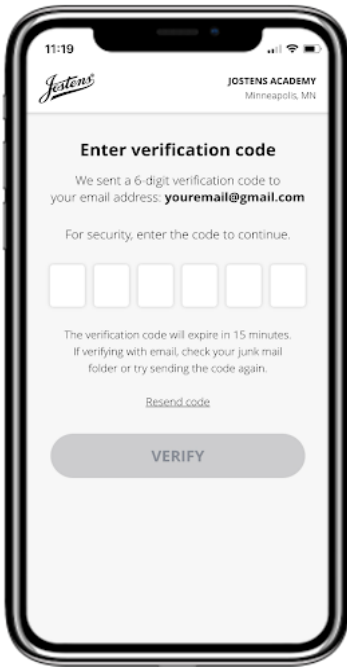


Add Your Contact Information

Use **I am a...** to personalize your photo sharing experience. Then fill out your contact information and continue to verify your email address.

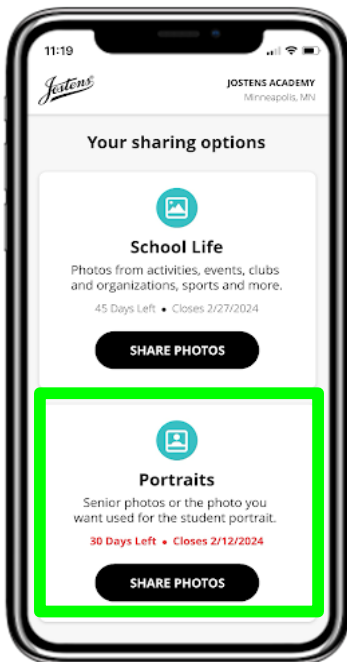
TIPS!

- If you choose **Student**, follow the onscreen instructions to confirm your information so it can be used to accurately tag photos.
- Tap **Change School** to search for a different school.



Enter Your Verification Code

Check your inbox for the email address you provided for your one-time code. Enter the 6-digit code and tap **Verify** to continue.



Choose The Portrait Sharing Option and Upload Your Photos

Choose the **Portrait** sharing option. You're not done yet! More information is on the next page on adding and editing details for Portrait photos.

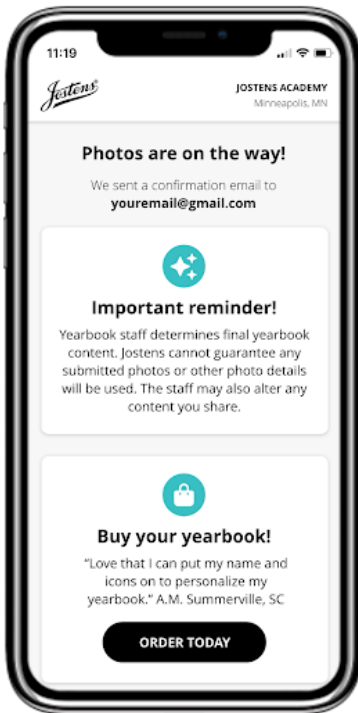
Before you upload your photo be sure to name it in the proper format: lastname_firstname.jpg

Portraits: How to add and edit portrait photo details

1. Tap **Ok, Let's Go** on the pop-up, or tap any photo thumbnail on the review screen.
2. Use the previous and next arrows, or tap thumbnails at the top to view a portrait's details.
3. To tag someone, enter their **first name, last name and select their grade**, then tap **Add**. Follow the onscreen instructions to confirm their information.
 - **Note:** Portrait photos must be tagged with a person to be submitted. Only one person can be associated with each portrait photo.
4. When you're done, tap the X or Done.

TIPS!

- If you selected **Student** when providing your contact information, your name will already appear in the **Tagged in photo** area.
- To remove a name tag, tap the **X** next to it in the **Tagged in photo** area.



Review and Submit Your Photos

After tagging people and adding other photo details, you're ready to submit. Keep in mind, the best way to see more of you and your friends in the yearbook is to tag people and add photo details, so the yearbook staff knows who's in them and what they're about.

When you're done, tap **Submit** and you'll receive a confirmation email in your inbox. If you are submitting senior photos for multiple students, you can easily share more photos without providing your contact information again, tap **Share More Photos** at the bottom.