



San Jose Charter Academy
 PTO Minutes
 February 4, 2019 - 6:00p - 7:00p
 Location: SJCA Elementary Cafeteria

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Melody Alvarado	Y	Volunteer Coordinator	Diane Sanchez	Y
1st Vice President - Fundraising	Mary Hernandez	N	Events Coordinator	Sandra Chavez	N
2nd Vice President - Membership & Publicity	Vanessa Castañeda (Interim VP)		Parliamentarian /SJCA Principal	Erin Shiroma	Y
Secretary	Vanessa Castañeda	Y	Teacher/Staff Rep #1	Cassie Schaefer	Y
Treasurer	Esperanza Luna	N	Teacher/Staff Rep #2	Lauren Mejia	Y
Member at Large #1	Katrina Pacheco	Y	Member at Large #2	Kennya Diaz	Y

1. Meeting Called to Order - **6:07 pm**
2. The number of parents in attendance: **4**
3. Quorum present: Yes
4. Review minutes from January 7th - **Approved with changes**
5. Reimbursements/Disbursements:
 - a. None
6. President Update:
 - a. Welcome
7. 1st Vice President Fundraising/Sponsorships Update:
 - a. 2/7-2/8 smencils sale dismissal time only. **This week afterschool.**
 - b. 2/15 Dance Club Yogurtland - **80% of funds raised will go to the Dance club and the remaining 20% to PTO**
 - c. 2/27-2/28 in the works BJs. - **This will be a PTO fundraiser still waiting on confirmation.**
8. 2nd Vice President Membership/Publicity Update:
 - a. **Elections coming up - in March. Letter and positions are being finalized.**



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- b. Plan parties for 100% classes - **We have 4 classes that are at 100% in PTO Membership - 7th grade is at 100% - Sherred, Schreck, and Mejia. 2nd grade - Tombrello.**
 - i. **March 8th will be the ice cream party at lunchtime. Room parents can help.**
9. Treasurer
- a. **Hydration station fund - 20% from all our fundraisers will go towards this goal**
10. Volunteer Coordinator Update:
- a. Binders to pass down - **in process**
 - b. Celebration of Learning -
 - i. **A parent lounge area will be set-up for the Celebration of Learning event. We hope to be able to sell food and have coffee, pastries, and water for all the volunteers.**
 - ii. **The Lighthouse team will be decorating campus for Celebration of Learning**
11. Events Coordinator Update:
- a. Dodgeball needs to be canceled or postponed to another day since the following Monday there is no school and most people take advantage of the 3 days weekend. I don't think we'll have large participation.
 - b. **March 29th - Walkathon/Sports Day**
 - i. **ASB can help coordinate as ASB President in attendance of this evening meeting has volunteered. Suggestions brought up was to have a rally on the JA side since the field and area JA usually uses for lunch will be used. Possible consider having a raffle to get the JA students excited.**
12. Parliamentarian/Principal Update:
- a. 100th Day of School - **February 5th**
 - b. Mid-year report to Board of Directors - **February 5th**
 - c. After School Classes -
 - i. **Windtree offering after-school classes**
 - 1. **43 signed up for Robotics (Monday)**
 - 2. **9 signed up for 3D Printing (Friday)**



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13. Any Unfinished Business:

- a. First Financial Credit Union - Has account been closed?
 - i. **Esperanza to verify the closure has been done**

14. Any new business to be brought before the board:

- a. **Elections are coming**
- b. **ASB collaboration with PTO - Andy, SJCA PTO President, would like to help us get the word out about events to JA.**

15. Date of next meeting: All meetings will be the second Monday of each month unless otherwise stated. Our next meeting is Monday, March 11, 2019, at 9:00 am. - **We have changed the meeting time to 8:00 am so that more PTO board members can attend.**

Meeting adjourned at **7:00PM**

Minutes compiled by Vanessa Castañeda, PTO Secretary