



San Jose Charter Academy
 PTO Minutes
MONDAY - MARCH 9, 2020 6:00 PM
 Location: SJCA Elementary Cafeteria

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Kennya Diaz	Y	Parliamentarian /SJCA Principal	Erin Shiroma	Y
Vice President/Fundraising	Alexis Medina	Y	Teacher/Staff Rep #1	Cassie Schaefer	N
Secretary/Membership	Open	-	Teacher/Staff Rep #2	Lauren Mejia	N
Treasurer	Judy Chan	Y	Member at Large #1	Desiree Estorga	Y
Events Coordinator	Sandy Salazar	Y	Member at Large #2	Veronica Zamora	Y
Volunteer Coordinator	Diane Sanchez	Y	Member at Large #3	Desiree Jaojoco	Y

1. Meeting Called to Order - 6:14PM
2. Number of parents in attendance: 2
3. Quorum present: **YES**
4. Review minutes from: February 3, 2020

5. Reimbursements/Disbursements:

2/11/2020	1198	Francisco's Exotic Deco	CCC - Talent Show - Posters	\$197.10
2/13/2020	1199	3.99 Pizza Co.	CCC - Talent Show - Pizza Sales	\$481.80
2/14/2020	1200	Meghan Ravada	CCC - Talent Show - Programs	\$250.00
2/14/2020	1201	Francisco's Exotic Deco	CCC - Medals	\$175.20
2/14/2020	1202	Janette Caballero	CCC - Decorating supplies	\$63.21
2/14/2020	1203	Janette Caballero	CCC - Breakfast for deco volunteers	\$41.30
2/20/2020	1204	Follett School Solutions	Book Fair	\$8,960.66
2/20/2020	1205	Franchise Tax Board	Exempt Organization Filing 06/19	\$50.00
2/20/2020	1206	Kennya Diaz	SLC - Salad Dressing	\$6.98



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2/20/2020	1207	George Figueroa	Boy's Choice - DJ	\$200.00
2/20/2020	1208	The Fun Company	Boy's Choice - Event Rentals	\$1,800.00
2/22/2020	1209	Judy Chan	Boy's Choice - Wireless Square	\$28.46
2/28/2020	1210	Lisa Vasquez	CCC - Talent Show Deco H2O/Bread/Coffee	\$39.69
2/28/2020	1211	3.99 Pizza Co.	Boy's Choice - 20 Ch/25 Pep	\$273.75
3/3/2020	1212	Positive Promotions	Core Value Assembly - 500 pcs Pencils	\$175.95
3/3/2020	1213	Sandy Salazar	Boy's Choice - Game Truck & Food	\$2,162.95
3/3/2020	1214	Desiree Jaojoco	Pacific Fundraiser - Limo Lunch @ BJ	\$612.23
3/3/2020	1215	Jody Lozano	Bookkeeping for Sept '19- Dec '19	\$40.00
3/3/2020	1216	Sandy Salazar	Boy's Choice - Diesel Gas for Lights	\$10.92

6. President Update:

a) Nominations forms turned in - Election if necessary

1. Only one nomination form turned in for Secretary and one for Events Coordinator. No need to vote. Appointed Kameran Arias for 2020-21 Secretary and Nikki Suzuki-Uyeno for 2020-22 Events Coordinator board positions. Veronica Zamora will finish her term as Member-at-Large #2 and is appointed as 2020-22 Volunteer Coordinator.

b) Appoint President position - Current board President will be going on maternity leave and will resume position in May 2020. Alexis Medina appointed to sub-in during leave.

7. Vice President/Fundraising Update:

- a) Blaze Pizza Family night profit \$177.00
- b) Upcoming Family Night out @ BJ's Restaurant
- c) Spring Fundraiser starts March 25th

8. Membership Update: 14 classes hit 100% participation



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9. Treasurer:

10. Volunteer Coordinator Update:

- a) SLC week: each day 1 grade level (K-4th) will provide snacks, lead by room parents
- b) Celebration of Learning 3/26 @5-8PM; 3/27 @7:45-12:45. PTO to host hospitality suite for volunteers 3/27/20.

11. Events Coordinator Update:

- a) Boys & Heroes event was 2/28/20
- b) Girl choice event 4/24: presale tickets to be sold 3/15 & 3/16 after school. 3/17 before & after school. Pastry/ drink donations collected 3/22-3/24. Volunteers get free dress pass.

12. Parliamentarian/Principal Update:

- a) SLC Week
- b) Term 2 Achievement Updates
- c) Celebration of Learning- 8th grade selling food 3/26 @5-8pm. Does PTO want to bring in a food truck?

13. Teacher/Staff Update:

14. Member at Large Update:

15. Any Unfinished Business:

16. Any new business to be brought before the board:

Date of next meeting: All meetings will be the second Monday of each month unless otherwise stated. Our next meeting is **April 13, 2020**.

Meeting adjourned at: 7:08pm

Minutes compiled by: Diane Sanchez