



San Jose Charter Academy
PTO Minutes
Sept. 1, 2020 @ 6pm
Location: Zoom

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Diane Sanchez	Y	Parliamentarian /SJCA Principal	Erin Shiroma	Y
Vice President/Fundraising	Alexis Medina	Y	Teacher/Staff Rep #1	Cassie Schaefer	N
Secretary/Membership	Kameren Arias	Y	Teacher/Staff Rep #2	Lauren Mejia	N
Treasurer	Judy Chan	Y	Member at Large #1	Desiree Estorga	N
Events Coordinator	Nikki Suzuki-Uyeno	Y	Member at Large #2	Sandy Salazar	Y
Volunteer Coordinator	Veronica Zamora	Y	Member at Large #3	Desiree Jaojoco	N

****** Pre Meeting- Voting ** 5:10pm-5:15pm**

Voting in President--Alexis Medina motioned to approve Diane Sanchez as the new 2020-2021 President to a 2 year term. Veronica seconded it.

All in favor--- 8 aye, 0 nay, 0 abstain

1. Meeting Called to Order - 6:02pm
2. Number of parents in attendance: 96
3. Quorum present: Yes **8/12**
4. Review minutes from: March 9, 2020

5. Reimbursements/Disbursements:

5/10/2020	1219	SJCA	2018-2019 Outstanding (Sports BUS)	\$1,291.38
5/10/2020	1220	SJCA	Boy's Choice - Custodian	\$244.43



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5/10/2020	1221	Desiree Jaojoco	Boy's Choice Supplies	\$14.88
5/10/2020	1222	Tara Carter	Kinder CAFÉ	\$34.76
5/10/2020	1223	Judy Chan	PTO Supplies - Stamps & USB	\$34.76
5/10/2020	1224	Venti Printing Inc.	Blue Bag for ALL Kids (M)	\$3,449.25
5/12/2020	1225	Arleen Olivas	8th Grade - Promotion Letters	\$974.60
5/13/2020	1226	Alexis Villalobos	Book Fair Pastries, Snacks, & Labels	\$236.98
5/13/2020	1227	Alexis Villalobos	Coin Drive - Donuts for JA Winner	\$110.00
5/13/2020	1228	Alexis Villalobos	Coin Drive - Donuts for Elementary Winner	\$122.50
5/13/2020	1229	Pene Tackaberry	Kinder - End of Yr Lunch Bags Gifts	\$515.78
5/13/2020	1230	Angie Ponce	Kinder - End of Year gifts	\$306.22
5/15/2020	1231	Arleen Olivas	Large Letters for School	\$104.99
6/1/2020	1232	Karine Taterossian	8th Grade Promo - Gift	\$670.00



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6/1/2020	1233	Stephanie Acolentava	8th Grade Promo - Lawn Signs	\$91.05
6/1/2020	1234	Diane Sanchez	Teacher Appreciation - Gift Cards	\$2,810.00
6/1/2020	1235	Diane Sanchez	Teacher Appreciation - Gift Cards	\$140.00
6/10/2020	1236	R West	8th Grade Promo - Embroidery	\$560.00
8/12/2020	1237	SJCA	Field Trip - 4th (Tix \$480), 5th (Tix \$1,500), 6th (Tix \$653), 8th (Tix \$2,133)	\$4,766.00
8/12/2020	1238	CliftonLarsonAllen LLP	2018 Tax Return (M)	\$1,575.00
8/12/2020	1239	CliftonLarsonAllen LLP	2018 Tax Return Extra Work	\$840.00
8/12/2020	1240	AVID Products Inc.	1260 Headphones for ALL students (M)	\$10,000.00
8/12/2020	1241	Judy Chan	SLC Week - 2 Boxes of Forks	\$19.38
8/12/2020	1242	Cassie Schaefer	Admission for 4th Grade Field Trip	\$18.00
8/24/2020	1243	Lascari's	Welcome Back Lunch for Staff \$910 + \$40 Tip	\$950.00

6. President Update:

- Welcome
- Budget approved for 2020-2021



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- Money spent towards students & staff since COVID

7. Vice President/Fundraising Update:

- Family Night Out/Take Out: Chipotle @ WC mall from 4p-8p Sept. 22, 2020
- Box Tops
- Amazon Smile

8. Membership Update

- Membership ParentSquare post sent out by end of week
- Paypal as digital payment
- Envelopes being printed this Friday 9/4

9. Treasurer:

10. Volunteer Coordinator Update:

- First Day Photos
- Room Parents
- SJCA Spirit Activities (ASB)

11. Events Coordinator Update:

- PTO hosted Welcome Back Luncheon
- Meet and Greet Week: PTO, students, & volunteers (Martha and Lina) decorated campus and created posters
- October: Movie night update
 - i) Disney+ subscription card
 - ii) Netflix Party
 - iii) Swank Motion Pictures

12. Parliamentarian/Principal Update:

- Starting the 20-21 SY
 - i) Meet and Greet
 - ii) Teaching and Learning in a Distance Learning model
 - iii) Communication



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13. Teacher/Staff Update:

14. Member at Large Update:

15. Any Unfinished Business:

16. Any new business to be brought before the board:

Date of next meeting: All meetings will be the second Monday of each month unless
otherwise stated. Our next meeting is Oct.12,2020

Meeting adjourned at: 6:47pm

Minutes compiled by: **Kameren Arias**