



San Jose Charter Academy
 PTO Minutes
Oct. 12, 2020 @ 6pm
 Location: Zoom meeting online

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Diane Sanchez	Y	Parliamentarian /SJCA Principal	Erin Shiroma	Y
Vice President/Fundraising	Alexis Medina	Y	Teacher/Staff Rep #1	Cassie Schaefer	Y
Secretary/Membership	Kameren Arias	Y	Teacher/Staff Rep #2	Lauren Mejia	Y
Treasurer	Judy Chan	Y	Member at Large #1	Desiree Estorga	Y
Events Coordinator	Nikki Suzuki- Uyeno	Y	Member at Large #2	Sandy Salazar	Y
Volunteer Coordinator	Veronica Zamora	Y	Member at Large #3	Desiree Jaojoco	N

1. Meeting Called to Order - 6:03 pm
2. Number of parents in attendance: 15
3. Quorum present: Yes **11/12**
4. Review minutes from Sept 1, 2020
 - Cassie Schaefer motioned to approve
 - Kameren Arias second the motion
 - Minutes approved

5. Reimbursements/Disbursements:

8/29/2020	1244	Judy Chan	8th Gr Grad Gift (134 x \$30 Gift Cards)	\$4,020.00
8/29/2020	1245	Diane Sanchez	PTO LOGO Stickers	\$318.01
8/29/2020	1246	SJCA	Bus - Sports, 1st, 3rd, 5th, & 6th	\$7,304.75
8/29/2020	1247	SJCA	Bus - Soccer, 3rd, 4th, 5th, & 8th	\$5,421.52
	1248	VOID	VOID	VOID



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	1249	VOID	VOID	VOID
8/29/2020	1250	SJCA	Bus - Art Club & Soccer	\$981.90
9/01/2020	1251	Pene Tackaberry	Re-issue CK# 1229 for Kinder Promotion	\$515.78

6. President Update

- Welcome & Thank you
- Custodian Appreciation Day

7. Vice President/Fundraising Update:

- Chipotle fundraiser
- Follett EFair (virtual book fair) starts October 12th through October 25th.
- Menchies- All of October

8. Membership Update:

- % to total goal (by dollar amount)
- Class participation updates
 - No classes with 100% class participation yet (prize TBD)

9. Treasurer:

10. Volunteer Coordinator Update:

- Room Parent spots filled (except for 3 classes), all have access to post on ParentSquare
- Asking for photos at Menchie's to create collage/slideshow
- Positive feedback on ParentSquare regarding headsets

11. Events Coordinator Update:

- October Event: Halloween Trick-or-Treat Goody Bag Drive-Thru

12. Parliamentarian/Principal Update:

- Gratitude for our community

13. Teacher/Staff Update:



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14. Member at Large Update:

Member @ Large 2

- update & warranty/replacement

15. Any Unfinished Business:

16. Any new business to be brought before the board:

Date of next meeting: All meetings will be the second Monday of each month unless otherwise stated. Our next meeting is **NOVEMBER 10, 2020 @6pm.**

Meeting adjourned at: 6:27pm

Minutes compiled by: Kameran Arias