



San Jose Charter Academy
 PTO Minutes
November 10, 2020 @ 6pm
 Location: Zoom online

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Diane Sanchez	Y	Parliamentarian /SJCA Principal	Erin Shiroma	Y
Vice President/Fundraising	Alexis Medina	N	Teacher/Staff Rep #1	Cassie Schaefer	Y
Secretary/Membership	Kameren Arias	Y	Teacher/Staff Rep #2	Lauren Mejia	Y
Treasurer	Judy Chan	Y	Member at Large #1	Desiree Estorga	Y
Events Coordinator	Nikki Suzuki-Uyeno	Y	Member at Large #2	Sandy Salazar	N
Volunteer Coordinator	Veronica Zamora	Y	Member at Large #3	Desiree Jaojoco	Y

- 1) Meeting Called to Order - 6:02 pm
- 2) Number of parents in attendance: 13
- 3) Quorum present: Yes 10/12
- 4) Review minutes from: October 12, 2020
 - o Kameren Arias motion to approve
 - o Nikki Suzuki-Uyeno second the motion
 - o Motion carries; minutes approved from 10/12
- 5) Teacher/Staff rep Cassie Schaefer joined meeting at 6:08pm

6) Reimbursements/Disbursements:

10/16/2020	1252	Franchise Tax Board	Filing Fee for Corporation (M)	\$ 25.00
10/16/2020	1253	Desiree Jaojoco	Book Fair Pastries	\$ 176.81
10/16/2020	1254	Nicole Suzki-Uyeno	Welcome Back Luncheon - Balloons	\$ 19.77
10/16/2020	1255	Desiree Jaojoco	Custodian Appreciation Gifts	\$ 174.95



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10/16/2020	1256	Judy Chan	Halloween Gift Bag Supplies - Target/Sams Club	\$ 200.92
10/16/2020	1257	Nicole Suzki-Uyeno	Halloween Gift Bag Supplies - Oriental Trading	\$ 122.98
10/20/2020	1258	Desiree Jaojoco	Halloween Gift Bag Supplies - Costco	\$ 271.72
10/20/2020	1259	Nicole Suzki-Uyeno	Halloween Gift Bag Supplies - Cali Snack Food	\$ 210.00
VOID	1260	VOID	VOID	VOID
10/25/2020	1261	Nicole Suzki-Uyeno	Halloween Gift Bag Supplies - Costco	\$ 21.96

7) President Update:

- thank you Noon Aids for all of your help with goodie bags.
- review October events. Feedback in chat is appreciated.

8) Vice President/Fundraising Update:

- October Menchies Month \$315.20 profit
- Charleston Wrap Fundraiser extended until Sun, Nov 22
- IHOP Fundraiser, November 17th, 18th and 19th, 7am - 3pm Covina location (Citrus)

9) Membership Update:

- o % to goal
- o Classes with highest participation
 - Mejia 6th grade- 76%
 - Stanley 3rd grade- 73%
 - Pate 1st grade- 71%
 - DeLaTorre 6th grade- 71%
- o Positive digital payment feedback

10) Treasurer:

11) Volunteer Coordinator Update:



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12) Events Coordinator Update:

- Review Halloween Movie Night Trick-or-Treat Drive-Thru event
 - Thank you to Martha Ortiz for making the banners for our event!
 - Home Depot Donations (Sandy): \$60 worth of decorations
 - Budget \$1,000.00; Spent \$827.58

ITEMIZED LIST:

Cheese popcorn (CSF)	\$210.00
Welch's Fruit Snacks (Costco)	\$65.94
Utz Pretzels (Sam's Club)	\$55.68
Panda Cookies (Costco)	\$87.84
Frito Lay Variety Chips (Costco)	\$139.90
Twizzler's – (Target)	\$67.50
Kool aid juice box (Sam's)	\$77.74
Large Halloween Bag (500 ct) 69.96	\$122.98 (69.96+41.59+11.43)
Glow bracelets (Oriental Trading) 41.59 + 11.43 (tax)	
TOTAL:	\$827.58

- SLC Conference Week (November 16-20, 2020)
 - Most of the teachers will be holding SLC Week Zoom meetings remotely and some provide both options and will be on-campus.



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- Provide food for teachers for their meetings.

13) Parliamentarian/Principal Update:

- End of Term 1
- Library Book Check Out 10am-3pm
 - Available on Mondays (Nov 30, Dec 7, Dec 14)
- Parent Workshops
 - December 1, 2020: 2nd-5th grade Reading @ 6pm
 - December 8, 2020: Leading Change in Families @ 4pm-5pm
 - In Process: Mental Health and Wellness Partnership w/Foothill Family. Offers support for students, parents & families.

14) Teacher/Staff Update:

15) Member at Large Update:

16) Any Unfinished Business:

17) Any new business to be brought before the board:

Date of next meeting: All meetings will be the second Monday of each month unless otherwise stated. Our next meeting is Dec. 14,2020 @6pm.

Meeting adjourned at:

Minutes compiled by: