



San Jose Charter Academy
 PTO Minutes
Jan. 11, 2021 @ 6pm
 Location: Zoom online

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Diane Sanchez	Y	Parliamentarian /SJCA Principal	Erin Shiroma	Y
Vice President/Fundraising	Alexis Medina	Y	Teacher/Staff Rep #1	Cassie Schaefer	N
Secretary/Membership	Kameren Arias	Y	Teacher/Staff Rep #2	Lauren Mejia	Y
Treasurer	Judy Chan	N	Member at Large #1	Desiree Estorga	Y
Events Coordinator	Nikki Suzuki- Uyeno	Y	Member at Large #2	Sandy Salazar	Y
Volunteer Coordinator	Veronica Zamora	Y	Member at Large #3	Desiree Jaojoco	Y

1. Meeting Called to Order - 6:01 pm
2. Number of parents in attendance: 14
3. Quorum present: Yes 10/12
4. Review minutes from previous meeting
 - Diane Sanchez motions to approve the minutes
 - Sandy Salazar seconds the motion
 - Minutes approved; Motion carries

5. Reimbursements/Disbursements:

Date	Chk #	Payee	Description	\$ Amount
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6. President Update:

- Nominations due Feb. 9, 2021 @3pm
- Open Board positions: VP Fundraising, Secretary, Treasurer, Member at Large #1, Member at Large #3. Teacher Rep #1 (appointed)
- Voting will take place during March meeting



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7. Vice President/Fundraising Update:

- Nothing to report

8. Membership Update:

- To vote in upcoming PTO board elections you must be a current member
 - Membership envelopes still available in front office or via PayPal

9. Treasurer Update:

- Nothing to report

10. Volunteer Coordinator Update:

- Coordinating with Room Parents for Valentines activities/celebrations

11. Events Coordinator Update:

- Virtual Art and Dance classes (To Be Announced)

12. Parliamentarian/Principal Update:

- Community Engagement/Support
 - Surveys will be sent out to families who are being affected by Covid-19

13. Teacher/Staff Update:

- Nothing to report

14. Member at Large Update:

- Share the love picture submission (details to follow)
 - Opportunity for students/families to share their good news

15. Any Unfinished Business:

16. Any new business to be brought before the board:



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Date of next meeting: All meetings will be the second Monday of each month unless otherwise stated. Our next meeting is Tuesday March. 9, 2021 due to the holiday

Meeting adjourned at: 6:30pm

Minutes compiled by: Kameran Arias