

San Jose Charter Academy
School Site Council Minutes #2

Members:

Andres Castaneda, Lizette Amaro, Rachelle Touzard, Arturo Olivas, David Alonzo,
 Erin Shiroma, Donna Hale, Monica Velarde , Ivonne Boomer, Misty Farhan

December 6th, 2017

Welcome	Mrs. Hale welcomed everyone. Members not in attendance: David Alonzo.
October, 2017 Minutes Review & Approval	Approved minutes from the October 25 th meeting. Motion was made to approve the minutes by Mrs. Amaro, Seconded by Mrs. Farhan . Aye: 7; Noes 0 Minutes Passed.
By Laws	By Laws were given to each member at the last meeting. Mrs. Hale asked members if they had anything that they would like to change/ add/delete to the proposed By Laws. Mrs. Hale asked for a motion to approve the By Laws. Motion was made to approve the By Laws by Ms. Velarde, Seconded by Mrs. Touzard. Aye: 7; Noes 0 By Laws Passed.
Title I, Title II Budget Review and Approval	Mrs. Hale reviewed the Budget. She explained each category and what the expenditures were for. Certificated Salary – A portion of the personnel who oversees the tutors. Non-Cert. Salary & Benefits – Tutoring Staff Instr. Materials – Software Prof. Services – Professional Development provided at beginning and throughout the year. In Direct Costs – we can charge off a percentage of these costs to Title I & II. This is not all of the cost but we can charge off a portion. Ms. Velarde –what are the differences in the two categories. Mrs. Touzard – does the cost change from year to year. Mrs. Hale asked for a motion to approve the budget. Motion was made to approve the budget by Mrs. Amaro, Seconded by Mrs. Farhan . Aye: 7; Noes 0 Budget Passed.
Parent Involvement Policy Review	Mrs. Hale reviewed the parent involvement policy. Asked all members to review and come back with any corrections or changes for our next meeting. We will be looking to approve the policy at our next meeting. Mrs. Boomer inquired about the Spanish Club. Mrs. Shiroma shared that this is not a school sponsored event so would not be included. Mrs. Touzard asked about the Dashboard and how to educate the parents more about what it all needs. Mrs. Shiroma stated that we did go over the 5 x 5 last year and just finished going over this year's Dashboard and will be bringing it out to parents soon. Comments/Suggestions: Mrs. Touzard shared that she loves the Parent Square – ease of use, absences, and translations.

Parent Involvement Activities Review	Mrs. Hale reviewed the parent involvement activities planned for the 17'-18' school year. No questions from the panel.
SJCA Construction Update	Mrs. Shiroma just met with the district this afternoon. Solar module panels are delayed and getting them from Europe. Solar will start January 8th. Fencing will go up next week. JA parking lot will be blocked off starting next week. Solar will be a natural shade cover. JA Basketball area – trees will be removed and 40 ft. of asphalt will be added in that area and solar panels added there. Sod Field project will not start till after the solar is completed on Feb. 23rd. Field will be graded during this time. Sod will be installed in March and students will be able to use again after Spring Break. This impacts parking, drop off, and evacuation protocol. 4/5 play area will have asphalt added on both sides of it. Metal Bldgs. will be moved parallel to the fence line. Mrs. Touzard inquired if the WCUSD did the work or if it was contracted out. Mrs. Shiroma explained we will pay for a portion and the district will be taking on part of it due to it being their property. Exercise equipment and tetherball will be added to the dirt area behind the JA bldgs.. There will be asphalt added as well.
Student Achievement: Term 1 SFA Data	Mrs. Shiroma shared that 2 nd and 5 th have scores in the 80%. 2 nd we have students who are still fundamentally sound. 5 th grade – specific population that have a larger academic need and lower proficiency levels and will continue to need additional resources and support.

Topics for Next Meeting:

- **Social Media Suggestions from Mr. Alonzo**
- **Safety Plan Review & Approval**