

San Jose Charter Academy
School Site Council Minutes #3

Members:

Arturo Olivas, David Alonzo, Rachelle Touzard, Robert Gil, Monica LaMarr
Erin Shiroma, Donna Hale, Misty Farhan, Brittany Herndon, Pam Soto

January 25th, 2023

Welcome	Mrs. Hale welcomed everyone. Members not in attendance: Erin Shiroma, Arturo Olivas, Rachelle Touzard
December, 2022 Minutes Review & Approval	Reviewed minutes from the December 7th, 2022 meeting. Motion was made to approve the minutes by Mrs. LaMarr, Seconded by Mr. Herndon. Aye: 7 ; Noes 0 Minutes Passed.
By Laws – Final Review & Approval	Mrs. Hale reviewed Mr. Alonzo request to add a stipulation to the bylaws that if within 24-hour notice of meeting that if there is not going to be a quorum due to commitment to possibly have it virtually, at the discretion of Mrs. Shiroma. Mrs. Hale shared that she spoke to Mrs. Shiroma regarding the legalities associated with adding similar verbiage to the By Laws. Mrs. Hale explained that part of the requirements in order to do this has to do with having ‘majority of the quorum residing/physically being within the West Covina city limits’ and that 4 of the 6 quorum members need to be in person. Mrs. Hale reviewed the proposed verbiage added to the By Laws: • In the event we discover within two hours of the meeting time we will not have enough members present to reach a quorum, we will offer a virtual meeting for those who are unable to be here in person in an attempt to achieve quorum status. Mrs. Hale asked for input on the proposed verbiage. Mrs. Hale asked if there were any more questions regarding the By Laws. Motion was made to approve the By Laws by Mr. Alonzo, Seconded by Gil. Aye: 8; No 0 By Laws Passed.
School Accountability Report Card Review	Mrs. Hale shared what the SARC is and what components it entails. “The purpose of the report card is to provide parents and the community with important information about each school.” Components include: • Demographic data • School safety and climate for learning information • Academic data • School completion rates • Class sizes • Teacher and staff information • Curriculum and instruction descriptions

	• Postsecondary preparation information • Fiscal and expenditure data Mrs. Hale shared that some parts of the report have not been released and will be included after the 2.1.23 completion deadline (this occurred last year as well). She also reviewed our participation rates for the 5th & 7th grade Physical Fitness Test that was included in the report and discussed that they did not require results to be sent to the state so those results are not included. Mrs. Hale asked if there were any comments or questions.
ELOP Update	Mrs. Hale shared that our afterschool ELOP program has begun and is 3 weeks in . We are offering many sessions Tuesday – Thursday. Invited 520 & Currently 275 students are participating K-6th; and we are offering 9 classes on Tuesday, 10 classes on Wednesday, and 10 classes on Thursday. Mrs. Hale took the SSC members on a walk around to see some of the classes in action. Members saw Robotics in the Elem – LMC and American Sign Language in Room 3.

Topics for Next Meeting:

	A	B	C	D
1	Session	Day	Time	Room
2	Little Inventors	Tuesday	3:25-4:25	604
3	Chess Wizards	Tuesday	3:25-4:25	104
4	Budding Digital Artists	Tuesday	3:25-4:25	203
5	Spanish	Tuesday	3:25-4:25	4
6	American Sign Language	Tuesday	3:25-4:25	3
7	Literacy	Tuesday	3:25-4:25	ELEM- LMC
8	Games	Tuesday	3:25-4:25	CAFETERIA
9	Creative Movement	Tuesdays	3:25-4:25	Kinder Cover
10	STEAM	Tuesday	3:20-4:25	LAB - 402
11	Robotics K-1	Wednesday	3:25-4:05	ELEM- LMC
12	Electrical Engineering 2-3	Wednesday	4:10-5:00	ART - E7
13	Robotics 3-4	Wednesday	3:25-4:05	MPR
14	Electrical Engineering 5-6	Wednesday	4:10-5:00	MPR
15	Let's Break(dance)	Wednesday	3:25-4:25	JA - Breezeway 6
16	Public Speaking and Speech Writing	Wednesday	3:25-4:25	ELEM-LMC
17	Spanish	Wednesday	3:25-4:25	4
18	American Sign Language	Wednesday	3:25-4:25	3
19	Games	Wednesday	3:25-4:25	CAFETERIA
20	STEAM	Wednesday	3:25-4:25	
21	Budding Entrepreneurs	Thursday	3:25-4:25	1008
22	Debate 101	Thursday	3:25-4:25	1
23	Robotics & Smart Device w/Arduino	Thursday	3:25-4:25	1007
24	Code Animations and Games with Scratch	Thursady	3:25-4:25	
25	Aspiring Fashionistas	Thursday	3:25-4:25	203
26	Spanish	Thursday	3:25-4:25	4
27	American Sign Language	Thursday	3:25-4:25	3
29	Creative Movement	Thursday	3:25-4:25	Kinder Cover
30	Games	Thursday	3:25-4:25	CAFETERIA
31	STEAM	Thursday	3:25-4:25	LAB - 402