

# San Jose Charter Academy

## School Site Council Minutes #6

### Members:

Arturo Olivas, David Alonzo, Rachelle Touzard, Robert Gil, Monica LaMarr  
Erin Shiroma, Donna Hale, Misty Farhan, Brittany Herndon, Pam Soto

**April 19<sup>th</sup>, 2023**

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| Welcome                                        | Mrs. Hale welcomed everyone. Members not in attendance: Misty Farhan, Monica La Marr & Erin Shiroma                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| March, 2023<br>Minutes<br>Review &<br>Approval | Reviewed minutes from the March 22 <sup>nd</sup> , 2023 meeting. Motion was made to approve the minutes by Ms. Herndon, Seconded by Mrs. Touzard . Aye: 6 ; Noes 0<br>Minutes Passed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| 3-Way<br>Partnership<br>Agreement              | <p>Mrs. Hale shared our current Three-Way Partnership Agreement and asked for any changes or additions.</p> <p>Mrs. Touzard asked for additions to the bulleted section where it starts. She suggested changing the wordage to read “Attend involvement opportunities; Attend SJCA sponsored parent...”</p> <p>Ms. Soto &amp; Mr. Alonzo would like wordage added as another bullet that says “Adhere to strict drop off/pick up and parking safety guidelines”.</p> <p>Mrs. Touzard also asked that the very bottom statement change “Executive Director” to “Superintendent”</p> <p>All were in agreement to approve the 3-Way Partnership Agreement with the above mentioned changes.</p>                                                                                                                                                                                                                                                                                                                                     |
| ELOP -<br>Summer                               | <p>Mrs. Gomez shared the outline of the summer program for our ELOP. We are anticipating 400-500+ students participate. We did a survey of our ELOP parents for how the length of day. We are planning on 8am-2pm with extended daycare offered after. This is a 3-week program – June 12<sup>th</sup> – 30<sup>th</sup>.</p> <p>Mrs. Gomez reviewed all the vendors and programs that we are planning on using. She also shared the daily schedule that they are proposing for each grade level.</p> <p>Mr. Alonzo asked if teachers are teaching any of the classes. Mrs. Gomez shared that they are asked if they would like to participate and would most likely do the Math/Reading components with the vendor’s teaching the other classes.</p> <p>Mr. Alonzo wanted to make sure that all vendors were also trained in the emergency procedures here at school (Fire, Earthquake, Active Threat). Mrs. Gomez shared that they meet with all vendors prior to the start of classes to train them all in our protocols.</p> |
| Tutor.com                                      | Mrs. Hale discussed the opportunity the students have with Tutor.com. Ms. Soto and Ms. Herndon shared their thoughts about the program and offered ideas they                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

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|                            | <p>learned about and are excited to try with their students.</p> <p>Mrs. Hale shared that this program has over 35,000 tutors available to help.</p> <p>Mrs. Hale explained this is school-wide program and includes all students. There is no limit on how much or how long the students can be on with the tutors. Mr. Alonzo inquired about how much it cost.</p>                                                                                                                                             |
| Safety Plan Section Review | <p>Mrs. Hale reviewed Disaster Preparedness Section which includes Fire, Earthquake and Active Threat protocols.</p> <p>Mr. Alonzo asked if our subs are also trained in this protocol. Mrs. Hale shared that while we do have some preferred subs that we can provide training for we are still unable to train every sub due to getting our subs from the West Covina Sub System. Mrs. Hale shared that all our teachers/leads will work to help any sub who is here on site in any emergency that arises.</p> |

**Topics for Next Meeting:**

**Proposed 23-24 Title Budget**

**Membership Update**

**End of Year Celebration**