

**BETHANY BOARD OF EDUCATION  
Regular Meeting**

**AGENDA**

**Wednesday, October 9, 2024  
6:30 p.m.**

**Bethany Community School Learning Commons**

**[Live Stream Link](#)**

**MISSION STATEMENT**

**We inspire and empower children to thrive in the world of tomorrow.**

**1. Call to Order**

- a. Pledge of Allegiance

**2. PTO Report**

**3. Public Comment (Policy 1120 & Bylaw 9325)**

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address. [Submit a public comment online](#) to be read at the next available opportunity.

**4. Approval of Minutes (Bylaw 9326)**

- a. September 11, 2024 Regular Meeting.....Action Item

**5. Committee Reports (Bylaw 9132)**

- a. Curriculum
- b. Finance
  - i. Report of expenditures and adjustments to the 2024-2025 Operating Budget through September 30, 2024.....Action Item
- c. Policy

**6. Unfinished Business (Bylaw 9300)**

- a. None

**7. New Business (Bylaw 9300)**

- a. None

**8. Administrative Reports (Policy 2500)**

- a. Superintendent
- b. Director of Special Services, Curriculum, and Instruction
- c. Principal

**9. Chairman Report (Bylaw 9121)**

**10. Correspondence (Bylaw 9300)**

**11. Public Comment (Policy 1120 & Bylaw 9325)**

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.

**12. Meeting Adjourned**

# Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: October 9, 2024

Re: Meeting Minutes

It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the September 11, 2024 Regular Meeting Minutes as presented.

**BETHANY BOARD OF EDUCATION**  
**Regular Meeting Minutes**  
**BCS Learning Commons and via Live Stream**  
**September 11, 2024**

**Present**

Angelo Amato  
Susan Bradford  
Joseph Cafasso  
John Paul Garcia  
Shannon Lane  
Caroline Leary  
Amy Lestinsky  
EJ Maher

**Administration**

Kai Byrd  
Cheryl Kiesel  
Tom Reed-Swale

**Absent**

Shawn Uscilla

**Call to Order**

Mr. Garcia called the meeting to order at 6.30 p.m.

**PTO Report**

Mrs. Zaldo reported on recent and upcoming PTO events.

**Public Comment**

Johanna Fernandez, 108 Gaylord Mountain Road, asked questions about the BCS K.I.D.S program and stated the need for the program to be offered to all families.

**Minutes**

**Motion** by Amato, seconded by Lestinsky to accept the August 14, 2024 Regular Meeting Minutes as presented. *The motion carries 7 yes (Amato, Bradford, Cafasso, Garcia, Lane, Leary, Lestinsky), 1 abstain (Maher), 1 absent (Uscilla).*

**Committee Reports**

**Curriculum:**

The committee met on September 4, 2024. They received an update on Curriculum and Professional Learning.

**Facilities:**

The committee met on September 10, 2024 and received an update on Building and Grounds projects. They agreed on the design for the upcoming construction project for the front of the school. They discussed potential capital improvement projects.

**Finance:**

**Motion** by Leary, seconded by Cafasso to accept the report of expenditures and adjustments to the 2023-2024 Operating Budget through June 30, 2024. *The motion carries 8 yes (Amato, Bradford, Cafasso, Garcia, Lane, Leary, Lestinsky, Maher), 1 absent (Uscilla).*

**Motion** by Lane, seconded by Garcia to accept the report of expenditures and adjustments to the 2024-2025 Operating Budget through July 31, 2024. *The motion carries 8 yes (Amato, Bradford, Cafasso, Garcia, Lane, Leary, Lestinsky, Maher), 1 absent (Uscilla).*

**Motion** by Cafasso, seconded by Lane to accept the report of expenditures and adjustments to the 2024-2025 Operating Budget through August 31, 2024. *The motion carries 8 yes (Amato, Bradford, Cafasso, Garcia, Lane, Leary, Lestinsky, Maher), 1 absent (Uscilla).*

**Transportation:**

The committee met this evening and discussed transportation updates.

**Unfinished Business**

**Motion** by Lestinsky, seconded by Leary to approve the revisions to policies 4117.5, 3250, 3510, 3560, 3000, 3280, 3313, 3324, 3514, 3524.1, 3533, 3541.23, 5113, and Bylaw 9110, as presented. *The motion carries 8 yes (Amato, Bradford, Cafasso, Garcia, Lane, Leary, Lestinsky, Maher), 1 absent (Uscilla).*

**Motion** by Maher, seconded by Cafasso to accept policies 3110, 3221, 3313.1, 3326.1, 3434, 3435, 3440, 3450, 3513.1, 3513.2, 3516.3, 3532, 3543.311, 4113.6/4213.6, 4147.1/4247.1, as presented. *The motion carries 8 yes (Amato, Bradford, Cafasso, Garcia, Lane, Leary, Lestinsky, Maher), 1 absent (Uscilla).*

**New Business**

None

**Superintendent Report**

Mrs. Byrd reported that on August 31, 2024, PK-6 enrollment was 430 students.

Mrs. Byrd provided an personnel update stating the Registered Behavior Therapist is currently the only open position.

Mrs. Byrd provided an update on the BCS K.I.D.S Program and answered questions from Board members.

**Director Report**

Ms. Kiesel reported on Curriculum and Special Services.

**Principal Report**

Mr. Reed-Swale reported on BCS's recent and upcoming events.

**Chairman Report**

Mr. Garcia stated that the Fall BOE Open Forum will be on Wednesday, October 9<sup>th</sup> immediately following the BOE meeting. It will follow the same format as the Spring Open Forum, being offered in a hybrid format.

**Communications**

None.

**Public Comment**

Jessica Pagonis, 348 Sperry Road, questioned the timeline of when the District initiated planning for the BCS K.I.D.S Program and reiterated that many parents need child care options, not just those who attended the Parks and Rec program.

**Adjournment**

The meeting adjourned at 8:09 p.m.

**Visitors in Attendance**

**In Person: 7**

**On Livestream: 16**

Donna Ricciardi  
Recording Secretary

# Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: October 9, 2024

Re: Finance Committee Report of Expenditures and Adjustments

It is recommended that under COMMITTEE REPORTS, (a) Finance:

The attached report presents the adopted 2024-2025 Operating Budget with encumbrances through September 30, 2024.

Recommended Motion:

- i. Move that the Board of Education accept the report of expenditures and adjustments to the 2024-2025 Operating Budget through September 30, 2024.

| Bethany Board of Education                                |                    |                    |                    |                        |                  |                |                    |                   |
|-----------------------------------------------------------|--------------------|--------------------|--------------------|------------------------|------------------|----------------|--------------------|-------------------|
| Operating Budget 2024-2025 Summary - as of September 2024 |                    |                    |                    |                        |                  |                |                    |                   |
|                                                           | Adopted<br>Budget  | Revised<br>Budget  | YTD<br>July-June   | Forecast               | Var\$<br>August  | Var%<br>August | Var\$<br>September | Var%<br>September |
| <b>General Education</b>                                  |                    |                    |                    |                        |                  |                |                    |                   |
| <b>Salaries</b>                                           |                    |                    |                    |                        |                  |                |                    |                   |
| Certified                                                 | \$2,468,422        | \$2,466,864        | \$283,493          | \$2,452,708            | \$ 14,156        | 0.57%          | \$ 14,156          | 0.57%             |
| Curriculum (Supplemental)                                 | \$0                | \$0                | \$0                | \$0                    | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Non-Certified                                             | \$272,806          | \$264,766          | \$32,494           | \$264,766              | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Nurse                                                     | \$55,742           | \$55,742           | \$0                | \$55,742               | \$ -             | 0.00%          | \$ -               | 0.00%             |
| <b>Total Salaries</b>                                     | <b>\$2,796,970</b> | <b>\$2,787,372</b> | <b>\$315,987</b>   | <b>\$2,773,216</b>     | <b>\$ 14,156</b> | <b>0.51%</b>   | <b>\$ 14,156</b>   | <b>0.51%</b>      |
| <b>Benefits</b>                                           | <b>\$506,581</b>   | <b>\$506,581</b>   | <b>\$123,008</b>   | <b>\$506,581</b>       | <b>\$ -</b>      | <b>0.00%</b>   | <b>\$ -</b>        | <b>0.00%</b>      |
| <b>Services</b>                                           |                    |                    |                    |                        |                  |                |                    |                   |
| BCS                                                       | \$5,300            | \$5,300            | \$194              | \$5,300                | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Curriculum                                                | \$96,999           | \$93,249           | \$59,133           | \$93,249               | \$ -             | 0.00%          | \$ -               | 0.00%             |
| IT                                                        | \$68,500           | \$68,500           | \$28,129           | \$94,500               | \$ -             | 0.00%          | \$ (26,000)        | -37.96%           |
| <b>Total Services</b>                                     | <b>\$170,799</b>   | <b>\$167,049</b>   | <b>\$87,455</b>    | <b>\$193,049</b>       | <b>\$ -</b>      | <b>0.00%</b>   | <b>\$ (26,000)</b> | <b>-15.56%</b>    |
| <b>Supplies</b>                                           |                    |                    |                    |                        |                  |                |                    |                   |
| BCS                                                       | \$66,660           | \$66,660           | \$25,458           | \$66,660               | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Curriculum                                                | \$4,600            | \$4,600            | \$576              | \$4,600                | \$ -             | 0.00%          | \$ -               | 0.00%             |
| IT                                                        | \$100,020          | \$100,020          | \$104,796          | \$108,860              | \$ -             | 0.00%          | \$ (8,840)         | -8.84%            |
| <b>Total Supplies</b>                                     | <b>\$171,280</b>   | <b>\$171,280</b>   | <b>\$130,830</b>   | <b>\$180,120</b>       | <b>\$ -</b>      | <b>0.00%</b>   | <b>\$ (8,840)</b>  | <b>-5.16%</b>     |
| <b>Other</b>                                              |                    |                    |                    |                        |                  |                |                    |                   |
| BCS                                                       | \$1,550            | \$1,550            | \$990              | \$1,550                | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Curriculum                                                | \$670              | \$670              | \$0                | \$670                  | \$ -             | 0.00%          | \$ -               | 0.00%             |
| IT                                                        | \$33,720           | \$53,720           | \$40,154           | \$36,720               | \$ -             | 0.00%          | \$ 17,000          | 31.65%            |
| <b>Total Other</b>                                        | <b>\$35,940</b>    | <b>\$55,940</b>    | <b>\$41,144</b>    | <b>\$38,940</b>        | <b>\$ -</b>      | <b>0.00%</b>   | <b>\$ 17,000</b>   | <b>30.39%</b>     |
| <b>Subtotal</b>                                           | <b>\$3,681,570</b> | <b>\$3,688,221</b> | <b>\$698,424</b>   | <b>\$3,691,905</b>     | <b>\$ 14,156</b> | <b>0.38%</b>   | <b>\$ (3,684)</b>  | <b>-0.10%</b>     |
| <b>Special Education</b>                                  |                    |                    |                    |                        |                  |                |                    |                   |
| Salaries                                                  | \$1,417,928        | \$1,419,648        | \$92,619           | \$1,418,230            | \$ 1,419         | 0.10%          | \$ 1,419           | 0.10%             |
| Benefits                                                  | \$278,774          | \$278,774          | \$80,612           | \$278,774              | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Services                                                  | \$400,256          | \$400,256          | \$57,254           | \$400,256              | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Supplies                                                  | \$9,566            | \$9,566            | \$4,469            | \$9,566                | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Other                                                     | \$2,490            | \$2,490            | \$555              | \$2,490                | \$ -             | 0.00%          | \$ -               | 0.00%             |
| <b>Subtotal</b>                                           | <b>\$2,109,014</b> | <b>\$2,110,734</b> | <b>\$235,508</b>   | <b>\$2,109,315</b>     | <b>\$ 1,419</b>  | <b>0.07%</b>   | <b>\$ 1,419</b>    | <b>0.07%</b>      |
| <b>Operations and Overhead</b>                            |                    |                    |                    |                        |                  |                |                    |                   |
| Salaries                                                  | \$1,110,471        | \$1,066,510        | \$243,974          | \$1,066,510            | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Benefits                                                  | \$247,219          | \$247,219          | \$42,996           | \$247,219              | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Services                                                  | \$155,367          | \$165,956          | \$73,049           | \$165,956              | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Supplies                                                  | \$44,800           | \$44,800           | \$10,947           | \$44,800               | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Utilities (Electricity)                                   | \$138,000          | \$138,000          | \$16,604           | \$138,000              | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Facilities and Maintenance                                | \$142,105          | \$167,105          | \$64,682           | \$167,105              | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Student Transportation                                    | \$300,672          | \$300,672          | \$16,061           | \$ 300,672.00          | \$ -             | 0.00%          | \$ -               | 0.00%             |
| Other                                                     | \$19,800           | \$19,800           | \$7,574            | \$ 19,800.00           | \$ -             | 0.00%          | \$ -               | 0.00%             |
| <b>Subtotal</b>                                           | <b>\$2,158,434</b> | <b>\$2,150,063</b> | <b>\$475,888</b>   | <b>\$ 2,150,062.80</b> | <b>\$ -</b>      | <b>0.00%</b>   | <b>\$ -</b>        | <b>0.00%</b>      |
| <b>Total</b>                                              | <b>\$7,949,018</b> | <b>\$7,949,018</b> | <b>\$1,409,820</b> | <b>\$7,951,283</b>     | <b>\$ 15,575</b> | <b>0.20%</b>   | <b>\$ (2,265)</b>  | <b>-0.03%</b>     |
| <b>Prek Account</b>                                       |                    |                    |                    |                        |                  |                |                    |                   |
| as of 07/01/2024                                          |                    |                    | Revenue            | Expenditures           | Balance          |                |                    |                   |
| Tuition Revenue for FY                                    |                    |                    | \$1,866.35         |                        | \$86,815.85      |                |                    |                   |
| Total Expenditures for FY                                 |                    |                    |                    | \$10,785.20            | \$76,030.65      |                |                    |                   |
| Estimated Balance at Month End                            |                    |                    |                    |                        | \$76,030.65      |                |                    |                   |
| <b>10-248a</b>                                            |                    |                    |                    |                        |                  |                |                    |                   |
| as of 07/01/2024                                          |                    |                    | Revenue            | Expenditures           | Balance          |                |                    |                   |
| Total Revenue for FY                                      |                    |                    | \$2,240.31         |                        | \$362,253.86     |                |                    |                   |
| Total Expenditures for FY                                 |                    |                    |                    | \$0.00                 | \$362,253.86     |                |                    |                   |
| Estimated Balance at Month End                            |                    |                    |                    |                        | \$362,253.86     |                |                    |                   |
| excess cost =                                             |                    |                    |                    |                        |                  |                |                    |                   |
| #1 rcv'd=                                                 |                    |                    |                    |                        |                  |                |                    |                   |
| #2 rcv'd =                                                |                    |                    |                    |                        |                  |                |                    |                   |
| Total =                                                   |                    |                    |                    |                        |                  |                |                    |                   |

# Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: October 9, 2024

Re: Superintendent Report

Under ADMINISTRATIVE REPORTS:

- Enrollment Update
- Personnel Update

# BETHANY COMMUNITY SCHOOL

## 2024-2025 ENROLLMENT SUMMARY

### 2024-2025 ENROLLMENT SUMMARY

| Grade (Sections)  | Aug 2024   | Sep 2024   | Oct 2024 | Nov 2024 | Dec 2024 | Jan 2025 | Feb 2025 | Mar 2025 | Apr 2025 | May 2025 |
|-------------------|------------|------------|----------|----------|----------|----------|----------|----------|----------|----------|
| PK                | 17         | 18         |          |          |          |          |          |          |          |          |
| K (4)             | 53         | 53         |          |          |          |          |          |          |          |          |
| 1 (3)             | 56         | 56         |          |          |          |          |          |          |          |          |
| 2 (3)             | 46         | 46         |          |          |          |          |          |          |          |          |
| 3 (3)             | 62         | 62         |          |          |          |          |          |          |          |          |
| 4 (3)             | 57         | 57         |          |          |          |          |          |          |          |          |
| 5 (4)             | 77         | 77         |          |          |          |          |          |          |          |          |
| 6 (3)             | 62         | 62         |          |          |          |          |          |          |          |          |
| <b>TOTAL (23)</b> | <b>430</b> | <b>431</b> |          |          |          |          |          |          |          |          |

\*Three Open Choice students included.

### 2023-2024 ENROLLMENT SUMMARY

| Grade (Sections)  | Aug 2023   | Sep 2023   | Oct 2023   | Nov 2023   | Dec 2023   | Jan 2024   | Feb 2024   | Mar 2024   | Apr 2024   | May 2024   |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| PK                | 28         | 27         | 28         | 28         | 29         | 29         | 29         | 29         | 31         | 31         |
| K (4)             | 54         | 55         | 55         | 56         | 56         | 56         | 56         | 56         | 56         | 56         |
| 1 (3)             | 44         | 44         | 44         | 44         | 44         | 43         | 43         | 43         | 43         | 43         |
| 2 (3)             | 60         | 60         | 60         | 60         | 60         | 60         | 60         | 60         | 60         | 60         |
| 3 (3)             | 53         | 53         | 53         | 53         | 53         | 53         | 53         | 53         | 53         | 53         |
| 4 (4)             | 76         | 76         | 76         | 77         | 77         | 78         | 78         | 78         | 78         | 78         |
| 5 (3)             | 64         | 64         | 64         | 64         | 64         | 64         | 64         | 63         | 63         | 63         |
| 6 (3)             | 66         | 66         | 66         | 67         | 67         | 67         | 67         | 66         | 66         | 66         |
| <b>TOTAL (23)</b> | <b>445</b> | <b>445</b> | <b>446</b> | <b>449</b> | <b>450</b> | <b>450</b> | <b>450</b> | <b>448</b> | <b>450</b> | <b>450</b> |

\*Six Open Choice students included.

### 2022-2023 ENROLLMENT SUMMARY

| Grade (Sections)  | Aug 2022   | Sep 2022   | Oct 2022   | Nov 2022   | Dec 2022   | Jan 2023   | Feb 2023   | Mar 2023   | Apr 2023   | May 2023   |
|-------------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|
| PK                | 27         | 26         | 27         | 27         | 27         | 29         | 31         | 33         | 33         | 34         |
| K (3)             | 44         | 43         | 43         | 43         | 43         | 42         | 42         | 43         | 43         | 43         |
| 1 (3)             | 56         | 56         | 56         | 56         | 56         | 56         | 56         | 56         | 56         | 56         |
| 2 (3)             | 54         | 54         | 54         | 54         | 53         | 53         | 53         | 53         | 53         | 53         |
| 3 (4)             | 71         | 72         | 73         | 73         | 73         | 73         | 74         | 74         | 74         | 74         |
| 4 (3)             | 65         | 66         | 66         | 66         | 66         | 65         | 65         | 64         | 65         | 65         |
| 5 (3)             | 64         | 65         | 65         | 65         | 65         | 65         | 64         | 64         | 64         | 64         |
| 6 (2)             | 47         | 47         | 47         | 47         | 47         | 47         | 47         | 46         | 46         | 46         |
| <b>TOTAL (21)</b> | <b>428</b> | <b>429</b> | <b>431</b> | <b>431</b> | <b>430</b> | <b>430</b> | <b>432</b> | <b>433</b> | <b>434</b> | <b>435</b> |

\*Six Open Choice students included.

# Memorandum



To: Board of Education Members

From: Cheryl Kiesel

Date: October 9, 2024

Re: Director of Special Services, Curriculum, and Instruction Report

Under ADMINISTRATIVE REPORTS:

- **Curriculum**
  - Professional Development
  - Grant Update
  
- **Special Education**
  - Department Updates

# Memorandum



To: Board of Education Members

From: Tom Reed-Swale

Date: October 9, 2024

Re: Principal's Report

Under ADMINISTRATIVE REPORTS:

- BCS Happenings