

DOCUMENT 001116 - INVITATION TO BID

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: GORDON-BARBOUR ELEMENTARY SCHOOL DINING ADDITION.
 - 1. Project Location: 500 W Baker St, Gordonsville, VA 22942.
- C. Owner: Orange County Public Schools.
 - 1. Owner's Representative: James (Marty) Pitts.
jpitts@ocss-va.org
P - (540) 661-4550 ext. 1541
C - (540) 717-0439
- D. Architect: Stantec
609 East Market Street Suite 202
Charlottesville VA 22902-5300
 - 1. Direct all Bidding Document questions to the attention of all three email contacts below:
 - a. bill.bradley@stantec.com
 - b. matthew.kavanaugh@stantec.com
 - c. brandon.dennis@stantec.com
- E. Project Description: Project consists of an addition to the Existing Elementary School of approximately 3,500 square feet for dining space and corridors.
- F. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: October 31, 2024.
 - 2. Bid Time: 2 p.m., local time.
 - 3. Location: ORANGE COUNTY PUBLIC SCHOOLS, 200 Dailey Drive, Orange, VA, 22960
- B. Bids will be thereafter opened in the presence of the bidders and read aloud.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of [5] percent of the bid amount. No bids may be withdrawn for a period of [60] days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID CONFERENCE

- A. A Prebid conference for all prospective bidders will be held at Gordon-Barbour Elementary School on October 17, 2024 at 10:00 a.m. local time. This Prebid Conference is **MANDATORY** for all prospective **General Contract Bidders**. Attendees are requested to sign in. All **General Contract Bidders** are **required to sign in with their name, their company, and their email address.**

1.5 DOCUMENTS

- A. Online Procurement and Contracting Documents: Obtain access on or after October 7, 2024. Online access will be provided to all prospective bidders and suppliers that email the Architect and request the Bidding Documents. The Bidding Documents will be transferred by a link included in an email once requested by the prospective bidders. By clicking the link in the email, the documents can then be downloaded as PDF files.
- B. Questions regarding the Bidding Documents may be submitted by emailing all three Architect contacts listed above. The last day and time to submit Bidding Document questions will be October 24, 2024, by 3 p.m. local time.
- C. Addenda to the Bidding Documents may be issued. The last day for an Addendum will be October 28, 2024, unless that date is changed by Addendum.

1.6 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time. Work is subject to liquidated damages.
- B. The Contract Time shall not be adjusted for normal inclement weather. The following shall represent the accepted number of workdays lost to weather conditions:
January 8 days, February 7 days, March 7 days, April 6 days, May 7 days, June 5 days, July 8 days, August 5 days, September 6 days, October 5 days, November 7 days, December 8 days.
- C. Five (5) days of Testing when no Work may occur must be included in the Contract Time.
- D. Substantial Completion: no later than July 24, 2025, with Final Completion 30 days after Substantial Completion.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT 001116