

**SCHOOL COMMITTEE MEETING  
MINUTES  
TUESDAY, JUNE 25, 2024  
2:00 PM  
REMOTE MEETING WITH ZOOM ACCESS**

Present via Zoom – School Committee: Scott Jamison, Brian Waterson, Sharon Whitt, Sara Wilson  
Present via Zoom – School Administration: James O’Shea, Superintendent; Mary O’Regan, Assistant to the Superintendent

Per the governor’s order suspending certain provisions of the Open Meeting Law, G.L. c. 30A sec. 20, members of the public can access the meeting via live stream at:

Topic: CSC Meeting 6-25-24

Time: Jun 25, 2024 02:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://carlisle-k12-ma-us.zoom.us/j/89964295226?pwd=VwqaV7hc5wwdoLrxcPJENOFv9ekUw0.1>

Meeting ID: 899 6429 5226

Passcode: 439026

**I. Call to Order**

School Committee Chair Whitt called the meeting to order at 2:02 PM.

**II. Consent Agenda**

A. CSC Meeting Minutes 5.8.24

B. CSC Meeting Minutes 5.23.24

C. Warrants

a. Accounts Payable Warrant 24SE22; \$127,042.14

b. Accounts Payable Warrant 24SE23; \$97,419.32

c. Accounts Payable Warrant 24SE24; \$132,321.62

d. Accounts Payable Warrant 24SE25; \$173,032.64

e. Payroll Warrant 24PR22; \$437,243.01

f. Payroll Warrant 24PR22A; \$1,731.30

g. Payroll Warrant 24PR23; \$435,964.08

h. Payroll Warrant 24PR24; \$557,094.78

i. Payroll Warrant 24PR25; \$700,175.20

Ms. Wilson made a motion to approve the Consent Agenda and Mr. Waterson seconded the motion.

The motion passed unanimously with a roll call vote.

Role Call Vote: Jamison, aye; Waterson, aye; Whitt, aye; Wilson, aye.

**III. Information/Discussion Items**

A. DEICAC Update with Recording from 6.11.24 - For the upcoming school year the plan is to shift to a steering committee model rather than an individual point person/coordinator.

- B. School Start Time Committee Update with Recording from 6.11.24 - School Committee members thanked members of the School Start Time Committee for their work and look forward to future updates.
- C. Climate Leader Communities Grant Program with Recording from 6.11.24 - Mr. Jamison will serve as the School Committee liaison and report back to the full School Committee after attending a follow up meeting.
- D. School Enrollment/Highland Building Presentation with Recording from 6.11.24 - There will be follow up next school year along with a request for the inclusion of updated data if possible. A tour of the Highland Building will be scheduled over the summer months.
- E. Superintendent Evaluation - Former School Committee member Carrie Patel joined the discussion. Members highlighted comments and items from the June 2024 Evaluation. The committee thanked Mr. O'Shea for his work and look forward to working with him in the upcoming school year.
- F. FY24 and FY25 Budget Update - Mr. O'Shea and Mr. Paquette explained that they are forecasting a budget surplus for FY24 and would like to use the excess FY24 funds to offset identified FY25 deficits due to higher transportation and out of district student tuition costs. There was a review of past practices of prepaying budget items. Mr. O'Shea will reach out to the liaisons from the town Finance Committee and the Select Board to discuss the use of the surplus funds.

**IV. Communications/Correspondence** - The CTA has been in communication to start planning for upcoming negotiations.

**V. Members'/Committee Reports as Needed**

- A. Regional Committee - The committee has met twice in the last few weeks and during those meetings subcommittee appointments were made and liaisons were identified.
- B. Playground - There is currently poison ivy removal taking place in the playground area.

**VI. Action Items**

- A. Vote to Approve the Superintendent's Evaluation  
A Motion to approve the Superintendent's Evaluation as presented at this meeting was made by Mr. Waterson and seconded by Ms. Wilson.  
The motion passed unanimously with a roll call vote.  
Role Call Vote: Jamison, aye; Waterson, aye; Whitt, aye; Wilson, aye.
- B. Vote to Waive Usual Voting Procedure  
A motion to waive usual voting procedure and vote at this meeting on the endorsement of the use of excess funds in the FY24 budget was made by Mr. Waterson and seconded by Ms. Wilson.  
The motion passed unanimously.  
Role Call Vote: Jamison, aye; Waterson, aye; Whitt, aye; Wilson, aye.
- C. Vote to approve the utilization of up to \$60,000 in excess funds from the FY24 Budget to offset FY25 deficits in transportation and out of district tuitions

A motion to utilize up to \$60,000 in excess funds from the FY24 Budget to offset FY25 deficits in transportation and out of district tuitions was made by Mr. Jamison and seconded by Ms. Wilson. The motion passed unanimously.

Role Call Vote: Jamison, aye; Waterson, aye; Whitt, aye; Wilson, aye.

**VII. Public Comments** - Cynthia Sorn, 433 Rutland Street, Carlisle

**VIII. Adjournment to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to Open Session:** (Purpose 2) To conduct strategy sessions in preparation for negotiations with nonunion personnel (Administrators)

A motion to adjourn to Executive Session pursuant to MGL Chapter 30A, Section 21(a) with no intent to return to Open Session was made by Ms. Whitt and seconded by Mr. Waterson.

Role Call Vote: Jamison, aye; Waterson, aye; Whitt, aye; Wilson, aye.

The motion passed unanimously and the meeting adjourned to Executive Session at 2:46 PM.

Respectfully Submitted

Mary O'Regan

Assistant to the Superintendent

June 25, 2024

List of Documents Viewed and/or Reviewed:

CSC Meeting Minutes 5.8.24

CSC Meeting Minutes 5.23.24

Accounts Payable Warrant 24SE22; \$127,042.14

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DEICAC Update Presentation with Recording from 6.11.24

School Start Time Committee Update Presentation with Recording from 6.11.24

Climate Leader Communities Grant Program Presentation with Recording from 6.11.24

School Enrollment/Highland Building Presentation with Recording from 6.11.24

Superintendent Evaluation