

# I. Signing In

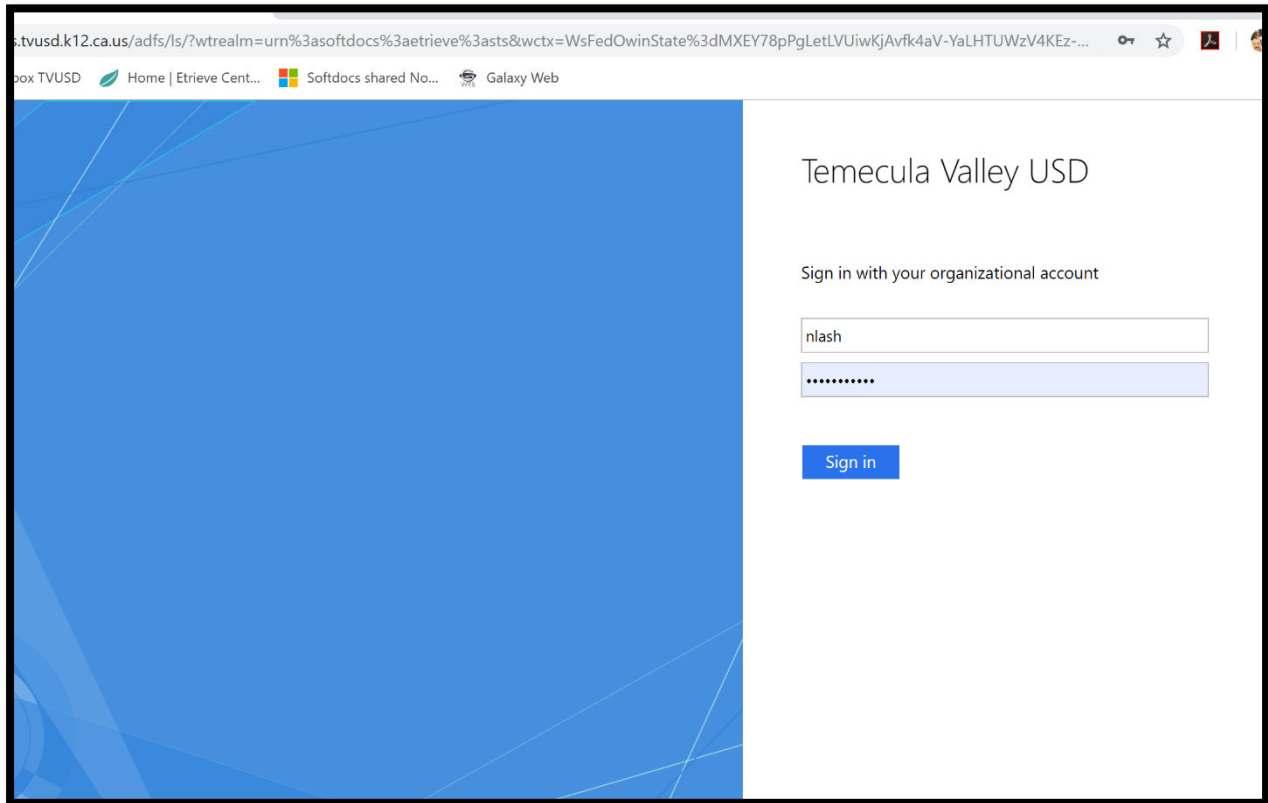


## A. TVUSD Employees with a TVUSD-Issued Email Address

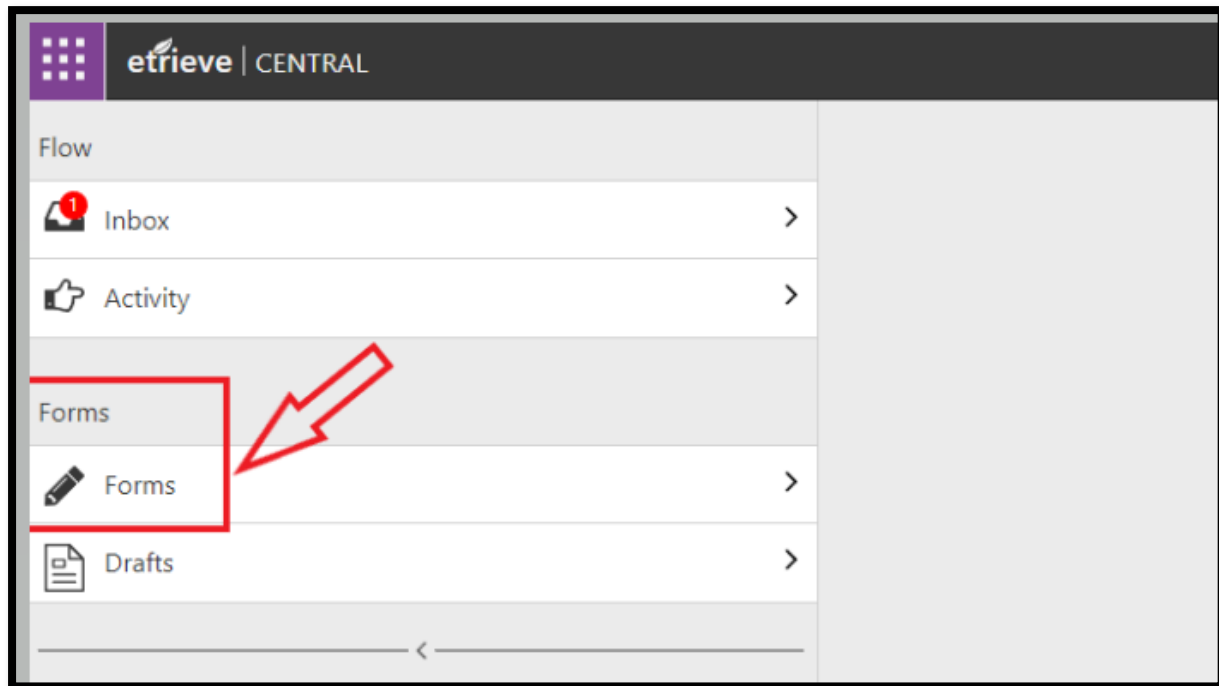
Website: [etcentral.tvusd.k12.ca.us](http://etcentral.tvusd.k12.ca.us)

When you get to this home screen, select ADFS to sign as an employee.

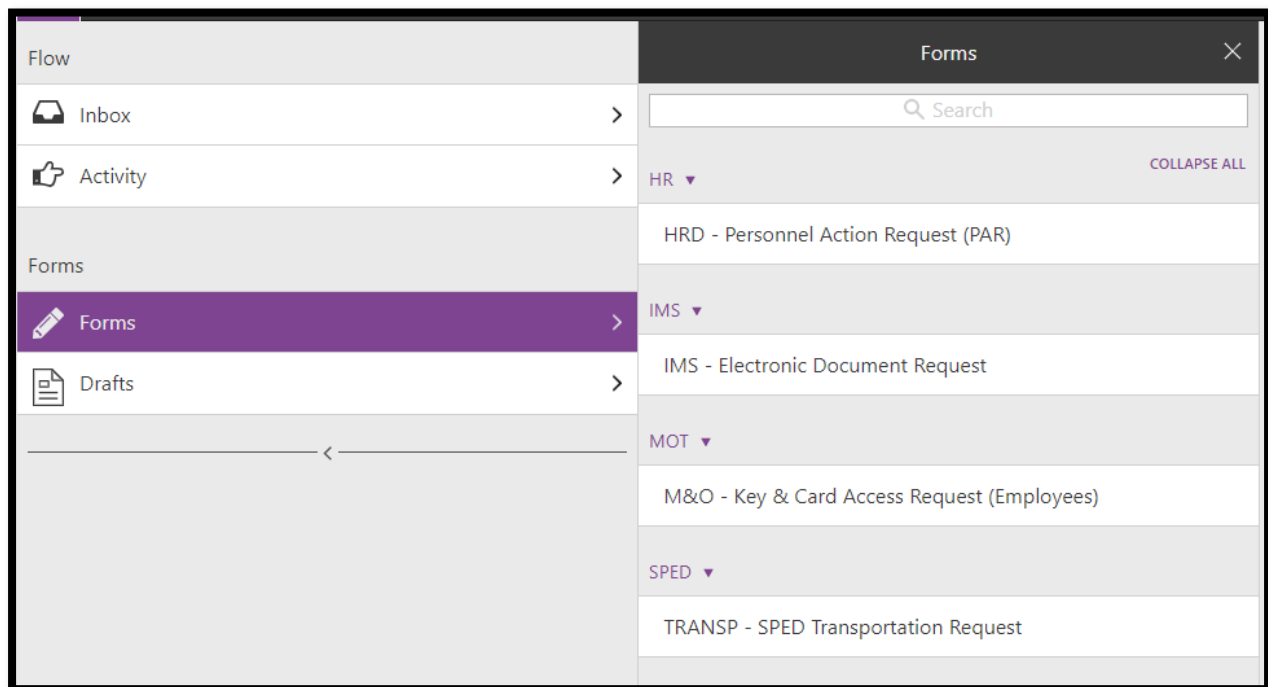
Username and Password: Same as your TVUSD computer login



Once signed in, all internal-access Softdocs forms will be listed under Forms on the left-hand side.



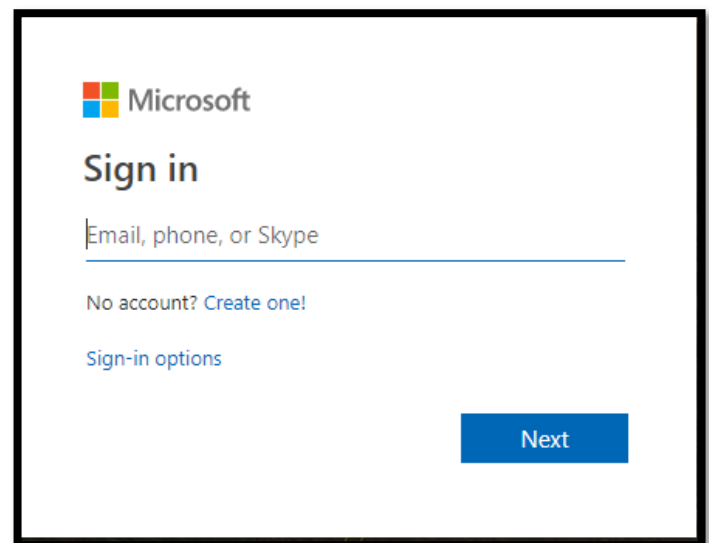
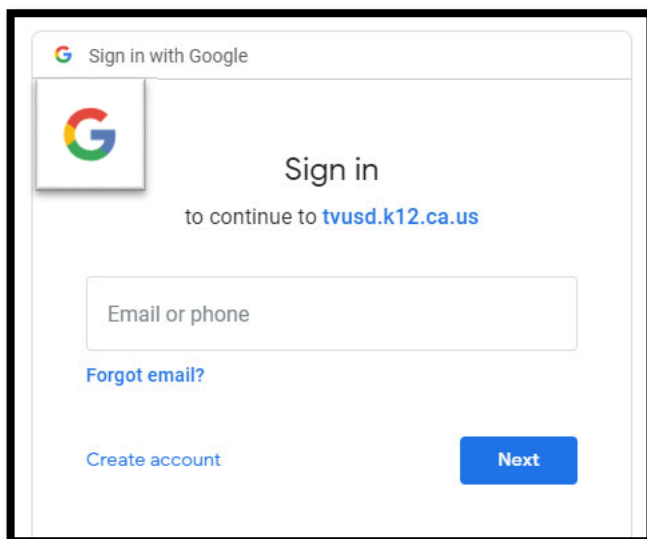
Under the Forms listed, select the form you wish to complete



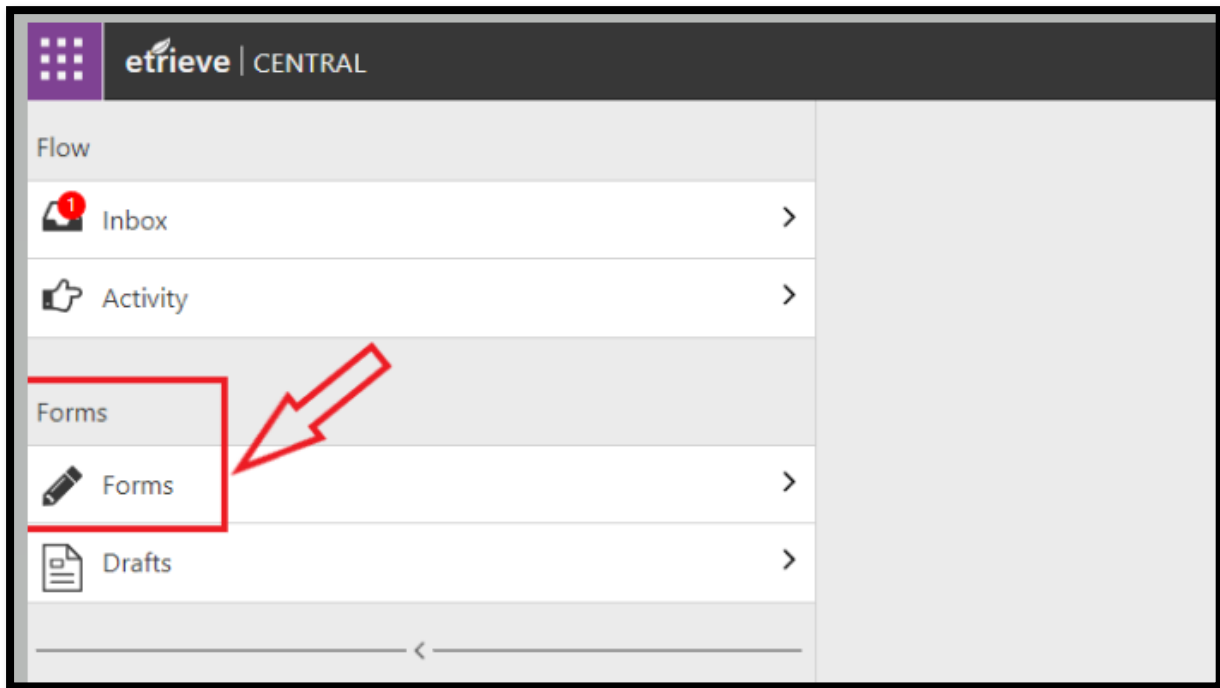
## B. Public Users & TVUSD Employees without a TVUSD-Issued Email Address

Link to new system: [etcentral.tvusd.k12.ca.us](http://etcentral.tvusd.k12.ca.us)

When you get to this home screen, you will need to create a login using a Google or Microsoft profile to authenticate your identity.



Once signed in, all public-access Softdocs forms will be listed under Forms on the left-hand side.



Under the Forms listed, select the form you wish to complete

