

COIN, CURRENCY & CHECK COUNT

School Site _____

Organization _____ Advisor Signature _____

\$ Counted By _____ Event Name _____

\$ Counted By _____ Date Prepared _____

| Quantity x Value = Amount | | | | | |
|---------------------------|----------|---------|---------|-------|-------|
| | Quantity | Value | Amount | | |
| Loose Coin | Coin | Coin | Dollars | Cents | Notes |
| Pennies | | \$ 0.01 | | | |
| Nickels | | \$ 0.05 | | | |
| Dimes | | \$ 0.10 | | | |
| Quarters | | \$ 0.25 | | | |
| Half-Dollars | | \$ 0.50 | | | |
| Dollars | | \$ 1.00 | | | |
| Subtotal Loose Coin: | | | \$ | | |

| | Quantity | Value | Amount | |
|--------------------|----------|-----------|---------|-------|
| Currency | Bill | Bill | Dollars | Cents |
| Ones | | \$ 1.00 | | .00 |
| Twos | | \$ 2.00 | | .00 |
| Fives | | \$ 5.00 | | .00 |
| Tens | | \$ 10.00 | | .00 |
| Twenties | | \$ 20.00 | | .00 |
| Fifties | | \$ 50.00 | | .00 |
| Hundreds | | \$ 100.00 | | .00 |
| Subtotal Currency: | | | \$ | |

| | | |
|---------------------|----------------------------|----------|
| Checks | *** Attach Calculator Tape | |
| # of Checks | Qty: | _____ |
| \$ Amount of Checks | Total | \$ _____ |

| |
|--------------------------|
| Fiscal Services Use Only |
| Dep. Date |
| Processor |

| | | |
|---------------------|-----------|-------|
| Subtotal Loose Coin | \$ | _____ |
| Subtotal Currency | \$ | _____ |
| Total Checks | \$ | _____ |
| Grand Total | \$ | _____ |