



TEMECULA VALLEY HIGH SCHOOL

Student Handbook: 2024-2025

Overview

This handbook will orient students to Temecula Valley High School, providing useful information about school life, including information about academics, extracurriculars, school resources, and community expectations.

Temecula Valley High School

31555 Rancho Vista Road, Temecula, California 92592

phone: (951) 695-7300 fax: (951) 695-7143

web: tvhs.tvusd.k12.ca.us

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The Basics

TVHS Mission Statement + Go BEARS!

Our Mission

We prepare our Golden Bears to thrive within and contribute to their community and their world. We do this by engaging and investing every student in challenging learning while supporting their diverse needs.



Go BEARS

B rave	E ngaged	A ware	R esilient	S ervice-Minded
<i>Doing the Right Thing</i>	<i>Committed to Learning</i>	<i>Knowing Yourself</i>		
<i>Taking Risks and Asking Questions</i>	<i>Academically Focused</i>	<i>Seeking to Understand Others</i>	<i>Overcoming Obstacles and Setbacks</i>	<i>Bettering the School and Community</i>
<i>Stepping Out of Your Comfort Zone</i>	<i>Participating in the Classroom</i>	<i>Walking in Someone Else's Shoes</i>	<i>Embracing a Growth Mindset</i>	<i>Going the Extra Mile</i>
<i>Standing for Justice and Goodness</i>	<i>Involved in Campus Life</i>	<i>Following the Golden Rule</i>	<i>Admitting Mistakes</i>	<i>Helping Others</i>
<i>Admitting When You Don't Know Something</i>	<i>Be on time & remain in class</i>	<i>Valuing Diversity</i>	<i>Extending Grace</i>	<i>Working with Others</i>
<i>Being accountable for your actions.</i>	<i>Use cell phones in classroom for instructional purposes only</i>	<i>Being respectful to fellow students, staff, and your campus.</i>		

Brave. Engaged. Aware. Resilient. Service-Minded.

TVHS Administrators' Pledge

We, the administrators of Temecula Valley High School, are committed to fostering a school environment that promotes diversity, equity, access, and inclusion for each and every student. We believe that all students deserve equal opportunities to succeed, thrive, and reach their full potential.

We Pledge to:

- Ensure that every student has equitable access to a high-quality education. We will strive to remove barriers that hinder academic, social, or emotional growth.
- Cultivate inclusive spaces where all students feel safe, respected, and valued. We will actively work to cultivate a culture that celebrates diversity, embraces differing perspectives, and fosters mutual understanding. Discrimination, harassment, or any form of exclusionary behavior will not be tolerated, and we encourage students to speak up if you witness or experience such incidents.
- Acknowledge that each student comes from a unique background and may face different challenges. We are committed to promoting equity by addressing disparities and providing additional support to students who may require it. Our goal is to ensure that every student has an equal opportunity to succeed academically, emotionally, and socially.
- Commit to listening to student concerns, suggestions, and ideas. We will actively seek student input and involve students in decision-making processes that directly impact our students' educational experience and improve our school community and culture.
- Promote a safe and inclusive learning environment. We will address and investigate all allegations and/or incidents regarding racism, harassment, and any other types of discrimination which impacts the school environment including those that occur on social media platforms.
- Support students through Positive Behavior Interventions, Restorative Practices, and Other Means of Correction in accordance with California Ed Code and TVUSD District Policies.

As an administrative team, we make this pledge to our student body to ensure that TVHS is a welcoming and positive environment for all who enter Golden Bear Country!

Donna Lione

Principal

*Jessica Macdonald, John Harney,
Jeanine Wulfenstein, Brent Wozniak*

Assistant Principals

TVHS Contact Information:

Main Line: 951-695-7300

Building 1:

Front Office:	ext. 25000	<i>Brenda Ramirez</i>
Attendance Office:	ext. 25003	<i>Karen Trippet</i>
Office of the Principal:	ext. 25001	<i>Donna Lione</i>
Assistant Principal:	ext. 25021	<i>Brent Wozniak</i>
Assistant Principal:	ext. 25013	<i>Jeanine Wulfenstein</i>
Assistant Principal:	ext. 25007	<i>Jessica Macdonald</i>
Assistant Principal/Athletic Dir.:	ext. 25027	<i>John Harney</i>
PBIS/Behavior Support TOSA:	ext. 25009	<i>Veronica Kubes</i>
Intervention TOSA/Testing Coord:	ext. 25025	<i>Gail Molstre</i>
Campus Supervision:	ext. 25028	<i>Alex Lizola</i>
Health Office – Bldg 1:	ext. 25020	<i>Kaci Miranda</i>

Building 2:

Activities Office:	ext. 25201	<i>Eric Burlingham, Activities Director</i>
Athletics Office:	ext. 25027	<i>John Harney, Athletics Director/AP</i>
Athletics/Activities Secretary:	ext. 25026	<i>Heather LaPierre</i>
Library:	ext. 25018	<i>Ana Paz</i>

Building 4:

Counseling Secretary:	ext. 25037	<i>Michelle Neal</i>
Counseling Clerk:	ext. 25036	<i>Megan Heid</i>
Registrar:	ext. 25002	<i>Heather Ahlberg</i>
Bookkeeper:	ext. 25029	<i>Jennifer Bernal</i>
College & Career Center:	ext. 25034	<i>Rachel Abelgas (Tagalog speaker)</i>
Counseling Tech	ext. 25035	<i>Oscar Ortiz (Spanish speaker)</i>

Counselors

Ellen Sabio (A-COL)	ext. 25043
Jennifer Skumawitz (COM-GI)	ext. 25041
Alexandra Lewis (GL-LEG)	ext. 25052
Cody Tithof (LEH-PAU)	ext. 25040
Chris Gadsden (PE-SK)	ext. 25044
Matt Warren (SL-Z)	ext. 25045
Carissa Teachout (AVID)	ext. 25042
Katherine Lopez Favela LCAP (A-L)	ext. 25038
Jamie Bermejo-Lazo LCAP (M-Z)	ext. 25039

TVHS Bell Schedule

Wednesday Early Dismissal		Regular Schedule M,T,Th,F		Modified Day - Final Exams	
				Day 1	
Period 1	8:30 - 9:15	Period 1	8:30 - 9:22	Period 1	8:30 - 10:00
Period 2	9:21 - 10:11	Period 2	9:28 - 10:20	Period 3	10:06 - 11:36
Break	10:11 - 10:21	Break	10:20 - 10:28	Break	11:36 - 11:46
Period 3	10:27 - 11:12	Period 3	10:34 - 11:26	Period 5	11:52 - 1:22
Period 4	11:18 - 12:03	Period 4	11:32 - 12:29	Day 2	
Lunch	12:03 - 12:33	Lunch	12:29 - 12:59	Period 2	8:30 - 10:00
Period 5	12:39 - 1:24	Period 5	1:05 - 1:57	Period 4	10:06 - 11:36
Period 6	1:30 - 2:15	Advisement*	2:03 - 2:32	Break	11:36 - 11:46
		Period 6	2:38 - 3:30	Period 6	11:52 - 1:22

Minimum Day		Assembly Schedule		M,T, Th, F w/out Advisement	
Period 1	8:30 - 9:11	Period 1	8:30 - 9:17	Period 1	8:30 - 9:28
Period 2	9:17 - 9:58	Period 2	9:23 - 10:10	Period 2	9:34 - 10:32
Period 3	10:04 - 10:45	Break	10:10 - 10:20	Break	10:32 - 10:41
Break	10:45 - 10:55	Period 3	10:26 - 11:13	Period 3	10:47 - 11:45
Period 4	11:01 - 11:42	Period 4	1:19 - 12:06	Period 4	11:51 - 12:49
Period 5	11:48 - 12:29	Assembly	12:06 - 1:11	Lunch	12:49 - 1:22
Period 6	11:35 - 1:16	Lunch	1:11 - 1:44	Period 5	1:28 - 2:26
		Period 5	1:50 - 2:37	Period 6	2:32 - 3:30
		Period 6	2:43 - 3:30		

General Information and Policies

Infinite Campus (IC)

Infinite Campus (IC) is web-based and allows users to access information from anywhere in the world. IC allows families the opportunity to access student academic records. Additionally, IC lets families monitor their students' attendance in real time, view the class schedule, immunization records, assessments, fees, reports, grades, and homework assignments. ICs has an email component that allows parents/guardians easy contact with teachers and school staff.

It is *imperative* that students and families provide up-to-date contact information to IC because the school will use those phone numbers and email addresses to communicate many important things, including alerts about student absences and truancies. For that reason, parents/guardians should be sure to include their own contact info, not their students'. Students are not allowed to change information within IC. The parent or guardian with the IC login has access to keep contact information up-to-date. If there needs to be a change, please contact your counselor.

Canvas

Canvas is Temecula Valley Unified's Learning Management System. Each class will have a Canvas page where teachers can post assignments and other pertinent classroom information. In many classes, assignments are submitted through the Canvas platform from a school issued chromebook or other electronic device. For this purpose, it is important that students bring a charged chromebook to school daily. Although grades may be visible in Canvas, the only official gradebook is through Infinite Campus and students and parents should reference IC for information regarding grades.

5-Star Students

TVHS will be using the 5-Star program for ID cards, hall passes, restroom passes, check-ins, and other programs on-campus. While students are not required to download the app, it is recommended that students with the technology download and have a profile on the 5-Star Students App. Again, this is not required, but it is highly recommended. For students who do not have the technology OR would prefer a physical ID, a request can be made with counselors.

Attendance

Our administration and staff believe that if a student is absent from class, the educational experience lost during the absence is irretrievable as the interaction in the classroom setting can seldom be duplicated through make-up work.

Attendance Responsibilities (Education Code Section 48200)

Parents/Guardians are responsible for the regular and punctual attendance of their students. Illness, death, funerals in the immediate family, medical/dental appointments, and court appearances are the only excusable reasons for absence. It is recommended that dental and medical appointments be made during non-school hours.

Because of the need to interpret California School Attendance laws, the school determines whether the absence was excused or not. Excessive unexcused absences may lead to loss of credits, removal from class, or referral to the Student Attendance Review Team (SART). If problems persist, the student will be referred to the Student Attendance Review Board (SARB), and may be placed in an alternative education program.

Reporting and Clearing an Absence

All absences should be cleared by a parent phone call the first day of absence before 2:30 p.m. If you are unable to call on the first day, please call during the 24 hours following the absence. If an absence is not cleared after five school days, it will be labeled a truancy, and all consequences associated with truanancies will apply.

Direct Attendance Phone #: (951) 695-7300 ext. 25003

24 Hour Voice-Mail to Report Absences: (951) 695-7315

Permits to Leave Campus

Students leaving campus prior to the end of their regular school day must be signed out in person with the Attendance Office staff by a parent/guardian, or an emergency contact designee. The person signing out the student must have a picture I.D. and be listed in Infinite Campus. Student drivers must present their driver's license, along with a note from a parent/guardian indicating the time and reason the student is to be released. Any student who leaves the campus without being properly signed out, will be marked truant. Attendance staff will not check a student out of school after 3:00 p.m.

Classwork/Make-Up Policy

Students who are absent 1-2 days should check with individual teachers for specific make-up work. All teachers' email addresses are listed online. It is the student's responsibility to request the make-up assignments the day of return. If absent three or more consecutive days, a parent may obtain homework from the Attendance Office by calling 695-7300 ext. 25003. Please allow 24 hours for work to be obtained. Students who are absent for truancy will be granted make-up work at the teacher's discretion.

Attendance Codes

Excused

Absences for illness, mental health, funeral, death of an immediate family member, medical/dental appointments (verification required), and court appearances (verification required) are the only excused absences by Education Code 48200. Athletics, school-related, and administrative approved events are also excused.

Unexcused

Unexcused absences are absences that do not qualify as per State Education Code Section 48200. Students may not be able to make up missed schoolwork as per teacher discretion. An unexcused absence is one that occurs with the permission of the student's parent or legal guardian for reasons other than what was mentioned above. Examples of unexcused absences are trips, inclement weather, transportation problems, babysitting, and work.

Truant

Students absent without a valid excuse three (3) times during one school year shall be classified as habitually truant. Students who are more than thirty (30) minutes tardy on three (3) or more school days in one school year shall be classified as truant. Such students shall be reported to the Assistant Superintendent or designee. (EdCode 48260). The parent/guardian of a student classified as a truant shall be notified of the following:

- A. The student is truant
- B. The parent/guardian is obligated to compel the student to attend school
- C. The parent/guardian who fails to meet this obligation may be guilty of an infraction of the law and subject to prosecution pursuant to Education Code 48290 et seq.
- D. The parent/guardian has the right to meet with appropriate school personnel to discuss the solution to the student's truancy.

When a student is truant for the first or second time, an appropriate district staff member shall make every effort to hold at least one conference with the student and parent/guardian. The student may be placed on an attendance contract. Students reported as truant three (3) or more times during one school year shall be classified as habitually truant. The student then may be referred to S.A.R.B. (E.C. 48262).

Excessive Absences

Attendance accounting for the maximum number of absences for students in grades nine through twelve shall be based upon period attendance. The sole purpose of this requirement is to emphasize the importance of school attendance.

When students reach 14 full-day absences of any kind (excused, unexcused, truant, etc.) during the school year, the Attendance Office will require a doctor's note to clear any further absences. At that point, any absences not cleared with a doctor's note will be considered a truancy, and all consequences associated with truanancies will apply.

An alternative for students with poor attendance may be enrollment in TVUSD's virtual school, adult education or continuing education. A student who has an injury or a serious illness that requires an absence of seven (7) days or more may be dropped from the regular attendance rolls and be placed on home hospital teaching.

Tardy Policy

Tardy Levels (Tracked Weekly: Monday → Friday)

- 3 Tardies in a Week: 30 Minutes Added to Total + Parent/Guardian Notification
- 5 Tardies in a Week: 60 Minutes Added to Total + Parent/Guardian Notification
- 7+ Tardies in a Week: 90 Minutes Added to Total + Parent/Guardian Notification

Tardies will be tracked through Infinite Campus and time will be added to the Detention Tracker. Your time balance will be updated weekly and you can check it with Campus Supervision or with your Teachers. Weekly emails will be sent out to students + parents/guardians whenever time is added.

Levels of Consequences (Total Time)

- Level 1 @ 30 Minutes: Lunch Detention + Parent/Guardian Contact
- Level 2 @ 90 Minutes: Level 1 + Loss of 5-Star Privileges
- Level 3 @ 150 Minutes: Level 2 + Saturday School + No-Go List
- Level 4 @ 180+ Minutes: Level 3 + Admin Discretion

How to Clear Detention Time

- Attend Daily Morning Detention from 7:45-8:15am: 30 Minutes Subtracted
- Attend Tuesday/Thursday Lunch Detention in the Mini-Gym: 30 Minutes Subtracted
- Attend Wednesday After School Campus Clean-Up: 30+ Minutes Subtracted
- Work on an Approved Staff Project: 30+ Minutes Subtracted
- Attend Saturday School (Offered 1x per Month): 240 Minutes Subtracted

*This is the schoolwide tardy policy for TVHS.
Individual classrooms may also have their own policies and procedures in place.*

Time will reset at the end of each semester.

Unserved time will be dealt with on an individual level and may include loss of end of the year privileges and/or participation in activities.

Additional Policies and Procedures

Visitors/Parents on Campus

In order to ensure campus security and protection of students, strict enforcement of the campus policy regarding the presence of non-students on campus is enforced.

1. All visitors must register in the Front Office, Building 1.
2. Students are not allowed to bring guests to school.
3. TVHS has a long standing "No Drop Off" policy for students during the school day. This includes the dropping off of PE clothing, sports equipment, electronic devices, schoolwork, celebratory items, and food among other things. We also do not allow food deliveries via parents or food delivery services. Students who meet drivers and/or parents at a school gate that are to remain locked are in violation of school rules and constitute a security breach. Students found making or accepting deliveries may be subject to discipline and the food will be confiscated. The Hungry Bear Cafe provides meals free of charge for all students.
4. The presence of any non-student during regular school hours is subject to arrest under the Penal Code Section 626.8.

Trespassing/Penal Code, State of California, Section 626.8:

Any person who comes into any school building or upon any school ground, or street sidewalk, or public way adjacent thereto without lawful business thereon, and whose presence or acts interfere with the peaceful conduct of the activities of such school or disrupt the school or its pupils or school activities, and who remain there, or who re-enters, or comes upon such place within hours after being asked to leave by the school official is guilty of misdemeanor and is punishable by a fine of not exceeding \$500 and/or imprisonment in the county jail not exceeding six months.

Intervention/Advisement Discipline Procedures

Advisement truancies and tardies are subject to the same consequences as listed above. However, the Intervention Coordinator will sometimes deal with students absent to mandatory intervention on an individual basis.

Closed Campus

The Governing Board, as authorized by Ed. Code 44808.5, has established a closed campus at all TVUSD schools. Once a student arrives on school grounds, he/she must remain on school grounds until the end of the school day. TVHS students may not leave campus for lunch, nor may they have students from other schools as visitors at any time. Violations will be handled through progressive discipline. The school resource officer may issue a citation to truant students at any step in the process.

Financial Issues

1. Account Balances: All students are expected to settle their accounts with the bookkeeper in a timely fashion. Students with outstanding account balances will not be issued any school equipment or materials until their balances are paid in full. Students with outstanding account balances shall not be allowed to purchase a parking pass. Any accounts that have shown negative balances for more than a year shall be frozen.
2. Fines and Charges: Fines and charges that have accumulated can be costly at the time of graduation. Fines and charges must be paid prior to graduation or when requesting a transfer from Temecula Valley High School.
3. I.D. Cards are required for financial transactions.

Messages and Deliveries for Students

Please know that safety and security continues to be the highest priority at our school. With this in mind TVHS has a long standing "No Drop Off" policy for students during the school day. We do not allow the delivery of food or any other items to the front office or to be passed through our gates. This includes the dropping off of PE clothing, sports

equipment, electronic devices, schoolwork, celebratory items, and food, among other things. We also do not allow food deliveries via parents or food delivery services. Students who meet drivers and/or parents at a school gate that is to remain locked are in violation of school rules and a security breach. Students found making or accepting deliveries may be subject to discipline and the food will be confiscated. The Hungry Bear Cafe provides nutritious meals free of charge for all students. Please respect our efforts to insure that potential contraband or dangerous objects are not coming onto campus during the school day.

Student Use of Electronic Information Services

The Temecula Valley Unified School District utilizes electronic information services that link all of the District sites and provide access to other school districts, public and private institutions to the Internet. Temecula Valley Unified School District students using these services will have access to public domain and shareware software of all types, discussion groups on a wide variety of topics, many university libraries and the Library of Congress, electronic mail communication with people worldwide and information and news from a variety of sources and research institutions. (Ref. AR 6163.4)

User Obligations and Responsibilities:

1. The student in whose name an electronic information service account is issued is responsible for its proper use at all times. Users shall keep usernames and passwords, home addresses, and telephone numbers private. They shall use the electronic information services only under their own user account.
2. Students shall use the electronic information services responsibly and only for purposes related to education. Commercial, political, and/or personal use of the District's services is strictly prohibited.
3. Students shall not use the District's electronic information services to encourage the use of drugs, alcohol or tobacco, nor shall they promote unethical practices or any activity prohibited by law or District policy.
4. Students shall not access, post, submit, publish, or display harmful or inappropriate material that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race, national origin, gender, sexual orientation, age, disability, religion or political beliefs. Harmful matter includes matter, taken as a whole, which to the average person, applying contemporary statewide standards, appeals to the prurient interest and is matter which depicts or describes in a patently offensive way sexual conduct and which lacks serious literary, artistic, political or scientific value for minors.
5. Copyrighted material may not be placed on the system without the author's permission. Users may download copyrighted material for educational use only in accordance with the copyright laws.
6. Students shall not disclose, use or disseminate personal identification information about themselves or others when using electronic mail, chat rooms, or other forms of direct electronic communication. Students are also cautioned not to disclose such information by other means to individuals located through the Internet without the permission of their parents/guardians. Personal information includes the student's name, address, telephone number, Social Security number, or other individually identifiable information.
7. Students shall not intentionally upload, download, or create computer viruses and/or malicious attempt to harm or destroy District equipment or materials or manipulate the data of another user.
8. Students shall not read other users' email or files without permission. They shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to read, delete, copy, modify, forge or "spoof" other users' mail.
9. Students are expected to keep messages brief and use appropriate language, using their best spelling, punctuation and grammar.
10. Students shall report any security problem or misuse of the network to the teacher or principal. The District reserves the right to monitor any on-line communications for improper use. Electronic communications and downloaded material, including files deleted from a user's account, may be monitored or read by District officials to ensure proper use of the system. The principal or designee shall make all decisions regarding whether or not a student has violated Board policy or the District's Acceptable Use Agreement. The decision of the principal or designee shall be final. Inappropriate use shall result in cancellation of the student's user privileges and disciplinary action in accordance with law and Board policy.

Student Support Services

Health Office x2111

The Health Office is located in Building One. The Health Office is open to students from 7:30 a.m. to 2:45 p.m. daily. Students who need to see the health clerk or nurse during class time must secure a pass from their teacher before going to the Health Office. This is where students will go if they need to take medications during the school day (see page 21 under Medications).

Bookkeeper's Office x2147

The Bookkeeper's Office is located in Building Four, and is open to students during regularly scheduled student breaks and after school for approximately fifteen (15) minutes. ID is required for all transactions. The Bookkeeper is available for the purchase of several items including tickets to athletic and ASB events and yearbooks. The bookkeeper also accepts payments for fees such as those for lost books, lost uniforms, etc.

Career Center 2149 & 2150

The Career Center is located in Building Two across from the library. It assists students with many things related to both college and career. Students will find support for choosing schools, seeking scholarships, and filling out college and financial aid applications. Students can also investigate career options, seek internships, and get work permits. The Career Center also keeps a current list of community service opportunities.

Counseling Office x2152

The Counseling Office is located in Building Four. Students can make appointments with their counselors to discuss their schedules or to seek assistance/referrals when they experience academic or personal problems.

Food Services

Open daily at break and lunch. Nutritious snack items are available at all service areas. We also offer Meal Deals (full lunch) on campus daily, consisting of a choice of six different entrees, fruit or salad, and milk. Applications for free and reduced lunch are accepted throughout the school year.

Campus Supervision x2141

The Campus Supervision Office is located in Building 1. Campus Supervision also handles detention, Campus Clean-up, and Saturday School assignments. It hosts the Lost and found. It is also where students or parents go to retrieve confiscated electronics. You may report bullying to Campus Supervisors.

Chrome books/charging cords/ and Textbooks x2126

- The textbook room is where students check out chromebooks, charging cords, textbooks and class novels. Please have your ID card and schedule to check out materials. The textbook room is open during break and lunch. Before and after school please go inside to the library. You are responsible for all textbooks that you check out. Follow these steps to avoid loss and fines:
- Keep a record of your chromebook, book titles, barcodes and copy numbers with you.
- Keep the chromebooks, books clean or you will be charged for damages. Inspect your books for damages as soon as you get them. Report all damages immediately or you will be charged for the damages when the next student reports it. At the beginning of each semester you have 14 days from check out to report damages.
- Do not leave your chromebook, textbook in a classroom or with a teacher. If the book ends up missing, the teacher is not responsible for its loss; you are.
- If a chrome book, or textbook is lost, check with the textbook room staff immediately; someone else may have returned it.
- All fines must be cleared before checking out any additional chromebooks, textbooks and library books.
- The District does not accept textbooks that were purchased online to replace lost /damaged copies.
- You can find complete information on the district's chromebook, textbook policies on the school district's website, listed on the Board Policies page: [Overdue, Damaged or Lost Materials BP 6161.2](#)

Library Media Center x2127

The library has over 10,000 titles and the most current fiction titles for young adults. In addition to print, there are also 6000 fiction and non-fiction e-books available via the catalog. Normal library hours are weekdays 7:00am-3:30pm (except certain days at the beginning and end of the school year). For complete library information, please go to <http://tvhs.tvusd.k12.ca.us/library>.

Online subscriptions:

Under “Resources” on the Library page of the TVHS website, the following links to online sources are available.

EBSCO DATABASE

Login: tvhs

Password: research

- Magazines, newspapers, biographies, primary sources
- History reference center
- Literary reference center
- Points of View
- Ebsco ebooks

SIRS DATABASE

Login: CA5583

Password: 92592

- Pro vs.Con Issue Researcher
- Government Reporter
- Renaissance for the Arts & Humanities
- WebSelect (editorially selected web sites)

FACTS ON FILE STREAMING VIDEO

Login: tvhs

Password: research

Student Health and Welfare

NON-DISCRIMINATION STATEMENT

The Temecula Valley Unified School District Governing Board desires to provide a safe school environment that allows all individuals equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any school activity or school attendance occurring within a school under the jurisdiction of the local educational agency, unlawful discrimination, including discriminatory harassment (including sexual harassment), intimidation, and bullying by anyone based on actual or perceived race, color, ancestry, national origin, immigration status, nationality, ethnicity, ethnic group identification, genetic information, age, religion, religious creed, political belief or affiliation, marital or parental status, pregnancy, childbirth, breastfeeding/lactation status, medical condition, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression, or the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. This policy applies to all acts related to school activity or school attendance within a school under the jurisdiction of the Superintendent. Complaints should be directed to:

504 Coordinator

Dr. Ryan D'Errico
Assistant Director
Student Welfare & Success

951-506-7982

504@tvusd.us

31350 Rancho Vista Road
Temecula, CA 92592

Equity Compliance Officer

Dr. Tu Price
Coordinator
Student Support Services

951-294-6020

EquityCompliance@tvusd.us

31350 Rancho Vista Road,
Temecula, CA 92592

Title IX Coordinator- Athletics

Mrs. Aimee Ricken
Director
Educational Support Services

951-506-7932

TitleIX@tvusd.us

31350 Rancho Vista Road
Temecula, CA 92592

Title IX Coordinator- Complaints

Mr. Mike Marble
Director
Compliance

951-506-7991

TitleIX@tvusd.us

31350 Rancho Vista Road
Temecula, CA 92592

Title IX Coordinator- Monitoring

Dr. Tu Price
Coordinator
Student Support Services

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PREGNANT AND PARENTING PUPIL RIGHTS: EC 221.51, 222.5, 46015, 48205, and 48980

The governing board of the Temecula Valley Unified School District will treat both the pregnant teen mother and the teen father with the same accommodations, regardless of sex. The teen parents may not be excluded from any class or extracurricular activities, solely on the basis of pregnancy, childbirth, false pregnancy, termination of pregnancy, or postpartum recovery. Physical and emotional ability to continue may only be determined by physician or nurse practitioner. Pregnant or parenting pupils may not be required to participate in pregnant minor programs or alternative programs, with the exception of personal choice. Parental rights will be an option available in annual notifications or at semester term periods, welcome packets, orientation, online or in print, or in independent study packets as provided to all regular students from school districts or charter schools.

Parental leave for eight weeks for preparation of birth of infant, post-partum for mental and physical health needs of the teen parents and to bond with infants, or any additional medically approved time to protect the infant or parents is allowed. Any additional time due if deemed medically necessary, as prescribed by physician or nurse practitioner. The pregnant and parenting teens are not required to take all or part of the leave to which they are entitled. Leave will be approved by the district or charter school supervisor of attendance, as excused absence, with a unique code similar to independent study. However, no work is required during the leave. Upon return, the parenting teens are entitled to return to the school courses that were in enrolled before taking leave. Make up plans and re-enrollment will be worked out with the school counselor or administrator to achieve an opportunity to fully participate in all activities, as before leave. If needed, a parenting teen may enroll for a fifth year of instruction if on course for graduation requirements. If parenting teens were enrolled in an alternative school setting, a return to that environment is to be available as needed to achieve graduation. A pupil shall not incur any academic penalties due to using these available accommodations. The District shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast-feed an infant, or address other needs related to breast-feeding. A pupil shall not incur an academic penalty as a result of her use, during the school day, of the reasonable accommodations, and shall be provided the opportunity to make up any work missed due to such use (EC Section 222(a)(e)). An illness for a sick child does not require a doctor note for the custodial parenting teens; the mother or father will be excused by the attendance supervisor.

Child Abuse Reporting Procedures

Students who are enduring abuse can seek help from any adult employee of Temecula Valley High or the school district, since classified and certificated employees are “mandated reporters.” When a mandated reporter observes or is made aware of child abuse, he/she will make an initial phone report within 24 hours to law enforcement or Child Protective Services, immediately followed by a written report submitted to the same agency. For an outline of law enforcement’s response to reports of child abuse, see TVUSD Administrative Regulation 5141.4c. Anybody can make a report of child abuse to the appropriate authorities, including the child him/herself: Child Protective Services for our region—1-800-413-4918.

Hate Crime Reporting Procedures

Temecula Valley Unified School District wants to protect the rights of every student to be free from hate- motivated behavior; TVUSD will promote harmonious relationships among students to help them gain understanding of the civil rights and social responsibilities of people in society. The district prohibits discriminatory behavior or statements that degrade an individual on the basis of his/her actual or perceived race, ethnicity, culture, heritage, gender, sex, sexual orientation, physical/mental attributes, or religious beliefs or practices (TVUSD Board Policy 5145.9a). Any student who believes he/she is a victim of a hate- motivated crime should immediately contact the district’s Coordinator for Non-Discrimination, Principal, Superintendent, any other campus authority, or law enforcement if appropriate. The Coordinator for Non- Discrimination will handle complaints regarding hate-motivated behavior and questions about the district’s non-discrimination policies.

Asst. Superintendent, Human Resources Development

Medications:

Designated school personnel may assist any student who needs to take medication during the school day if the school receives:

1. A written statement from the doctor detailing the method, amount and time the medication is to be taken.
 - a. A written, signed statement from the parent/guardian asking the school to assist the student. After the required forms are brought to school, a responsible adult should bring the prescribed medication in a labeled prescription container to school. Students are not allowed to bring or carry any medication including over the counter drugs (Advil, Tylenol, etc...) with them. Please contact the Health Office for the proper forms.

Reporting Accidents

Anytime a student is injured on campus, he/she should immediately report the injury to his/her teacher, the nurse, a campus supervisor, or an assistant principal.

Behavioral Expectations & Consequences

Behavior and California EdCode

All students are expected to conduct themselves in such a manner as to contribute to a productive learning environment. Each individual's conduct on the campus and going to/from school shall be orderly and in keeping with the rules and regulations of the school, the school district, and the laws of the state. An educationally sound environment does not allow anyone to interfere with the teacher's right to teach and/or the student's right to learn.

“The governing board of any school district shall prescribe rules not inconsistent with law or with rules prescribed by the State Board of Education for the government and discipline of the school under its jurisdiction.” (Education Code Section 35291)

No pupil shall be suspended or recommended for expulsion for any of the acts enumerated unless that act is related to school activity. A pupil may be suspended or recommended for expulsion for acts which are enumerated in Education Code Section 48900 and related to school activity or attendance which occur at any time including, but not limited to, the following circumstances:

1. While on school grounds
2. While going to or coming from school
3. During the lunch period
4. During, or while going to or coming from, a school sponsored activity or instances which may have originated on campus
5. Any text messages, phone messages, e-mails, videos or postings on the Internet that create a hostile or intimidating environment on campus

Inappropriate behavior can/will be dealt with by implementing any one/combination of the following consequences:

Warning

May be formal (documented) or informal (teacher/administrator conference).

Detention

Detentions operate on the premise that most students value their free time. While this intervention produces results, it

is only effective for minor infractions or used as initial attempts to eliminate serious problems before they occur. A student who is assigned a detention for any reason must serve the detention the next school day. Every attempt will be made to notify parents that additional time at school is required. Many students, however, simply serve the time and communicate directly with their parents.

Detention can be served at a variety of times. It can be served prior to the school day starting from 7:45 a.m. - 8:30 a.m., it can be served during the lunch period, or it can be served after school on Wednesdays from 2:30 p.m. - 4:00 p.m.

To serve detention time, students should report to Campus Supervision in Building 1.

Class Suspension

Students can be assigned up to two periods of class suspension as a discipline consequence. The following rules will be strictly adhered to while serving a class suspension:

1. All students must be engaged in an academic activity and it is the individual student's responsibility to secure his/her assignments from classes for that day. If no academic activity is being performed, the student may be suspended from school for defiance of authority.
2. Students will not be allowed to sleep, talk, eat or drink while in retention. Break and lunch periods are scheduled not to coincide with the other students on campus. Disruptions are strictly forbidden.
3. Failure to respect the authority of the retention room supervisor will result in suspension from school for defiance of authority.

Saturday School

Students can be assigned one or more days of Saturday School as a discipline consequence for issues including poor attendance. Saturday School runs from 8:00 a.m. until 12:00 p.m. Students will be notified and placed when they are assigned Saturday School. The following rules will be strictly adhered to while in Saturday School:

1. All students must be engaged in an academic activity and it is the individual student's responsibility to secure his/her assignments from classes for that day. If no academic activity is being performed, the student may be suspended from school for defiance of authority.
2. Students will not be allowed to sleep, talk, eat or drink while in Saturday School. Disruptions are strictly forbidden. If a student is removed from Saturday School for disruption, the consequence has not been served and the Administration will issue a follow-up consequence
3. Failure to attend will result in additional consequences

Suspension

Suspension means removal of a student from ongoing instruction for adjustment purposes. A student may be suspended from school from one (1) to five (5) days for a number of offenses. Students are expected to request and do the class work while they are on suspension. Students may not participate in school activities (sports, drama, music, clubs, etc.) while on suspension and may not enter campus without permission from an administrator.

Expulsion

Expulsion means that the student is removed from the Temecula Valley Unified School District and must seek an education in another district.

Police Contact

Police contact will occur in all situations where local and state laws are broken. All legal action taken by law enforcement is under the jurisdiction of the Sheriff's Office, an agency independent of the School District.

Behavior in the Classroom

The classroom teacher under state law is given the authority to act in the place of the parent/guardian during the time the student is under the teacher's direction. To ensure suitable control, teachers will utilize a variety of methods of controlling students' behavior. Strategies teachers may use include but are not limited to, the following:

1. Warn the student when their behavior violates the school/classroom policy
2. Hold a private 1:1 conference with the student
3. Contact the parents/guardians so that concerted action can be taken to mutually correct the inappropriate behavior patterns of the student.
4. Give student detention as authorized by state law (Education Code Section 44807.5)
5. Refer the student to school administration
6. Suspend the student from class for up to two class periods per infraction (Education Code Section 48910)

Cell Phones and Electronic Devices

Students are prohibited from using electronic devices to take pictures or record video in locker rooms or bathrooms (**California Penal Code Section 647(j)(3)**). The use of electronic devices to take pictures or record video/audio is also prohibited in the classroom, unless deemed appropriate by the teacher and used for educational purposes.

Students are prohibited from using electronic devices in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed or intimidated. Using an electronic device to record, share, and/or upload a physical altercation is prohibited and may be a direct violation of **Jordan's Law (AB 1542)**.

Students are prohibited from using electronic devices to capture, record or transmit the words (i.e. audio) and/or images (i.e. pictures, video) of any student, staff member or other person in the school or while attending a school-related activity without express prior notice and explicit consent for the capture, recording or transmission of such words or images. Using an electronic device to take or transmit audio and/or pictures/video of an individual without his/her consent is considered an invasion of privacy and is not permitted.

We advise all students to be cognizant and responsible when using social media. Students' posts may negatively brand them for future endeavors (college admissions, scholarships, etc) and may reflect negatively on Temecula Valley High School. Posts and/or messages that create a hostile environment and/or create a distraction to the learning environment may be punishable by educational code if a nexus is established.

Students may have in their possession a cellular phone or other personal electronic devices in school. However, cellular phones and other electronic devices are not to be used unless a teacher has given specific approval to an individual student or to the class for instructional use.

If a student uses their device without teacher permission, the following progressive discipline will be implemented.

- | | |
|-------------|--|
| 1st Offense | Warning to student to put phone away |
| 2nd Offense | Teacher confiscation for remainder of period + teacher parent/guardian contact |
| 3rd Offense | Phone confiscation + Referral to Campus Supervision + office parent/guardian contact |
| 4th Offense | 3rd Offense + parent/guardian pick-up + lunch detention |
| 5th Offense | 4th Offense + Saturday School |
| 6th Offense | Admin Discretion |

Students who refuse to turn their cell phones or electronic devices over to requesting staff members may be subject to further disciplinary measures. The school assumes no liability for the loss, damage, theft, or misuse of cell phones or electronic devices.

If as a parent you need to communicate with your child in an urgent manner, please contact the school's operator, any administrator, or counselor, and we will assure contact is made or a message is delivered.

Cheating

Teachers have the responsibility of planning and supervising all academic work in order to encourage honest individual effort. However, honesty is primarily the responsibility of each student. Temecula Valley High School considers cheating to be a voluntary act for which there is no acceptable excuse.

The term "cheating" includes, but is not limited to:

1. Plagiarism
2. Receiving or knowingly supplying unauthorized information during an examination
3. Using unauthorized material or sources during an examination
4. Changing an answer after work has been graded and presenting it as graded
5. Forging or altering roll sheet information.

For a student who commits an act of academic dishonesty, the progressive discipline model will be applied:

FIRST OFFENSE

Student WILL receive:

- Student/teacher conference (by teacher)
- Parent contact (by teacher)

Student MAY receive:

- Disciplinary referral to an administrator (by teacher)
- Academic Honesty Contract (by administrator)
- "F" on the assignment/test without opportunity for make-up (teacher's discretion)
- An "N" or a "U" in citizenship (teacher's discretion)
- Removal from leadership positions and/or a class suspension (by teacher/administrator)

SECOND OFFENSE

Student WILL receive:

- Student/teacher conference (by teacher)
- Disciplinary referral to an administrator (by teacher)
- Saturday School (by the administrator)
- Removal from leadership positions (by administrator)
- Parent contact (by administrator)

Student MAY:

- If first offense was committed in the same class as a second offense, the student may be withdrawn from the class with an "F" grade (by teacher & administrator)
- Receive an "F" on the assignment/test without opportunity for make-up (teacher's discretion)
- Receive an "N" or a "U" in citizenship (teacher's discretion)
- Be removed from all extracurricular activities (by administrator)
- Be ineligible to receive school-wide honors, awards or recognition (by the administrator)

THIRD OFFENSE

Student WILL receive:

- Disciplinary referral to an administrator
- Withdrawal from the class with an “F” grade

Student MAY:

- Receive 1-2 days suspension or Saturday School (by administrator)
- Be removed from extracurricular activities and become ineligible for school-wide honors, awards, or recognition
- Receive an “N” or a “U” in citizenship (teacher’s discretion)

Copyright Laws

Students should be aware of all copyright laws including electronic information copyrights. Commercially printed materials, computer resources, and audio, video, and electronic information, which have been copyrighted, cannot be reproduced in total.

Final Exam Attendance

Final Exams must be taken during the given times. If a student misses the exam date due to an excused absence, the exam must be made up in the administration building. It is the responsibility of the student to call and set up an appointment to take the exam. Final Exams **cannot** be taken prior to the exam date.

PE

Dress for success

All students are required to dress in the appropriate P.E. clothes or athletic issued uniforms. P.E. clothes can be purchased through the physical education department. Appropriate athletic shoes are required. Sweats are acceptable, but may not be worn over school clothes. Students who forget their P.E. clothes may check out loaners with their student I.D. card, from our equipment room on a one-day basis. Students are limited to six loaner checkouts per semester. Students will dress out for P.E. rain or shine. Teachers will accommodate for weather conditions.

Refusal to Dress

Students who refuse to dress are defiant and in violation of the Physical Education Policy. All non-suits are expected to check in with their teacher first, and are then sent to report to our equipment room. The following step by step procedure will be enforced each semester

- First Offense: A warning with loss of points and student spends entire period in nonsuit area
- Second Offense: Student spends entire period in nonsuit area with loss of points. Student is assigned detention. Teacher calls home to notify parent.
- Third Offense: Student spends entire period in nonsuit area with loss of points. Student is referred to Administration or Counselor and assigned detention. Student receives copy of future non-suit steps.
- Fourth and Fifth Offense: Student is escorted from the equipment room to the Administration Office. One (1) period suspension is assigned. Parent contact is made by the teacher. Parents are informed of next non-suit steps.
- Sixth Offense: This is a defiance issue and student is escorted from the equipment room to Administration Office. Student is assigned Saturday School. Parent contact is made by Assistant Principal. Parents are informed of next non-suit steps.
- Seventh Offense: Student is escorted from the equipment room to the Administration Office. Student is suspended for one (1) day for defiance of authority or assigned two (2) days Saturday School. Assistant Principal informs parents that subsequent non-suits will result in a three (3) day suspension, then a five (5) day suspension. Assistant Principal will counsel with the parent regarding withdrawal from physical education with an “F” grade penalty.

Excused Medical Notes

Parents may excuse/modify a student's participation for one to three days, by sending a written note. Students should still dress out, and activity will be adjusted accordingly. All modifications lasting longer must have a doctor's note. Alternative assignments will be given on a daily basis. Safety is everyone's concern. If a student is injured or becomes ill during class time, it is important for the student to report immediately to their teacher.

Make Up Policy

Excused absences can be made up on Mondays. Make-ups are held at the beginning of lunch. For each excused absence, a mile must be completed, (walking or jogging). Scheduled dates and times are available at the equipment room.

Locks and Lockers

Locks and Lockers will be issued to each student per semester. Each student is required to have an assigned lock. Sharing a locker with another student is unacceptable for safety purposes. Non TVHS locks will be cut off. Students will be assigned a small locker in the locker room for storing their P.E. clothes. During P.E. class time only, students may use the big locker to secure personal belongings. All clothes, books, backpacks, and other personal belongings must be locked up in their big locker for the period only. All big lockers must be cleared at the end of the period. Failure to do so will result in:

1. Warning
2. Detention
3. Loss of Locker privileges

It is each individual student's responsibility to supervise and lock up one's belongings. TVHS and the P.E. department are not responsible for lost or stolen items. At the end of the semester or year, all students must turn in their lock or they will be charged a \$5.00 fee for lost or damaged lock. Lockers must be cleared of personal belongings at the end of the year. Leftover belongings will be placed in lost and found for up to 10 days and then donated to charity.

Behavior Around Campus

Bullying

Bullying is hurtful behavior directed by more powerful individuals or groups against those who are less powerful. Bullying means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is not the same thing as fighting or quarreling between people of about the same strength and is never justified. Bullying may take many forms (both psychological and physical). Bullying can be, but is not limited to, name calling, tripping, unwanted teasing, insulting, pinching, dehumanizing gestures, exclusion and rumor spreading. Bullying has the potential to create an intimidating, hostile or offensive educational environment or cause long-term damage; cause discomfort or humiliation; or unreasonably interfere with the individual's school performance or participation. Bullying occurs when there is a power imbalance and the actions of the perpetrator(s) are unjustified; it is experienced as oppression.

Temecula Valley High School will not tolerate bullying of any kind. School should be a safe place for all students to attend for education purposes. All students and employees are entitled to a safe, equitable, and harassment-free school experience. Once a parent or student is aware of a child being bullied, our administrators need to be made aware immediately. If you are a student being bullied, report it immediately to an administrator, campus supervisor, counselor or teacher. The situation will be investigated and appropriate action will be taken to prevent further bullying by the perpetrator/bully. Should the bullying continue, please report the incident immediately to a staff member (as listed above) for more rigorous punitive action. Bullying, harassment or discrimination will not be tolerated and shall be just cause for disciplinary action.

TVUSD Board Policy:

<https://simbli.eboardsolutions.com/Policy/ViewPolicy.aspx?S=36030186&revid=JRWwVzFrEvP54pluscMriTFw==&PG=6&st=bullying&mt=Exact>

For more information, please go to the California Department of Education web site at

<http://www.cde.ca.gov/lr/ss/se/bullyingprev.asp>.

Cyber-Bullying

Cyber-bullying is defined as the posting of harassing messages, direct threats, social cruelty or other harmful text or images on the Internet, social networking sites, or other digital technologies, as well as breaking into another person's account and/or assuming that person's identity in order to damage that person's reputation or friendships.

- Students are subject to discipline in accordance with law, Board Policy and administrative regulation for any off-campus conduct during non-school hours which poses a threat to the safety of students, staff or district property or disrupts the orderly delivery of the educational program.
- Students engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel shall be disciplined. For more information, please go to the California Department of Education web site at <http://www.cde.ca.gov/lr/ss/se/bullyingprev.asp>.

Discrimination, Harassment, or Intimidation Reporting Procedures

The Temecula Valley Unified School District does not tolerate sexual harassment, hate crimes, or discrimination on the basis of gender, race, color, religion, national origin, ethnic group, marital or parental status, or physical or mental disability. We are committed to a school environment where staff and students may flourish in a climate of acceptance, free from actions, statements, or activities that degrade the unique qualities of every individual. If you feel you have been harassed, tell any adult on campus (teacher, counselor, administrator, campus supervisor, librarian, etc.), or make your report directly to an administrator. Any campus adult will pass on your report to the Principal or another administrator. The district's Nondiscrimination Coordinator/Title IX Coordinator is designated to handle complaints of sexual harassment, discrimination, harassment, or intimidation. (Related Board Policies 4119.11, 0410, and 1312.3 are on file in every administrative office in the district.) See [Appendix 1](#) of this document for Board Policy 5145.7, which includes descriptions of offending conduct, an outline of the school site investigation procedure, and examples of enforcement actions.

Hate Crime Reporting Procedures

The Temecula Valley Unified School District desires to protect the right of every student to be free from hate motivated behavior and will promote harmonious relationships among students so as to enable them to gain a true understanding of the civil rights and social responsibilities of people in society. The district prohibits discriminatory behavior or statements that degrade an individual on the basis of his/her actual or perceived race, ethnicity, culture, heritage, gender, sexual orientation, physical/mental attributes, or religious beliefs or practices. Any student who believes he/she is a victim of hate-motivated behavior shall immediately contact the Coordinator for Non-Discrimination, Principal, Superintendent, or other school official per TVUSD Board Policy [5145.9a](#). The Coordinator for Non-Discrimination will handle complaints regarding hate-motivated behavior and questions about the district's non-discrimination policies.

Assistant Superintendent, Human Resources Development

31350 Rancho Vista Road, Temecula, CA 92592

(951) 676-2661

The Coordinator of Non-Discrimination will investigate complaints as described in Administrative Regulation

5145.7a (Sexual Harassment), which is linked in its entirety as Appendix 1 of this document. A student found to have demonstrated hate-motivated behavior will be subject to discipline both according to the law and district policies.

Video

The TVHS Administration believes the choice to capture on video acts of bullying or fighting is offensive, and Administration reserves the right to assign consequences to students, including possible suspension, if it is determined that the act of videoing an incident during the school day incited, aggravated, or contributed to a conflict or campus disruption.

Controlled Substances and Dangerous Objects

The Governing Board and staff of the Temecula Valley Unified School District is committed to keeping our schools safe for all students. It is important that each student understands the consequences of becoming involved in the use and/or possession of a controlled substance (drugs or alcohol) and/or dangerous objects. Any of these offenses will be reported to the proper legal authorities. Expulsion will be recommended upon the first offense for violations involving drugs, weapons, explosives, or alcohol (see [Education Code 48900](#) b, c, and d).

1. Using, possessing, selling, furnishing, or being under the influence of any controlled substance (illegal drugs or alcoholic beverage) or intoxicant of any kind.
2. Possessing, selling, or otherwise furnishing any firearm, knife, explosive, or other dangerous object.

These regulations apply to students in the following situations:

1. On school grounds (including the parking lot, as well as vehicles on school property);
2. Going to or coming from school;
3. On lunch break, whether on or off campus;
4. At, going to, or coming from a school-sponsored activity.

****Students may be suspended/expelled for the following:**

1. Cause Serious Physical Harm
2. Willfully Use Force or Violence
3. Threaten to Cause Physical Injury
4. Possess a Weapon
5. Possess, Sell, or Furnish Drugs
6. Robbery or Extortion
7. Sexual Assault/Battery
8. Cause or Attempt to Cause Property Damage
9. Stole or Attempted to Steal
10. Use or Possess Tobacco Products
11. Commit an Obscene Act, Habitual Profanity or Vulgarity
12. Disrupt School Activities
13. Willful Defiance of School Authority
14. Knowingly Receive Stolen Property
15. Possess an Imitation Firearm
16. Harass, Threaten or Intimidate a Student Witness
17. Retaliate Against a Student Witness

18. Sexual Harassment (Grades 4 to 12 only)
19. Cause, Attempt to Cause, Threaten to Cause or Participate in an Act of Hate Violence
20. Intentionally Harass, Threaten or Intimidate a Student or a Group of Students
21. Make Terroristic Threats Against School Officials or School Property

Safety Canine Sweeps:

The school district contracts with a Canine Detection Service that randomly visits TVHS. The dogs are trained to detect odors ranging from, but not limited to alcohol, controlled substances (marijuana, heroin, etc.), ammunition (black powder, firecrackers, explosives, bullets, etc.), and other scents. The dogs routinely sweep classrooms, locker rooms, and the parking lot. To prevent any misunderstandings, please notify the health office if you possess any over-the-counter and/or prescription drugs on campus. The school administration does not need the consent of a parent or student to search. If the Health Office is not notified of medications that students must take while on campus, students risk suspension and /or recommendation for expulsion (Ed Code 48900c).

Search and Seizure:

The law provides school officials with wide latitude to search students, their possessions, and automobiles, in the ongoing effort to maintain a safe and secure campus. When a school official has a reasonable suspicion that a student may be in possession of contraband or dangerous objects, the student will be asked to empty all pockets and provide the official access to other personal items (backpacks, lockers, cars) that may contain these objects. It is hoped that all students will be cooperative as school officials will make every attempt to be unobtrusive and respectful of privacy. Students who have knowledge of contraband or dangerous objects on campus are strongly encouraged to report their knowledge to an assistant principal. As a part of the TVUSD Safe Schools Program, the TVHS campus will have random canine searches throughout the year.

Non-Punitive Self-Referral

TVHS strongly encourages students who are using alcohol or drugs to discuss the matter with their parents/guardians or any school staff member. Students who disclose past use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be punished or disciplined for such past use. (This does not include a student who is in possession or under the influence of alcohol or other drugs at the time of reporting this information).

Dress Code

TVUSD Administrative Regulation 5132

Temecula Valley Unified School District believes that appropriate dress and grooming contribute to a productive learning environment. Student attire and grooming must permit the student to participate in learning without posing a risk to the health or safety of any student or school district personnel. The school district is responsible for seeing that student attire does not disrupt school activity or contribute to a hostile or intimidating atmosphere for any student.

1. Students must wear clothing including a shirt with pants or skirt, or the equivalent (for example dresses, leggings, or shorts) and shoes.
2. Clothing shall be sufficient to conceal undergarments and buttocks. No underwear, undergarments, or clothing that is comparable to undergarments (e.g, bathing suits that resemble the same coverage of an undergarment) may be visible at any time. Clothing may not be see-through or mesh if underwear is visible underneath.
3. Attire may not display images that are violent and/or depict drugs, drug paraphernalia, alcohol, or promote any unlawful act. Additionally, attire may not contain imagery, words or acronyms associated with hate speech, profanity, pornography, or any promotion and/or endorsement of violence, alcohol or drug use.

Dress Code Enforcement

No list of dress and appearance guidelines for students can be written that will anticipate all potential dress and grooming extremes. In the case of questionable dress or grooming that is not specifically covered in the list above, the

administration will make the final decision. Appropriate action will be taken at that time, and when necessary, contact will be made seeking parental cooperation and assistance.

School-directed changes to a student's attire or grooming should be the least restrictive and disruptive to a student's school day. Any school dress code enforcement actions should minimize the potential loss of education time. Administration and enforcement of the dress code shall be gender neutral and consistent. When a dress code violation occurs, the student will be required to change into proper attire. Continued violations of the dress code will be considered defiance and will be referred to administration for disciplinary action.

Buying and Selling of Food/Drinks/Goods Food, drinks and other goods are not permitted to be bought and sold on-campus. All items are subject to confiscation and may result in further discipline at the discretion of the administration.

Language

Appropriate language enhances mutual respect and raises the level of comfort necessary for students and staff to perform at their best. Use of profanity can result in suspension. The following misuse of written, spoken or gestured communication is unacceptable:

1. Obscene or profane language
2. Derogatory or racial, ethnic, religious, gender-based, or sexual slurs
3. Remarks intended to be hurtful or harassing

Fan Behavior

Students are expected to behave appropriately at all home and away athletic contests. Misbehavior and violations of school rules may be grounds for school and/or Athletic Department discipline. Students are expected to sit in appropriate sections, and not behind the opponents' team. As in all school settings, foul language is inappropriate. Derogatory chants and heckling are also unacceptable.

Public Display of Affection

In an effort to promote behavior that establishes a friendly atmosphere without causing others to feel embarrassment or discomfort, the following is unacceptable:

1. Prolonged or heavy kissing
2. Fondling/inappropriate sexual contact
3. Prolonged/excessive body contact

Violation of the above will be handled through the steps of progressive discipline.

Maintaining a Shared Environment

A clean, healthy and attractive campus improves the educational experience and is enjoyed by all. It is a shared responsibility. In addition to our amazing custodial team, we ask that students take ownership over their trash by placing it in bins around campus. Together we can keep our campus clean and amazing.

In order to provide a safe and attractive environment, the following are unacceptable:

1. Litter - our School Resource Officer reserves the right to ticket those students seen violating Penal Code Section 374.4.
2. Vandalism-defacing of or damage to school or private property, including: tagging, graffiti, tree/shrub damage

Those students committing the above actions may be subject to criminal prosecution and restitution.

Student Drop-Off and Pick-Up

In the interest of student safety, the front parking lot is not a designated area for student drop off or pick up. If you choose to pick up your student on campus, please use the stadium parking in front of the big gym, and plan for wait time. Your support of this policy is greatly appreciated.

E-Bikes, Bicycles, etc.

Are allowed on campus at students' own risk, however they must be locked to a bike rack or skateboard rack at all times. Students must provide their own lock. Bikes nor any other vehicles, including skateboards, roller blades, motorized scooters, razor scooters, hoverboards, etc., either on campus or at school/sporting events. Storage of such equipment is done at the student's risk. The school is not responsible for the theft of or damage to equipment.

Student Parking and Tickets

Without exception, students are only eligible for parking permits if they are in grade 10-12, have an active driver's license, current insurance, and a vehicle registered to themselves or their parents. Parking regulations are enforced Monday-Friday from 6:00 a.m.-2:45 p.m. The school is not responsible for theft, loss, or damage of the vehicle or its contents, and students are advised to keep vehicles locked. Students who apply for parking stickers must fully understand and abide by the rules set forth below and on the PARKING PERMIT APPLICATION; failure to abide by these rules for parking on campus may result in administrative discipline and/or the revoking of parking privileges.

1. Each student must park their vehicle in his/her assigned numbered space with the current parking permit displayed in the appropriate designated location. Vehicles without a sticker appropriately displayed will be ticketed and/or towed at the owner's expense. Parking stickers may NOT be transferred to any other student to which it is not assigned.
2. Temporary Permits must be obtained from Campus Supervision (limit of 2 per semester).
3. Fines or the revoking of parking privileges may be enforced if the regulations laid out on the Parking Permit Application are not followed.
4. Students must drive carefully. Dangerous or excessive speed (more than 5 mph) or reckless driving may result in citation, school suspension and /or loss of on-campus parking privileges.
5. The parking lot is off limits to all students during regular school hours. Students may not loiter in their cars or in the lot before school, and are required to exit their cars upon arriving at school. Students found changing clothes in the parking lot will have their parking sticker revoked and may be assigned further consequences.
6. Students are not allowed to keep weapons, controlled substances, alcohol, tobacco, or other illegal contraband in their vehicles. Students are responsible for all contents in their vehicle, including the parking permit. Cars parked on campus are subject to search.
7. If a student exits campus without permission, his/her parking permit may be revoked and additional disciplinary measures may be assigned.
8. Only Seniors in the VIP section will be allowed to paint their parking spaces. Artwork must be within the 4'x4' box. Students painting outside the box will be ticketed and responsible for all clean-up charges. Students not in the VIP section who paint their spaces will receive an administrative referral, will have parking privileges revoked, and will be responsible for clean-up charges.

SENIOR PAINTING OF SPOTS GUIDELINES (SENIOR SPACE ONLY)

- A separate fee is required to be eligible to paint your assigned spot.
- Art must fit within the 4'x4' box designated on the spot.
- All painting MUST take place on the predetermined Saturday unless other arrangements have been made.
- All designs MUST be pre-approved & follow the same guidelines below.

Temecula Valley Unified School District expects that senior parking spots should respect the District's intent to sustain a community that is inclusive of a diverse range of identities. The primary responsibility for a student's spot resides with the student and his/her parent(s) or guardian(s). The school is responsible for seeing that painted spots do not contribute to a hostile or intimidating atmosphere for any student. The school district will ensure that painted spots do not reinforce or increase marginalization or oppression of any group based on race, sex, gender identity, gender expression, sexual orientation, ethnicity, religion, cultural observance, household income, or body type/size.

IMPORTANT NOTE: Spaces cannot include designs that contain violent language or images; images or language depicting drugs or alcohol (or any illegal item or activity); hate speech, profanity, or pornography.

If a parking permit is revoked for any of the above reasons, there will be no refund.

Additional Expectations and Consequences for Seniors

Senior Privileges

- Senior Agreement with administration: Each year, the senior class makes an agreement with the administration to achieve set goals in which the senior class must actively participate. The achievement of these goals will allow for seniors to utilize the senior parking lot and have open seating at graduation.
- Seniors may lose the right to participate in senior events/activities and trips, including the graduation ceremony, for participation in pranks, ditch days, or other inappropriate behaviors.
- Students will be removed from the graduation ceremony for disruptive behavior during the ceremony.
- All senior students who accumulate six or more days of suspension during the last semester will forfeit participation in ALL senior activities and the graduation ceremony.
- A student affected by this policy but who qualifies for high school graduation in all other ways shall receive his or her diploma.
- Any senior who is recommended for expulsion during the 2nd semester will lose all senior privileges and will not walk in graduation.
- Senior activities and trips include:
 1. The Prom
 2. Senior Walk of Graduation
 3. Senior Breakfast
 4. Senior Sunset
 5. Graduation Seat Selection
 6. Any other senior activities, including “grad-night” style events and trips

Senior Privileges may be revoked at any time at the discretion of the administration. This includes all activities including seniors, and not limited to senior only events.

TVHS No-Go List

Students with unserved discipline (detentions, failure to serve Saturday Schools, etc) will be placed on a “NO GO” list and prohibited from participating in school activities (ie; sporting events, dances, field trips, etc). Students will be unable to attend school sponsored events if they do not take care of their discipline in a timely fashion *or* if placed permanently on the list by an administrator.

Graduation & College Entrance Requirements

TVUSD Graduation Requirements

CA State University & UC California Minimum Admission Requirement

Subject Area	Credits	Entrance Requirements	Years/Semesters
ENGLISH	40	ENGLISH	4 Years
WORLD HISTORY	10	GEOGRAPHY	2 Years Including 1 year of world history, cultures & geography; 1 year U.S. History or 1 semester of U.S. History & 1 semester of American Government
U.S. HISTORY	10	WORLD HISTORY	
GOVERNMENT	5	U.S. HISTORY GOVERNMENT	
ECONOMICS	5	Meets CSU/UC Elective	1 Semester
MATHEMATICS Must Include Algebra	30	MATHEMATICS Math must include Algebra 1, Geometry, Algebra 2	3 Years (4 Years Recommended)
PHYSICAL EDUCATION	20		
SCIENCE: Physical Life	10 10	SCIENCE Lab Science in at least two of these three disciplines: Biology, Chemistry, Physics	2 Years of Laboratory Science (3 Years Recommended)
FINE ARTS Choose courses from the Performing Arts Department, Visual Arts Dept., or World Language Dept.	10	VISUAL & PERFORMING ARTS Art, dance, music drama/theater and visual arts - refer to the UC a-g list.	1 Year-Long Course
ELECTIVES	70	ELECTIVES Additional College Prep Courses	1 Year
TOTAL CREDITS REQUIRED FOR GRADUATION	220		

Graduation Policy

High school graduation ceremonies will be held to recognize those students who have successfully completed the required courses of study and fulfilled 40* hours of community service and met all TVUSD graduation requirements, including successfully passing all required courses. Students who are course or credit deficient or who have not met community service hour requirements may not participate in the graduation ceremony. It is the student's responsibility to ensure that all requirements have been met.

* Class of 2024 - Requirement is 20 hours

* Class of 2025 - Requirement is 30 hours

Early Graduation:

Students who expect to meet the graduation requirements before the end of their senior year must file a written appeal for permission to graduate early.

1. Students must apply in writing to a joint counselor/administrator committee before the end of their junior year.
 - a. State an acceptable reason for desiring early graduation
 - b. Have a written plan to meet all graduation requirements
 - c. Submit the written plan by the correct deadline for application
 - d. Have parent permission to graduate early
2. Students who have an approved plan for early graduation may take government, economics and senior English in advance of their senior year. These additional credits may be earned by attending junior college, adult night school, summer school, by completing the requirements for an approved University of California correspondence course, or by taking classes on the high school campus that provide extra credits (space permitting). Courses taken through a junior college, adult night school, or UC correspondence school must be approved by the joint counselor/administrator committee prior to enrollment. There is no specific limit on the number of credits that can be earned outside of the normal high school curriculum, but the plan and the outside coursework must be pre-approved by the joint counselor/administrator committee before any coursework is undertaken.
3. Seniors graduating mid-year may return for the graduation ceremony, grad night, and prom if they are on an approved list designated by administration but **may not** participate in any other senior activities.

California College Admission Requirements

Selecting courses that pave a path towards your future goals is important. For example, colleges have specific entrance requirements. Some careers available immediately after high school graduation may require coursework, too. Consult with parents, counselors, and teachers, so you can make your final choices thoughtfully.

Required Coursework for the UC and CSU University Systems

Note: By state constitution CSU accepts the top 33% and UC accepts the top 12.5% of high school graduates based on admission test scores and GPA.

Social Science	2 Years including World History, U.S. History, and Government
English	4 years of college preparatory English – composition and literature
Math	3 years of Math topics must include Algebra 1, Geometry, and Algebra 2 (4 years highly recommended)
Science	2 Years of Lab Science to include Biology and Chemistry or Physics (3 years highly recommended)
World Language	2 years of the same language (3 years or more recommended)
Visual and Performing Arts	1 year of acceptable VAPA course where “A” is a prerequisite to “B”. Additional college prep electives required (See A-G list)

Minimum School Day Requirement

Seniors can take one early release or late start both semesters during their senior year, provided they have enough credits to graduate, and other measures that identify College/Career readiness as indicated by any of the following: CAASPP scores; CTE capstone completion; A-G completion, and more. Seniors will only be allowed to take either Early Release or Late Arrival if they meet these requirements. A combination of both Early Release and Late Arrival is NOT PERMITTED.

Students enrolled in asynchronous courses (no more than one) can have a “no class” period for the course they are enrolled in asynchronously. All students must have a minimum of five on-campus classes. Seniors can carry four on-campus classes (with at least one additional online or concurrent enrollment course) with administrative approval.

UC and CSU Approved Preparatory Courses

History/Social Science (A)

U.S. History
Government
World History
AP Economics
AP Government
AP European History
AP U.S. History
AP Human Geography

Laboratory Science (D)

Biology
Chemistry
Human Anatomy/Physiology
AP Biology
AP Chemistry
AP Physics I
AP Physics II
AP Environmental Science

English (B)

English 9, 10, 11 & 12
Expository Writing (ERWC)
AP English Language
AP English Literature
AP Seminar

Mathematics (C)

Algebra 1
Geometry
Algebra 2
Math 96
AP Pre-Calculus
AP Calculus AB
AP Calculus BC
AP Probability & Statistics
Financial Algebra
Statistics & Data Science
MRWC
Calculus D (Off site)

World Language (E)

Spanish 1, 2, 3
American Sign Lang. 1, 2, 3
Spanish Speakers 2
AP Spanish Language
AP Spanish Literature

Visual Performing Arts (F)

Intro to Art
AP Studio Art
Ceramics
Drama
AP Art History
Dance
Guitar

Elective Courses (G)

Elective Courses are included in the above lists and can change each year.
Please check with your counselor for complete details.

Academic Honors

California Scholarship Federation

A student who becomes a CSF (California Scholarship Federation) Sealbearer is able to apply for scholarships, graduate with honors, receive a gold seal on his/her diploma and transcript, and receive a CSF pin and certificate. It is the highest academic honor a student can receive in high school. To be a CSF Sealbearer, a student needs to be a member 4 of the last 6 semesters of high school. (Freshman year does not count and 1 of the 4 semesters must be during your senior year.)

Golden Stole Honors - TVHS Golden Graduates Circle

Graduates who meet the requirements listed below are eligible to wear the Golden Graduate Stole during graduation:

- End first semester of Senior year with a 4.0 or better cumulative GPA
- Enrolled in four years of mathematics
- Participate in ALL three sections of the CAASPP assessments (English/Math/Science)

Graduation Honor Society

Magna Cum Laude is an honor society that celebrates the top 5% of all the Graduates.

National Honor Society

The National Honor Society selects students for membership who demonstrate excellence in scholarship, service, leadership, and character. The National Honor Society not only acknowledges students for their accomplishments but also challenges them to further develop through involvement in school activities and service to the community. A minimum of thirty service hours are required each year for members to remain in active status. Students must attain at least a 3.6 GPA to apply. Once they are members of our local school chapter, students must maintain a 3.6 GPA. or their membership will be subject to review. A panel of NHS advisors and teachers review applications and determine the selection of students.

Principal's Honor Roll

➤ **Distinguished Honor Roll** 4.0 and above (Based on Cumulative GPA)

Grades and Transcripts

Checking Grades Online

Students and parents can view password-protected grades online. They can be accessed from a link on our school's home page.

Calculating Grade Point Average

High schools update the transcript of every student each semester. Included on this transcript are courses completed with grades and credits earned, and the current grade point average.

- a. Total GPA includes all subjects 9-12.
- b. Academic GPA includes all subjects 9-12, excluding physical education and AFJROTC.

- c. 10-12 GPA is the California State University GPA and includes all courses in grades ten through twelve except physical education and AFJROTC.

To calculate your GPA, take your total grade points and then divide by the number of classes. Temecula Valley High School encourages students to take demanding advanced academic courses in high school. The grades earned in courses that are certified by the high school as Advanced Placement (AP) level courses will be given extra weight in computing GPA. Grades will be counted as follows: A = 5, B = 4, C = 3. Dual Enrollment courses have a weighted GPA. Depending on the Dual Enrollment course, students can earn 3-5 college units for each course and 10-15 high school credits. Please see your counselor for more information.

Transcripts

The Registrar's Office in Building 4 keeps students' transcripts, showing all grades and credits. A student may request a copy of his/her transcript by completing the appropriate form, also in the registrar's Office. The first official transcript will be sent at no charge. Each additional copy will be sent for a processing fee of \$5.00. Former students may also request transcripts for a fee of \$5.00. Please note: Following graduation no transcript will be issued if there are any unpaid high school debts.

Online Resource for Transcripts at Docufide (link on the school and District's web-site).
<<http://tvhs.tvusd.k12.ca.us/transcripts.htm>>

Coursework: Problem-Solving

Repeating Courses

The student may repeat a course to improve a grade, but **units of credit will not be awarded in repeated courses** if the class was successfully completed the first time, or unless it is so stated in the course description. Students interested in raising a previously earned grade should check with the counselor before repeating a course. The previous grade will still appear on the transcript.

Class Changes

A student may change classes within the first **10 days** of the first semester for the following reasons only:

- Failed prerequisite course
- Previously failed class with current teacher
- Needs a graduation requirement
- Academic misplacement (approved by administration)

After the 10 day period, students may not change classes. Please select your courses carefully. We will work very hard to provide you with the support to be successful in every class.

If there is an extreme or unusual circumstance past the 10 day period, a meeting with the student, teacher, parent, counselor and an administrator must take place prior to a change (no exceptions).

Class Leveling

The master schedule assigns a maximum number of students for each class. Class numbers are assigned to accommodate both facility and learning conditions. Class size is one factor in creating a positive, functional learning environment. Students may be switched from their existing class in order to balance class size. Students who can make the necessary change without altering their entire schedule will be selected first. We will also randomly select students for this process in the interest of fairness. Counselors make every effort to ensure class sizes are conducive to a

productive learning environment.

Remediation Courses

Students who fail classes must remediate these during summer school or in an APEX course. In some circumstances, failed classes may be retaken in the student’s regular schedule. APEX is only available for credit recovery; students may not take an APEX course for original credit.

Advisement/Tutorial

Students will attend a 30 minute Advisement class 4 days/week. During this time, it is an expectation that students work on school-work or participate in silent sustained reading. Throughout the year, students who are struggling in specific classes will be pulled out to receive content-specific tutorials. The purpose of Advisement is to provide students with an opportunity to gain instructional support in areas of need.

Short Term Independent Study

Students who will be absent for between 3 and 15 consecutive days will be considered for short-term independent study. See counselor for more information.

Athletics and Activities

Seasonal Sports and School Clubs

<p align="center"><u>FALL</u> <i>SEPT - NOV</i></p>	<p align="center"><u>WINTER</u> <i>NOV - FEB</i></p>	<p align="center"><u>SPRING</u> <i>FEB - MAY</i></p>
Football Girl’s Golf Girl’s Volleyball Girl’s Tennis Boy’s & Girl’s Cross Country Boy’s Water Polo Girl’s Field Hockey	Boy’s & Girl’s Soccer Boy’s & Girl’s Basketball Girl’s Water Polo Boy’s & Girl’s Wrestling	Boy’s & Girl’s Track & Field Boy’s & Girl’s Swimming Softball Baseball Boy’s Tennis Boy’s Golf Boy’s & Girl’s Lacrosse Boy’s Volleyball CS Cheer/Stunt Girl’s Beach Volleyball

Activities and Clubs

In the fall semester, Club Rush is sponsored by ASB to promote all clubs and encourage student participation. Any student may start up an on-campus club. For the specific requirements, directions, and the necessary forms please go to the Clubs link on the Activities page of the TVHS website.

Eligibility for All Extra Curricular Activities

A student must meet all academic eligibility standards to participate. In order to be academically eligible, a student MUST BE currently enrolled in a minimum of five classes (only one of the four (4) classes may be P.E.). All of the following minimum standards MUST BE MET on previously published progress report or semester report card.

Students must:

- Be passing four (4) classes (only one of which may be PE) AND have a GPA of 2.0. Students not meeting the 2.0 requirement may request probation for one eligibility period.
- Have no more than two "Fs".
- Have no more than one "U" (in citizenship); two "U's" from the same teacher will count as one.
- Students entering TVHS from a non-Temecula Valley Unified School District school must follow academic transfer requirements from CIF
- The Spring Semester final report card will be used to determine eligibility for FALL sports.
- Students may earn back their eligibility at the next report card/progress report - students may return to competition when grades are captured as defined by the Grading Timelines established by the District.

Note: All athletes must be cleared via the Home Campus Portal in order to participate in athletics- please refer to the TVHS Athletics page for more information- [Steps to Clear Your Athlete](#)

Athletics & Activities Code of Ethics

Athletics is an integral part of the school's total educational program. All school activities, curricular and extra-curricular, in the classroom and on the playing field, must be congruent with the school's stated goals and objectives established for the intellectual, physical, social and moral development of its students. It is within this context that the following Code of Ethics is presented.

As an athlete, you need to understand that it is your responsibility to:

1. Place academic achievement as the highest priority.
2. Show respect for teammates, opponents, officials and coaches.
3. Respect the integrity and judgment of game officials.
4. Exhibit fair play, sportsmanship and proper conduct on and off the playing field.
5. Maintain a high level of safety awareness.
6. Refrain from the use of profanity, vulgarity and other offensive language and gestures.
7. Adhere to the established rules and standards of the game to be played.
8. Respect all equipment and use it safely and appropriately.
9. Refrain from the use of alcohol, tobacco, illegal and non-prescriptive drugs, anabolic steroids or any substance to increase physical development or performance that is not approved by the United States Food and Drug Administration, Surgeon General of the United States or American Medical Association.
10. Know and follow all state, section and school athletic rules and regulations as they pertain to eligibility and sports participation.
11. Win with character, lose with dignity.

As a condition of membership in the CIF, all schools shall adopt policies prohibiting the use and abuse of androgenic/anabolic steroids. All member schools shall have participating students and their parents, legal guardian/caregiver agree that the athlete will not use steroids without the written prescription of a fully licensed

physician (as recognized by the AMA) to treat a medical condition (Article 523).

Student Responsibilities

Participation in the TVHS Activities/Athletic Programs is a privilege and a responsibility. Students who participate in TVHS programs understand the privilege and agree to uphold the responsibilities below:

- to self, to maintain high standards of health and safety in order to perform at the maximum level of their potential
- to their fellow group/team members, to give their best effort at all times
- to their coaches, advisors and directors, to strive for success in every effort they undertake
- to their school and community, whom they represent, to maintain the highest standards of conduct
- to the youth of the community, who look up to them, to be role models of citizenship and behavior
- to behave appropriately as a fan at all school athletic contests

Consequences for Violating the Athletics and Activities Code

In order to meet these responsibilities, participants pledge not to, **at any time**, possess or engage in the illegal use of drugs, alcohol, or tobacco/nicotine products; or to participate in criminal behavior as defined in the California State Education Code and /or Penal Code.

Listed below are the cumulative* penalties and regulations regarding any infractions of the Activities/Athletic Code, which may be applied IN ADDITION TO and AFTER* students have complied with the consequences of the regular school discipline program which include suspension and expulsion.

First Offense-Upon notification by school authority, the student may miss up to the next two events of EVERY sport/activity of which she/he is currently a member. Participation during the past twelve (12) months from the date of code violation constitutes membership. The two-event sanction will apply during the following twelve (12) month period.

Second Offense-Upon notification by school authority, the student will be excluded from participation in the activity/athletic program for twelve (12) months from the date of the code violation.

Third Offense-Upon notification by school authority, the student will be excluded from participation in the activity/athletic program for the duration of his/her attendance at TVHS.

* Athletic Code violations may be served BEFORE the regular school discipline if the student violation occurs prior to a holiday break. In this case the events to be missed will be the first available non-student day events.

Club and Team Rules

Each coach has the authority to establish standards governing his/her students/athletes which are higher than or in addition to the “general team/club rules and academic eligibility requirements.” Written rules shall be given to the team/club members prior to the start of the season. The signed acknowledgement (by both student and parent/guardian) must be kept on file.

Please Note: Students must have completed all competition in club sports, travel teams, all-star, select team, etc. before the first scheduled TVHS contest in the same sport in order to be on the team.

To receive an Athletic Letter, students must complete the season in “Good Standing”. This includes meeting all eligibility standards and all team letter requirements established by the head coach of each program.

Appeal Process

Students and parents/guardians may meet with the school administration to appeal a student's proposed removal from an activity or athletic team. The following procedures shall apply:

The authorized administrator shall confer with any student who is under consideration for removal from an activity or athletic team prior to taking such action.

During the conference, the student shall be advised of the reasons for the proposed removal and the evidence in support of these reasons and afforded an opportunity to respond to the charges or allegation. After the conference, the authorized administrator shall then determine whether to remove the student from an activity or athletic team.

If the authorized administrator decides to remove the student from an activity or athletic team, the student's parent or guardian shall be advised of the decision.

If requested, the authorized administrator shall confer with the student's parent/guardian concerning the decision to remove their child or ward from an activity or athletic team. At the conference, the authorized administrator shall discuss the reasons for the removal, the duration of the removal, and other matters related to the removal.

School Dances

Guest Passes

For dances where guests will be allowed, the completed “Guest Pass for Dances” form will be due the Wednesday before the dance. To download the form, go to the “Forms” link on the Activities page of the TVHS website, or pick one up from the Activities Office.

Purchasing Tickets

- You, and any person for whom you buy a dance ticket, are agreeing to the terms of the TVHS dance contract by purchasing a dance ticket.
- When purchasing a ticket for you only: Present your valid TVHS ID card and payment at the bookkeeper’s window.
- When purchasing a ticket for yourself and another TVHS student: Present both valid TVHS ID cards and payment at the bookkeeper’s window. If you do not have the other student’s valid TVHS ID card, do not state that they attend another school. “Guest” names will be checked against the student body list. If the other student does attend TVHS, both tickets will be voided, and neither will be admitted to the dance.
- When purchasing a ticket for yourself and a guest who is not from TVHS: A “guest” is a student who does not attend TVHS and is in 9th grade or higher. Middle school students and younger may not attend any TVHS dance. Students who are 19 and older as of the date of the event are also not eligible to attend TVHS dances as a guest. Present your valid TVHS ID card, completed Guest Pass, and payment to the bookkeeper’s window. The guest must enter the dance with the TVHS student who purchased the tickets.
- Do not purchase dance tickets from another student! The name of the attendee is attached to the ticket number. If the name of the student presenting the ticket at the dance does not match the ticket number listing, that student will not be admitted into the dance.
- Do not purchase tickets for someone you do not know. You will be held responsible for that guest's behavior.

Dance Contract Contents

1. Dances are school events. Therefore, the same standards of behavior are expected, both during school hours and at school dances.
2. Any student or guest suspected of using alcohol or any controlled or illegal substance will be removed from the dance. Students determined to be under the influence will be suspended.
3. Students who purchase tickets are required to inform their guests of all contract rules. Guests are required to abide by all school rules and the terms of this contract. The TVHS student must accompany the guest upon entry to the dance and must exit with the guest when they leave the dance. If the TVHS student or guest merits disciplinary action, both will be removed from the dance.
4. REFUNDS will be considered up until 48 hours before the dance. There will be absolutely no refunds after that point. Students removed from or denied entry to the dance will not be given refunds.
5. VALID PICTURE IDENTIFICATION must be presented by all attendees, including guests, or entrance will be denied.
6. Admittance/attendance is subject to TVHS Administration approval. Note: Attendance at TVHS dances is a privilege, not a right, which may be revoked for not meeting school responsibilities which include, but are not limited to unpaid fines, unfulfilled Saturday schools, serious or chronic discipline issues, unsatisfactory attendance, or failing grades.
7. Students must be picked up within 15 minutes following the end of a dance. Any student left longer may be given a citation for violation of curfew.

Appendix 1: Sexual Harassment Board Policy

Policy 5145.7: Sexual Harassment

Policy 5145.7: Sexual Harassment

The Governing Board is committed to maintaining an educational environment that is free of sexual harassment, discrimination, harassment, or intimidation. The Board is committed to ensuring equal opportunities for all students in admission and access to the District's educational programs, guidance and counseling programs, athletic programs, testing procedures, and other activities. District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group, religion, color, identification, race, ancestry, national origin, physical or mental disability, age, or sexual orientation.

The Board prohibits the unlawful sexual harassment, discrimination, harassment, or intimidation targeted at any student by anyone or at school-related or school sponsored activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist, or otherwise participate in the complaint process in alleging sexual harassment established pursuant to this policy and the administrative regulation. Prohibited harassment includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that creates an intimidating, threatening, hostile, or offensive educational environment; has the purpose or effect of substantially or unreasonably interfering with a student's academic performance; that is so severe and pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; or otherwise adversely affects the student's educational opportunities.

The district strongly encourages students who feel that they are being or have been sexually harassed on school grounds or at a school-sponsored or school-related activity by another student or an adult, or who have experienced off-campus sexual harassment that has a continuing effect on campus, to immediately contact their teacher, the principal, the district's Title IX Coordinator, or any other available school employee. Any employee who receives a report or observes an incident of sexual harassment shall notify the Title IX Coordinator.

Once notified, the Title IX Coordinator shall ensure the complaint or allegation is addressed through AR 5145.71 – Title IX Sexual Harassment Complaint Procedures or BP/AR 1312.3 – Uniform Complaint Procedures, as applicable. Because a complaint or allegation that is dismissed or denied under the Title IX complaint procedure may still be subject to consideration under state law, the Title IX Coordinator shall ensure that any implementation of AR 5145.71 concurrently meets the requirements of BP/AR 1312.3. The Title IX Coordinator shall offer supportive measures to the complainant and respondent, as deemed appropriate under the circumstances. (EC Section 231.5(c))

(cf. 0410 – Nondiscrimination in District Programs and Activities)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.3 – Uniform Complaint Procedures)

(cf. 5131 – Conduct)

(cf. 5131.2 – Bullying)

(cf. 5137 – Positive School Climate)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

(cf. 5145.3 – Nondiscrimination/Harassment)

(cf. 5145.71 – Title IX Sexual Harassment Complaint Procedures)

The Superintendent or designee shall inform students and parents/guardians of the district's sexual harassment policy by disseminating it through parent/guardian notifications, publishing it on the district's web site, and including it in student and staff handbooks. All district staff shall be trained regarding the policy. (EC Section 231.5(e))

Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information related to sexual harassment, discrimination, harassment, or intimidation. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, discrimination, harassment, or intimidation including the fact that sexual harassment could occur between people of the same gender and could involve sexual violence
2. A clear message that students do not have to endure sexual harassment, discrimination, harassment, or intimidation under any circumstance
3. Encouragement to report observed instances of sexual harassment, discrimination, harassment, or intimidation even where the alleged victim of the harassment has not complained
4. A clear message that student safety is the district's primary concern, and that any separate rule violation involving an alleged victim of any other person reporting a sexual harassment incident will be addressed separately and will not affect the manner in which the sexual harassment complaint will be received, investigated, or resolved
5. A clear message that, regardless of a complainant's noncompliance with the writing, timeline, or other formal filing requirements, every sexual harassment allegation that involves a student, whether as the complainant, respondent, or victim of the harassment, shall be investigated and action shall be taken to respond to harassment, prevent recurrence, and address any continuing effect on students.
6. Information about the district's procedures for investigating complaints and the person(s) to whom a report of sexual harassment, discrimination, harassment, or intimidation should be made.
7. Information about the rights of students and parents/guardians to file a civil or criminal complaint, as applicable, including the right to file a civil or criminal complaint while the district investigation of a sexual harassment complaint continues.

A clear message that, when needed, the district will implement supportive measures to ensure a safe school environment for a student who is the complainant or victim of sexual harassment and/or other students during an investigation.

School staff and volunteers shall carefully guard against segregation, bias, and stereotyping in the delivery of services including, but not limited to, instruction, guidance, supervision, and extra- curricular activities.

The Superintendent or designee shall ensure that staff receive training on recognizing sexual harassment, discrimination, harassment, or intimidation and on strategies to help respond appropriately to such behavior.

The principal or designee shall develop a plan to provide students with appropriate accommodations when necessary for their protection from threatened or potentially harassing or discriminatory behavior.

The Superintendent or designee shall ensure that staff receive training on recognizing sexual harassment, discrimination, harassment, or intimidation strategies to help reduce incidents of sexual harassment, discrimination, harassment, or intimidation.

Students who engage in sexual harassment, discrimination, harassment, or intimidation in violation of law, Board policy, or administrative regulation shall be subject to appropriate discipline, up to and including counseling, suspension, and/or expulsion. Any employee who permits or engages in harassment or prohibited discrimination shall be subject to disciplinary action, up to and including dismissal.

Complaint Process

Any student who feels that he/she is being or has been subjected to sexual harassment, discrimination, harassment, or intimidation shall immediately contact his/her teacher or any other employee. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment, discrimination, harassment, or intimidation involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment, discrimination, harassment, or intimidation involving the principal or any other district employee to whom the complaint would ordinarily be made, the employee who received the student's report or who observes the incident shall report to the Nondiscrimination Coordinator/Title IX Coordinator, Superintendent, or designee.

The Board hereby designates the following position as Coordinator for Nondiscrimination/Title IX Coordinator to handle complaints regarding sexual harassment, discrimination, harassment, or intimidation and inquiries regarding the district's nondiscrimination policies:

Director, Human Resources Development
31350 Rancho Vista Road
Temecula, CA 92592
(951) 676-2661

Grievance Procedures

The principal or designee to whom a complaint of sexual harassment, discrimination, harassment, or intimidation is reported shall immediately investigate the complaint in accordance with administrative regulation. Where the principal or designee finds that any sexual harassment, discrimination, harassment, or intimidation occurred, he/she shall take prompt, appropriate action to end the behavior and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall file a report with the Superintendent or designee and refer the matter to law enforcement authorities, where required.

The Superintendent or designee shall ensure that the student handbook clearly describes the district's sexual harassment, nondiscrimination, harassment free, and intimidation free school environment policies; procedures for filing a complaint regarding sexual harassment, discrimination, harassment, or intimidation and the resources that are available to students who feel that they have been the victim of sexual harassment, discrimination, harassment or

intimidation. The district's policy will also be posted on the district website or any other location that is easily accessible to students.

The Governing Board shall annually review district progress on and data related to creating harassment, bias and discrimination free educational environments including, but not limited to, school climate surveys and student discipline reports related to harassment.

Disciplinary Measures

Upon completion of an investigation of a sexual harassment complaint, any student who engages in the sexual harassment or sexual violence, discrimination, harassment, or intimidation of anyone at school or at a school-sponsored activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, the disciplinary action may include suspension and/or expulsion, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

Upon investigation of a sexual harassment complaint, any employee found to have engaged in sexual harassment or sexual violence toward any student shall be subject to disciplinary action, up to and including dismissal, in accordance with law and the applicable collective bargaining agreement.

(cf. 4117.7/4317.7 - Employment Status Report)

(cf. 4118 – Dismissal/Suspension/Disciplinary Action)

(cf. 4119.11/4219.11/4319.11 – Sexual Harassment)

(cf. 4218 – Dismissal/Suspension/Disciplinary Action)

Confidentiality and Record-Keeping

In accordance with law and district policies and regulations, the Superintendent or designee shall maintain a record of all reported cases of sexual harassment, discrimination, harassment, or intimidation to enable the District to monitor, address, and prevent repetitive harassing behavior in its schools. All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action.

(5 CCR 4964).

(cf. 3580 - District Records)