



## DEPARTMENT OF THE AIR FORCE AIR UNIVERSITY (AETC)

29 August 2024

MEMORANDUM FOR ALL AF/SFJROTC INSTRUCTORS AND UNITS

FROM: HQ AFJROTC DIRECTOR

SUBJECT: 2025 AFJROTC Private Pilot Scholarship Program (AFJROTC Flight Academy)

1. **BACKGROUND/OVERVIEW:** The US Air Force is funding another round of scholarships for AFJROTC cadets to attend private pilot training at partner universities and colleges during the summer of 2025. Selected cadets will be identified through a competitive boarding process. The scholarship will pay for round-trip airfare, room and board, course tuition, and flight hours required to potentially earn a Private Pilot Certificate (PPC) through an in-residence program that is *approximately* eight (8) weeks in length.

Each university and college that hosts our cadets is an independent organization and provides its own management and oversight for students in their programs. Cadets will be engaged in an accelerated flight training program that operates up to 6-7 days a week, weekends and holidays included. This intensive program is focused on cadets earning their PPC; however, success is dependent on each student's academic performance and ability to safely operate an aircraft in accordance with FAA standards.

### Critical Dates:

- 1) 3 Sep – 14 Nov 24: Flight Academy Application Window
- 2) 30 Sep - 14 Nov 24: Aviation Qualification Testing (AQT) Window
- 3) 18 Nov – 22 Nov 24: Flight Academy Selection Board
- 4) 2 Dec 24: RD & SASI/ASI Notification of Selects/Alternates
- 5) 5 Dec 24: Public announcement of Selects/Alternates
- 6) 5 Dec 24-28 Feb 25: Profile Update and Document Collection
- 7) 3 Mar 25 - 14 Mar 25: University Matching and Cadet Notification
- 8) 3 Mar 25- 2 May 25: FTSP (TSA) Clearance for Non-US Citizens (must be a US permanent resident)
- 9) 31 Mar 25 – 16 May 25: University onboarding, travel requests, virtual calls
- 10) 30 May 25-20 Aug 25: Execution – University Program Dates Vary

2. **WHO MAY APPLY:** Applicants must be current sophomore, junior, or senior AFJROTC cadets (active or reserve status) who understand they are volunteering for a scholarship to a partner university or college. There is no military service commitment or obligation, nor does program completion justify acceptance to military service, ROTC scholarship, or military academy appointment. Applicants must be at least 17 years old by 15 July 2025, have a minimum fitness assessment score of 75, and have a minimum unweighted cumulative GPA of 3.0 or better (on a 4.0 scale) to apply. Students must maintain GPA requirements to ensure admission to partner universities. Lastly, applicants must have a “strong” interest in aviation and a “never-quit” attitude.

3. **APPLICATION PROCESS:** Cadets must complete an application in WINGS via the Experiential Learning Program module and have parental/legal guardian signed approval. Cadets must also complete an online AQT comprised of five sub-tests, which includes the following: 1) Math, 2) Table Reading, 3) Aviation Information, 4) Instrument Comprehension, and 5) Weight Perception. Additionally, cadets must have a current PFT score, and endorsements from the SASI and a school official. Please reference the detailed application instructions provided in the Cadet and Instructor guides, then upload required documents in WINGS. Email application questions to [jrotc.fa@au.af.edu](mailto:jrotc.fa@au.af.edu) or WINGS related questions to the Help Desk at [jrotc.jrs.contractor.support@au.af.edu](mailto:jrotc.jrs.contractor.support@au.af.edu). To ensure a timely response, please include a detailed description and screen shot of the problem/error.

4. **SELECTION BOARD:** The selection process will be a quantitative board based on application answers and official endorsements. An applicant's score will be comprised of five (5) parts: the AQT, endorsements, physical fitness, extracurricular and aviation experiences. These five parts will be weighted to comprise an overall score based on a 100-point scale. Weighting is as follows: AQT = 45% endorsements = 25%, and 10% each for all others. SASIs/ASIs must verify all information to ensure cadets are preparing accurate packages. Failure to do so could

negatively impact your cadet(s). Sophomores, juniors, and seniors will be selected based on program needs and university requirements.

**5. MY CADET WAS SELECTED, NOW WHAT:** Select/Alternate cadets will be notified with additional instructions. These cadets must obtain a Federal Aviation Administration (FAA) Student Pilot Certificate and a FAA Class I Flight Physical within the prescribed dates. A passing flight physical is required before your cadet can be matched to a university. All non-US citizen selectees will also have to submit an additional application through the Transportation Security Administration (TSA) Flight Training Security Program (FTSP) to continue the process. NOTE: Non-US citizens must be current US Permanent Residents.

The AF/SFJROTC unit/high school should cover the costs of the flight physicals and FTSP application, if needed; however, HQ AFJROTC **will** reimburse the unit for the cost. This is in accordance with (IAW) the Memorandum of Agreement to Establish and Operate an Air Force Junior ROTC Unit, (MOA), Section 2, paragraph F.1.

a. Select/alternate cadets are encouraged to join the Civil Air Patrol (CAP). If successful and earn their PPC, cadets will have the opportunity to fly monthly or quarterly and with a CAP instructor. This is dependent on program funding and aircraft availability, but it will be at little or no cost to the cadet.

b. HQ AFJROTC will fund cadet air transportation to and from the host university or college at the start and completion of the program. Funding is not available for any other mode of travel (e.g. private auto, bus, etc.). Transportation funding is defined as travel costs from the nearest airport, as determined by government contracted airfares, where the cadet attends AFJROTC, to the nearest airport to the matched university or as required.

c. Cost and payment for the flight physical will be coordinated between the unit and HQ AFJROTC to ensure the cadet is supported and reimbursement is processed.

**6. EXPECTATIONS FOR SELECTED CADETS:** Cadets will be required to meet additional university admission requirements to be awarded a scholarship. University and college matching is final so please do not request to swap or change schools. If a cadet fails to meet admissions standards, the scholarship will be revoked, and cadet may be replaced by an alternate. While on scholarship, cadets are expected to represent AFJROTC in a positive manner. Cadets **will** adhere to appearance and grooming standards (regardless of grade status). Failure to positively represent AFJROTC or adhere to university policies will result in dismissal from the program. Cadets selected for this program must understand they are fully committed to the entire 8-week program. They will not be allowed to leave the Flight Academy early for family or other school extracurricular activities (i.e. band camp, football practice, weddings, etc.).

**7. INSTRUCTOR GUIDANCE:** SASI/ASIs must verify all information to ensure cadets are submitting accurate applications. Further, the instructors should work closely with the local school and HQ AFJROTC to ensure the reimbursement for the physicals are processed in a timely manner.

8. If you have questions concerning the 2025 AFJROTC Flight Academy, please reach out to our JRX division for assistance at [jrotc.fa@au.af.edu](mailto:jrotc.fa@au.af.edu) or call 334-953-5147/4643/5151/0265/6233.

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