

# OPERATIONS ORDER SUBMISSION

Name/Rank/Flight of Submitter: \_\_\_\_\_

Topic of Submission: \_\_\_\_\_

Date of Function: \_\_\_\_\_ Start/Finish Time: \_\_\_\_\_

OPR (*may be same as submitter*): \_\_\_\_\_

Location: \_\_\_\_\_ Uniform Combo: \_\_\_\_\_

Description of Event/Function (*or simply passing on of non-specific info*):

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**Example: *ROCKETRY: There will be a Rocketry Club meeting on 5 March from 1430-1500 hours in S-15 for all interested cadets. Any questions contact C/Maj Payne, A Flt.***

***NOTE: All submissions are to be completed on this form and given to the Executive Officer NLT close of business each Wednesday. Failure to submit on time will result in non-posting until the following week.***