ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

BOARD OF TRUSTEES

Regular Board Meeting
October 10, 2024

Thursday, October 10, 2024
REGULAR BOARD MEETING AGENDA

Type: REGULAR BOARD AGENDA
Time: 5:30 p.m.
Code: Regular #14-24/25

In compliance with the Americans with Disabilities Act, if you need special assistance in order to participate in the public meeting of the Board of Trustees, please contact the Office of the Superintendent at (408) 928-6822. Notification 72 hours prior to the meeting will enable the District to make reasonable accommodations.

THE MEETING WILL BE AVAILABLE FOR VIEWING LIVE VIA ZOOM WEBINAR MODE AND CAN BE ACCESSED AS FOLLOWS:
Join Zoom Meeting: https://arusd-org.zoom.us/j/85485093113
Webinar ID: 854 8509 3113
Or One tap mobile:
+16699006833, 85485093113# US (San Jose)

THE MEETING MAY ALSO BE VIEWED THROUGH LIVE STREAM AS FOLLOWS:
1. Live stream Youtube English Channel "AlumRock TV"
https://www.arusd.org/alumrocktv

*********PUBLIC COMMENT WILL BE ONLY IN PERSON: NO PUBLIC COMMENT WILL BE AVAILABLE THROUGH ZOOM*********

LAND ACKNOWLEDGMENT- Board of Trustees of the Alum Rock Union Elementary School District does hereby acknowledge that the District schools and facilities sit on the traditional lands of the Muwekma Ohlone people, and the Board of Trustees further acknowledges with respect to the Muwekma Ohlone People Tribe of the San Francisco Bay Area for their stewardship of these lands.

1. OPEN SESSION - CALL TO ORDER AND ROLL CALL

1.01 CALL TO ORDER/ ROLL CALL/ PLEDGE OF ALLEGIANCE -- PRESIDENT LINDA CHAVEZ.

1.02 DISCUSSION AND/OR MODIFICATION(S) OF THE AGENDA. The Board may change the order of business including, but not limited to, an announcement that an agenda item will be considered out of order, that consideration of an item has been withdrawn, postponed, rescheduled or removed from the Consent Calendar for separate discussion and possible action.

1.03 WELCOME AND EXPLANATION TO AUDIENCE: Any person may address the Board on any item on the meeting agenda. Persons who wish to speak on an item on the agenda will have an opportunity to do so when that agenda item is introduced and presented during this meeting. There is a limit of 2 minutes for each speaker. The Board has the right to limit total public comment on any agenda item to no more than 20 minutes.Persons who wish to speak to the Board about any matter within the jurisdiction of the District but not on this agenda will have an opportunity to speak during item 2.01 on this agenda as stated below.

2. PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD

2.01 PUBLIC MEMBERS WHO WISH TO ADDRESS THE BOARD ON MATTERS NOT ON THE AGENDA: REQUESTS TO ADDRESS THE BOARD provides members of the public an opportunity to speak about any matter under the jurisdiction of the District but not on this agenda. (If the subject you wish to discuss is already on this agenda, please provide your comment when that item is called during the meeting.) Those who wish to speak on a within the

jurisdiction of The Brown Act prevents the Board from discussing any item not on this published agenda but the Board may refer to staff for follow-up any formal written requests that are brought before the Board at this time. There is a limit of 2 minutes for each speaker. The Board has the right to limit total public comment on any agenda item to no more than 20 minutes. Written matters may be placed on a future meeting agenda.

3. CLOSED SESSION

3.01 ANNOUNCEMENT AND PUBLIC COMMENTS REGARDING ITEMS TO BE DISCUSSED IN CLOSED SESSION (Government Code Section 54957.7).

3.02 RECESS TO CLOSED SESSION: The Board will recess to Closed Session at approximately 5:35 p.m. Open Session will resume at conclusion of Closed Session.

3.03 CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: four potential cases.

3.04 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to Government Code Section 54956.9, subd. (d)(2) – One Potential Matter – Student No. 42036918.

3.05 CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION (Paragraph (1) of subdivision (d) of Section 54956.9): Jane Doe 1, et al. v. Alum Rock Union School District, et al., Santa Clara County Superior Court case no. 23CV420187; Jane AAY Doe, by and through her Guardian ad Litem, John AAL Doe v. Alum Rock Union School District, et al., Santa Clara County Superior Court case no. 24CV429076; Jane Doe v. Alum Rock Union School District, et al., Santa Clara County Superior Court case no. 24CV435022; Jane AHK Doe, et al. v. Alum Rock Union School District, et al., Santa Clara County Superior Court case no. 24CV441079; Jane Doe E.W. v. Alum Rock Union School District, et al., Santa Clara County Superior Court case no. 22CV407905; JANE ROE 1, JANE ROE 2, and JANE ROE 3, vs. ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT, et al., County of Santa Clara Superior Court Consolidated Case No.: 22CV409107.

3.06 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: AREA (Alum Rock Educators Association); District Negotiators: (1) German Cerda, Superintendent; (2) Cesar Torrico, Assistant Superintendent, Human Resources; Lead Negotiator (3) Teresa Decelles, Assistant Superintendent, Business.

3.07 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: CSEA (California Schools Employee Association); District Negotiators: (1) German Cerda, Superintendent; (2) Cesar Torrico, Assistant Superintendent, Human Resources; Lead Negotiator (3) Teresa Decelles, Assistant Superintendent, Business.

3.08 CONFERENCE WITH LABOR NEGOTIATORS, EMPLOYEE ORGANIZATION: TEAMSTERS; District Negotiators: District Negotiators: (1) German Cerda, Superintendent; (2) Cesar Torrico, Assistant Superintendent, Human Resources; Lead Negotiator (3) Teresa Decelles, Assistant Superintendent, Business.

3.09 Public Employee Discipline/Dismissal/Release/Non-Reelection (Government Code Section 54957).

3.10 PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (Government Code Section 54957): Title: Chief Bonds Officer; Human Resources Risk Management Coordinator; Director of Fiscal Services; Bonds Director.

4. RECONVENE TO OPEN SESSION

4.01 REPORT OF ACTION TAKEN IN CLOSED SESSION.

5. Special Presentation -- Discussion/Action Consideration and Action

5.01 Presentation: Learning Communities for Schools Success Program (LCSSP) (Information Only).

5.02 Presentation: The East Side Education Foundation San Jose State University Gear Up Grant (Information Only).

6. COMMENTS AND COMMUNICATION

6.01 Teamsters.

6.02 California School Employee's Association (CSEA).

6.03 Alum Rock Educator's Association (AREA).

6.04 Alum Rock Administrator's Association (ARAA).

6.05 Superintendent.

6.06 Board of Trustees/Communications/Comments.

7. INSTRUCTIONAL SERVICES--BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

7.01 Approve Quarterly Report on Williams Uniform Complaints.

7.02 Approve English Language Learners Reclassification Criteria.

7.03 Approve California State Preschool Program (CSPP) Continued Funding Application for Fiscal Year 2025—2026.

7.04 School Sponsored Field Trip List

8. HUMAN RESOURCES-- BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

8.01 Resignations (Information Only).

8.02 Approve Updated Job Description- Telecommunications Technician

8.03 Approve Job Description- Chief Bonds Officer

8.04 Approve Job Description- Human Resources Risk Management Coordinator

9. Contracts Over $100,000-- BOARD DISCUSSION AND/OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

9.01 Approve the Kidango, Inc. Contract for the 2024/2025 SY. This contract will provide a licensed Preschool Program, operating a full-day/part-day classrooms at Cesar Chaves Early Learning Center and Cesar Chavez Preschool Center. Submitted by Early Learning, $2,893,576.00 dollars.

9.02 Approve the FORXA Inc. Contract for the 2024/2025 SY. This contract will provide three ARUSD school sites with enrichment programs of five-week rotations: five in the fall and five in the spring. Submitted by State and Federal, $235,000.00 dollars.

9.03 Approve the Rising Star SpED Academy Contract for the 2024/2025 SY. This contract will provide an NPS placement for autistic or severe behaviorally disordered students. Submitted by Special Education, $224,573.00 dollars.

9.04 Approve the Spectrum Center Contract for the 2024/2025 SY. This contract with the certified, highly specialized nonpublic school will provide individualized instruction and behavioral support services for students with severe behavioral disorders. Submitted by Special Education, $120,265.18 dollars.

10. CONSENT CALENDAR-- BOARD DISCUSSION AND/ OR ACTION (The Board may take action on any item in this section, unless it is designated for information only.)

10.01 Approve Board Meeting Minutes for the following dates: Special Board Meeting, July 25, 2024, Special Board Meeting, August 20, 2024, Regular Board Meeting, September 12, 2024 and Special Board Meeting, September 26, 2024.

10.02 Approve Acceptance of Donations.

10.03 Approve Fundraising Activities.

10.04 Approve Acceptance of Vendor & Payroll Warrants.

10.05 Approve Bond Contracts/Extensions.

10.06 Approve/Ratify Notices of Employment and Changes of Status/October 10, 2024.

10.07 Approve Resolution No.16-24/25 National Family Literacy Month November, 2024.

10.08 Approve Resolution No.17-24/25 "Ruby Bridges Walk to School Day" November 14, 2024.

10.09 Approve Resolution No. 18-24/25 Inventory Disposal.

10.10 Approve Resolution No. 19-24/25 Approval of District's Annual Authorized Signatures (Bank Deposits).

10.11 Approve Resolution No. 20-24/25 Approval of District's Annual Authorized Signatures to be Submitted to the Santa Clara County Office of Education (SCCOE).

10.12 Approve Contracts for Professional Services-Firms/Organizations

10.13 Approve Memorandum(s) of Understanding.

10.14 Current Enrollment (Information Only).

11. FUTURE BOARD AGENDA REQUESTS

11.01 Requests from Board of Trustees and/or from the Public. Requests shall be submitted in writing to the Superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. BB 9322

12. ADJOURNMENT

12.01 President adjourns the meeting.

13. NEXT MEETING(S)

13.01 November 14, 2024 (2024-25 School Year).

5.01

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 12, 2024**

Subject: **Presentation: Learning Communities for Schools Success Program (LCSSP)**

Staff Analysis: Funds provided through the Learning Communities for Schools Success Program are aimed at improving outcomes for public school's pupils in kindergarten and grades one (1) through twelve (12), inclusive, by reducing truancy and supporting students who are at risk of dropping out of school or victims of a crime. This presentation to the Board of Trustees and the Alum Rock community provides an update on the LCSSP grant for the 2023-2024 school year.

Recommendation: Information Only

Submitted by: Annya R. Artigas, Ed.D. Title: Director, Social Emotional Learning

Approved by: Sandra Garcia Title: Asst. Superintendent, Instructional Services

To the Board of Trustees:

Information Only

5.01

Agenda Placement

Meeting: **October 10, 2024**
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

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Alum Rock Union School District

Social Emotional Learning Department: LCSSP, Wellness Center, & Community Schools Update 2023-2024

Table of contents

01 LCSSP

02 Counselor Data

03 Wellness Center Update

04 Update: Community Schools

01

LCSSP

LCSSP Background

1) Proposition 47: ***Historical Perspective (LCSSP)***

Safe Neighborhoods & Schools Fund, 2014

- To assist in reduction of recidivism, support truancy & dropout prevention programs, & fund services for crime victims

2) LCSSP Goals

- Support evidence based, non-punitive programs & practices to keep the state's most vulnerable pupils in school
- Complement & enhance the actions & services identified to meet the LEA's goals per the LEA's LCAP

3) LCSSP: Cohort 7 (3 year cycle)

- **2023-2024 (Y1)**
- **2024-2025 (Y2)**



Annual Progress Report 2023-2024

- Alia Trauma Informed Practice & Workforce Resiliency
  - School Counselors, Community Liaisons, Business Services, Transportation, Child Nutrition Services, Office Assistants, Administrative Assistants, School Sites & Renaissance at Mathson
- Monthly School Counselor PLC
  - School Counselor Retreat & School Counselor Inservice
- Crisis Response
  - Mobilized rotation of counselors to provide short-term support to students, staff, & families at respective schools impact by trauma
- Kimochis Training Summer 2023 & Winter 2023-2024
  - Summer 2022: 21 Teachers TK-5th & SPED, (4) Interns, (2) TOSA, (4) Administrators
  - Winter 2023-2024: Trained Adelante I TK-5th Grade Teachers, Counselor, Site Administrators & Staff

Annual Progress Report 2023-2024

- Conducted Fidelity Integrity Assessment to inform expansion and development of Multi-Tiered Systems of Support, foundationally grounded in the Positive Conditions of Learning & focused on the following domains
  - Academic
  - Behavior
  - Social Emotional Learning
- Curation of resources at the Tier 1 Level to begin to build capacity for support to be provided for students, families, & staff
- Child Welfare & Attendance Liaison was hired February-March 2024
  - Working in collaboration with the Social Emotional Learning department to develop protocols that are rooted in the Multi-Tiered Systems of Support
    - Leveraging existing resources to expand the work
      - Partnership with SLS Supervisors, Community Liaisons, School Counselors

LCSSP Budget Expenditures 2023-2024 & Fiscal Year 2024

- Staff Salaries
- Extended Duty
- Professional Development
- Materials & Supplies
- Contracted Services
- Licenses

SOWN TO GROW

Alia

Kimochis

sky SCHOOLS

Cohort 7

Leveraged Funding Streams

- Sown to Grow
  - Expanded across all ARUSD Middle & TK-8th Grade Schools
- Kimochis
  - Expanded across a larger section of classrooms across elementary schools
  - Provided additional materials & supplies

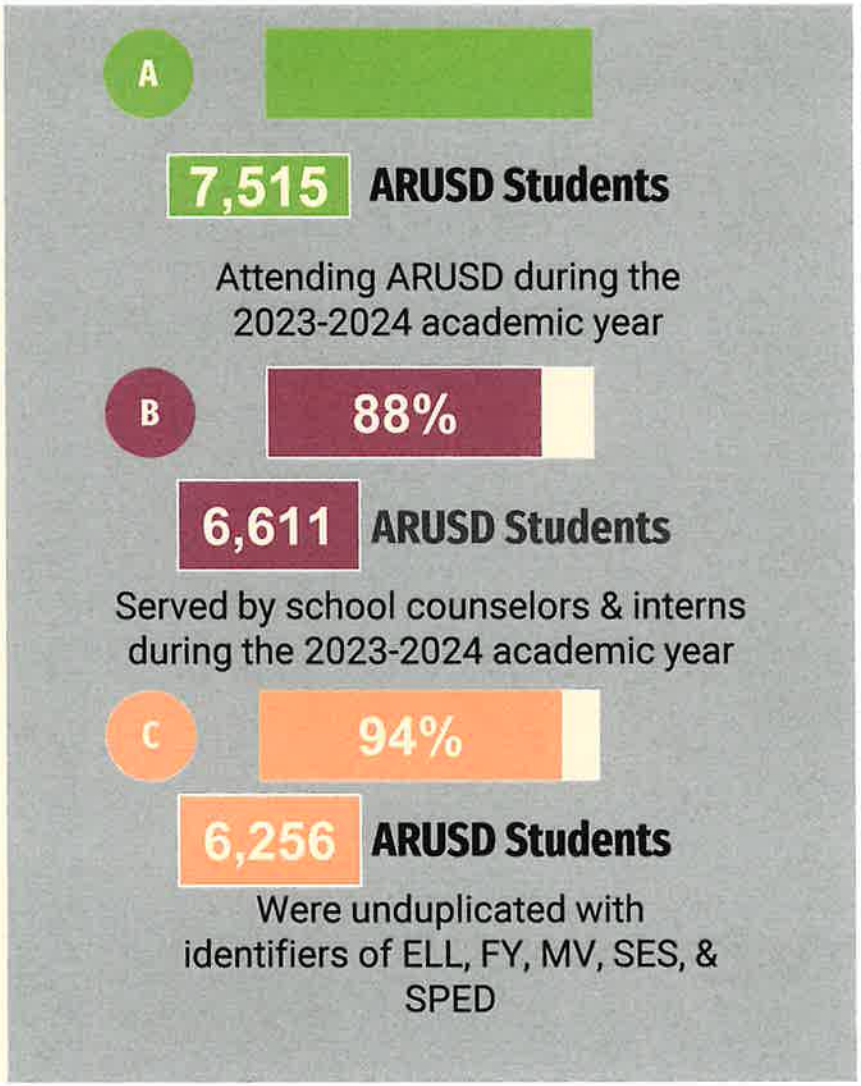
LCSSP Concentrated Funding

- Child Welfare & Attendance Liaison
- Director of Social Emotional Learning

02

Counselor Data

ARUSD Counseling Services 2022-2023



Student Counseling Data

1,118 of counselor supported students presented with **Emotional Dysregulation**

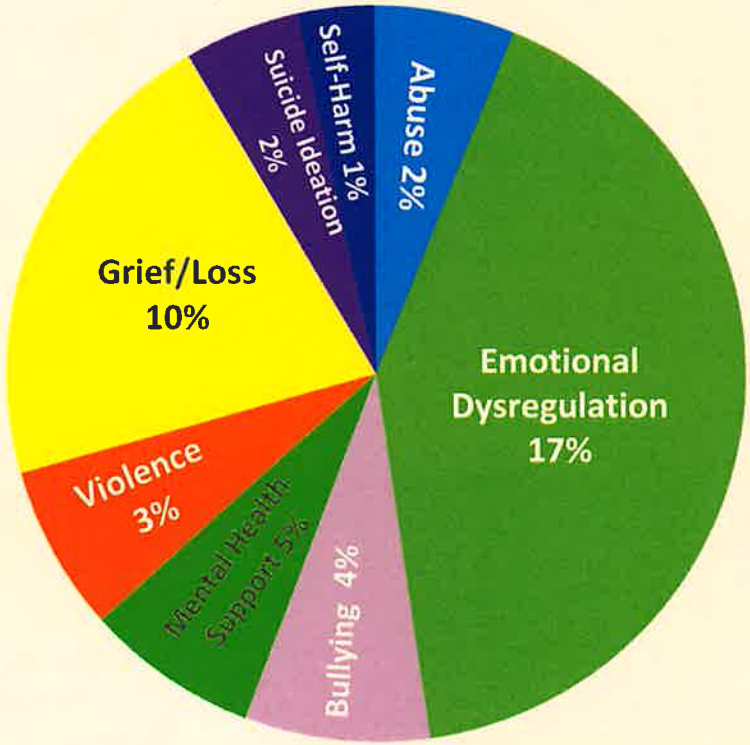
Variation in Responses

Activated, crying uncontrollably, experiencing overwhelming emotions, disconnected/disassociated

689 of counselor supported students presented with **Grief & Loss Issues**

Variation in Responses

Death, abandonment, divorce, incarceration, deportation, separation



1. Emotional Dysregulation
2. Grief/Loss
3. Mental Health Support
4. Bullying
5. Violence
6. Abuse
7. Suicide Ideation
8. Self-Harm Behaviors

ARUSD Counseling Services

2023-2024

TYPES OF COUNSELING RENDERED

- Individual Counseling
- Small Group Counseling
- Crisis Response & Intervention
- Guidance Lessons

INDIVIDUAL COUNSELING

- Personal Counseling
- Academic Counseling
- College & Career Counseling

SMALL GROUP COUNSELING

- Conflict Resolution
- Communication
- Social Skills
- Grief & Loss
- Transition to Middle School
- Transition to High School

GUIDANCE LESSONS

Introduction to Counseling

- Meet the Counselor
- What do counselors do?

Social Emotional Learning

- Kimochis
  - Characters
  - Keys to Communication
  - Learn the Feelings

Social Skills

- How to make friends
- How to start a conversation
- How to apologize
- How to ask to be part of an activity or group

Bullying Prevention

- What is Bullying
- How to be an upstander
- Technology Detox

Career Exploration

- Wheel of Careers
- Kids Work: Know It All
- O*Net

Academic & College Planning

- Getting Middle School Ready
- Promotion Requirements
- High School & Magnet Programs
- A-G Requirements
- Building My 4-6 Year Academic Plan

2024-2025 School Counseling Interns

11 School Counseling Interns serving 18 of our schools

- San Jose State University
- University of San Francisco
- Alliant International University
- Saint Mary's College
- Concordia University
- California State University, East Bay

CONCORDIA UNIVERSITY IRVINE

SJSU SAN JOSÉ STATE UNIVERSITY

Alliant International University

UNIVERSITY OF SAN FRANCISCO

CALIFORNIA STATE UNIVERSITY EAST BAY

03

Wellness Center Update

ARUSD Wellness Center

Hiring

ARUSD has successfully hired two internal candidates & will be contracting with Faith in Action Community Education Services LLC (FACES) for the six remaining positions in order to meet the grant requirements of a soft launch in October 2024

Logistics

ARUSD Wellness Centers will be available to support students, families, & staff Monday through Friday. Wellness Center Site Specialists in collaboration with site staff can provide services across the multi-tiered systems of support as well as gather & analyze data.

Infrastructure

ARUSD is currently working on a Wellness Center Scope & Sequence, Standard Operating Procedures, Forms, Documentation & Billing (EHR), Sustainable Funding Pathways, and more....

Additional Services & Supports

Paws-to-Share
Bringing Pets and People Together

SOWN TO GROW

F A C E S

Sandy Hook PROMISE

04

Update: Community Schools

California Community Schools Partnership Program

California has committed more than $4 billion to the California Community Schools Partnership Program (CCSPP) to support planning and implementation of community schools across the state. Grant types include planning grants, implementation grants, coordination grants, and technical assistance grants.

- **ARUSD was awarded a planning grant in June 2022**
  - Y1: District level work to engage in shared learning and develop an overarching vision and approach to community schools for ARUSD in collaboration with the Community Schools Guiding Coalition
  - Y2: District level work which was focused on the development of district & individual site plans
- **Implementation Grant was turned in on February 9th, 2024**
  - Received an email notification regarding a successful application for the CCSPP Cohort 3.
    - The CDE is currently working on finalizing all the Grant Award Notifications & will be updating ARUSD with the timeline (9/11/24)

Thanks!

Questions?



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5.02

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Presentation: The East Side Education Foundation San Jose State University Gear Up Grant.

Information Only

Submitted by: German Cerda Title: Superintendent

To the Board of Trustees: Meeting: October 10, 2024
Regular Board Meeting

Information Only

5.02
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

7.01

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 27, 2024**

Subject: **Quarterly Report on Williams Uniform Complaints**

Staff Analysis: The Quarterly Report on Williams Uniform Complaints list the number of Complaints received and resolved. The Santa Clara County Office of Education requires that the District submit a Quarterly Report on Williams Uniform Complaints of all Alum Rock schools. The complaints could be in areas of insufficient textbooks, teacher vacancy or poor conditions of facilities during July 1 through September 30, 2024. There were no complaints.

Recommendation: Staff recommends the Board of Trustees approval on the 1st Quarter Report on Williams Uniform Complaints.

Submitted by: Dr. Kiela Jimenez Title: Director of State and Federal Programs

Approved by: Sandra Garcia Title: Asst. Superintendent, Academic Services

To the Board of Trustees: Meeting: **October 10, 2024**
Regular Board Meeting

Recommend Approval

7.01
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Academic School Year 2024-25
Quarterly Report on Williams Uniform Complaints
[Education Code § 35186]

District:

Person completing this form: Title:

Quarterly Report Submission Date: ☒ Jul 1 – Sep 30, 2024 (due Oct 27, 2024)

(Please check one) ☐ Oct 1 – Dec 31, 2024 (due Jan 27, 2025)

☐ Jan 1 – Mar 31, 2025 (due Apr 27, 2025)

☐ Apr 1 – Jun 30, 2025 (due Jul 27, 2025)

Date for information to be reported publicly at governing board meeting: October 10, 2024

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

GENERAL SUBJECT AREA	TOTAL # OF COMPLAINTS	# RESOLVED	# UNRESOLVED
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignments	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

German Cerda

Print Name of District Superintendent

Signature of District Superintendent

Date

Please scan the original signed copy and email to:
Santa Clara County Office of Education – Educational Progress Division
Williams Settlement, wsettlement@sccoe.org

7.02

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 13, 2024

Subject: **English Language Learners Reclassification Criteria**

Staff Analysis: English Language Learners are reclassified fluent English Proficient based on a set of State and District criteria. This is an overview of the criteria for the 2024-2025 school year.

Recommendation: Staff recommends acceptance and approval of the English Learners Reclassification Criteria, as submitted.

Submitted by: Yeny Rosales Title: POSA, Multilingual Programs

Approved by: Sandra Garcia Title: Asst. Superintendent, Instructional Services

To the Board of Trustees: Meeting: **October 10, 2024** Regular Board Meeting

Information Only

7.02
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
Reclassification Form

School Year _____

Directions: Please complete this form and send a copy to the Academic Services Department.

A. STUDENT INFORMATION

Name (Last, First):	Student ID:	Birth Date:
School:	Grade:	Primary Language:
Current Program Placement: ☐ SEI (Structured English Immersion) ☐ DLI (Dual-Language Immersion)		

B. RECLASSIFICATION CRITERIA

Area	Data Gathered	Reclassification Criteria		
Criteria 1: English Language Proficiency	English Language Proficiency Assessments of California (ELPAC)	Overall Level 4		
	Alternate ELPAC	Overall Level 3		
Criteria 2: Teacher Evaluation	Teacher's Recommendation	After having reviewed the data and received an appropriate explanation of the reclassification criteria and process, the teacher may agree or disagree to have the student reclassified.		
Criteria 3: Parent Consultation	Description and results of consultation with parent	After having reviewed the data and received an appropriate explanation of the reclassification criteria and process, the teacher may agree or disagree to have the child reclassified.		
Criteria 4: Demonstration of "Basic Skills" (one criteria met of the following options)	Smarter Balanced Assessment Consortium (SBAC) for ELA or Math **Grades 3-8**	**Grade Level**	**ELA Scale Score or Higher**	**Math Scale Score or Higher**
		3	2400	2400
		4	2445	2445
		5	2472	2495
		6	2494	2510
		7	2516	2520
		8	2527	2540
	California Alternate Assessment (CAA) for ELA or Math **Grades 3-8**	**Level 2 or Level 3**		
	iReady Assessment **Grades K-8 (ELA or Math)**	Be at or near grade level in I-Ready Assessment.		
	Lexile (iReady)	**Grade Level**	**With an IEP**	**With No IEP**
		3	345 Lexile or above	355 Lexile or above
		4	445 Lexile and above	570 Lexile or above
		5	545 Lexile or above	750 Lexile or above
		6	645 Lexile or above	800 Lexile or above
		7	745 Lexile or above	850 Lexile or above
		8	845 Lexile or above	950 Lexile or above
*** IEP Team**	Individualized Education Program (IEP) Team Agreed Upon Assessment - **Students with IEPs**	Assessment data from a reliable and valid measure to compare basic skills of ELs with disabilities to native English speakers with similar disability		

C. RECOMMENDATION FOR RECLASSIFICATION ☐ Yes ☐ No

Comments: _____

Signatures

_____ _____
Principal **Date**

_____ _____
Teacher **Date**

_____ _____
Parent(s)/Guardian(s) **Date**

7.03

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 17, 2024**

Subject: **California State Preschool Program (CSPP) Continued Funding Application for Fiscal Year 2025—2026.**

Staff Analysis: Adoption of Resolution No. 15-24/25 to enter into this transaction with the California Department of Education (CDE) for the purpose of requesting Continued Funding, as required in annual application process for funds to provide early learning/childcare and development within Alum Rock Union Elementary School District for Fiscal Year 2025-2026. Alum Rock Union Elementary School District will continue to use CDE funds and provide preschool services in partnership with Think Together and Kidango.

Recommendation: **Staff recommends that the Board of Trustees approve Resolution No. 15-24/25 for the submission of the annual California State Preschool Program Continued Funding Application Fiscal year 2025-2026.**

Submitted by: Dr. Dianna Ballesteros DJB Title: Director of Early Learning

Approved by: Sandra Garcia SG Title: Asst. Superintendent, Academic Services

To the Board of Trustees: Meeting: October 10, 2024
Regular Board Meeting

Recommend Approval

7.03
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Fiscal Year 2025–26 Continued Funding Application
DUE DATE: 5:00p.m. November 1, 2024

Contractors holding a current California State Preschool Program (CSPP) contract, and if applicable a Prekindergarten and Family Literacy Support (CPKS) contract, who wish to be considered for continued funding for fiscal year (FY) 2025–26 must complete this application for continued funding. The FY 2025–26 CFA Overview and Instructions may be accessed on the California Department of Education (CDE) CFA web page located at https://www.cde.ca.gov/sp/cd/ci/cfa2526.asp. Contractors are strongly encouraged to review the CFA Overview and Instructions before and after completion of the CFA and associated documents to confirm that the application and forms submitted for their agency have been completed in accordance with all applicable instructions.

Current contractors who apply for and are approved for continued funding do not need to sign a contract with the CDE to provide CSPP and CPKS services for FY 2025–26. Contracts will be automatically renewed in accordance with all applicable federal and state laws and Contract Terms and Conditions (CT&Cs). By signing this CFA, the contractor is indicating that it wishes to automatically renew its contract(s) for FY 2025–26 and accepts all of the terms and conditions of the 2025–26 CSPP contract, and if applicable the 2025–26 CPKS contract, which will be provided to the contractor no later than June 1, 2025.

Upon receipt of this CFA, the CDE will review the application and may contact your agency seeking additional information. If the CFA is returned to the CDE in a timely manner but is not fully and accurately completed, funding for FY 2025–26 may be delayed.

Please also note that contractors have no vested right to a subsequent contract. Completion of this CFA does not guarantee a renewal of funding. If the CDE determines your agency will not be renewed for a subsequent contract year, you will be notified in writing no later than April 7, 2025, pursuant to the *California Code of Regulations*, Title 5 (5 *CCR*) Section 17828.

Contractors that wish to reject the terms of the FY 2025–26 CSPP and/or CPKS contract must provide the CDE with a written notice that the terms of the contract(s) are rejected by sending an email to EarlyEducationContracts@cde.ca.gov on or before June 30, 2025. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2025–26 CSPP and, as applicable, the CPKS contract are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract will not have contract(s) in effect for FY 2025–26. Contractors cannot reject their CSPP contract and still receive funding under a CPKS contract as CPKS funding is tied to having a CSPP contract. If no notice is sent to the CDE, the contract will be automatically renewed, and no further action will be required from the contractor.

If a contractor wishes to terminate the contract for any reason during the FY 2025–26 contract term, the contractor shall notify the CDE of its intent to terminate the contract at least 90 calendar days in advance of contract termination and shall follow 5 *CCR* 17795.

If you have any questions regarding the CFA, please contact the CFA team by sending an email to CFA@cde.ca.gov.

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Section I – Contractor Information	
Contractor Legal Name:	Alum Rock Union Elementary School District
Contractor "Doing Business As" (DBA):	Alum Rock Union Elementary School District
Headquartered County:	Santa Clara
Vendor Number:	6936
Executive Director Name:	Dr. Dianna J. Ballesteros
Executive Director Telephone Number:	408-928-7290
Executive Director Email Address:	dianna.ballesteros@arusd.org
Legal Business Address:	2930 Gay Avenue
City:	San Jose
Zip Code:	95127
Mailing Address:	2000 Kammerer Avenue
City:	San Jose
Zip Code:	95116
Contact Name:	Dr. Dianna J. Ballesteros
Contact Title:	Director of Early Learning
Contact Telephone Number:	408-928-7290
Contact Email Address:	dianna.ballesteros@arusd.org

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Contractor Name **Vendor #**

Alum Rock Union Elementary School District 6936

Section II, Part I – Contract and Program Type

Check all applicable boxes indicating the programs the contractor intends to continue to administer for FY 2025–26. The contractor agrees to continue implementation of these programs with funds provided by the CDE.

Contract Type *(select all that apply)*

- [x] CSPP
- [ ] CPKS

Does the CSPP operate a Family Childcare Home Education Network?

- [ ] Yes
- [x] No

Does the CSPP operate any sites on Tribal reservations or Tribal Trust Lands?

- [ ] Yes
- [x] No

If yes, please indicate the name(s) of the Tribe(s) and each Tribal affiliated site:

Program Type *(select all that apply)*

- [x] Full-Day/Full-Year
- [ ] Part-Day/Part-Year
- [ ] Full-Day/Part-Year
- [x] Part-Day/Full-Year

REQUIRED DOCUMENT: A completed program calendar (EED 9730) form is required. If the contractor operates both a full-day and a part-day program, a separate program calendar (EED 9730) must be submitted for each.

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Contractor Name	Vendor #
Alum Rock Union Elementary School	6936

Section II, Part II – Projected Enrollment
Insert the number of subsidized children your agency expects to enroll with the CSPP contract for each county services are provided, as applicable.
How many counties does your agency operate in? 1
1. County Name: Santa Clara Number of Children to be Enrolled in Part-Day CSPP in the County: 48 Number of Children to be Enrolled in Full-Day CSPP in the County: 174 Total Number of Children to be Enrolled in the County: 222
2. County Name: Number of Children to be Enrolled in Part-Day CSPP in the County: Number of Children to be Enrolled in Full-Day CSPP in the County: Total Number of Children to be Enrolled in the County: 0
3. County Name: Number of Children to be Enrolled in Part-Day CSPP in the County: Number of Children to be Enrolled in Full-Day CSPP in the County: Total Number of Children to be Enrolled in the County: 0
Total Number of CSPP Children to be Enrolled: 222

Contractor Name **Vendor #**

Alum Rock Union Elementary School District 6936

Section III – Contractor's Officers and Board of Directors Information	
Does the contractor have a board of directors?	☑ Yes ☐ No
If no, please explain the entity type and the governance structure, including the number of owners and partnerships.	

List all officers and board members/governing individuals (i.e., owner, director, etc.). Attach additional sheets as necessary.

Name	Title	Telephone Number	Mailing Address	Email Address
Linda Chavez	President	408-928-6825	2930 Gay Ave, San Jose, CA 95127	linda.chavez@arusd.org
Andrés Quintero	Vice-President	408-550-9784	2930 Gay Ave, San Jose, CA 95127	andres.quintero@arusd.org
Minh Pham	Clerk	408-928-6827	2930 Gay Ave, San Jose, CA 95127	minh.pham@arusd.org
Corina Herrera-Loera	Member	408-320-6290	2930 Gay Ave, San Jose, CA 95127	corina.herrera-loera@arusd.org
Andrea Flores Shelton	Member	408-928-6826	2930 Gay Ave, San Jose, CA 95127	andrea.floresshelton@arusd.org

Have any of the listed officers, board members, owners or other governing individuals ever served as an officer, board member, owner, or governing individual with an agency that received state or federal funding and which agency funding was terminated or involuntarily non-renewed, or the agency was debarred from funding for any period of time?

☐ Yes ☑ No

If yes, list on a separate page the officer(s), board member(s), owner(s) or other governing individual(s) to which this applies and include the former agency(ies) with which the individual(s) was/were previously affiliated and the circumstances leading to the termination, involuntary non-renewal or debarment.

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Contractor Name	Vendor #
Alum Rock Union Elementary School	6936

Section IV – Program Narrative

A. Please select the box below if the contractor **does not** have program **or** minimum days of operation (MDO) changes.

☐ No changes

B. If the contractor **does** have program and/or MDO changes, please select the type(s) of change(s) and complete the Program Narrative Change (EED-3704A).

☐ Program change ☑ MDO change

NOTE: Making changes to the MDO does not change the contract Maximum Reimbursable Amount (MRA).

REQUIRED DOCUMENT: Contractors requesting program and/or MDO changes must also submit a completed Program Narrative Change (EED-3704A).

Section V – Subcontract Certification

For purposes of this CFA, subcontractor refers to an agency, other than lead contracted agency, who provides CSPP services in accordance with the provisions contained in the California Code of Regulations, Title 5 (5 CCR) and the Contract Terms and Conditions (CT&C) through an agreement with the lead contracted agency.

A. Please select the box below if the contractor does not have subcontractors.

☐ No subcontractors

B. Please select the box below if the contractor does have subcontractors and intends to continue to operate using the subcontractors previously approved by EED.

☑ Subcontractors

REQUIRED DOCUMENT: Contractors who subcontract CSPP services must also submit a completed Subcontract Certification Form (EED-3704B).

Contractor Name **Vendor #**

Alum Rock Union Elementary School District 6936

Section VI – Contractor Certification

Under penalty of perjury, I certify the following statements as true and correct to the best of my knowledge:

- I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All staff employed by the contractor for the provision of preschool services are fully qualified for their respective positions. The exception to this certification is a person employed as Program Director or Site Supervisor who possesses a current Staffing Qualifications Waiver approved by the Early Education Division.
- I am authorized by the contractor's Board of Directors or other governing authority to execute this CFA, signifying their intent to automatically renew the current CSPP contract, and CPKS contract if applicable, for FY 2025–26, under new terms and conditions to be established by the CDE, unless rejected in writing prior to the effective date of the new contract(s) on June 30, 2025.
- On behalf of the contractor and its governing authority, I understand that some information requested in this CFA is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used, reviewed, or considered by the CDE until after the contract has expired, if ever. Therefore, the contractor further understands that the information (and any underlying transactions) disclosed by this CFA shall not be considered properly noticed to the CDE, nor approved, accepted, or authorized by the CDE, even if the contractor's request for continued funding by the CDE is subsequently approved.
- The governing board members or persons with governing authority have been trained in understanding conflict of interest requirements associated with their positions on the board and have reported all known conflicts of interest.
- As the signer of this CFA, I have supervisory authority over the CSPP and have knowledge of the information provided in this CFA. I am familiar with and will ensure that the contractor complies with all applicable program statutes and regulations in effect for FY 2025–26, including but not limited to:
    - Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in 5 *CCR*. I certify that any contractual arrangement(s) with subcontractors are made in adherence to the required subcontract provisions contained in the *California Education Code* (*EC*), 5 *CCR*, and the CT&C. As the contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term and that the contractor is ultimately responsible for the actions of any subcontractor.
    - Prohibitions on conflicts of interests, including (i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arm's length, and (ii) employment limitations stated in Education Code.
    - Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount

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Contractor Name **Vendor #**

Alum Rock Union Elementary School District 6936

and other provisions in 5 *CCR*, and accounting and reporting requirements in 5 *CCR*.
- Operational and programmatic requirements.
- Personnel requirements as stipulated in Education Code, 5 *CCR*, and the CT&C.

- As the authorized representative of the CSPP contractor named in this application, I certify that:
  - I have reviewed all information for my agency and, to the best of my knowledge, the information on the CDMIS website reflects accurate information for my agency as of the date this certification is signed.
  - I understand my obligation as a CSPP contractor to ensure the accuracy of information in CDMIS on an ongoing basis and will update the information in CDMIS as needed throughout the contract period.

By signing this CFA, the contractor is indicating that it wishes to automatically renew the current contract for FY 2025–26 and, if approved, is willing to, and does accept, all terms and conditions of the CSPP contract, which will be provided to the contractor no later than June 1, 2025.

The contractor may reject the FY 2025–26 contract by providing the CDE with a written notice of rejection no later than June 30, 2025. Contractors that wish to reject the terms of the FY 2025–26 contract must provide written notice that the terms of the contract are rejected by sending an email to EarlyEducationContracts@cde.ca.gov on or before June 30, 2025. The email should come from the Executive Director/Superintendent of the contracting entity or their authorized representative and state that the terms of the FY 2025–26 CSPP contract, and CPKS contract if applicable, are rejected. Contractors providing such notice to the CDE of the rejection of the terms of the contract(s) will not have a contract(s) in effect for FY 2025–26. I understand that failure to timely reject the terms of the contract means that the contract may be automatically renewed for FY 2025-26 starting on July 1, 2025.

As the authorized representative of the contractor named in this application, I certify that I have reviewed all the information provided in this application, and in all accompanying forms, and I hereby attest that the information provided is true and correct to the best of my knowledge as of the date this certification is signed.

Printed Name of the Contractor's Authorized Representative:	Dr. Dianna J. Ballesteros
Title of the Contractor's Authorized Representative:	Director of Early Learning
Signature of the Contractor's Authorized Representative:	Dr. Dianna J. Ballesteros
Date of Signature:	09 / 19 / 2024

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Contractor Name **Vendor #**

Alum Rock Union Elementary School District 6936

Section VII – Continued Funding Application Checklist

1. Is the contractor a public or non-public agency?

   *The State Administrative Manual defines a **public agency** as any state agency, city, county, special district, school district, community college district, county superintendent of schools, or federal agency. A charter school is also a public agency. Any agency that does not meet these criteria is considered a **non-public agency**.*

   ☑ Public Agency ☐ Non-Public Agency

2. Is the contractor a community college or community college district in California?

   ☐ Yes ☑ No

3. Is the contractor a local educational agency (LEA)?

   ☑ Yes ☐ No

Please review your CFA package carefully before submission. Check the boxes below to confirm that each CFA section is complete, and each applicable required attachment is included in the CFA package. Forms for attachment are located on the CDE CFA web page located at https://www.cde.ca.gov/sp/cd/ci/cfa2526.asp.

CFA Section	Check Box
Section I – Contractor Information	☑
Section II – Contract and Program Type	☑
Section III – Contractor's Officers and Board of Directors Information	☑
Section IV – Program Narrative	☑
Section V – Subcontract Certification	☑
Section VI – Contractor Certification*	☑
Section VII – CFA Checklist	☑

All Sections must be included in the CFA package.
***Requires signature.**

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Contractor Name **Vendor #**

Alum Rock Union Elementary School 6936

Required Attachments	Public Agency	Non-Public Agency	Check Box
CSPP Program Calendar(s) (EED 9730)	Yes	Yes	☑
California Civil Rights Laws Certification (CO-005)	Yes	Yes	☑
Contractor Certification Clauses (CCC)	Yes	Yes	☑
Federal Certification (CO.8)	Yes	Yes	☑
CDMIS Agency Information Certification	Yes	Yes	☐
State of California, Payee Data Record (STD. 204)	No	Yes	☐
Payee Data Record Supplement (STD. 205)	No	Required only if payment address differs from mailing address on STD. 204	☐
Secretary of State certification or search results	No	Yes	☐
Verification of LEA Name and Address: Information page printed from California School Directory web page or California Community College Chancellor's web page, as applicable	LEAs only	No	☑
Program Narrative Change (EED 3704A)	Required only if requesting changes	Required only if requesting changes	☑
Subcontract Certification (EED 3704B)	Required only if subcontracting	Required only if subcontracting	☑
Authorizing board resolution, policy, or meeting minutes	Yes	As applicable	☑
Application for License Exemption	Required only from LEAs applying to be exempt from licensure pursuant to *Health & Safety Code* Section 1596.792(o).	No	☐

California Department of Education
Early Education Division

EED-9730
09/2024

California State Preschool Program Fiscal Year 2025–26 Program Calendar

Contractor Name: Alum Rock Union Elementary School District

County: Santa Clara

Vendor Number: 6936

Contract Type: CSPP

Program Type: Full-Day

Instructions: Check the box on each date your program will operate. Total days of operation will automatically calculate.

July 2025 Days of Operation 22

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐	5 ☐
6 ☐	7 ☑	8 ☑	9 ☑	10 ☑	11 ☑	12 ☐
13 ☐	14 ☑	15 ☑	16 ☑	17 ☑	18 ☑	19 ☐
20 ☐	21 ☑	22 ☑	23 ☑	24 ☑	25 ☑	26 ☐
27 ☐	28 ☑	29 ☑	30 ☑	31 ☑	N/A	N/A

August 2025 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	1 ☑	2 ☐
3 ☐	4 ☑	5 ☑	6 ☑	7 ☑	8 ☑	9 ☐
10 ☐	11 ☑	12 ☑	13 ☑	14 ☑	15 ☑	16 ☐
17 ☐	18 ☑	19 ☑	20 ☑	21 ☑	22 ☑	23 ☐
24 ☐	25 ☑	26 ☑	27 ☑	28 ☑	29 ☑	30 ☐
31 ☐	N/A	N/A	N/A	N/A	N/A	N/A

September 2025 Days of Operation 20

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☐	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☑	20 ☐
21 ☐	22 ☑	23 ☑	24 ☑	25 ☑	26 ☐	27 ☐
28 ☐	29 ☑	30 ☑	N/A	N/A	N/A	N/A

October 2025 Days of Operation 23

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐
5 ☐	6 ☑	7 ☑	8 ☑	9 ☑	10 ☑	11 ☐
12 ☐	13 ☑	14 ☑	15 ☑	16 ☑	17 ☑	18 ☐
19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☑	25 ☐
26 ☐	27 ☑	28 ☑	29 ☑	30 ☑	31 ☑	N/A

November 2025 Days of Operation 18

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	N/A	1 ☐
2 ☐	3 ☑	4 ☑	5 ☑	6 ☑	7 ☑	8 ☐
9 ☐	10 ☑	11 ☑	12 ☑	13 ☑	14 ☑	15 ☐
16 ☐	17 ☑	18 ☑	19 ☑	20 ☑	21 ☑	22 ☐
23 ☐	24 ☑	25 ☑	26 ☑	27 ☐	28 ☐	29 ☐
30 ☐	N/A	N/A	N/A	N/A	N/A	N/A

December 2025 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☑	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☑	20 ☐
21 ☐	22 ☑	23 ☑	24 ☐	25 ☐	26 ☑	27 ☐
28 ☐	29 ☑	30 ☑	31 ☑	N/A	N/A	N/A

January 2026 Days of Operation 20

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	1 ☐	2 ☑	3 ☐
4 ☐	5 ☑	6 ☑	7 ☑	8 ☑	9 ☑	10 ☐
11 ☐	12 ☑	13 ☑	14 ☑	15 ☑	16 ☑	17 ☐
18 ☐	19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☐
25 ☐	26 ☑	27 ☑	28 ☑	29 ☑	30 ☑	31 ☐

February 2026 Days of Operation 19

SUN	MON	TUE	WED	THU	FRI	SAT
1 ☐	2 ☑	3 ☑	4 ☑	5 ☑	6 ☑	7 ☐
8 ☐	9 ☑	10 ☑	11 ☑	12 ☑	13 ☑	14 ☐
15 ☐	16 ☐	17 ☑	18 ☑	19 ☑	20 ☑	21 ☐
22 ☐	23 ☑	24 ☑	25 ☑	26 ☑	27 ☑	28 ☐

March 2026 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
1 ☐	2 ☑	3 ☑	4 ☑	5 ☑	6 ☑	7 ☐
8 ☐	9 ☑	10 ☑	11 ☑	12 ☑	13 ☑	14 ☐
15 ☐	16 ☑	17 ☑	18 ☑	19 ☑	20 ☑	21 ☐
22 ☐	23 ☑	24 ☑	25 ☑	26 ☑	27 ☑	28 ☐
29 ☐	30 ☑	31 ☐	N/A	N/A	N/A	N/A

April 2026 Days of Operation 22

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐
5 ☐	6 ☑	7 ☑	8 ☑	9 ☑	10 ☑	11 ☐
12 ☐	13 ☑	14 ☑	15 ☑	16 ☑	17 ☑	18 ☐
19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☑	25 ☐
26 ☐	27 ☑	28 ☑	29 ☑	30 ☑	N/A	N/A

May 2026 Days of Operation 19

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	1 ☑	2 ☐
3 ☐	4 ☑	5 ☑	6 ☑	7 ☑	8 ☑	9 ☐
10 ☐	11 ☑	12 ☑	13 ☑	14 ☑	15 ☑	16 ☐
17 ☐	18 ☑	19 ☑	20 ☑	21 ☑	22 ☐	23 ☐
24 ☐	25 ☐	26 ☑	27 ☑	28 ☑	29 ☑	30 ☐
31 ☐	N/A	N/A	N/A	N/A	N/A	N/A

June 2026 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☑	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☐	20 ☐
21 ☐	22 ☑	23 ☑	24 ☑	25 ☑	26 ☑	27 ☐
28 ☐	29 ☑	30 ☑	N/A	N/A	N/A	N/A

Total Days of Operation: 247

EED Approval (For EED Use Only)

California Department of Education
Early Education Division

EED-9730
09/2024

California State Preschool Program Fiscal Year 2025–26 Program Calendar

Contractor Name: Alum Rock Union Elementary School District County: Santa Clara

Vendor Number: 6936 Contract Type: CSPP Program Type: Full-Day

Instructions: Check the box on each date your program will operate. Total days of operation will automatically calculate.

July 2025 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐	5 ☐
6 ☐	7 ☑	8 ☑	9 ☑	10 ☑	11 ☑	12 ☐
13 ☐	14 ☑	15 ☑	16 ☑	17 ☑	18 ☑	19 ☐
20 ☐	21 ☑	22 ☑	23 ☑	24 ☑	25 ☐	26 ☐
27 ☐	28 ☑	29 ☑	30 ☑	31 ☑	N/A	N/A

August 2025 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	1 ☑	2 ☐
3 ☐	4 ☑	5 ☑	6 ☑	7 ☑	8 ☑	9 ☐
10 ☐	11 ☑	12 ☑	13 ☑	14 ☑	15 ☑	16 ☐
17 ☐	18 ☑	19 ☑	20 ☑	21 ☑	22 ☑	23 ☐
24 ☐	25 ☑	26 ☑	27 ☑	28 ☑	29 ☑	30 ☐
31 ☐	N/A	N/A	N/A	N/A	N/A	N/A

September 2025 Days of Operation 22

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☑	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☑	20 ☐
21 ☐	22 ☑	23 ☑	24 ☑	25 ☑	26 ☑	27 ☐
28 ☐	29 ☑	30 ☑	N/A	N/A	N/A	N/A

October 2025 Days of Operation 23

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐
5 ☐	6 ☑	7 ☑	8 ☑	9 ☑	10 ☑	11 ☐
12 ☐	13 ☑	14 ☑	15 ☑	16 ☑	17 ☑	18 ☐
19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☑	25 ☐
26 ☐	27 ☑	28 ☑	29 ☑	30 ☑	31 ☑	N/A

November 2025 Days of Operation 17

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	N/A	1 ☐
2 ☐	3 ☑	4 ☑	5 ☑	6 ☑	7 ☑	8 ☐
9 ☐	10 ☑	11 ☐	12 ☑	13 ☑	14 ☑	15 ☐
16 ☐	17 ☑	18 ☑	19 ☑	20 ☑	21 ☑	22 ☐
23 ☐	24 ☑	25 ☑	26 ☑	27 ☐	28 ☐	29 ☐
30 ☐	N/A	N/A	N/A	N/A	N/A	N/A

December 2025 Days of Operation 17

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☑	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☑	20 ☐
21 ☐	22 ☑	23 ☐	24 ☐	25 ☐	26 ☐	27 ☐
28 ☐	29 ☑	30 ☐	31 ☐	N/A	N/A	N/A

January 2026 Days of Operation 20

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	1 ☐	2 ☑	3 ☐
4 ☐	5 ☑	6 ☑	7 ☑	8 ☑	9 ☑	10 ☐
11 ☐	12 ☑	13 ☑	14 ☑	15 ☑	16 ☑	17 ☐
18 ☐	19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☐
25 ☐	26 ☑	27 ☑	28 ☑	29 ☑	30 ☑	31 ☐

February 2026 Days of Operation 19

SUN	MON	TUE	WED	THU	FRI	SAT
1 ☐	2 ☑	3 ☑	4 ☑	5 ☑	6 ☑	7 ☐
8 ☐	9 ☑	10 ☑	11 ☑	12 ☑	13 ☑	14 ☐
15 ☐	16 ☐	17 ☑	18 ☑	19 ☑	20 ☑	21 ☐
22 ☐	23 ☑	24 ☑	25 ☑	26 ☑	27 ☑	28 ☐

March 2026 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
1 ☐	2 ☑	3 ☑	4 ☑	5 ☑	6 ☑	7 ☐
8 ☐	9 ☑	10 ☑	11 ☑	12 ☑	13 ☑	14 ☐
15 ☐	16 ☑	17 ☑	18 ☑	19 ☑	20 ☑	21 ☐
22 ☐	23 ☑	24 ☑	25 ☑	26 ☑	27 ☑	28 ☐
29 ☐	30 ☐	31 ☑	N/A	N/A	N/A	N/A

April 2026 Days of Operation 22

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐
5 ☐	6 ☑	7 ☑	8 ☑	9 ☑	10 ☑	11 ☐
12 ☐	13 ☑	14 ☑	15 ☑	16 ☑	17 ☑	18 ☐
19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☑	25 ☐
26 ☐	27 ☑	28 ☑	29 ☑	30 ☑	N/A	N/A

May 2026 Days of Operation 20

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	1 ☑	2 ☐
3 ☐	4 ☑	5 ☑	6 ☑	7 ☑	8 ☑	9 ☐
10 ☐	11 ☑	12 ☑	13 ☑	14 ☑	15 ☑	16 ☐
17 ☐	18 ☑	19 ☑	20 ☑	21 ☑	22 ☑	23 ☐
24 ☐	25 ☐	26 ☑	27 ☑	28 ☑	29 ☑	30 ☐
31 ☐	N/A	N/A	N/A	N/A	N/A	N/A

June 2026 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☑	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☐	20 ☐
21 ☐	22 ☑	23 ☑	24 ☑	25 ☑	26 ☑	27 ☐
28 ☐	29 ☑	30 ☑	N/A	N/A	N/A	N/A

Total Days of Operation: 244

EED Approval (For EED Use Only)

California Department of Education
Early Education Division

EED-9730
09/2024

California State Preschool Program Fiscal Year 2025–26 Program Calendar

Contractor Name: Alum Rock Union Elementary School District

County: Santa Clara

Vendor Number: 6936

Contract Type: CSPP

Program Type: Part-Day

Instructions: Check the box on each date your program will operate. Total days of operation will automatically calculate.

July 2025 Days of Operation 22

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐	5 ☐
6 ☐	7 ☑	8 ☑	9 ☑	10 ☑	11 ☑	12 ☐
13 ☐	14 ☑	15 ☑	16 ☑	17 ☑	18 ☑	19 ☐
20 ☐	21 ☑	22 ☑	23 ☑	24 ☑	25 ☑	26 ☐
27 ☐	28 ☑	29 ☑	30 ☑	31 ☑	N/A	N/A

August 2025 Days of Operation 20

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	1 ☑	2 ☐
3 ☐	4 ☑	5 ☑	6 ☑	7 ☑	8 ☑	9 ☐
10 ☐	11 ☑	12 ☑	13 ☐	14 ☑	15 ☑	16 ☐
17 ☐	18 ☑	19 ☑	20 ☑	21 ☑	22 ☑	23 ☐
24 ☐	25 ☑	26 ☑	27 ☑	28 ☑	29 ☑	30 ☐
31 ☐	N/A	N/A	N/A	N/A	N/A	N/A

September 2025 Days of Operation 20

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☐	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☑	20 ☐
21 ☐	22 ☑	23 ☑	24 ☑	25 ☑	26 ☐	27 ☐
28 ☐	29 ☑	30 ☑	N/A	N/A	N/A	N/A

October 2025 Days of Operation 23

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐
5 ☐	6 ☑	7 ☑	8 ☑	9 ☑	10 ☑	11 ☐
12 ☐	13 ☑	14 ☑	15 ☑	16 ☑	17 ☑	18 ☐
19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☑	25 ☐
26 ☐	27 ☑	28 ☑	29 ☑	30 ☑	31 ☑	N/A

November 2025 Days of Operation 18

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	N/A	1 ☐
2 ☐	3 ☑	4 ☑	5 ☑	6 ☑	7 ☑	8 ☐
9 ☐	10 ☑	11 ☑	12 ☑	13 ☑	14 ☑	15 ☐
16 ☐	17 ☑	18 ☑	19 ☑	20 ☑	21 ☑	22 ☐
23 ☐	24 ☑	25 ☑	26 ☑	27 ☐	28 ☐	29 ☐
30 ☐	N/A	N/A	N/A	N/A	N/A	N/A

December 2025 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☑	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☑	20 ☐
21 ☐	22 ☑	23 ☑	24 ☐	25 ☐	26 ☑	27 ☐
28 ☐	29 ☑	30 ☑	31 ☑	N/A	N/A	N/A

January 2026 Days of Operation 20

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	1 ☐	2 ☑	3 ☐
4 ☐	5 ☑	6 ☑	7 ☑	8 ☑	9 ☑	10 ☐
11 ☐	12 ☑	13 ☑	14 ☑	15 ☑	16 ☑	17 ☐
18 ☐	19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☐
25 ☐	26 ☑	27 ☑	28 ☑	29 ☑	30 ☑	31 ☐

February 2026 Days of Operation 19

SUN	MON	TUE	WED	THU	FRI	SAT
1 ☐	2 ☑	3 ☑	4 ☑	5 ☑	6 ☑	7 ☐
8 ☐	9 ☑	10 ☑	11 ☑	12 ☑	13 ☑	14 ☐
15 ☐	16 ☐	17 ☑	18 ☑	19 ☑	20 ☑	21 ☐
22 ☐	23 ☑	24 ☑	25 ☑	26 ☑	27 ☑	28 ☐

March 2026 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
1 ☐	2 ☑	3 ☑	4 ☑	5 ☑	6 ☑	7 ☐
8 ☐	9 ☑	10 ☑	11 ☑	12 ☑	13 ☑	14 ☐
15 ☐	16 ☑	17 ☑	18 ☑	19 ☑	20 ☑	21 ☐
22 ☐	23 ☑	24 ☑	25 ☑	26 ☑	27 ☑	28 ☐
29 ☐	30 ☑	31 ☐	N/A	N/A	N/A	N/A

April 2026 Days of Operation 22

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	1 ☑	2 ☑	3 ☑	4 ☐
5 ☐	6 ☑	7 ☑	8 ☑	9 ☑	10 ☑	11 ☐
12 ☐	13 ☑	14 ☑	15 ☑	16 ☑	17 ☑	18 ☐
19 ☐	20 ☑	21 ☑	22 ☑	23 ☑	24 ☑	25 ☐
26 ☐	27 ☑	28 ☑	29 ☑	30 ☑	N/A	N/A

May 2026 Days of Operation 19

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	N/A	N/A	N/A	N/A	1 ☑	2 ☐
3 ☐	4 ☑	5 ☑	6 ☑	7 ☑	8 ☑	9 ☐
10 ☐	11 ☑	12 ☑	13 ☑	14 ☑	15 ☑	16 ☐
17 ☐	18 ☑	19 ☑	20 ☑	21 ☑	22 ☐	23 ☐
24 ☐	25 ☐	26 ☑	27 ☑	28 ☑	29 ☑	30 ☐
31 ☐	N/A	N/A	N/A	N/A	N/A	N/A

June 2026 Days of Operation 21

SUN	MON	TUE	WED	THU	FRI	SAT
N/A	1 ☑	2 ☑	3 ☑	4 ☑	5 ☑	6 ☐
7 ☐	8 ☑	9 ☑	10 ☑	11 ☑	12 ☑	13 ☐
14 ☐	15 ☑	16 ☑	17 ☑	18 ☑	19 ☐	20 ☐
21 ☐	22 ☑	23 ☑	24 ☑	25 ☑	26 ☑	27 ☐
28 ☐	29 ☑	30 ☑	N/A	N/A	N/A	N/A

Total Days of Operation: 246

EED Approval (For EED Use Only)

California Department of Education
Fiscal & Administrative Services Division
CO-005 (NEW 4/2020)

CALIFORNIA CIVIL RIGHTS LAWS CERTIFICATION

Pursuant to Public Contract Code section 2010, if a bidder or proposer executes or renews a contract in the amount of $100,000 or more on or after January 1, 2017, the bidder or proposer hereby certifies compliance with the following:

1. CALIFORNIA CIVIL RIGHTS LAWS: For contracts $100,000 or more, executed or renewed after January 1, 2017, the contractor certifies compliance with the Unruh Civil Rights Act (Section 51 of the Civil Code) and the Fair Employment and Housing Act (Section 12960 of the Government Code); and

2. EMPLOYER DISCRIMINATORY POLICIES: For contracts $100,000 or more, executed or renewed after January 1, 2017, if a Contractor has an internal policy against a sovereign nation or peoples recognized by the United States government, the Contractor certifies that such policies are not used in violation of the Unruh Civil Rights Act (Section 51 of the Civil Code) or the Fair Employment and Housing Act (Section 12960 of the Government Code).

CERTIFICATION

I, the official named below, certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

1. Proposer/Bidder Firm Name (Printed):
   Alum Rock Union Elementary School District
2. Federal ID Number:
   77-00216360
3. By (Authorized Signature):
   Dr. Dianna J. Ballesteros
4. Printed Name and Title of Person Signing:
   Dr. Dianna J. Ballesteros, Director of Early Learning
5. Date Executed:
   09 / 19 / 2024
6. Executed in the County and State of:
   Santa Clara, California

Doc ID: 0f1977645b257afb4a4252162a04bacb7ad2770

Contractor Certification Clauses

CCC 04/2017

CERTIFICATION

I, the official named below, CERTIFY UNDER PENALTY OF PERJURY that I am duly authorized to legally bind the prospective Contractor to the clause(s) listed below. This certification is made under the laws of the State of California.

Contractor/Bidder Firm Name (Printed)	Federal ID Number
Alum Rock Union Elementary School District	77-0016360

By (Authorized Signature)

Dr. Dianna J. Ballesteros

Printed Name and Title of Person Signing

Dr. Dianna J. Ballesteros

Date Executed	Executed in the County of
09 / 19 / 2024	Santa Clara

CONTRACTOR CERTIFICATION CLAUSES

1. STATEMENT OF COMPLIANCE: Contractor has, unless exempted, complied with the nondiscrimination program requirements. (Gov. Code §12990 (a-f) and CCR, Title 2, Section 11102) (Not applicable to public entities.)

2. DRUG-FREE WORKPLACE REQUIREMENTS: Contractor will comply with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace by taking the following actions:

a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations.

b. Establish a Drug-Free Awareness Program to inform employees about:

1) the dangers of drug abuse in the workplace;

2) the person's or organization's policy of maintaining a drug-free workplace;

3) any available counseling, rehabilitation and employee assistance programs; and,

4) penalties that may be imposed upon employees for drug abuse violations.

c. Every employee who works on the proposed Agreement will:

1) receive a copy of the company's drug-free workplace policy statement; and,

2) agree to abide by the terms of the company's statement as a condition of employment on the Agreement.

Failure to comply with these requirements may result in suspension of payments under the Agreement or termination of the Agreement or both and Contractor may be ineligible for award of any future State agreements if the department determines that any of the following has occurred: the Contractor has made false certification, or violated the certification by failing to carry out the requirements as noted above. (Gov. Code §8350 et seq.)

3. NATIONAL LABOR RELATIONS BOARD CERTIFICATION: Contractor certifies that no more than one (1) final unappealable finding of contempt of court by a Federal court has been issued against Contractor within the immediately preceding two-year period because of Contractor's failure to comply with an order of a Federal court, which orders Contractor to comply with an order of the National Labor Relations Board. (Pub. Contract Code §10296) (Not applicable to public entities.)

4. CONTRACTS FOR LEGAL SERVICES $50,000 OR MORE- PRO BONO REQUIREMENT: Contractor hereby certifies that Contractor will comply with the requirements of Section 6072 of the Business and Professions Code, effective January 1, 2003.

Contractor agrees to make a good faith effort to provide a minimum number of hours of pro bono legal services during each year of the contract equal to the lessor of 30 multiplied by the number of full time attorneys in the firm's offices in the State, with the number of hours prorated on an actual day basis for any contract period of less than a full year or 10% of its contract with the State.

Failure to make a good faith effort may be cause for non-renewal of a state contract for legal services, and may be taken into account when determining the award of future contracts with the State for legal services.

5. EXPATRIATE CORPORATIONS: Contractor hereby declares that it is not an expatriate corporation or subsidiary of an expatriate corporation within the meaning of Public Contract Code Section 10286 and 10286.1, and is eligible to contract with the State of California.

6. SWEATFREE CODE OF CONDUCT:

a. All Contractors contracting for the procurement or laundering of apparel, garments or corresponding accessories, or the procurement of equipment, materials, or supplies, other than procurement related to a public works contract, declare under penalty of perjury that no apparel, garments or corresponding accessories, equipment, materials, or supplies furnished to the state pursuant to the contract have been laundered or produced in whole or in part by sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor, or with the benefit of sweatshop labor, forced labor, convict labor, indentured labor under penal sanction, abusive forms of child labor or exploitation of children in sweatshop labor. The contractor further declares under penalty of perjury that they adhere to the Sweatfree Code of Conduct as set forth on the California Department of Industrial Relations website located at www.dir.ca.gov, and Public Contract Code Section 6108.

b. The contractor agrees to cooperate fully in providing reasonable access to the contractor's records, documents, agents or employees, or premises if reasonably

required by authorized officials of the contracting agency, the Department of Industrial Relations, or the Department of Justice to determine the contractor's compliance with the requirements under paragraph (a).

7. DOMESTIC PARTNERS: For contracts of $100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.3.

8. GENDER IDENTITY: For contracts of $100,000 or more, Contractor certifies that Contractor is in compliance with Public Contract Code section 10295.35.

DOING BUSINESS WITH THE STATE OF CALIFORNIA

The following laws apply to persons or entities doing business with the State of California.

1. CONFLICT OF INTEREST: Contractor needs to be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.

Current State Employees (Pub. Contract Code §10410):

1). No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.

2). No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Pub. Contract Code §10411):

1). For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.

2). For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (Pub. Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Pub. Contract Code §10430 (e))

2. LABOR CODE/WORKERS' COMPENSATION: Contractor needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and

Contractor affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

3. AMERICANS WITH DISABILITIES ACT: Contractor assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

4. CONTRACTOR NAME CHANGE: An amendment is required to change the Contractor's name as listed on this Agreement. Upon receipt of legal documentation of the name change the State will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.

5. CORPORATE QUALIFICATIONS TO DO BUSINESS IN CALIFORNIA:

a. When agreements are to be performed in the state by corporations, the contracting agencies will be verifying that the contractor is currently qualified to do business in California in order to ensure that all obligations due to the state are fulfilled.

b. "Doing business" is defined in R&TC Section 23101 as actively engaging in any transaction for the purpose of financial or pecuniary gain or profit. Although there are some statutory exceptions to taxation, rarely will a corporate contractor performing within the state not be subject to the franchise tax.

c. Both domestic and foreign corporations (those incorporated outside of California) must be in good standing in order to be qualified to do business in California. Agencies will determine whether a corporation is in good standing by calling the Office of the Secretary of State.

6. RESOLUTION: A county, city, district, or other local public body must provide the State with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.

7. AIR OR WATER POLLUTION VIOLATION: Under the State laws, the Contractor shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.

8. PAYEE DATA RECORD FORM STD. 204: This form must be completed by all contractors that are not another state agency or other governmental entity.

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FEDERAL CERTIFICATIONS

CO.8 (REV. 06/20)
California Department of Education

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature on this form provides for compliance with certification requirements under 45 Code of Federal Regulations (CFR) Part 93, "New restrictions on Lobbying," and 45 CFR Part 76, "Government-wide Debarment and Suspension (Non procurement) and Government-wide requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

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1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 45 CFR Part 93, for persons entering into a grant or cooperative agreement over $100,000 as defined at 45 CFR Part 93, Sections 93.105 and 93.110, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement:

(b) If any funds other than federal appropriated funds have been or will be paid to any person for influencing or attempting to influence an employee of Congress, or any employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form -LLL, "Disclosure Form to Report Lobbying," in accordance with this instruction;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by executive Order 12549, Debarment and Suspension, and other responsibilities implemented at 45 CFR Part 76, for prospective participants in primary or a lower tier covered transactions, as defined at 45 CFR Part 76, Sections 76.105 and 76.110.

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency:

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction violation of federal or State antitrust statutes or commission of embezzlement,

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theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period proceeding this application had one or more public transactions (federal, state, or local) terminated for cause or default; and

B. Where the applicant is unable to certify any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The danger of drug abuse in the workplace;
(2) The grantee's policy of maintaining a drug-free workplace;
(3) Any available drug counseling, rehabilitation, and employee assistance programs; and
(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(1) Abide by the terms of the statement; and
(2) Notify the employer in writing of his or her conviction for a violation;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, Grants, and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W., (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency:

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

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B. The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

1. Adelante I Dual Language Academy- 2999 Ridgemont Dr., San Jose, CA 95127
2. Adelante II Dual Language Academy-1970 Cinderella Ln., San Jose, CA 95116
3. McCollam Elementary- 3311 Lucian Ave., San Jose, CA 95127
4. Cesar Chavez Early Learning Center- 2000 Kammerer Ave., San Jose, CA 95116
5. Cesar Chavez Center- 1990 Kammerer Ave., San Jose, CA 95116

☐ Check if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 45 CFR Part 76, Subpart F, for grantees, as defined at 45 CFR Part 76, Sections 76.605 and 76.610-

a. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant, and

b. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Director, Grants and contracts Service, U.S. department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3) Washington, DC 20202-4571. Notice shall include the identification numbers(s) of each affected grant.

ENVIRONMENTAL TOBACCO SMOKE ACT

As required by the Pro-Children Act of 1994, (also known as Environmental Tobacco Smoke), and implemented at Public Law 103-277, Part C requires that:

The applicant certifies that smoking is not permitted in any portion of any indoor facility owned or leased or contracted and used routinely or regularly for the provision of health care services, day care, and education to children under the age of 18. Failure to comply with the provisions of this law may result in the imposition of a civil monetary penalty of up to $1,000 per day. (The law does not apply to children's services provided in private residence, facilities funded solely by Medicare or Medicaid funds, and portions of facilities used for in- patient drug and alcohol treatment.)

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

FISCAL YEAR 2025-26

CONTRACTOR NAME	VENDOR ID NUMBER
Alum Rock Union Elementary School District	6936

PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

Dr. Dianna J. Ballesteros, Director of Early Learning

SIGNATURE Dr. Dianna J. Ballesteros DATE 09 / 19 / 2024

Doc ID: 0f1977645b257afb4a4252162e04bacb7ad2770

California School Directory

Adelante Dual Language Academy

New Search

County	Santa Clara
District	Alum Rock Union Elementary
School	Adelante Dual Language Academy
CDS Code	43 69369 0108167
School Address	2999 Ridgemont Dr. San Jose, CA 95127-4649 Google Map
Mailing Address	2999 Ridgemont Dr. San Jose, CA 95127-4649
Phone Number	(408) 928-1900
Fax Number	(408) 928-1901
Email	Information Not Available
Web Address	Information Not Available
Administrator	Mr. Victor Guendulain Principal (408) 928-1900 victor.guendulain@arusd.org
Status	Active
Open Date	August 25, 2004
School Type	Alternative Schools of Choice
Educational Program Type	Alternative School of Choice
Low Grade	K
High Grade	8

Public School	Yes
Charter	No
Magnet	No
Year Round	Yes
Virtual Instruction	Not Virtual
Multilingual Instruction	Yes
NCES/Federal School ID	11793
Statistical Info	Link to School Profile
CDS Coordinator (Contact for Data Updates)	Douglas Durham (408) 928-6913 Request Data Update(s)
Last Updated	August 8, 2024

California School Directory

Adelante Dual Language Academy II

New Search

County	Santa Clara
District	Alum Rock Union Elementary
School	Adelante Dual Language Academy II
CDS Code	43 69369 0135749
School Address	1970 Cinderella Ln. San Jose, CA 95116-3503 Google Map
Mailing Address	1970 Cinderella Ln. San Jose, CA 95116-3503
Phone Number	(408) 928-7100
Fax Number	(408) 928-7101
Email	jose.cortez@arusd.org
Web Address	Information Not Available
Administrator	Mr. José Cortez Principal (408) 928-7100 jose.cortez@arusd.org
Status	Active
Open Date	August 28, 2017
School Type	Alternative Schools of Choice
Educational Program Type	Alternative School of Choice
Low Grade	K
High Grade	8

Public School	Yes
Charter	No
Magnet	No
Year Round	Yes
Virtual Instruction	Not Virtual
Multilingual Instruction	Yes
NCES/Federal School ID	14147
Statistical Info	Link to School Profile
CDS Coordinator (Contact for Data Updates)	Douglas Durham (408) 928-6913 Request Data Update(s)
Last Updated	August 8, 2024

California School Directory

Millard McCollam Elementary

New Search

County	Santa Clara
District	Alum Rock Union Elementary
School	Millard McCollam Elementary
CDS Code	43 69369 6046254
School Address	3311 Lucian Ave. San Jose, CA 95127-1544 Google Map
Mailing Address	3311 Lucian Ave. San Jose, CA 95127-1544
Phone Number	(408) 928-8000
Fax Number	(408) 928-8001
Email	Information Not Available
Web Address	Information Not Available
Administrator	Pablo Fiene Principal pablo.fiene@arusd.org
Status	Active
Open Date	July 1, 1980
School Type	Elementary Schools (Public)
Educational Program Type	Traditional
Low Grade	K
High Grade	5

Public School	Yes
Charter	No
Magnet	No
Year Round	No
Virtual Instruction	Not Virtual
Multilingual Instruction	No
NCES/Federal School ID	00112
Statistical Info	Link to School Profile
CDS Coordinator (Contact for Data Updates)	Douglas Durham (408) 928-6913 Request Data Update(s)
Last Updated	August 8, 2024

Program Narrative Change

Fiscal Year 2025–26

Contractor Legal Name: *(Full legal name required. Acronyms or site names not accepted)*

Alum Rock Union School District

Vendor Number: 6936 **County:** Santa Clara

Program Type: California State Preschool Program (CSPP)

Change Type(s): *Please select the type(s) of change(s)*

☑ Minimum Days of Operation (MDO) Change ☐ Programmatic Change

Please include responses to the questions below:

1. If requesting an MDO change, what is the program's current MDO?

   Current MDO is 244 days

2. If requesting a programmatic change, how is the program currently operating without the requested change?

   We are not requesting for a programmatic change

3. Describe and justify the proposed change(s) including how services to children and families will be impacted if the change(s) is(are) implemented.

   Additional days of service for children and families. We have added the DRDP day for the center staff to complete the DRDP assessments. Families will be notified 6 months in advance about this additional closure day. We are still providing an additional 3 operational days of service compared to FY 24-25.

Under penalty of perjury, I certify as the authorized contractor representative, that all applicable State and federal statutes and regulations will be observed.

Name of Authorized Representative: Dr. Dianna J. Ballesteros

Title of Authorized Representative:

Signature of Authorized Representative: Dr. Dianna J. Ballesteros

Date: 09 / 19 / 2024

Form EED-3704B: Subcontract Certification

Contractor Name: Alum Rock Union Elementary School District

Vendor Number: 6936 **County:** Santa Clara

Contract Type: CSPP Full-Day/Full-Year

Contract Maximum Reimbursable Amount (MRA): 4289957.00

Subcontracted MRA Percentage: 90% and 95%

Subcontractor #1 Legal Name: Think Together

Does this subcontractor also contract with the California Department of Education (CDE) Early Education Division (EED)?

○ Yes ◉ No

Has your agency received written approval of the subcontract with this subcontractor from your assigned EED, Program Quality Implementation (PQI) office consultant?

◉ Yes ○ No

If no, please contact your assigned EED, PQI office consultant to propose a new subcontract. Refer to California Code of Regulations, Title 5 (5 CCR) Section 17800 for subcontractor approval requirements.

If yes, please list the name(s) of the site(s) in which subcontracted services will occur, including site address, service county, and the percentage of the contract MRA that will be subcontracted.

Site No.	Site Name	Site Address	Service County	Percentage of MRA Subcontracted
1	Adelante Dual Language Academy I	2999 Ridgemont Dr. San Jose, CA 95127	Santa Clara	90%
2	Adelante Dual Language Academy II	1970 Cinderella Ln. San Jose, CA 95116	Santa Clara	90%
3	McCollam Elementary	3311 Lucian Ave. San Jose, CA 95127	Santa Clara	90%
4				

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Subcontractor #2 Legal Name: Kidango

Does this subcontractor also contract with the California Department of Education (CDE) Early Education Division (EED)?

○ Yes ◉ No

Has your agency received written approval of the subcontract with this subcontractor from your assigned EED, Program Quality Implementation (PQI) office consultant?

◉ Yes ○ No

If no, please contact your assigned EED, PQI office consultant to propose a new subcontract. Refer to California Code of Regulations, Title 5 (5 CCR) Section 17800 for subcontractor approval requirements.

If yes, please list the name(s) of the site(s) in which subcontracted services will occur, including site address, service county, and the percentage of the contract MRA that will be subcontracted.

Site No.	Site Name	Site Address	Service County	Percentage of MRA Subcontracted
1	Cesar Chavez Early Learning Center	2000 Kammerer Ave. San Jose, CA 95116	Santa Clara	95%
2	Cesar Chavez Center	1990 Kammerer Ave. San Jose, CA 95116	Santa Clara	95%
3				
4				

CERTIFICATION: By signing this certification, I, the authorized contractor representative, hereby certify, that all applicable state and federal rules and regulations with respect to the subcontracting of contract funds will be observed, that the information contained in this form is correct and complete to the best of my knowledge, and that all records related to subcontracting will be retained as required by applicable law.

Dr. Dianna J. Ballesteros

Signature

09 / 19 / 2024

Date

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7.04

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 27 2024**

Subject: **School Sponsored Field Trip List**

Staff Analysis: Student field trips are an important component of the educational program. Field trips supplement and enrich classroom learning experiences and provide opportunities for students to relate their new learning to the outside world.

Recommendation: **Staff recommends approval of out-of-county and overnight school sponsored field trips.**

Submitted by: Dr. Kiela Jimenez Title: Director of State and Federal Programs

Approved by: Sandra Garcia Title: Asst. Superintendent, Instructional Services

To the Board of Trustees:

Meeting: **October 10, 2024**
Regular Board Meeting

Information Only

7.04
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Field Trip Information Sheet

Overnight Field Trips are in BOLD

Field Trips for Board Approval: October 10, 2024

School	Field Trip Event	City, and County	Date	Grade	# of classes	Budget (coding)	Purpose: (academic standard the trip supports)
Renaissance at Mathson	Monterey Bay Aquarium	Monterey	10/23/2024	7th Science	2	060-3010-0-5835-00-1110-1000-000000-195-1190	Students will have hands on experiences to help them understand how resource availability impacts populations in an ecosystem.
Renaissance at Mathson	Monterey Bay Aquarium	Monterey	10/23/2024	8th Science	2	060-3010-0-5835-00-1110-1000-000000-195-1190	Students will have hands on experiences to help them understand how resource availability impacts populations in an ecosystem.
LUCHA	O'neill Sea Odyssey	Santa Cruz	11/20/2024	4/5 Scienve	2	PLG	For students to learn more about ecology and marine biology
LUCHA	O'neill Sea Odyssey	Santa Cruz	11/20/2024	5th Science	2	PLG	For students to learn more about ecology and marine biology
San Antonio	**Walden West Saratoga**	**Saratoga**	**11/18-22/24**	**5th**	**3**	**060-3010-0-5815-00-1110-1000-000000-240-1190 060-3010-0-5720-00-1110-1000-000000-240-1190**	**Outdoor Science Camp**
Sheppard	Monterey Bay Aquarium	Monterey	12/13/2024	7th Sci/ELA/SS	3	060-3010-0-5835-00-1110-1000-000000-170-1190	To attend the tide talk-dive into the deep and explore the aquarium
LUCHA	Monterey Bay Aquarium	Monterey	11/19/2024	1st	1	PLG	Students will see their animals of choice in their habitat

Field Trip Information Sheet

School	Field Trip Event	City, and County	Date	Grade	# of classes	Budget (coding)	Purpose: (academic standard the trip supports)
Ryan	Monterey Bay Aquarium	Monterey	10/25/2024	2nd & 3rd	2	060-3010-0-5808-00-1110-1000-000000-100-1190	Science - Learn about animal adaptations
Russo McEntee	Ardenwood Farm	Fremont	11/5/2024	PK & 2nd	2	060-9010-0-5808-00-1100-1000-000000-320-2320 060-9010-0-5835-1100-1000-000000-320-2320	For students to explore a historical farm
Russo McEntee	Ardenwood Farm	Fremont	11/14/2024	TK, K	2	060-9010-0-5808-00-1100-1000-000000-320-2320 060-9010-0-5835-1100-1000-000000-320-2320	For students to explore a historical farm
Renaissance at Mathson	Oakland Roots Soccer Game	Hayward	10/26/2024	6th, 7th, 8th	3	060-9010-0-4300-00-1110-1000-000000-295-2110	For the soccer team to bond as they watch a professional match
Adelante II	Stanford University Visitor Center	Stanford	10/23/2024	3rd	2	060-3010-0-5720-00-1110-1000-000000-285-1190	To give students the opportunity to explore, observe, and learn about higher education.

8.01

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **October 10, 2024**

Subject: **Resignations (Information Only)**

Staff Analysis: Pursuant to Board Policy 4117.2 the Superintendent or designee has accepted the following resignations.

Submitted by: Cesar Torrico Title: Asst. Superintendent, Human Resources

Approved by: Cesar Torrico Title: Asst. Superintendent, Human Resources

To the Board of Trustees:

Meeting: October 10, 2024
Regular Board Meeting

Recommend Approval

8.01
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

Approved: _____ Not Approved: _____ Tabled:_____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT-
HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES

October 10, 2024

CERTIFICATED RESIGNATIONS:

I. Resignation:

1.	Arroyo, Julie	P.E./Ocala Steam Academy	10/4/2024

HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES

October 10, 2024

CLASSIFIED RESIGNATIONS:

I. **Resignations:**

1.	Lopez, Doris	Payroll Manager/Fiscal Services	10/14/2024
2.	Rosales, Alma	School Office Assistant/Ocala	10/01/2024
3.	St. Pierre, Alyssa C	Campus Paraeducator/Linda Vista	09/30/2024
4.	Tuvera, Tanya Kristine	School Administrative Assistant/Linda Vista	09/12/2024

8.02

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **October 10, 2024**

Subject: **Approve Updated Job Description – Telecommunications Technician**

Staff Analysis: The current position of Video Cabling Technician is over 20 years old and no longer reflects the actual duties and responsibilities that are being performed by the person holding this position. This updated Job description encompasses all of the current work being performed and allows for growth as technology continues to evolve.

Recommendation: **Staff recommends the Board of Trustees approve the updated Job description.**

Submitted by: Cesar Torrico Title: Asst. Superintendent, Human Resources

Approved by: Cesar Torrico CT Title: Asst. Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

8.02

Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

Approved: _____ Not Approved: _____ Tabled:_____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Telecommunications Technician

DEFINITION

Under the direction of the Network and Systems Supervisor performs a variety of skilled work in the maintenance, repair, and installation of telecommunications equipment and does related work as required, including but not limited to installation, repair, and programming of telephone, fax, and data cables. Installation and maintenance of computer networks, security cameras, VAPE detectors, computers, IDF rooms, audiovisual equipment and phone and communications systems.

EXAMPLES OF DUTIES

- Completes diagnostic tests to determine the cause for malfunctions on telephones and telephone systems including VOIP and repairs them. This may include replacement of equipment and repair of systems. Repairs not done by District staff require written purchase orders and sending and receiving of equipment.
- Installs telephones, additional lines, and extensions pulls cable, makes terminal connections, and installs key equipment.
- Plans organizes, and coordinates telephone operations and activities, ability to troubleshoot telephone system problems, and communicate with telecommunication companies and outside telephone technicians.
- Develops and implements preventive maintenance program.
- Initiates appropriate security measures to assure system integrity.
- Maintains inventory of equipment and its current usage.
- Researches technical and communications-related equipment, and advises on equipment acquisition and purchase.
- Attends educational meetings and seminars.
- Maintains appropriate files.
- Operates various test equipment, power tools, and hand tools. Operates motor vehicle.
- Installation of desktop computers, including Chromebooks, Monitors, TVs, IP Clock, speakers, Vape Detectors, projectors, Promethean boards, security cameras, etc.

SPECIAL REQUIREMENTS

- Four years of journeymen-level experience and appropriate licensing or certification in Telecommunications, data, and IDF management are required.
- Possession of a Class C California operator's license issued by the State Department of Motor Vehicles.

MINIMUM QUALIFICATIONS

Knowledge of:

- Standard practices of telephone repair and installation methods, materials, and equipment used;

Ability to:

- Perform skilled work in the area of telephone installation and repair; Use tools and equipment necessary in the repair and maintenance of telephone equipment;
- Work from sketches, drawings, and blueprints;
- Understand and carry out oral and written instructions;
- Operate vehicles safely and in accordance with traffic laws;
- Establish and maintain cooperative relationships with those contacted during the course of work

TRAINING AND EXPERIENCE

Verifiable evidence of at least one year of journey-level experience in telephone installation and repair; computer cabling, IDF installation, management, and repair, or any combination of training and experience that could likely provide the desired knowledge and abilities.

ESSENTIAL FUNCTIONS

- To move the entire body up to 100 feet using heel/toe gait.
- To rest weight on the lower part of the body for up to one hour at a time.
- To exert physical strength necessary to move 20 pound objects from one level to another.
- To move forward from the waist continuously for up to 25 minutes at a time.
- Continuously rotate neck or upper trunk to right or left from a neutral position while sitting or standing for up to two minutes at a time.
- To position arms from elbow flexion to extension for up to five minutes.
- To exert up to 10 pounds of force on or against an object to move it away for up to two minutes.
- Frequently perform a task on one's knees, or to sit on one's heels for up to 20 minutes at a time.
- Simple grasping, firm grasping, or fine manipulation with the dominant or non-dominant hand or both hands.
- Climb ladders, and use scaffolding to complete tasks

Use of hands:

- Requires eye/hand coordination.

- Requires manipulation of small objects with the fingers.
- Requires handling, seizing, holding, grasping, and turning with hand.
- Requires fingering, picking, or pinching with the fingers.

Hearing:

- Requires the ability to hear at close proximity (up to 5 feet).
- Requires the ability to hear at a distance (up to 20 feet).

Vision:

- Requires clarity of vision at 20 inches or less.
- Requires clarity of vision at 20 feet or more.
- Requires field of vision up and down or right to left when eyes are fixed on a given point.
- Requires three-dimensional vision: Ability to judge distances and spatial relationships.
- Requires the ability to identify and distinguish exact colors.

SPEECH/LANGUAGE PROCESSING:

- Requires the ability to verbally communicate in an articulate, understandable manner.
- Requires auditory comprehension (understanding and processing the spoken word).
- Requires visual comprehension (understanding and processing the written word and visual observations).
- Requires communication with the public.
- Requires communication with co-workers.
- Requires the ability to speak on the phone.
- Requires short-term memory recall.
- Requires long-term memory recall.
- Reading is required.
- Writing is required.

HUMAN RELATIONS CHARACTERISTICS:

- Requires interactions with the public or co-workers in person.
- Requires interactions with the public or co-workers on the phone.
- Ability to function independently on work tasks.
- Requires effective interaction in group situations.
- Requires acceptance of supervisory authority.
- Requires independent decision-making ability.
- Requires problem-solving skills.
- Requires ability to function in stressful situations.

PHYSICAL EXAMINATION

- Successful completion of a physical examination by a licensed physician based on the physical requirements of this position.
- WRITTEN AND PERFORMANCE TEST REQUIRED

PHYSICAL EMPLOYMENT STANDARDS

Ability to meet the physical requirements to safely and effectively perform required duties including using a truck, hand tools, ladders, electrical equipment, and scaffolds on all necessary surfaces.

Alum Rock Union Elementary School District complies with the Americans with Disabilities Act (ADA) and upon request, will consider reasonable accommodations to enable individuals with disabilities to perform essential job functions.

Range:	15
Work Year:	12 months
Bargaining unit:	Teamsters
Last Revised:	July 2024

Board Approved:Pending

For The District:

For Teamsters:

Rocio Richards

8.03

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **October 10, 2024**

Subject: **Approve New Management Job Description –Chief Bonds Officer**

Staff Analysis: The Chief Bonds Officer is a cabinet-level position with responsibility for the planning, developing, and overseeing all functions of the Facilities Design, Construction, Modernization, and Real Estate of the Bonds Program. This position represents the Superintendent and District for facility planning and management of building and facility construction including supervision and coordination of consultants, communications with parents and the general community, facilitation of staff planning, and leadership of District committees.

Recommendation: **Staff recommends the Board of Trustees approve the new Management Job Description.**

Submitted by: Cesar Torrico Title: Asst. Superintendent, Human Resources

Approved by: Cesar Torrico Title: Asst. Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

8.03
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

Approved: _____ Not Approved: _____ Tabled:_____

ALUM ROCK
UNION ELEMENTARY SCHOOL DISTRICT

2930 Gay Avenue, San José, CA 95127 · Phone: 408-928-6800 · Fax: 408-928-6416 · www.arusd.org

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Position Title: **CHIEF BONDS OFFICER**
Reports to: Assistant Superintendent, Business Services

Functions: The Chief Bonds Officer is a cabinet-level position with responsibility for the planning, developing, and overseeing all functions of the Facilities Design, Construction, Modernization, and Real Estate of the Bonds Program. This position represents the Superintendent and District for facility planning and management of building and facility construction including supervision and coordination of consultants, communications with parents and the general community, facilitation of staff planning, and leadership of District committees.

Areas of Responsibility and Functions:

- Plans, coordinates, and directs the facility modernization and construction of all District facility assets.
- Ensures that construction schedules are met and budgets are adhered to thorough evaluation of facility plans, change orders, contract development and administration, and staff training and communication.
- Develops and maintains partnerships with the City of San José, community groups, and agencies to optimize joint efforts in maintaining and improving the condition and utilization.
- Manages District budgets related to capital improvement projects including bond-funded projects (expenditure reports and development of purchase orders) and coordinating management with District Assistant Superintendent of Business Services.
- Directs and coordinates communications with the Office of Public-School Construction, the Division of State Architects, the State Allocation Board, and the Department of Education, Facilities Planning Division.
- Develops and implements department goals and policies, including the short-term and long-term strategic facility project plans.
- Plans and monitors budgets and expenditures of planned projects.
- Confers with design professionals as appropriate in planning capital outlay projects.
- Coordinates with appropriate personnel in preparing and receiving quotes and bids, new to planned projects.
- Develops plans and specifications, supervises and manages major capital outlay projects to be undertaken by district crews and/or outside contractors.
- Resolves conflicts among contractors, consultants, and neighbors, and staff related to projects.
- Develops and facilitates interim District Office and School operations during construction.
- Coordinates and manages site visitations, data collection and analysis to ensure prudent oversight with laws and regulations.
- Facilities meetings at various levels and prepares necessary reports for the purpose of conveying and/or gathering information required to perform functions.
- Initiation and administration of new District-wide facility programs, conducting special studies as authorized.
- Monitor and manage Memorandums of understanding and Lease agreements.

German Cerda, Superintendent

Board of Trustees: Linda Chavez, President, Andrés Quintero, Vice-President
Minh Pham, Clerk · Corina Herrera-Loera, Member· Andrea Flores Shelton, Member

- Assists in the coordination and preparation of the Board Agenda and provides regular reports to the Board and communication to the public.
- Develops and issues Notices to Proceed, Stop Orders, and Final Acceptance and other directions to Contractors.
- Facilitates the environmental impact studies and development of reports for facility projects.
- Oversee pre-qualification, bidding, and selection process of contractors for District facility projects.
- Acts as the District representative to State and Regulatory Agencies related to facilities projects (CDE, DSA, OPSC, and DTSC).
- Responsible for District facility planning (District's Long-Range Facilities Plan) for both comprehensive and alternative school sites.
- Responds to public records requests and any litigation regarding the development of facilities.
- Other tasks and duties that arise from facility planning and construction process.

Qualifications:

- Any combination equivalent to: Bachelor's degree or Four (4) years successful experience in a supervisory capacity in facilities, maintenance, construction, engineering or a related field.
- A thorough knowledge of construction management, contract development, and contract administration
- A proven track record in budget management, personnel management, public relations, and public records management
- Prefer four years increasingly responsible supervisory experience in property management, contractor and trades supervisor at Facilities or similar type of environment, supplemented by several postsecondary courses in management, supervisory or related fields.
- Ability to use assorted computer hardware/software
- Possession of a valid California Driver's license and proof of insurance according to Board Policy
- Strong project management skills
- Communicate effectively both orally and in writing

    - SKILLS are required to perform multiple highly complex technical tasks with a need to upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job includes; interpreting and analyzing complex data and materials and draw logical conclusions; maintaining complex records and preparing complex reports; and establishing and maintaining effective working relationships with others.
    - ABILITY to plan, organize and maintain systems and processes; facilitate and negotiate resolution of complex issues and varying interests; interpret and analyze current and proposed state and federal legislation; plan, coordinate, and direct projects and preparations of reports; plan, organize and administer oversight and monitoring programs; explain and enforce policies, procedures and regulations; research and evaluate data, prepared written reports; develop and manage budgets; prepare and deliver oral presentations; train, supervise, and evaluate staff; prepare reports; maintain records; communicate effectively verbally and in writing; work with accuracy and attention to detail; operate PC and related software applications; effectively organized and prioritize assigned work; establish and maintain effective working relationships with other people.

WORKING CONDITIONS:

Environment:

- Classroom and outside work setting
- Subject to frequent interruptions and daily contact with staff, parents, and students

Physical Abilities:

- Hearing and speaking to exchange information and make presentations
- Visual ability to read, prepare/process documents and small figures and monitor a wide area
- Dexterity of hands and fingers to operate a computer keyboard
- Sitting, walking and standing for extended periods of time
- Occasional carrying, pushing, pulling or lifting up to 25 pounds
- Frequent bending at the waist and stooping
- Frequent reaching overhead, above the shoulders and horizontally
- Frequent movement of head, looking up and down and side to side

Hazards:

- Some exposure to toxic materials
- Occasional contact with distraught individuals

Pending Board Approval: October 10, 2024

8.04

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **October 10, 2024**

Subject: **Approve New Management Job Description –Human Resources Risk Management Coordinator.**

Staff Analysis: Under the direction of the Assistant Superintendent of Human Resources, plans, organizes, and directs the Districts' risk management programs, including liability and property insurance, pupil accident insurance, employee and student safety programs, and possible related programs such as ergonomic assessment and safety training, and annual mandated training. Perform intricate and responsible Human Resource Services office management work requiring independent judgment and analysis; prepare and maintain confidential logs, files, and records related to bargaining and other issues; coordinate the flow of communication. Prepare frequent, detailed, and accurate bargaining unit reports; assemble confidential and sensitive information related to labor relations and negotiations.

Recommendation: **Staff recommends the Board of Trustees approve the new Management Job Description.**

Submitted by: Cesar Torrico Title: Asst. Superintendent, Human Resources

Approved by: Cesar Torrico Title: Asst. Superintendent, Human Resources

To the Board of Trustees: Meeting: October 10, 2024
Regular Board Meeting

Recommend Approval

8.04
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

Approved: _____ Not Approved: _____ Tabled:_____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Position Title: **HUMAN RESOURCES RISK MANAGEMENT COORDINATOR**

Reports to: Assistant Superintendent of Human Resources

Functions: Under the direction of the Assistant Superintendent of Human Resources, plans, organizes, and directs the Districts' risk management programs, including liability and property insurance, pupil accident insurance, employee and student safety programs, and possible related programs such as ergonomic assessment and safety training, and annual mandated training. Perform intricate and responsible Human Resource Services office management work requiring independent judgment and analysis; prepare and maintain confidential logs, files, and records related to bargaining and other issues; coordinate the flow of communication. Prepare frequent, detailed, and accurate bargaining unit reports; assemble confidential and sensitive information related to labor relations and negotiations.

Areas of Responsibility:

- Directs and evaluates the risk management program of the District.
- Assures insurance programs are in compliance with Federal, State and Local laws.
- Research, compile and analyze District needs to develop and recommend policies and administrative regulations regarding liability, property, self-funded and workers' compensation insurance programs.
- Analyzes the District's claims, loss and accident history to identify methods to eliminate or minimize possible losses.
- Investigates and analyzes accidents involving District employees and students injured while using District equipment or facilities.
- Develop programs and activities that will ensure employees observe and maintain safety standards and a safe work environment.
- Assists divisions, departments, and school administrators in their accident reporting, accident prevention responsibilities; analyzes requirements for safety training and arranges for or conducts such training.
- Management and upkeep of the Learning Management System to ensure safety training is assigned and completed, and all records are up-to-date
- Takes necessary steps to ensure District compliance with O.S.H.A. regulations.
- Recommends safety policy and district safety procedures.
- Maintains a central file of insurable valuables and record losses, loss ratios, loss reserves, insurance files, reports and correspondence.
- Reviews and evaluates all District contracts and proposed insurance language for District insurance requirement compliance.
- Oversees the investigation of incidents and preparation of materials and evidence for use in hearings, litigation and insurance claim cases.
- Handles incoming Ergonomic requests by being the liaison between the TPA and the employee.
- Audits invoices for insurance premiums and prepare Board reports for authorization of payments.
- Monitors case closing action, coordinates negotiations for settlement of claims with claims adjuster wherein court action is not involved and prepares report for Board action.
- Maintains liaison with insurance adjusters, legal counsel, employee organizations, and underwriters in coordinating all insurance matters.
- Consults with Personnel on pre-employment physical results.

- Represents the District at meetings with representatives from a variety of public agencies, insurance companies, and risk firms.
- Coordinates and administers self-insured retention claims on property.
- Perform intricate and responsible Human Resource Services office management work requiring independent judgment and analysis; prepare and maintain confidential logs, files, and records related to bargaining and other issues; coordinate the flow of communication. Prepare frequent, detailed, and accurate bargaining unit reports; assemble confidential and sensitive information related to labor relations and negotiations.
- Maintain the administrator's appointment calendar to ensure accuracy and integrity of schedule; schedule appointments; schedule and coordinate large and small group meetings, conferences, and appointments; secure facility and/or conference rooms and refreshments; send out notices; provide required documents as needed; arrange and schedule travel accommodations, and process reimbursement.
- Make recommendations and provide information to school management regarding interpretation and application of provisions of labor agreements; ensure district compliance with laws, policies, and labor agreements.
- Coordinate research related to labor relations matters, such as uniform practice and working conditions at school sites; assist management in preparation of proposals for collective bargaining; coordinate and assist in grievance handling and resolution.
- Coordinate, create, and manage databases to provide accurate and timely statistics and other data; coordinate and perform research; supervise information gathering.
- Collect and assemble confidential and/or information, including evaluations, disciplinary matters involving site personnel, and other sensitive issues; call to verify, receive, or transmit confidential or controversial information to appropriate administrator, staff, or bargaining unit.
- Independently respond to concerns and/or complaints from parents, staff, and the community regarding departmental activities, school site and personnel issues; respond, prepare, or forward to appropriate administrator requests for information from bargaining units, legal services, outside agencies, or the public.
- Coordinate and review requests, reports, and other information from a variety of sources to determine compliance with district policies and California Education Code.
- Communicate information in person or by the telephone; coordinate activities among staff, public, and district officials.
- Handle requests for student teacher MOU's; work with agencies to collect required documents, prepare for Board approval
- Provide work direction to assigned staff members, and participate in the interview, selection, and training process for new employees.
- Monitor the department's budget expenditures, maintain financial records and current account balances, and order supplies and equipment.
- Manage all aspects of the recruitment process, including branded items, recruitment event coordination, and looking for new ways to recruit for high-need positions
- Plan and execute Employee Recognition, On-boarding and Retention programs
- Coordinate, compile, and prepare Board of Education and Superintendent's Cabinet agenda items.
- Prepare and store documents using standard office equipment and technology including computers, scanners, copiers, and electronic storage devices.
- Operate a computer to input, output, update, and access a variety of records and information; generate reports, records, lists, and summaries from computer databases.
- Provide excellent customer service by establishing positive relationships with district personnel, representatives from external organizations, and others; respond to phone calls, e-mails, letters, and other communications; lift light objects.

- Promote teamwork by sharing knowledge, cooperating with others, participating in meetings and work groups, serving on committees, and supporting the goals and objectives of the district and division.
- Perform related duties as assigned.

Qualifications:

- **KNOWLEDGE:**
  Risk management and Cal O.S.H.A. laws, rules, and regulations and fire, health and safety codes.
  Procedures and techniques for coordination of risk management and loss prevention program.
  Accident investigation procedures.
  Mathematical concepts of insurance management.
  Business record keeping and general office practice, procedures, and equipment.
  Employee supervision.
- **EDUCATION AND/OR EXPERIENCE:**
  Bachelor's Degree and courses and experience in risk management, marketing, human resources functions.
  Completion of courses in insurance, risk management and contract law is desirable.
  A minimum of four (4) years experience in supervising the day-to-day operation of a risk management program which includes worker's compensation, property and general liability programs, preferably in a school district.
- **LANGUAGE SKILLS:**
  Correct oral and written usage of English, grammar, spelling, punctuation, vocabulary, and composition.
  Analyze and apply current research in the preparation of oral and written presentation and reports.
- **MATHEMATICAL SKILLS:**
  Understand the mathematical concepts of insurance management.
  Make accurate statistical calculations and record detail.
  Collect, investigate, and analyze data and prepare clear and concise reports and manuals.
- **REASONING ABILITY:**
  Understand and accurately interpret laws, rules, and regulations pertaining to risk management and Cal O.S.H.A.
  Understand and accurately interpret laws and regulations of fire, health, and safety codes.
  Coordinate and supervise an effective risk management and loss prevention program.
  Establish and maintain effective working relationships with others.
  Approach decisions with an open mind in order to generate a wide range of alternatives for problem solving.
- **CERTIFICATES, LICENSES, REGISTRATIONS:**
  Possession of a valid California Driver's License during the course of employment.
  Must be insurable at standard rates and maintain such insurability during the course of employment.
- **OTHER SKILLS AND ABILITIES:**
  Represent the District in quasi-judicial hearings.

ABILITY TO:

- Perform the basic function of the position.
- Operate a computer, related software, and standard office equipment. Record or take notes at meetings, and transcribe minutes accurately. Research, analyze, compile, and verify data, and prepare reports.
- Read, interpret, apply, and explain rules, regulations, policies, and procedures.

- Handle multiple tasks, work under pressure, and work with priorities/deadlines subject to frequent change. Exercise analytical and independent judgment.
- Analyze situations accurately, and adopt an effective course of action.
- Work confidentially with discretion, and complete work with many interruptions. Communicate effectively, both orally and in writing.
- Establish and maintain cooperative and effective working relationships with others. Work in a team environment.
- Compose correspondence and written materials independently. Lift light objects according to safety regulations.
- Meet state and district standards of professional conduct as outlined in Board Policy.

WORKING CONDITIONS:

SAMPLE ENVIRONMENT:
Office environment; drive a vehicle to conduct work; constant interruptions.

SAMPLE PHYSICAL ABILITIES:
Hear and speak to exchange information and make presentations; see to read, prepare, proofread documents, and monitor office activities; sit or stand for extended periods of time; dexterity of hands and fingers to operate a computer keyboard and other office equipment; kneel, bend at the waist, and reach overhead, above the shoulders, and horizontally to retrieve and store files and supplies; lift light objects.

Terms of Employment:

Salary Placement:	**Classified Management salary schedule**
Work Year:	**219 days**
Evaluation:	**Performance of this position will be evaluated in accordance with the administrative evaluation process.**

Board Approved:

9.01

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 17, 2024**

Subject: **Kidango Preschool Program 2024-2025**

Staff Analysis: Kidango in coordination with Alum Rock Union Elementary School District, will offer a licensed California State Preschool Program at Cesar Chavez Early Learning Center and Cesar Chavez Preschool Center. It will operate as a full-day/part-day classrooms, providing services in up to 15 classrooms.

Recommendation: Staff recommends the Board approve the contract with Kidango to provide the Alum Rock Union Elementary School District with a licensed preschool program for the 2024-2025 school year. Cost of the contract is $2,893,576, paid through the California State Preschool Program Grant.

Submitted by: Dr. Dianna Ballesteros DJB Title: Director, Early Learning

Approved by: Sandra Garcia SG Title: Asst. Superintendent, Instructional Services

To the Board of Trustees:

Recommend Approval

9.01
Agenda Placement

Meeting: **October 10, 2024**
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Early Learning (School/Dept.) VENDOR NO. _____

Submitted by: Dr. Dianna Ballesteros, Director of Early Learning

☑ **Independent Contract** ☐ **MOU**

☑ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Kidango, Inc.

Address: 4400 Old Warm Spring, Blvd. City: Fremont State: CA Zip: 94538

Phone: (510) 897-6945 Email Address: sandra.phillips-sved@kidango.org

SSN: _____ or Fed I.D. #: 94-2581686

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on July 1, 2024, and will diligently perform as required and complete performance by June 30, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Kidango in coordination with Alum Rock Union Elementary School District, will offer a licensed California State Preschool Program at Cesar Chavez Early Learning Center and Cesar Chavez Preschool Center . It will operate as a full-day/part-day classrooms, providing services in up to 15 classrooms.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

_____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

✓ b. **Other:** $2,893,576.00 (describe rate agreement) not to exceed;

Kidango will invoice ARUESD on monthly installments.

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
120	6105	0	5100	00	0001	1000	000053	063	6100	$2,868,576.00	9/30/24
120	6105	0	5815	00	0001	1000	000053	063	6100	$25,000	10/1/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Memorandum of Understanding
between Alum Rock Union School District
and Kidango

This Memorandum of Understanding (MOU) is between Kidango, Inc., hereinafter referred to as "Kidango" and Alum Rock Union School District, hereinafter referred to as "ARUSD" as approved by the Board of Education on May 11, 2023.

This MOU is for the purpose of laying out the terms and understandings of the parties' agreement to provide preschool services at the following locations:

Cesar Chavez Early Learning Center (CCELC), 2000 Kammerer Ave., San Jose, CA 95116
Cesar Chavez, 1990 Kammerer Ave., San Jose, CA 95116

Term

The term of this MOU shall be for three years, from July 1, 2022 to June 30, 2025. ARUSD reserves the right to reduce the number of classrooms provided, as set forth under "Scope of Services - General Responsibilities", based on Kidango enrollment. Kidango will provide enrollment information no later than January 30 of the current year and May 30 for the following year. This information will be used as the basis for the number of classrooms provided the following year.

Funding contingency

Funding for this Agreement is contingent upon the appropriation and availability of funds from the State. Consequently, this Agreement is not effective until the State signs the current application that approves the spending of the funds.

Scope of Services General Responsibilities

Kidango will provide California State Preschool Program (CSPP) services in up to 15 classrooms. These will be both full-day and part-day classrooms.

In California, many of the Head Start programs use both Head Start funding and California federal and state early education funding to provide full-year and full-day services for children and families who qualify. Kidango is one of approximately one hundred (100) grantees or delegate agencies that have contracts with the California Department of Education (CDE), to administer general child care and/or State Preschool programs. Similar to other agencies, Kidango has programs that are both located at the same site. Under this MOU, Kidango may also include Head Start or Early Head Start services in the classrooms on this site. Kidango and ARUSD will use braiding and blending of funds for these programs.

The classrooms and outside play area will be made available by ARUSD, pursuant of the Joint Use Agreement between Kidango and ARUSD. Kidango will ensure that all services are provided in full compliance with all applicable federal, state and local laws and regulations. Enrollment and eligibility, staffing, curriculum and full compliance with funding terms and restrictions shall be the sole responsibility of Kidango.

KIDANGO acknowledges that the goals of ARUSD's Early Learning Program are to:

1. Provide a high quality, developmentally appropriate program for preschoolers.
2. Promote early literacy;
3. Support strong emotional development for young children encouraging creativity and curiosity of thought;
4. Support strong family engagement; and
5. Provide child care and parenting education to pregnant and teen parenting students so they may successfully complete high school and move to post-secondary.

KIDANGO agrees that the criteria for enrollment in the PROGRAM will be outlined in the California Department of Education Funding terms and conditions (FT&C):

1. Neglected or abused children who are recipients of child protective services
2. Children who are at risk of being neglected or abused
3. Lowest ranked families determined by eligibility schedule adopted by CDE Child
4. Nutrition Services Division.

Kidango Responsibilities

KIDANGO shall:

1. Conduct a Development full-day program for preschoolers as of September 1 of the program year, which conforms to the CSPP and existing ARUSD and philosophies; any changes to these agreement amounts are requested in advance of services being approved and implemented.
2. KIDANGO shall afford first priority in enrollment to all ARUSD students.
3. Maintain records for PROGRAM review, evaluation, and audit and/or other purposes and make them available to persons authorized by the State, including ARUSD. Such records will be maintained for a minimum of five (5) years or as otherwise required by law and be available for review and/or copying to ARUSD within a twenty-four (24) hour notice should they be requested. Should the contractual relationship terminate, all records shall be provided immediately to ARUSD for copying and all original records for the previous five (5) years shall be delivered to ARUSD within thirty (30) days of the termination.
4. Send Department of Social Services, Child Care licensing annual reports and any violation issued during a Community Care Licensing Division (CCLD) visit within five (5) days of receiving the report to ARUSD for reporting to the CDE.

5. Determine the eligibility of families for child development services and keep eligibility documentation based on CSPP and FT&C.
6. Inform parents of the right to appeal adverse eligibility determinations to the KIDANGO's Board.
7. Adhere to the Fair Employment Practices and Nondiscrimination Clause outlined by the FT&C.
8. Include ARUSD's Uniform Complaint Procedure (UCP) in KIDANGO's parent handbook and provide parents with ARUSD's annual UCP notification.
9. Include ARUSD's boiler template language in your agency's parent handbook regarding religious worship and/or instruction is strictly prohibited, unlawful harassment and non-discrimination with the necessary elements and protected classes are identified, and notification of these disclosures and rights occur.
10. Participate in activities of the CDE Program Monitoring and Annual Agency goals.
11. Submit an annual budget, calendar, and program assurances with your signed Agreement.
12. Title to any or supplies purchased with state funds rests with KIDANGO only as long as the Agreement is in effect. Upon termination of this Agreement, title and possession of all equipment and remaining supplies shall revert to ARUSD.
13. Any unit of equipment costing over five-thousand dollars ($5,000) and/or having a useful life expectancy of one (1) years or more and purchased with CSPP funds must have prior written CDE authorization. An inventory of all equipment and all non-disposable items with an estimated useful life of more than one year, purchased in whole or in part with preschool contract funds CSPP funds, shall be maintained by KIDANGO.
14. KIDANGO will maintain records for program review, evaluation, audit and/or other purposes and make the records available to ARUSD or agents of the State for a period of (5) years.
15. KIDANGO is liable for any audit exceptions caused by, or as a result of, KIDANGO's lack of performance as required by the MOU.

ARUSD's Responsibilities

ARUSD shall:

1. Act as an intermediate agent between the CDE and KIDANGO;
2. Monitor contract operations and reports relating to ensuring compliance with FT&C and the standards contained in the Program Self-Evaluation (PSE) and Federal Program Monitoring (FPM) processes incorporated by this reference into this Agreement;
3. Provide technical assistance and require KIDANGO participation to meet ARUSD's goals and ARUSD's FPM review;
4. Send all required subcontractor information to the CDE regarding PROGRAM compliance and other requested information;
5. Pay KIDANGO in accordance with the MOU.

6. Ensure that a Release and Exchange of Information between KIDANGO and ARUSD is signed allowing exchange and sharing of information relating to any services performed.
7. ARUSD reserves the right to reduce KIDANGO's allocation, when in their opinion, the agency fails to submit required reports including the audit report or the agency fails to conduct its operations in accordance with Title 22 California Code of Regulations, the FT&C, Title 5, CDE regulations and the standards contained in the PSE and FPM processes.
8. ARUSD reserves the right to reduce the performance requirements of the Agreement when it is evident that KIDANGO will not earn the amount of the Agreement.
9. ARUSD shall notify KIDANGO in writing of a change in law or regulations affecting this contract prior to their effective date or as soon as possible after enactment.

Hours and Days of Operation

Services shall commence on July 1, 2022. Kidango's services are offered Monday-Friday. Kidango's services are provided year round, including during the summer break based on Kidango's operating calendar. Full-day Kidango classrooms will operate from 7:30 am to 5:30 pm. After-school Kidango classrooms will close at 6:00 pm. Kidango office hours are 8:00 am to 5:00 pm. ARUSD office hours are 7:30 am to 4:00 pm.

Center Management

All ARUSD teachers and support staff will report to the Director of Socio-Emotional Learning and/or the Coordinator of Early Learning for concerns. ARUSD Director of Early Learning will provide student and family support for ARUSD 4-year-olds and kindergarten students. The Kidango Center Director will manage day-to-day program operations and will call and email the Director of Socio-Emotional Learning, Coordinator of Early Learning, and ARUSD Director of Early Learning for district-related incidents that require immediate response. Kidango is not responsible for ARUSD students.

Nutrition

Kidango will supply breakfast and/or lunch to all Kidango-enrolled children (full-day children receive breakfast, lunch, and a snack; part-day children will receive one meal). Kidango will provide meals and snacks in accordance with all relevant CACFP nutritional standards and guidelines.

Eligibility and Enrollment

Children's eligibility to receive the services outlined in this MOU will be determined by Kidango in accordance with all relevant regulations and guidelines, including the terms set forth in Kidango's contracts with the California Department of Education regarding families' eligibility and need. Kidango shall be allowed to request all required documentation to determine eligibility and

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Attachment
Collaboration at Cesar Chavez Early Learning Center

The goal of the Cesar Chavez Early Learning Center (CCELC) is to provide families in the Alum Rock community with a high quality Early Learning environment that prepares our students for success starting from infancy. This document shall be revisited on a quarterly basis between Kidango and ARUSD.

Cesar Chavez Early Learning Center Composition

The Cesar Chavez Early Learning Center is a collaboration between the Alum Rock Union Elementary School District (ARUSD) and Kidango. The center is the first Elementary School site in the state that provides Early Education for students 0 to 5 years of age. Through this collaboration, staff from ARUSD and Kidango provide a high quality Early Learning experience to the youngest of children in the Alum Rock community.

The CCELC offers infant to preschool services provided by Kidango staff, and ARUSD teachers provide TK/T4 and Kindergarten education as well as two special day classrooms. ARUSD has a speech therapist on site offering services to our community. The lead individual in the center is a Kidango Center Director. The ARUSD Early Learning Director and Socio-Emotional Director provide administrative and coordination support to the center staff.

Below is a description of the collaboration between parties.

Front Office Customer Service and Enrollment. (Rosa and subs)

- Cross train front office staff to ensure a welcoming environment for all families. We held office meetings to make sure we are all in agreement.
- Enrollment systems for both organizations will continue to work separately, front office staff for both organizations will provide a seamless service to families.
- Continue to honor just ARUSD zip codes
- Open communication between Kidango's Center Director, Regional Director and Director of Early Learning as district representative on an ongoing basis through scheduled calendar meetings between ARUSD and Directors
- Admins for CCELC and Kidango continue to cover for each other during lunch (Health assistant covers for ARUSD Administrative Assistant)
- Encouragement to parents to share information about the programs on the campus
- Tidy up and wipe down counters at the end of the day
- Check with ARUSD's Administrative Assistant and Kidango office staff about getting a bulletin board for the office. Announcements, posters, welcoming info, etc. Collaboratively materials and information for parents in the office have been organized for easy access.
- Learn and use electronic outdoor boards - change info depending on season, holidays, greetings, etc.
- TK/T4 and Kindergarten unhoused families will be referred to Alum Rock's SLS Supervisor for Intake, all other families will be referred to Kidango staff.

- TK/T4 and Kindergarten families and their children will be referred to SOMOS Mayfair Cesar Chavez Family Resource Center for Ages and Stages Questionnaire Developmental Assessments and referred out when needed.
- During the day ARUSD custodian will service front office - after 2 pm the Kidango staff will clean and service (including bathrooms)
- Each program will provide a staff directory with names, titles and phone numbers along with an organizational chart.
- Kidango Regional Director & Center Director and ARUSD Director of Early Learning will exchange mobile phone numbers to communicate throughout the day.

ARUSD	Kidango
• ARUSD custodian will open at 6:00 am - Will share calendar between both • ARUSD office hours 7:30 -4:00 pm • ARUSD students will be enrolled by an ARUSD staff • On Non-student days - ARUSD's custodian will clean the TK/T4 and Kindergarten - Portables and cafeteria • When the ARUSD custodian is out a substitute custodian will be provided. • ARUSD has distributed building keys to Kidango Center Director & Assistant Center Director; they have keys and their alarm code to open the building and gates. ARUSD will distribute keys on an as-needed basis. The replacement cost for lost keys will be $250 per key.	• Kidango office hours 7:30 - 5:00 pm (classrooms at 6:00 pm) • Kidango students will be enrolled by Kidango staff • Kidango staff will clean the front office at the end of the workday

Facilities

- Front office counter is a shared space
- Staff bathrooms shared in main office building
- HVAC and electrical work orders using the current upkeep work order system.
- ARUSD grounds crew will continue to perform landscaping duties.
- Nursing room located in FRC
- ARUSD will enter work orders for all site as Chavez Early Learning Center
- Staff room will be shared space for lunch, refrigerator cleaning is coshared
- Kindergarten playground will be a shared space-a schedule of usage will be created
  Kindergarten and TK/T4 go to recess from 10:40 to 11:00 - (waiver in place)
- Gate between Kindergarten and Room 1 will be locked after the start of the day
- Agreed upon one point of entry - Main Office
- Copy room space in main office shared by all staff

ARUSD	Kidango

• Closet in staff room will be for ARUSD to store the office materials • ARUSD custodial staff will maintain the grounds on a daily basis including picking up litter, checking restrooms during the course of the day, and covering graffiti and other vandalism. • The ARUSD custodial staff will also perform the daily cleaning of ARUSD rooms and offices (Rooms 1, K1, K2, 33, 34, FRC, PAC and SEL). • ARUSD maintenance staff will perform maintenance repairs. • Teacher mail boxes will be in the staff room	• Kidango cleaning crews will perform the daily cleaning of Kidango assigned classrooms, restrooms and offices. • Kidango has their own custodial staff • ARUSD maintenance staff will perform maintenance repairs.
Student Health Management	
• Shared space - Nurse room • Collaboratively maintain the space clean and organized • Any medications will be locked and supervised by designated staff • Attendance board for head staff on campus - off campus	
ARUSD	Kidango
• An Alum Rock Health Assistant will be supporting basic first aid and support the site with all duties related to this position. • The Health Assistant will be scheduled 5 hours per day. • ARUSD Nurse 7:30 -2:00 pm • Diabetic Students and any other Specialized Procedure that are in TK-K will be managed by the Alum Rock Nurse Team. • ARUSD will provide health aide with supplies	• Kidango has an Incidental Medical Services Plan that is approved by Community Care. • Licensed. Kidango staff will perform all basic first aid and administer needed medications.
Center Management	
• Center Directors will consult with the ARUSD designated administrator for all matters pertaining to ARUSD teachers, including personnel matters, teachers' materials and supplies, etc. ARUSD will provide Kidango with the name of the designated administrator. ARUSD will also update Kidango with any changes to the designated administrator position. • Jointly ARUSD administrator and Kidango Director will delineate supports for students and teachers in the CCELC.	

- Regular meetings between ARUSD and center management for updates and concerns Tuesday at 8:30.
- All will provide an organizational chart with staff and number
- All staff will be able to provide information and materials for enrollment in both programs.

ARUSD	Kidango
• Designated administrator (or district administrator) will be the ARUSD teachers' evaluator. • Director of Early Learning (or district administrator) will conduct classified evaluations	• Kidango will provide Center Directors to lead and support all Kidango Center staff.

Safety

- Center Directors will oversee safety protocols in collaboration with ARUSD Student Services Department.
- Fire and Earthquake Drills: Kidango will conduct in collaboration with ARUSD staff fire and earthquake drills as per CA Ed Code and submit logs.
- Evacuation map updated jointly on a yearly basis.
- Student Services, ARUSD and Kidango staff will Coordinate future fire/earthquake drills
- Center Directors will manage and process Major Incident Reporting and report these incidents to Alum Rock's Student Services Dept.
- Walkie talkies will be made available to all staff to communicate - each site will purchase their own to synchronize them. Walkie talkies will be used to communicate any emergency or support needed. Both leads will coordinate a training on how these will be used.

ARUSD	Kidango
• Emergency Red Backpacks: Emergency Red Back Packs will stay in each classroom. • The **School Safety Plan** will be developed and updated annually by Alum Rock's Student Services Dept. The safety Plan will be shared with Kidango School Site staff. • Will conduct Monthly safety inspections and put in work orders as needed. For ARUSD classrooms and spaces. • ARUSD will provide AED and Epi-pens for ARUSD staff and students	• Fire and Earthquake Drills: Kidango will conduct and log fire and earthquake drills as per CA Ed Code. • AED's – Automated External Defibrillator Kidango staff receive EMSA First Aid/ CPR with Adams Safety or Ice Safety Solutions. This course includes AED hands on training. Kidango staff will view Hearts Ready AED video orientation annually. HeartsReady AED's will be checked by Alum Rock Staff quarterly and enter status of AED machine into

	HeartsReady Portal School Safety Plan (Shared Document)
Parent Communication	
• Both organizations honor and value high quality parent engagement in the educational process of all children. • ARUSD and Kidango will work together addressing all parents' questions and concerns. Kidango will manage and process Parent concerns with follow up from a Center Director. • Both organizations will continually update the other on new concerns. • Electronic board use is coordinated.	
ARUSD	Kidango
• Alum Rock's Student Services Dept. will manage and process Parent Complaints for TK/T4 and Kindergarten students. • ARUSD will distribute monthly newsletters to families.	• Communications with families can happen in a variety of frequency and modalities (ex. daily, weekly, monthly, paper, electronic, Learning Genie, etc). • Families who have concerns can discuss them directly with the appropriate Kidango employee. This may be the classroom teacher or Center Director. Depending on the nature of the concern, the parent may be referred to someone with more specific expertise. If the initial attempt with a Kidango staff does not result in a satisfactory resolution, parents may contact Community Care Licensing. This information is posted in all Kidango classrooms.
Kitchen and Cafeteria facility / CNS	
• Kitchen walk-in unit will be shared by both ARUSD CNS and Kidango nutrition services	
ARUSD	Kidango
• Alum Rock Child Nutrition Services (CNS) will have full use of the kitchen and cafeteria to support breakfast and lunch services to ARUSD students. • Alum Rock Child Nutrition Services will be responsible for providing breakfast and lunch services to	• Assigned cafeteria and kitchen space will be provided to Kidango to hold up to 4 warmers and 2 refrigerator units. • Kidango will be responsible for providing meals to their enrolled students.

<table>
<tr><td colspan="2">enrolled ARUSD students in PK, TK and K.
a. Snacks will be available upon request for late start ARUSD students.
• ARUSD custodian will maintain the cafeteria</td></tr>
<tr><td colspan="2">ARUSD Teacher/Staff Support and Supervision/Discipline</td></tr>
<tr><td colspan="2">• Work room will be open for staff to use during the work hours
• District administrator will set up meetings with the teachers for protocols.</td></tr>
<tr><td>ARUSD</td><td>Kidango</td></tr>
<tr><td>• All ARUSD teachers and support staff will report to the designated administrator.
• The Director of Early Learning will provide student and family support for the 4 year-olds and Kindergarten students and their families.
• Work orders are entered by Administrative Assistant
• Teacher material orders-Designated Administrator
• After School care, someone from Kidango picks up the Kindergarten students at 1:50 and our TK para takes the TK students to the Kidango center after dismissal, and follow drop off procedure
• ARUSD staff walk students to the cafeteria.
• ARUSD site lead will support materials distribution and curriculum</td><td>• Kidango center director will support for day to day items
• Kidango staff will reach out to the Director of Early Learning or Director of Social Emotional Learning (or district administrator) for more high level incidents within TK/T4 and Kindergarten classrooms.

Kidango School Age Program Drop off procedure - after program opens After school will transition to Room 8

1. Alum Rock staff will walk the TK children to Cesar Chavez Part Day room 92.
2. Kidango staff will sign in every child as they come in.
3. Kidango staff will match the name to face as they get signed in.
4. Alum Rock staff will wait for the Kidango staff member to sign all the children in before leaving</td></tr>
<tr><td colspan="2">Parking</td></tr>
<tr><td colspan="2">• All parents will drop off students in the main parking lot
• SEL department parking lot gates will be closed during the day. They are kept closed, but unlocked.
• Evaluate parking patterns continuously to adjust need</td></tr>
</table>

9.02

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 27, 2024**

Subject: **FORXA Inc**

Staff Analysis: FORXA will provide 3 ARUSD school sites with enrichment programs of 5-week rotations of 5 in fall 5 in spring by educating participants to discover the incredible energy and self-worth within themselves through the medians of digital arts, international/cultural, textile/design, music, and dance.

Recommendation: Staff recommends the Board of Trustees approve the contract with FORXA Inc in the amount of $235,000.

Submitted by: Dr. Kiela Jimenez Title: Director of State and Federal Programs

Approved by: Sandra Garcia Title: Asst. Superintendent, Instructional Services

To the Board of Trustees: Meeting: **October 10, 2024**
Regular Board Meeting

Recommend Approval

9.02
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT

TO: DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: State and Federal Programs (School/Dept.) VENDOR NO. _____

Submitted by: Dr. Kiela Jimenez

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

   Name of Individual/Company: FORXA Inc

   Address: 1750 Orchard Rd City: Hollister State: CA Zip: 95023

   Phone: (~~415-728-5008~~) Email Address: royal@forxa.net

   SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** start date October 11, 2024 end date June 30, 2025

3. **CONTRACTOR'S OBLIGATION:** In consideration of the compensation, the Contractor shall provide the following services, materials, products, and/or reports:

   A. Description of services to be provided and expected results (e.g. services, materials, products and/or reports). Attach proposals, exhibits and other documentation if necessary:

   FORXA will provide 3 ARUSD school sites with enrichment programs of 5 week rotations of 5 in fall 5 in spring by educating participants to discover the incredible energy and self worth within themselves through the medians of digital arts, international/cultural, textile/design, music, and dance.

4. **COMPENSATION:** In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a, b, or c)

   _____ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

   X b. **Other:** $235,000 (describe rate agreement) _____

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFF. initials
060	2600	0	5815	00	1110	1000	020200	360	7392	$235,000	10/1/24
											10/1/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

8. **COMPLETENESS OF AGREEMENT:** This agreement constitutes the entire understanding of the parties and any change or modification shall be in writing and signed by both parties hereto.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Doc ID: e75e128d01db4dcbd5f20fb081f2bad9d0f2e8ee

Program Features

FORXA Inc program features consists of Applied Knowledge Efficacy: Applied Education, Mentoring, Parent Engagement, and Students with Disabilities. Program feautures are designed to be adaptable and customizable to each site.

Applied Knowledge Efficacy: Applied Education

The basic principle of applied knowledge education (AKE) is simply that you take the most basic fundamental skills that have been taught and practiced in an earlier grade and apply them in a more elaborate and sophisticated form of a higher grade level.

Mentoring Program

Mentoring program, upper grade students are asked to assist and mentor lower grade students. A mentorship program is a structured and organized initiative that facilitates the pairing of experienced individuals (mentors) with less experienced ones (mentees) to provide guidance, support, and knowledge transfer.

Parent Engagement

Parent engagement in FORXA Inc and school is a shared responsibility in which schools and other community agencies and organizations are committed to reaching out to engage parents in meaningful ways, and parents are committed to actively supporting their children's and adolescents' learning and development through performance attendance.

Students with disabilities/Special Education

Special focused per spectrum special education curriculum is developed and can be applied and taught if requested if necessary.

URL Technology

Through the method of URL technology students will create a card that they can take home and demonstrate their work to further develop their projects.

Our Goals & Objectives

To educate and inspire Alum Rock Union Elementary School District participants to discover the incredible energy and self worth within themselves through the medians of digital arts, international/cultural, textile/design, music, and dance. Students will learn various movements and different interpretive dances that will help develop their muscles, their minds and their spirits. Appropriate music, art projects, and technology innovations will be adjusted and implemented based on the students physical and mental capacity.

PROPOSAL

01 To serve Alum Rock Union Elementary School District with FORXA Inc enrichment programs: BEATS Cosmic, AniDigital, VideoVision

02 3 school sites, grades 3rd and 4th grade

03 Elementary Programs run 5 weeks rotations. 5 in the fall and 5 in spring

04 Start Nov 11 2024-June 3 2025

05 8 FORXA instructors with 2 managers

06 FORXA Inc will provide all equipment, materials, and personnel to run quality progams.

07 Serve all students in the after school programs.

08 Work with Alum Rock Union Elementary School District staff to provide quality enrichment programs to students.

09 FORXA Inc will provide highest quality equipment, materials, costumes, and personnel to run programs.

10 Monthly video progress reports

11 Multi-year, multi-level, multi-cultural developmental programs.

12 Monday-Friday, afterschool, 2 hours per day/45 minute sessions.

Project Background

Art Program	Description
VideoVision	The journey for the participants in this incredibly motivating and exciting program, is to basically create their own world. As simple as ABC or better yet if you remember the name of the game DONKEY KONG, there's a beginning, middle and end in this program. You'll see clear elements of writing skills, developing a storybook, animation and art. Taking your own local environment and creating a journey which includes background setup (trees, mountains ,buildings etc.)
Beats Cosmic	Students will work with technology based instruments such as midi instruments, drums and electric guitar to perform in bands (4-5 students) (4-5 bands per class)
AniDigital	Students will develop a storyline with digital animation. The focus in this program is to write a complete story line using sentences, descriptive story telling, narration, timing and imaginative creativity.

Equipment Description

- Every participant will have their own station, respective of the art form.
- State of the art and cutting edge technology spear heads each students equipment and material list.
- Inter-connective technology application allow students to take home projects to view and continue developing work. URL technology

Art Program	Description
VideoVision	High Rom gaming computers, coding developers, musical Instrument Digital Interface (MIDI) keyboards
Beats Cosmic	Ipad station, musical Instrument Digital Interface (MIDI) drums, midi keyboards, electric guitars, percussion instruments.
AniDigital	iPads, stylus pens. projectors, musical Instrument Digital Interface (MIDI) drums, midi keyboards

Cost

Item	Description	Cost
After School Program- Elementary School	3 school sites with 3 enrichment programs. 6 weeks at each site.	$235,000
	TOTAL	$235,000

Installments

1. December 2024 - 33%
2. March 2025 - 33%
3. June 2025 - 33%

Alum Rock Union Elementary School District will receive an invoice at the end of each quarter . Invoice will be for rendered work.

Cost includes instructors, training, liability insurance, bonding, business license, payroll, subcontracting, quality control management, personnel manager, scheduling, all state of the art equipment and materials.

9.03

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 3, 2024**

Subject: **Rising Star SpEd Academy**

Staff Analysis: Rising Star Academy is a certified, highly specialized nonpublic school that provides individualized instruction & behavior support services to autistic or severe behaviorally disordered students. We have (1) student attending Rising Star Academy at this time. Due to the severity of their disability, a nonpublic school placement is required. This includes Extended School Year.

Recommendation: Staff recommends the Board of Trustees approve the contract with Rising Star Academy for the 24-25 school year in the amount of $224,573.

Submitted by: Anthony Colonna Title: Director Special Education

Approved by: Sandra Garcia Title: Asst. Superintendent, Instructional Services

To the Board of Trustees: Meeting: **October 10, 2024** Regular Board Meeting

Recommend Approval

9.03
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: **BUSINESS OFFICE** Contract No.: _____ Vendor No.: _____

Special Education (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☐ **MOU** (negotiated Agreement) ☑ **MASTER CONTRACT PARTICIPATION**
☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absent of negotiated agreement.*

Name of Individual/Company: Rising Star SpEd Academy

Address: 32108 Alvarado Blvd, #344 City: Union City State: CA Zip: 94587

Phone: (510) 850-6011 Email: _____

SSN: _____ Fed I.D. #: 88-0894059

CONTRACT TERM: start dates September 3, 2024 end date June 30, 2025

CONTRACTOR'S OBLIGATION:
Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

Rising Star Academy is a certified,specialized nonpublic school that provides individualized ins & behavior support services to autistic or severe behaviorally disordered students. Due to the severity of their disability, a NPS placement is required. This includes Extended School Year.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

X a. **Fee Rate:** $320 per day Not to Exceed 179 days of services.

X b. **Other:** $167,293+57,280 = 224,573

Describe other related costs: OT, Speech, 1:1 Aide, Breakfast

BUDGET CODE: 080-6500-0-5100-00-5750 080-6500-0-5815-00-5750-1120-000000-380-1820 $25,000

1120-000000-380-1820 $200,573

Accountant Initials 9/30/24 MB 10/1/24

Accountant Initials

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: 9/26/24

Director of Fiscal Services: _____ Date: 10/1/24

Asst. Supt., of Business Services: _____ Date: 10/1/24

Superintendent: _____ Date: _____

SANTA CLARA COUNTY SELPAS
MASTER CONTRACT
FOR NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
2024-2025

THIS MASTER CONTRACT (contract) is made and entered into this Sept day of 5th 2024, between the Alum Rock Union, County of Santa Clara, hereinafter referred to as the "LEA" and Rising Star Sped Academy, hereinafter referred to as "CONTRACTOR" for the purpose of providing special education and/or related services to individuals with disabilities under the authorization of Education Code Sections 56157, and 56365-56366.7. It is understood that this Contract does not commit LEA to payment for special education and related services provided to any individual unless and until an Individual Service Agreement (ISA) for Nonpublic, Nonsectarian School/Agency (NPS/NPA) Services is executed between LEA and CONTRACTOR on behalf of such individual or interim telephone approval is given to the CONTRACTOR by a representative of LEA.

WITNESSETH:

Whereas, LEA has determined that the need for such services exists;

Whereas, CONTRACTOR is a nonpublic nonsectarian school or agency holding all required certificates and licenses; and

Whereas, that CONTRACTOR is capable of and willing to provide such services.

A current copy of California Department of Education NPS/NPA certification is attached. If certification expires during Contract period, CONTRACTOR must provide an updated copy.

In consideration of mutual promises contained herein, it is mutually agreed between the parties as follows:

I. GENERAL PROVISIONS

1. INDIVIDUAL SERVICE AGREEMENT FOR NONPUBLIC, NONSECTARIAN SCHOOL/ AGENCY SERVICES

An Individual Services Agreement (ISA) for Nonpublic, Nonsectarian School/Agency (NPS/NPA) Services shall be a part of this Master Contract, which CONTRACTOR will be required to execute with LEA with respect to each student for whom CONTRACTOR is to provide special education and/or designated instruction and services. Each student's Individual Services Agreement (ISA) shall identify the provider of each service required by the student's IEP (CCR 3062(e)). Individual Services Agreements shall only be issued for those students enrolled with the approval of the LEA. CONTRACTOR is responsible for providing those services, which it has agreed to provide for each individual student in that student's ISA, unless mutually agreed upon otherwise. Individual Services Agreements are null and void upon termination of the Master Contract.

The Individual Services Agreement may be terminated by the LEA or the CONTRACTOR for cause, as set forth in EC section 56366 (a) (4), with twenty (20) days written notice. The ISA may be terminated without advance notice if both parties agree to do so in writing.

2. TERM

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be renegotiated prior to June 30, 2025. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Ed Code 56366 (c)(1), Title 5 California Code of Regulations section 3062(d).) No Master Contract will be offered unless and until all the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

3. MODIFICATIONS AND AMENDMENTS

This Contract may be modified or amended by a written document, which complies with legal mandates, executed by CONTRACTOR and LEA. If certification expires during Master Contract period, CONTRACTOR must provide an updated copy or a copy of a waiver of such certification issued by the CDE. This Master Contract will be null and void if such certification or waiver is expired and not renewed or waived, or if such certification is revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. The CONTRACTOR agrees to apply the same rate for the term of the contract unless mutually agreed otherwise in writing by LEA and contractor. Changes in the administrative or financial provisions of the Contract which do not alter the educational services or placement may be made at any time during the term of the Contract, as mutually agreed in writing by CONTRACTOR and LEA.

4. COMPLIANCE WITH LAWS

During the term of this Contract, CONTRACTOR shall comply with all applicable federal, state, CDE, LEA and other local statutes, laws, ordinances, and regulations including, but not limited to, those relating to the required special education services, facilities for individuals with disabilities, student enrollment and transfer, corporal punishment, student discipline, and positive behavior interventions. The CONTRACTOR shall also fully cooperate with any due process or complaint investigations.

5. DEFINITIONS AND ACRONYMS

The following acronyms and definitions shall apply for the purpose of the contract:

- BIP (Behavior Intervention Plan)
- CONTRACT (Master Contract)
- CONTRACTOR - the term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents and employees.
- CDE (California Department of Education)
- CDOJ (California Department of Justice)
- DAYS - Calendar days, unless otherwise specified
- DIS (Designated Instruction Service); also known as "Related Services"
- FAPE (Free Appropriate Public Education)
- FERPA (Family Educational Rights and Privacy Act of 1974)
- IEP (Individualized Education Program)
- ISA (Individual Service Agreement)
- ITP (Individual Transition Plan)
- IMMEDIATE - within 24 Hours
- LEA (Local Education Agency)

- LEA Representative - the term "LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for the contract, unless otherwise specified in the contract.
- LICENSE - the term "license" means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- CREDENTIAL - the term "credential" means a valid credential, life diploma, permit, or document in special education or student personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- LRE (Least Restrictive Environment)
- NOTIFICATION - within fourteen (14) calendar days, unless otherwise specified.
- NPA (Nonpublic Agency, as defined in EC 56035)
- NPS (Nonpublic School, as defined in EC 56034)
- OAH (Office of Administrative Hearings)
- PARENT - "Parent" means:
    i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
    ii. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child,
    iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare,
    iv. a surrogate parent,
    v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

  Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- Qualified - The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

  Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or

approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- SELPA (Special Education Local Plan Area)
- SELPA AU (Special Education Local Plan Area Administrative Unit)
- SubCONTRACTOR - any individual contracted to provide direct service to student.
- SPI (Superintendent of Public Instruction)

6. NO DISCRIMINATION

LEA and CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

In the event any CONTRACTOR employee, working on a public school campus, alerts CONTRACTOR or LEA of a concern, CONTRACTOR and LEA shall coordinate efforts to respond and rectify any validated concerns.

7. GOVERNING LAW

The terms and conditions of the Contract shall be governed by the laws of the State of California with venue in Santa Clara County, California.

II. ADMINISTRATION OF MASTER CONTRACT

8. NOTICES

All notices involving 1) revocation of CONTRACTOR's certification, 2) Master Contract disputes, 3) changes of LEA student's residence outside of current LEA attendance area, 4) termination of ISA, 5) termination of Master Contract, 6) notification of cancellation or material change in CONTRACTOR's or LEA's insurance coverage, and 7) LEA's reasonable objections to a subCONTRACTOR's liability insurance policy, are required to be given to the LEA and/or CONTRACTOR in writing and may be delivered in person or by certified or registered mail, postage prepaid or by other delivery services. Notices to LEA shall be addressed to (*insert district person's name and address)* _____ _____.
Notices to CONTRACTOR shall be addressed to CONTRACTOR's address *(insert CONTRACTOR's name and address)* Chloe Mach 32108 ALVARADO BLVD, SUITE# 344 Union City, CA, 94587. If mailed, notice shall be effective as of the date of postmark on receipt by addressee. If delivered by hand, the effective date shall be the date of receipt of addressee.

For state data reporting purposes, the Contractor will also send annual timely reports with required data elements to the abovementioned LEA contact 1) All incidents in which one or more statutory offenses described in Education Code sections 48900 and 48915 that were committed by any LEA student regardless if it results in a disciplinary action of in- or out-of-school suspension or expulsion and 2) All incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

9.04

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 3, 2024**

Subject: **Spectrum Center**

Staff Analysis: Spectrum is a certified, highly specialized nonpublic school (NPS) that provides individualized instruction & behavior support services to severe behaviorally disordered students, Due to severity of thier disability, an NPS placement is required. This includes ESY for "24" & "25"

Recommendation: Staff recommends the Board of Trustees approve the contract with Spectrum Center for the 24-25 school year in the amount of $120,265.18.

Submitted by: Anthony Colonna Title: Director, Special Education

Approved by: Sandra Garcia Title: Asst. Superintendent, Instructional Services

To the Board of Trustees: Meeting: **October 10, 2024**
Regular Board Meeting

Recommend Approval

9.04
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: **BUSINESS OFFICE** Contract No.: _____ Vendor No.: _____

Special Education (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☐ **MOU** (negotiated Agreement) ☑ **MASTER CONTRACT PARTICIPATION**
☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval.

* *Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absent of negotiated agreement.*

Name of Individual/Company: Spectrum Center

Address: 520 Sands Dr City: San Jose State: CA Zip: 95125

Phone: (408) 281-2435 Email: contracts@spectrumschools.com

SSN: _____ Fed I.D. #: _____

CONTRACT TERM: start dates July 1, 2024 end date June 30, 2025

CONTRACTOR'S OBLIGATION:
Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

Spectrum is a certified, highly specialized nonpublic school (NPS) that provides individualized instruction & behavior support services to severe behaviorally disordered students, Due to severity of thier disability, an NPS placement is required. Includes ESY for "24"and "25"

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

X a. **Fee Rate:** $331.07 per day Not to Exceed 209 days of services.

X b. **Other:** $51,071.55 + 69,193.63 = 120,265.18

Describe other related costs: 1:1 aide, counseling 9/30/24 10/1/24

BUDGET CODE: 080-6500-0-5100-00-5750 080-6500-0-5815-00-5750-1120-000000-380-1820 $25,000
Accountant Initials

1120-000000-380-1820 $95,256.18 _____
Accountant Initials

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: 9/26/24
Director of Fiscal Services: _____ Date: 10/1/24
Asst. Supt., of Business Services: _____ Date: 10/1/24
Superintendent: _____ Date: _____

SANTA CLARA COUNTY SELPAS
MASTER CONTRACT
FOR NONPUBLIC, NONSECTARIAN SCHOOL/AGENCY SERVICES
2024-2025

THIS MASTER CONTRACT (contract) is made and entered into this 1st day of July 2024, between the Alum Rock School District, County of Santa Clara, hereinafter referred to as the "LEA" and Spectrum Center, hereinafter referred to as "CONTRACTOR" for the purpose of providing special education and/or related services to individuals with disabilities under the authorization of Education Code Sections 56157, and 56365-56366.7. It is understood that this Contract does not commit LEA to payment for special education and related services provided to any individual unless and until an Individual Service Agreement (ISA) for Nonpublic, Nonsectarian School/Agency (NPS/NPA) Services is executed between LEA and CONTRACTOR on behalf of such individual or interim telephone approval is given to the CONTRACTOR by a representative of LEA.

WITNESSETH:

Whereas, LEA has determined that the need for such services exists;

Whereas, CONTRACTOR is a nonpublic nonsectarian school or agency holding all required certificates and licenses; and

Whereas, that CONTRACTOR is capable of and willing to provide such services.

A current copy of California Department of Education NPS/NPA certification is attached. If certification expires during Contract period, CONTRACTOR must provide an updated copy.

In consideration of mutual promises contained herein, it is mutually agreed between the parties as follows:

I. GENERAL PROVISIONS

1. INDIVIDUAL SERVICE AGREEMENT FOR NONPUBLIC, NONSECTARIAN SCHOOL/ AGENCY SERVICES

An Individual Services Agreement (ISA) for Nonpublic, Nonsectarian School/Agency (NPS/NPA) Services shall be a part of this Master Contract, which CONTRACTOR will be required to execute with LEA with respect to each student for whom CONTRACTOR is to provide special education and/or designated instruction and services. Each student's Individual Services Agreement (ISA) shall identify the provider of each service required by the student's IEP (CCR 3062(e)). Individual Services Agreements shall only be issued for those students enrolled with the approval of the LEA. CONTRACTOR is responsible for providing those services, which it has agreed to provide for each individual student in that student's ISA, unless mutually agreed upon otherwise. Individual Services Agreements are null and void upon termination of the Master Contract.

The Individual Services Agreement may be terminated by the LEA or the CONTRACTOR for cause, as set forth in EC section 56366 (a) (4), with twenty (20) days written notice. The ISA may be terminated without advance notice if both parties agree to do so in writing.

2. TERM

The term of this Master Contract shall be from July 1, 2024 to June 30, 2025 (Title 5 California Code of Regulations section 3062(a) unless otherwise stated. Neither the CONTRACTOR nor the LEA is required to renew this Master Contract in subsequent contract years. The parties acknowledge that any subsequent Master Contract is to be renegotiated prior to June 30, 2025. In the event the contract negotiations are not agreed to by June 30th, the most recently executed Master Contract will remain in effect for 90 days. (Ed Code 56366 (c)(1), Title 5 California Code of Regulations section 3062(d).) No Master Contract will be offered unless and until all the contracting requirements have been satisfied. The offer of a Master Contract to a CONTRACTOR is at the sole discretion of the LEA.

3. MODIFICATIONS AND AMENDMENTS

This Contract may be modified or amended by a written document, which complies with legal mandates, executed by CONTRACTOR and LEA. If certification expires during Master Contract period, CONTRACTOR must provide an updated copy or a copy of a waiver of such certification issued by the CDE. This Master Contract will be null and void if such certification or waiver is expired and not renewed or waived, or if such certification is revoked, rescinded, or otherwise nullified during the effective period of this Master Contract. The CONTRACTOR agrees to apply the same rate for the term of the contract unless mutually agreed otherwise in writing by LEA and contractor. Changes in the administrative or financial provisions of the Contract which do not alter the educational services or placement may be made at any time during the term of the Contract, as mutually agreed in writing by CONTRACTOR and LEA.

4. COMPLIANCE WITH LAWS

During the term of this Contract, CONTRACTOR shall comply with all applicable federal, state, CDE, LEA and other local statutes, laws, ordinances, and regulations including, but not limited to, those relating to the required special education services, facilities for individuals with disabilities, student enrollment and transfer, corporal punishment, student discipline, and positive behavior interventions. The CONTRACTOR shall also fully cooperate with any due process or complaint investigations.

5. DEFINITIONS AND ACRONYMS

The following acronyms and definitions shall apply for the purpose of the contract:

- BIP (Behavior Intervention Plan)
- CONTRACT (Master Contract)
- CONTRACTOR - the term "CONTRACTOR" means a nonpublic, nonsectarian school/agency certified by the California Department of Education and its officers, agents and employees.
- CDE (California Department of Education)
- CDOJ (California Department of Justice)
- DAYS - Calendar days, unless otherwise specified
- DIS (Designated Instruction Service); also known as "Related Services"
- FAPE (Free Appropriate Public Education)
- FERPA (Family Educational Rights and Privacy Act of 1974)
- IEP (Individualized Education Program)
- ISA (Individual Service Agreement)
- ITP (Individual Transition Plan)
- IMMEDIATE - within 24 Hours
- LEA (Local Education Agency)

- LEA Representative - the term "LEA representative" means a LEA administrator designated to be responsible for nonpublic school/agencies. It is understood, a representative of the Special Education Local Plan Area (SELPA) of which the LEA is a member is an authorized LEA representative in collaboration with the LEA. The LEA maintains sole responsibility for the contract, unless otherwise specified in the contract.
- LICENSE - the term "license" means a valid non-expired document issued by a licensing agency within the Department of Consumer Affairs or other state licensing office authorized to grant licenses and authorizing the bearer of the document to provide certain professional services or refer to themselves using a specified professional title including but not limited to mental health and board and care services at a residential placement. If a license is not available through an appropriate state licensing agency, a certificate of registration with the appropriate professional organization at the national or state level which has standards established for the certificate that are equivalent to a license shall be deemed to be a license as defined in Title 5 of the California Code of Regulations section 3001(l).
- CREDENTIAL - the term "credential" means a valid credential, life diploma, permit, or document in special education or student personnel services issued by, or under the jurisdiction of, the State Board of Education if issued prior to 1970 or the California Commission on Teacher Credentialing, which entitles the holder thereof to perform services for which certification qualifications are required as defined in Title 5 of the California Code of Regulations section 3001(g).
- LRE (Least Restrictive Environment)
- NOTIFICATION - within fourteen (14) calendar days, unless otherwise specified.
- NPA (Nonpublic Agency, as defined in EC 56035)
- NPS (Nonpublic School, as defined in EC 56034)
- OAH (Office of Administrative Hearings)
- PARENT - "Parent" means:
    i. a biological or adoptive parent; unless the biological or adoptive parent does not have legal authority to make educational decisions for the child,
    ii. a guardian generally authorized to act as the child's parent or authorized to make educational decisions for the child,
    iii. an individual acting in the place of a biological or adoptive parent, including a grandparent, stepparent, or other relative with whom the child lives, or an individual who is legally responsible for the child's welfare,
    iv. a surrogate parent,
    v. a foster parent if the authority of the biological or adoptive parent to make educational decisions on the child's behalf has been specifically limited by court order in accordance with Code of Federal Regulations 300.30(b)(1) or (2).

  Parent does not include the state or any political subdivision of government or the nonpublic school or agency under contract with the LEA for the provision of special education or designated instruction and services for a child. (California Education Code section 56028).
- Qualified - The term "qualified" means that a person holds a certificate, permit or other document equivalent to that which staff in a public school are required to hold to provide special education and designated instruction and services and has met federal and state certification, licensing, registration, or other comparable requirements which apply to the area in which he or she is providing special education or related services, including those requirements set forth in Title 34 of the Code of Federal Regulations sections 200.56 and 200.58, and those requirements set forth in Title 5 of the California Code of Regulations Sections 3064 and 3065, and adheres to the standards of professional practice established in federal and state law or regulation, including the standards contained in the California Business and Professions Code.

  Nothing in this definition shall be construed as restricting the activities in services of a graduate needing direct hours leading to licensure, or of a student teacher or intern leading to a graduate degree at an accredited or

approved college or university, as authorized by state laws or regulations. (Title 5 of the California Code of Regulations Section 3001 (r)).

- SELPA (Special Education Local Plan Area)
- SELPA AU (Special Education Local Plan Area Administrative Unit)
- SubCONTRACTOR - any individual contracted to provide direct service to student.
- SPI (Superintendent of Public Instruction)

6. NO DISCRIMINATION

LEA and CONTRACTOR shall not, in employment or operation of its programs, unlawfully discriminate on the basis of gender, nationality, national origin, ancestry, race, color, ethnicity, ethnic group affiliation, religion, age, marital status, pregnancy or parental status, sex, sexual orientation, gender, gender identity or expression, physical or mental disability, genetic information or any other classification protected by federal or state law or the perception of one or more of such characteristics or association with a person or group with one or more of these actual or perceived characteristics.

In the event any CONTRACTOR employee, working on a public school campus, alerts CONTRACTOR or LEA of a concern, CONTRACTOR and LEA shall coordinate efforts to respond and rectify any validated concerns.

7. GOVERNING LAW

The terms and conditions of the Contract shall be governed by the laws of the State of California with venue in Santa Clara County, California.

II. ADMINISTRATION OF MASTER CONTRACT

8. NOTICES

All notices involving 1) revocation of CONTRACTOR's certification, 2) Master Contract disputes, 3) changes of LEA student's residence outside of current LEA attendance area, 4) termination of ISA, 5) termination of Master Contract, 6) notification of cancellation or material change in CONTRACTOR's or LEA's insurance coverage, and 7) LEA's reasonable objections to a subCONTRACTOR's liability insurance policy, are required to be given to the LEA and/or CONTRACTOR in writing and may be delivered in person or by certified or registered mail, postage prepaid or by other delivery services. Notices to LEA shall be addressed to (*insert district person's name and address)* _____.
Notices to CONTRACTOR shall be addressed to CONTRACTOR's address *(insert CONTRACTOR's name and address)* Amanda Taylor, Director Revenue Cycle 5201 Virginia Way, Suite 100, Brentwood, TN 37027. If mailed, notice shall be effective as of the date of postmark on receipt by addressee. If delivered by hand, the effective date shall be the date of receipt of addressee.

For state data reporting purposes, the Contractor will also send annual timely reports with required data elements to the abovementioned LEA contact 1) All incidents in which one or more statutory offenses described in Education Code sections 48900 and 48915 that were committed by any LEA student regardless if it results in a disciplinary action of in- or out-of-school suspension or expulsion and 2) All incidents resulting in the use of a behavioral restraint and/or seclusion even if they were not a result of a violation of Education Code sections 48900 and 48915.

10.01

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: **APPROVAL OF BOARD MEETING MINUTES FOR THE FOLLOWING DATES:**

July 25, 2024, Special Board Meeting
August 20, 2024, Special Board Meeting
September 12, 2024, Regular Board Meeting
September 26, 2024, Special Board Meeting

RECOMMEND APPROVAL

Submitted by: German Cerda Title: Superintendent

To the Board of Trustees: Meeting: October 10, 2024
Regular Board Meeting

Recommend Approval

10.01
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: Seconded by:

Approved: Not Approved: Tabled:

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A SPECIAL BOARD MEETING
BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, July 25, 2024, 6:30 p.m. at the Alum Rock Union School Board Members and Superintendent participated participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #04-24/25

1. OPEN SESSION

1.01 Call to Order/Roll Call/Land Acknowledgment/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 9:00 am, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (Vice-President)- *arrived at 6:33 pm*, Minh Pham (Clerk), Corina Herrera-Loera (Member), Andrea Flores Shelton (Member)

Administrative and Support Staff Members present were Emmanuel Barbara (Interim Superintendent), Sandra Garcia (Assistant Superintendent, Instructional Services), Kolvira Chheng (Assistant Superintendent, Business Services), Cesar Torrico (Assistant Superintendent, Human Resources), Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: President Linda Chavez stated there was a quorum.

2. Superintendent/Board Business

2.01 The Board of Trustees will meet with the consultants from McPherson & Jacobson to, 1. Review and accept the stakeholder report, and 2. Determine the interview procedures the Board would like to follow.

MOTION #01-04 by Vice-President Andrés Quintero to accept the stakeholder report. MOTION #01-04 was seconded by Clerk Minh Pham.

2. Superintendent/Board Business *(continued)*

MOTION #01-04 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

MOTION #02-04 by Vice-President Andrés Quintero to accept the stakeholder group 11 total includes (Board members pick one designee, each union and there will be an alternate. MOTION #02-04 was seconded by Member Andrea Flores Shelton.

AMENDED MOTION #03-04 by Vice-President Andrés Quintero to accept the stakeholder group 11 total includes (Board members pick one designee, each union, one student and there will be an alternate. MOTION #03-04 was seconded by Member Andrea Flores Shelton.

MOTION #03-04 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

3. Closed Session

3.01 Recess to Closed Session: President Linda Chavez announced the items that would be discussed in Closed Session.

4. RECONVENE TO OPEN SESSION

4.01 Report of Action Taken in Closed Session.

President Linda Chavez said there was a quorum. She said there was nothing to report from closed session.

5. Adjournment

5.01 President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 8:20 p.m.

Respectfully submitted,

_____

Minh Pham, Board Clerk

mc

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A SPECIAL BOARD MEETING
BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Tuesday, August 20, 2024, 6:30 p.m. at the Alum Rock Union School Board Members and Superintendent participated participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #11-24/25

1. OPEN SESSION

1.01 Call to Order/Roll Call/Land Acknowledgment/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 6:31 pm, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (Vice-President), Minh Pham (Clerk), Corina Herrera-Loera (Member), Andrea Flores Shelton (Member)

Administrative and Support Staff Members present were Emmanuel Barbara (Interim Superintendent), Sandra Garcia (Assistant Superintendent, Instructional Services), Kolvira Chheng (Assistant Superintendent, Business Services), Cesar Torrico (Assistant Superintendent, Human Resources), Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: President Linda Chavez stated there was a quorum.

2. Closed Session

2.01 Recess to Closed Session: President Linda Chavez announced the items that would be discussed in Closed Session.

3. RECONVENE TO OPEN SESSION

3.01 Report of Action Taken in Closed Session.

President Linda Chavez said there was a quorum. She said there was nothing to report from closed session.

4. Adjournment

4.01 President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 8:21 p.m.

Respectfully submitted,

_____

Minh Pham, Board Clerk

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, September 12, 2024, 5:30 p.m. at the Alum Rock Union School Board Members and Superintendent participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #08-24/25

1. OPEN SESSION

1.01 Call to Order/Roll Call/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 5:30 pm, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (Vice-President), Minh Pham (Clerk), Corina Herrera-Loera (Member), Andrea Flores Shelton (Member)

Administrative and Support Staff Members present were Emmanuel Barbara (Interim Superintendent), Sandra Garcia (Assistant Superintendent, Instructional Services), Teresa DeCelles (Assistant Superintendent, Business Services), Cesar Torrico (Assistant Superintendent, Human Resources), Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: President Linda Chavez stated there was a quorum.

1.02 Discussion And/Or Modification(s) of the Agenda

President Linda Chavez said items 9.02 and 13.03 will be pulled.

MOTION #01-08 by Vice-President Andrés Quintero to approve the agenda with the edits. MOTION #01-08 was seconded by Clerk Minh Pham.

MOTION #01-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

2. Closed Session

2.01 Recess to Closed Session

The Board recessed to closed session.

3. RECONVENE TO OPEN SESSION

3.01 Report of Action Taken in Closed Session.

There were no actions to report. President Linda Chavez said there was a quorum.

Assistant Superintendent Torrico reported the following actions:

Item 2.07 By a unanimous vote, the Board denied the Tort claim filed by Julio Tavares on behalf of student CT.

Item 2.12 Motion made by Member Corina Herrera-Loera and Second by Vice-President Andrés Quintero, the Board unanimously approved the appointment of Teresa DeCelles as the Assistant Superintendent of Business Services.

Motion by Vice-President Andrés Quintero and Second by Member Corina Herrera-Loera by a unanimous vote approved the appointment of Maria Bonilla as the Interim Director of Fiscal Services.

A motion by Member Corina Herrera-Loera and a second by Vice-President Andrés Quintero unanimously approved Derek Zabaldo as the new Transporation Manager.

There are no further items to report.

Motion #02-08 Vice-President Andrés Quintero to reopen the agenda to hear items 8.02 and 8.03 after item 3.01.

MOTION #02-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8. Superintendent/Board Business

8.02 Approve Contract for Superintendent.

MOTION #02-08 by Member Corina Herrera-Loera to approve Action Item 8.02 as presented. MOTION #02-08 was seconded by Vice-President Andrés Quintero.

8. Superintendent/Board Business *(continued)*

MOTION #02-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

8.03 Approve Amendment to Interim Superintendent Contract.

MOTION #03-08 by Vice-President Andrés Quintero to approve Action Item 8.03 as presented. MOTION #03-08 was seconded by Clerk Minh Pham.

MOTION #03-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

4. Public Members Who Wish To Address The Board

4.01 Requests to Address the Board

No public comment

5. Special Presentation

5.01 Approve Proposition 28 Arts and Music in Schools Annual Report, Fiscal Year 2023-24.

Emily McChristian, VAPA Coordinator, gave a PowerPoint presentation regarding Proposition 28.

MOTION #04-08 by Member Corina Herrera-Loera to approve Action Item 5.01 as presented. MOTION #04-08 was seconded by Vice-President Andrés Quintero.

MOTION #04-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

6. Comments and Communications

6.01 Teamsters, 6.02 California School Employee's Association (CSEA), 6.03 Alum Rock Educator's Association (AREA), 6.04 Alum Rock Administrator's Association (ARAA),6.05 Superintendent and 6.06 Board of Trustees/Communications/Comments.

7. Public Hearing

7.01 Public Hearing: Regarding Sufficiency of Instructional Materials

President Linda Chavez opened the public hearing at 8:33 pm

8. Superintendent/Board Business

8.01 Approve grant from Excite Credit Union to implement Calkids savings options for parents.

MOTION #05-08 by Clerk Minh Pham to approve Action Item 8.01 as presented. MOTION #05-08 was seconded by Member Corina Herrera-Loera.

AMENDED MOTION #06-08 by Clerk Minh Pham to approve Action Item 8.01 and to ensure that parents are properly informed that they need to maintain the account so it can be active. MOTION #06-08 was seconded by Member Corina Herrera-Loera.

MOTION #06-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9. Business

9.01 Approve Unaudited Actuals Financial Reports for 2023-2024 Report to the Board on Unaudited Actuals as Required by Law.

MOTION #07-08 by Member Corina Herrera-Loera to approve Action Item 9.01 as presented. MOTION #07-08 was seconded by Vice-President Andrés Quintero.

MOTION #07-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9.03 Demographic and Enrollment Projections by School Works.

President of School Works gave a PowerPoint presentation on the demographic and enrollment projections.

9.04 Approve Request for Approval of RFP#2024-CNS01 Farm to School Fresh Produce for 2024-2025 School Year (World's Finest Farms)

MOTION #08-08 by Vice-President Andrés Quintero to approve Action Item 9.04 as presented. MOTION #08-08 was seconded by Member Andrea Flores Shelton.

MOTION #08-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9. **Business** *(continued)*

9.05 Approve Request for Approval of RFP#2024-CNS01 Farm to School Fresh Produce for 2024-2025 School Year (Fresno BIPOC Produce)

MOTION #09-08 by Vice-President Andrés Quintero to approve Action Item 9.05 as presented. MOTION #09-08 was seconded by Clerk Minh Pham.

MOTION #09-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9.06 Approve Request for Approval of RFP#2024-CNS01 Farm to School Fresh Produce for 2024-2025 School Year (Permanent Agriculture Inc)

MOTION #10-08 by Vice-President Andrés Quintero to approve Action Item 9.06 as presented. MOTION #10-08 was seconded by Member Corina Herrera-Loera.

MOTION #10-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9.07 Approve Request for Approval of RFP#2024-CNS01 Farm to School Fresh Produce for 2024-2025 School Year (Fiery Ginger Farm, LLC)

MOTION #11-08 by Vice-President Andrés Quintero to approve Action Item 9.07 as presented. MOTION #11-08 was seconded by Member Andrea Flores Shelton.

MOTION #11-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

9.08 Approve Resolution No. 13-24/25 GANN Limit Calculations.

MOTION #12-08 by Vice-President Andrés Quintero to approve Action Item 9.08 as presented. MOTION #12-08 was seconded by Clerk Andrea Flores Shelton.

MOTION #12-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

10. **Bonds**

10.01 Update on Workforce Housing Project – Entitlement Phase and discussion/action on the Design-Build RFQ/P process and requirements.

10. Bonds *(continued)*

Marlon Just Vargas from Thompson and Dorfman gave a PowerPoint presentation on the Workforce Housing project.

MOTION #13-08 by Vice-President Andrés Quintero to approve EHP recommendation releasing the RFQ/P services development of 78 unit housing development to include a stipend with selected proposals up to 3 to 2 phase design and recommendation presented by legal counsel additional to include all responders will be brought to the Board. The Board will see who has responded, and recommendations will be provided with outline criteria for recommendations. The Board will ultimately decide as to how it wants to move forward with the final selection. MOTION #13-08 was seconded by Member Corina Herrera-Loera.

MOTION #13-08 carried* with a *vote of 4 in favor; one opposition(Member Andrea Flores Shelton); no absent; and no abstention.

10.02 Approve Addendum No. 1 for the contract extension with Project Support Services Inc. This extension would be for an additional year, from July 1, 2024, through June 30, 2025.

MOTION #13-08 by Vice-President Andrés Quintero to approve Action Item 10.02 as presented. MOTION #13-08 was seconded by Member Minh Pham.

MOTION #13-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

10.03 Approve Addendum No. 1 for the contract extension with Pacific Metro Electric Inc. This extension would be an additional one year from November 30, 2023 to November 29th, 2024 for the Outdoor Classroom Project #6.

MOTION #14-08 by Vice-President Andrés Quintero to approve Action Item 10.03 as presented. MOTION #14-08 was seconded by Member Minh Pham.

MOTION #14-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

10.04 Approve Addendum No. 2 for the extension of RFQ/P No. 2122-BUS 03 with ARC Alternatives. This extension would be for an additional one year from July 1, 2024 through June 30, 2025.

MOTION #15-08 by Member Corina Herrera-Loera to approve Action Item 10.03 as presented. MOTION #15-08 was seconded by Vice-President Andrés Quintero.

10. Bonds *(continued)*

MOTION #15-08 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention.***

11. Instructional Services

11.01 Approve School Sponsored Field Trip List.

MOTION #16-08 by Clerk Minh Pham to approve Action Item 11.01 as presented. MOTION #16-08 was seconded by Member Andrea Flores Shelton.

MOTION #16-08 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention.***

11.02 Approve California Department of Education Expenditure Quarter 4 Report, from Aptitud Community Academy at Goss Early Literacy Support Block Grant (ELSB), and Literacy Action Plan in year-three of implementation.

MOTION #17-08 by Vice-President Andrés Quintero to approve Action Item 11.02 as presented. MOTION #17-08 was seconded by Clerk Minh Pham.

MOTION #17-08 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention.***

12. Human Resources

12.01 Resignations.

13. Contracts Over $100,000

13.01 Approve the AchieveKids Contract for the 2024/2025 SY. This contract will provide individualized instruction and behavior support services to autistic or severe behaviorally disordered students.

MOTION #18-08 by Vice-President Andrés Quintero to approve Action Item 13.01 as presented. MOTION #18-08 was seconded by Clerk Minh Pham.

MOTION #18-08 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention.***

13.02 Approve the Think Together Contract for the 2024/2025 SY. This contract will provide a comprehensive licensed preschool program to serve up to 48 children.

13. Contracts Over $100,000 *(continued)*

MOTION #19-08 by Member Corina Herrera-Loera to approve Action Item 13.02 as presented. MOTION #19-08 was seconded by Member Andrea Flores Shelton.

MOTION #19-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

13.04 Approve the After School Music Academy Contracr for the 2024/2025 SY. This contract will provide music, martial arts and hiphop dance at five ARUSD middle schools for a total of twenty weeks.

MOTION #20-08 by Member Corina Herrera-Loera to approve Action Item 13.02 as presented. MOTION #20-08 was seconded by Vice-President Andrés Quintero.

MOTION #20-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

14. Contracts Extensions Over $100,000

14.01 Approve the Pine Health contract for the 2024/2025 SY. This contract adjustment is to provide an LVN to assist students with medical needs: A new increase request of $78,000.00.

MOTION #21-08 by Vice-President Andrés Quintero to approve Action Item 14.01 as presented. MOTION #21-08 was seconded by Member Corina Herrera-Loera.

MOTION #21-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

14.02 Approve the CityYear contract for the 2024/2025 SY. This contract adjustment is an amendment to include Cassell Elementary at No Cost.

MOTION #22-08 by Vice-President Andrés Quintero to approve Action Item 14.02 as presented. MOTION #22-08 was seconded by Member Andrea Flores Shelton.

MOTION #22-08 carried* with a *vote of 5 in favor; no opposition; no absent; and no abstention.

15. CONSENT CALENDAR

There was a consensus from the Board to combine and take action on ***Agenda Items 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, 15.15, 15.16, 15.17, 15.18, 15.19 and 15.20.***

MOTION #23-08 by Vice-President Andrés Quintero to approve Agenda Items 15.01, 15.02, 15.03, 15.04, 15.05, 15.06, 15.07, 15.08, 15.09, 15.10, 15.11, 15.12, 15.13, 15.14, 15.15, 15.16, 15.17, 15.18, 15.19 and 15.20. as presented. MOTION #23-08 was seconded by Member Corina Herrera-Loera.

MOTION #23-08 carried **with a** ***vote of 5 in favor; no opposition; no absent; and no abstention.***

16. Future Board Agenda Requests

16.01 Future Board Agenda Requests

17. ADJOURNMENT

17.01 President Adjourns the Meeting

The meeting was adjourned in memory of Dr. George Castro.

President Linda Chavez adjourned the meeting at 9:59 p.m.

Respectfully submitted,

Minh Pham, Board Clerk
mc

DRAFT MINUTES
ALUM ROCK ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

MINUTES OF A SPECIAL BOARD MEETING
BOARD OF TRUSTEES
of the Alum Rock Union School District
Held on Thursday, September 26, 2024, 6:30 p.m. at the Alum Rock Union School Board Members and Superintendent participated participated at 2930 Gay Avenue San Jose, CA 95127
Meeting #15-24/25

1. OPEN SESSION

1.01 Call to Order/Roll Call/Land Acknowledgment/Pledge of Allegiance

President Linda Chavez welcomed everyone in the audience. President Linda Chavez called the Board Meeting to order at 8:10 am, followed by Roll Call. Board Members present were Linda Chavez (President), Andrés Quintero (Vice-President*)(arrived at 6:32pm),* Minh Pham (Clerk), Corina Herrera-Loera (Member), and Andrea Flores Shelton (Member) *(Absent)*.

Administrative and Support Staff Members present were Emmanuel Barbara (Interim Superintendent), Sandra Garcia (Assistant Superintendent, Instructional Services), Teresa DeCelles (Assistant Superintendent, Business Services), Cesar Torrico (Assistant Superintendent, Human Resources), Maribel Carrillo (Sr. Executive Assistant, Superintendent's Office)

Call to order/Roll Call/Pledge of Allegiance: President Linda Chavez stated there was a quorum.

2. Business

2.01 Public Hearing and Consideration/Approval of Alpha: Blanca Alvarado Charter School Renewal Petition.

Public Comment:
Earasmo Carrasco, Brandon Gomez Carrillo, Mario Lopez, Karla Flores Ortiz and Genesis Treja Lopez.

2. Business

MOTION #01-15 by Member Corina Herrera-Loera to approve Action Item 2.01 as presented. MOTION #01-15 was seconded by Vice-President Andrés Quintero.

MOTION #01-15 carried* with a *vote of 3 in favor; one opposition (Clerk Minh Pham); one absent (Member Andrea Flores Shelton); and no abstention.

2.02 Info/Action: Fiscal Stabilization Plan

MOTION #02-15 by Member Corina Herrera-Loera to approve Action Item 2.02 as presented. MOTION #02-15 was seconded by Vice-President Andrés Quintero.

MOTION #02-15 carried* with a *vote of 4 in favor; no opposition); one absent (Member Andrea Flores Shelton); and no abstention.

3. Human Resources

3.01 Reorganization of Staffing for Human Resources Department.

Assistant Superintendent Torrico gave a presentation regarding the reorganization of staffing in his department.

4. Bonds

4.01 Reorganization of Staffing for District's Bond Facilities Program.

Assistant Superintendent DeCelles gave a presentation regarding the reorganization of staffing in the Bonds Department.

5. Consent Calendar

5.01 Approve Contracts for Professional Services-Firms/Organizations.

MOTION #03-15 by Vice-President Andrés Quintero to approve Action Item 5.01 as presented. MOTION #03-15 was seconded by Clerk Minh Pham.

MOTION #03-15 carried* with a *vote of 4 in favor; no opposition); one absent (Member Andrea Flores Shelton); and no abstention.

6. Closed Session

6.01 Recess to Closed Session: President Linda Chavez announced the items that would be discussed in Closed Session.

7. RECONVENE TO OPEN SESSION

7.01 Report of Action Taken in Closed Session.

President Linda Chavez said there was a quorum and that there was nothing to report.

8. Adjournment

8.01 President Adjourns the Meeting

President Linda Chavez adjourned the meeting at 8:30 p.m.

Respectfully submitted,

_____

Minh Pham, Board Clerk

10.02

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 27, 2024

Subject: **Acceptance of Donations**

Staff Analysis: The District has received donations as summarized on the sheet dated October 10, 2024.

Recommendation: Staff recommends approval for acceptance of these donations.

Approved by: Teresa DeCelles TD Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Recommend Approval

10.02
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
October 10, 2024

ACCEPTANCE OF DONATIONS

DONOR NAME	DESCRIPTION OR PURPOSE	ESTIMATED VALUE	RECEIVING SCHOOL OR DEPARTMENT
Philanthropic Ventures Foundation	Materials & Supplies	$ 500.00	Adelante II Academy
Philanthropic Ventures Foundation	Materials & Supplies	$ 491.00	Chavez Early Learning Center
Philanthropic Ventures Foundation	Materials & Supplies	$ 500.00	George Middle
FrontStream SPV LLC	Materials & Supplies	$ 15.00	George Middle
Mr. Minh Pham	Materials & Supplies	$ 75.00	George Middle
Shutterfly, LLC	Materials & Supplies	$ 74.07	Linda Vista Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 4,500.00	Lyndale Elementary
Mr. Harrison Nguyen	Materials & Supplies	$ 400.00	Painter Elementary
Environmental Volunteers	Materials & Supplies	$ 500.00	Renaissance Academy
FrontStream SPV LLC	Materials & Supplies	$ 31.00	Russo/McEntee Elementary
The Sprouts Healthy Communities Foundation	Materials & Supplies	$10,000.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 476.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 500.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 983.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 500.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Russo/McEntee Elementary
Philanthropic Ventures Foundation	Materials & Supplies	$ 1,000.00	Ryan STEAM Academy

ADELANTE II DUAL LANGUAGE ACADEMY

1970 Cinderella Lane, San José, CA 95116 Phone: 408-928-7100 Fax: 408-928-7101 Principal: José Cortez Assistant Principal: Christina Sariñana

To: Board of Trustees

Fr: Adelante II Dual Language Academy

Date: September 17, 2024

Re: Parent Donations

Please accept the following donation from Philanthropic Ventures Foundation in the amount of $500 to be deposited into Adelante II's donation account. The funds will be used to purchase percussion and other music and arts supplies.

Thank you,

Mr. José Cortez

Principal

Cesar Chavez Early Learning Center

2000 Kammerer Avenue
San Jose, California 95116
408-928-7303

To: Alum Rock Union School Board

Re: Science Resource Grant

Date: September 23, 2024

Dear Members of the Alum Rock Union School Board,

Please accept this donation of $491 from the Philanthropic Ventures Foundation awarded to our TK/K combo teacher, Rosa Ventura.

This money will be used to fulfill our vision of developmentally appropriate instruction and to give students opportunities to participate in hands-on science activities to enhance their oral language skills.

With this science grant, we will be able to add more hands-on science supplies.

Please reach out if you have any questions or concerns.

Sincerely,

Kristin Burt

Kristin Burt
Coordinator, Early Learning
Cesar Chavez Early Learning Center

JOSEPH GEORGE VAPA ACADEMY

A VISUAL AND PERFORMING ARTS ACADEMY

Where Everyday is a Work of Art in Progress!

Date: 09/4/24

To: Honorable Board Members
Alum Rock Union Elementary School District

From: Jacqueline Montejano, Principal

Please accept the grant donation of $500.00 with check #75215 from the Philanthropic Ventures Foundation to Joseph George Middle School for Ms. Richelle Shimada to purchase Science Kits for 6th-grade students.

Thank you in advance for your approval.

Sincerely,

Jacqueline Montejano
Principal

JOSEPH GEORGE VAPA ACADEMY

A VISUAL AND PERFORMING ARTS ACADEMY

Where Everyday is a Work of Art in Progress!

Date: 08/27/24

To: Honorable Board Members
Alum Rock Union Elementary School District

From: Jacqueline Montejano, Principal

Please accept the donation of $15.00 with check #3489719 from FrontStream SPV LLC for Joseph George Middle School.

Thank you in advance for your approval.

Sincerely,

Jacqueline Montejano
Principal

Jacqueline Montejano, Principal **Luis Arreola,** *Assistant Principal*

277 Mahoney Drive, San Jose, CA 95127 ❖ 408-928-7600 ❖ www.george.arusd.org

JOSEPH GEORGE VAPA ACADEMY

A VISUAL AND PERFORMING ARTS ACADEMY

Where Everyday is a Work of Art in Progress!

Date: 08/27/24

To: Honorable Board Members
Alum Rock Union Elementary School District

From: Jacqueline Montejano, Principal

Please accept the donation of $75.00 with check #523 from Trustee Minh Pham for the registration of Joseph George's 1619 Club as an official Black Student Union.

Thank you in advance for your approval.

Sincerely,

Jacqueline Montejano
Principal

Jacqueline Montejano, Principal **Luis Arreola,** *Assistant Principal*

277 Mahoney Drive, San Jose, CA 95127 ❖ 408-928-7600 ❖ www.george.arusd.org

5t

Linda Vista Elementary

100 Kirk Ave, San Jose, CA 95127
(408) 928-7800 Fax: (408) 928-7801

To: Alum Rock Union Elementary School District – Board of Trustees
From: Suzanne Cicala, Principal – Linda Vista
Re: Donation to Linda Vista
Date: Sep 11, 2024

Please place the acceptance of the donations totaling $74.07 for Linda Vista on the consent calendar for the next board meeting.

The donations are comprised of the following:

$74.07 check donations from Shutterly, LLC

Please deposit in donation account: 060 9010 0 4300 00 1110 1000 000000 020 2110

Thank you,

Suzanne Cicala

Lyndale Elementary School

All Students Can Learn.....All Students Can Succeed

13901 Nordyke Drive
San Jose, California 95127
(408) 928-7900

Ms. Kasturi Basu, Principal
Ms. Magdalena Grimaldo, Administrative Assistant
FAX 408 928-7901

September 4, 2024

Alum Rock School District
Board of Trustees
2390 Gay Ave.
San Jose, CA 95127

Dear Board of Trustees:

Please accept the following donations for Board approval:

Company/Sponsor(s) Name	Amount	To be Used For:
Philanthropic Ventures Foundation	$1,000.00	Field Trip (S. Hamada)
Philanthropic Ventures Foundation	$1,000.00	Field Trip (V. Ton)
Philanthropic Ventures Foundation	$1,000.00	Field Trip (M. Suarez)
Philanthropic Ventures Foundation	$500.00	Art Supplies (S. Hamada)
Philanthropic Ventures Foundation	$500.00	Math Materials (S. Hamada)
Philanthropic Ventures Foundation	$500.00	Math Materials (M. Suarez)

Total Amount of Donations: **$ 4,500.00**

Sincerely,

Kasturi Basu, Principal

PAINTER ELEMENTARY SCHOOL

Dr. J. M. Manluco, Principal (408) 928-8400 Fax: (408) 928-8401
500 Rough & Ready Road, San Jose, CA 95133

September 9, 2024

Honorable Board of Trustees
Alum Rock Union Elementary School District
2930 Gay Avenue
San Jose, CA 95127

Honorable Members of the Board:

Please accept the following donation in the amount of $400 from Harrison Nguyen for the funding of Ms. Jenny Tran's field trips for the 2024-2025 school year (060-9010-0-4300-00-1110-1000-000000-160-2110).

Sincerely,

Dr. Joseph Manluco
Principal

Renaissance Academy
of Arts, Sciences, and Social Justice

1720 Hopkins Drive, San José, CA 95122 *Teléfono: (408) 928-1950* *Fax: (408) 928-1951*

September 17, 2024

Alum Rock Union School District
Board of Trustees
2930 Gay Avenue
San Jose, CA 95127

Dear Board of Trustees:

Please accept the following donation for Board approval:

Company/Sponsor(s) Name	Amount	To be used to pay for:
Environmental Volunteers	$500.00	materials, supplies, field trip transportation and admission, and student activities

Total Amount of Donations: $500.00
Please credit account: 060-9010-0-4300-00-1110-2700-000000-290-2110

We thank Environmental Volunteers for supporting our students with the tools to ensure a successful educational experience at Renaissance Academy Fischer.

Sincerely,

Doug Kleinhenz, Principal
Primavera Hernandez, Assistant Principal

RUSSO MCENTEE ACADEMY

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

September 6, 2024

Board of Education:

Please accept the following donation from Frontstream Comprehensive Distribution on the amount of $ 31.00 (check) for fieldtrips, transportation and other essentials for Russo/McEntee Academy!

Thank you,

Tanu Kohli, Principal

Russo/McEntee Academy

RUSSO MCENTEE ACADEMY

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

September 9, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees,

Please accept the following grant from the Sprouts Healthy Communites Foundation for Russo/McEntee Academyf

The check for $10,000 will be spent on funding programing at Russo/McEntee enabling our students to learn more about Native California plants and sustainable agricultural practices. Developing our own parent involvement cooking program, and healthy culturally relevant cook book for our students and families.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

August 26, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees

Please accept the following donation from the Philanthropic Ventures Foundation for developing math numeracy skills for our RSP students.

The check for $476 will be spent on purchasing IXL license supplies to reinforce and develop math skills.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

RUSSO MCENTEE ACADEMY

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

September 3, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees,

Please accept the following donation from the Philanthropic Ventures Foundation for funding for 3rd grade math program

The check for $500 will be spent on funding a portion of the 3D printer that the students can use to print math board game pieces.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

September 3, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees,

Please accept the following donation from the Philanthropic Ventures Foundation for funding bussing to the Santa Cruz County Outdoor Science School.

The check for $983 will be spent on funding transportation for our 5th-grade science camp

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

RUSSO MCENTEE ACADEMY

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

September 3, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees,

Please accept the following donation from the Philanthropic Ventures Foundation for purchasing materials for math materials for our Kinder SDC classroom.

The check for $500 will be spent on purchasing materials like magnetic numerals, counting cones, and wooden shapes to reinforce math skills.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

August 27, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees

Please accept the following donation from the Philanthropic Ventures Foundation for developing knowledge in environmental sciences and nutrition

The check for $1000 will be spent on partially funding the contract with CNGF to provide lessons to the students in California Native plants and presentations from the Ohlone tribal members.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

RUSSO MCENTEE ACADEMY

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

August 27, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees

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Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

August 27, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees

Please accept the following donation from the Philanthropic Ventures Foundation for developing knowledge in environmental sciences and nutrition

The check for $1000 will be spent on partially funding the contract with CNGF to provide lessons to the students in California Native plants and presentations from the Ohlone tribal members.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

Russo/McEntee Academy

2851 Gay Ave San Jose, CA 95127 **Phone:** (408)928-8850 **Fax:** 408-928-8901

August 27, 2024

Alum Rock Union School District

Board of Trustees

2930 Gay Avenue

San Jose, CA 95127

Dear Board of Trustees

Please accept the following donation from the Philanthropic Ventures Foundation for developing knowledge in environmental sciences and nutrition

The check for $1000 will be spent on partially funding the contract with CNGF to provide lessons to the students in California Native plants and presentations from the Ohlone tribal members.

Sincerely,

Tanu Kohli

Principal Russo/McEntee Academy

Ryan STEAM Academy

1241 McGinness Ave., San José, CA 95127 *Phone: (408) 928-8650* *Fax: (408) 928-8651*

Date: September 10, 2024

To: Manny Barbara, Interim Superintendent

Honorable Board Members

Alum Rock Union Elementary School District

Fr: Clarissa Johnston-Abril, Principal

Ryan STEAM Academy

Re: Donation

Please accept the donation from Philanthropic Ventures Foundation. The Donation is given to help with payment for materials and supplies in the total amount of $1,000.00. On behalf of everyone at Ryan STEAM Academy, we extend our sincere gratitude.

Please accept this donation, as submitted.

Thank you in advance for your approval.

Clarissa Johnston-Abril
Principal

10.03

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 27, 2024

Subject: **Approval of Fundraising Activities**

Staff Analysis: The District has received fundraising requests as summarized on the attached sheet dated October 10, 2024.

Recommendation: Staff recommends approval of these fundraising event requests.

Approved by: Teresa DeCelles Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Recommend Approval

10.03
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
October 10, 2024

APPROVAL OF FUNDRAISING ACTIVITY

SCHOOL	FUNDRAISING ACTIVITY	ACTIVITY SPONSOR	DATE
Adelante Academy	Book Fair Sales	PTA	10/14/24-04/25/25
Adelante Academy	Fall Festival Sales	PTA	10/25/24-10/25/24
Adelante Academy	Movie Night Sales	PTA	12/13/24-03/21/25
Adelante Academy	Reading Under the Stars' Sales	PTA	02/12/25-02/12/25
Adelante Academy	Reading Marathon Sales	PTA	02/12/25-02/23/25
Adelante Academy	Carnival Sales	PTA	05/09/25-05/09/25
Adelante II Academy	Contributions to the ASB Account	ASB	10/11/24-06/06/25
Adelante II Academy	Cookie Dough Sales	ASB	10/11/24-10/25/24
Adelante II Academy	P.E. Uniforms' Sales	ASB	08/01/24-06/30/25
Adelante II Academy	Spirit Wear Sales	ASB	08/01/24-06/30/25
Adelante II Academy	Chuck E. Cheese Night Sales	PTA	10/13/24-10/13/24
Adelante II Academy	Movie Night Sales	PTA	10/25/24-10/25/24
Adelante II Academy	School Logo Merchandise Sales	PTA	10/11/24-06/06/25
Aptitud Academy	Clothes Collection Sales	PTA	08/01/24-06/30/25
Cassell Elementary	Cookie Dough Sales	ASB	11/04/24-12/19/24
Cassell Elementary	Kindness Grams' Sales	ASB	01/06/25-01/31/25
Dorsa Elementary	Contributions to the ASB Account	ASB	10/01/24-06/30/25
George Middle	P.E. Uniforms' Sales	ASB	08/01/24-06/30/25
Linda Vista Elementary	Walk-a-Thon Sales	PTA	06/02/25-06/02/25
Linda Vista Elementary	Smencil Sales	PTA	08/01/24-06/30/25
Linda Vista Elementary	Uniform Sales	PTA	08/01/24-06/30/25
Linda Vista Elementary	Trunk or Treat Sales	PTA	10/25/24-10/25/24
Linda Vista Elementary	Chuck E. Cheese Night Sales	PTA	11/20/24-11/20/24
Linda Vista Elementary	Panda Express Sales	PTA	12/03/24-12/03/24
Linda Vista Elementary	Winter Wonderland Sales	PTA	12/06/24-12/06/24
Linda Vista Elementary	Pizza Maria Sales	PTA	12/10/24-05/20/25

APPROVAL OF FUNDRAISING ACTIVITY (continued)

SCHOOL	FUNDRAISING ACTIVITY	ACTIVITY SPONSOR	DATE
Linda Vista Elementary	Apple Bee's Sales	PTA	01/25/25-01/25/25
Linda Vista Elementary	Valentine Grams' Sales	PTA	02/03/25-02/13/25
Linda Vista Elementary	Someone Special Dance Sales	PTA	04/25/25-04/25/25
Linda Vista Elementary	International Dance Sales	PTA	05/29/25-05/29/25
Lyndale Elementary	Contributions to the ASB Account	ASB	10/12/24-06/30/25
Lyndale Elementary	Walk-a-Thon Sales	ASB	10/24/24-10/24/24
McCollam Elementary	See's Candy Sales	PTO	10/15/24-12/01/24
McCollam Elementary	Jamba Juice Cards' Sales	PTO	10/17/24-10/17/24
McCollam Elementary	Panda Express Sales	PTO	11/04/24-11/08/24
McCollam Elementary	Lil Shopper's Shoppe Sales	PTO	12/09/24-12/13/24
McCollam Elementary	Contributions to the ASB Account	ASB	10/12/24-06/30/24
McCollam Elementary	Little Cesar's Pizza Online Sales	ASB	10/14/24-11/14/24
Ocala STEAM Academy	Chuck E. Cheese Sales	AYA	11/15/24-11/15/24
Painter Elementary	Contributions to the ASB Account	ASB	10/25/24-03/01/25
Painter Elementary	T-Shirt & Sweatshirt Sales	ASB	08/06/24-06/06/25
Renaissance @ Fischer	Family Night Sales	PTO	10/14/24-10/14/24
Renaissance @ Fischer	Fall Dance Sales	PTO	10/18/24-10/18/24
Renaissance @ Fischer	Boo Grams' Sales	PTO	10/21/24-10/29/24
Renaissance @ Fischer	Fall Festival Sales	PTO	10/30/24-10/30/24
Renaissance @ Fischer	Gratitude Grams' Sales	PTO	11/18/24-11/22/24
Renaissance @ Fischer	Winter Festival Sales	PTO	12/05/24-12/05/24
Renaissance @ Fischer	Winter Dance Sales	PTO	12/13/24-12/13/24
Renaissance @ Fischer	Winter Grams' Sales	PTO	12/16/24-12/19/24
Renaissance @ Fischer	Valentine's Grams' Sales	PTO	02/10/25-02/14/25

APPROVAL OF FUNDRAISING ACTIVITY (continued)

SCHOOL	FUNDRAISING ACTIVITY	ACTIVITY SPONSOR	DATE
Renaissance @ Fischer	Math Festival Sales	PTO	02/06/25-02/06/25
Renaissance @ Fischer	Family Game/Movie Night Sales	PTO	02/13/25-02/13/25
Renaissance @ Fischer	Science Fair Sales	PTO	03/06/25-03/06/25
Renaissance @ Fischer	Color Run Sales	PTO	03/13/25-03/13/25
Renaissance @ Fischer	Tech Night Sales	PTO	04/03/25-04/03/25
Renaissance @ Fischer	Makers Night Sales	PTO	05/15/25-05/15/25
Ryan STEAM Academy	Contributions to the ASB Account	ASB	09/30/24-06/06/25
San Antonio Elementary	Family Dance Sales	PTA	10/25/24-10/25/24
San Antonio Elementary	Turkey Trot/Walk-a-Thon Sales	PTA	11/15/24-11/15/24
San Antonio Elementary	San Antonio Holiday Store Sales	PTA	12/16/24-12/19/24
San Antonio Elementary	Holiday Performances' Sales	PTA	12/17/24-12/18/24
San Antonio Elementary	Family Valentine Dance Sales	PTA	02/14/25-02/14/25
San Antonio Elementary	Mother's/Father's Day Store Sales	PTA	05/05/25-05/09/25
Sheppard Middle	Contributions to the ASB Account	ASB	10/21/24-05/30/25
Sheppard Middle	Spirit Wear Sales	ASB	08/13/24-05/30/25
Sheppard Middle	P.E. Clothes Sales	ASB	08/13/24-05/30/25
Sheppard Middle	Boo Grams Sales	ASB	10/28/24-10/31/24
Sheppard Middle	Yearbook Sales	ASB	11/03/24-06/06/25
Sheppard Middle	Ice Cream Sales	ASB	11/05/24-05/30/25
Sheppard Middle	Winter Grams Sales	ASB	12/16/24-12/19/24
Sheppard Middle	Cupid Grams Sales	ASB	02/10/25-02/14/25
Sheppard Middle	Book Fair Sales	ASB	03/10/25-03/14/25
Sheppard Middle	Multicultural Night Sales	ASB	03/27/25-03/27/25
Sheppard Middle	Jamba Juice BOGO Cards' Sales	PTO	10/15/24-05/30/25

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante Dual Immersion Academy Date: 8/16/24

Description of Event: Type Book Fair Vendor Scholastic

Purpose for Event: General PTA Fund

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 10/14-10/18, 4/21/25 Time of Event: 7am-3pm

Contact Person: Linneth De La Rocha 4/25/25

Location of Proposed Activity: Adelante I (650) 465-3932

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 2023

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/5/24
Signature Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante 1 Date: 8/16/24

Description of Event: Type Fall Festival Vendor Costco

Purpose for Event: for 5th Grade Science Camp

If selling food what are the items: packaged food Brand and package size: —

Explain how food is handled/stored prior to or day of event: will pick up directly from store. Multiple items

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 10/25 Time of Event: 5-8pm

Contact Person: Delia Oseguera 408 6665975

Location of Proposed Activity: Adelante 1

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 23, 22, 21, 19, 18...

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/5/24 Date

Reviewed by Business Services: Maria Nevo Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante Dual Immersion Academy Date: 8/16/24

Description of Event: Type MOVIE NIGHT Vendor COSTCO

Purpose for Event: Fundraiser for General PTA Fund

If selling food what are the items: popcorn, nachos, pizza, Brand and package size: COSTCO

water, drinks

Explain how food is handled/stored prior to or day of event: pre-packaged, store-bought

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 12/13/24, 1/24/25, 3/21/25 Time of Event: 6pm

Contact Person: Maria Pedroza (510) 244-8774

Location of Proposed Activity: Cafeteria | outdoor

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 2023-2024

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ (Signature) _____ (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: _____ (Signature) 8/20/24 (Date)

Reviewed by Business Services: Maria Nieto Date: 10/1/24

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante Dual immersion Academy Date: 8/16/24

Description of Event: Type Reading under the stars Vendor N/A

Purpose for Event: PTA General Fund

If selling food what are the items: pizza, popcorn, nachos Brand and package size: Costco water, chips

Explain how food is handled/stored prior to or day of event: pre-packaged

Event Sponsor (please check one) ASB: _____ Booster Club (PTA) PTO, Other): _____

Proposed Date(s) of Event: 2/12/25 Time of Event: 6pm

Contact Person: Stephanie Ibanez (408) 807-1138

Location of Proposed Activity: outdoors (blacktop) within school campus

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 2023

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 8-20-24 Date

Reviewed by Business Services: Maria Dew Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante Dual Immersion Academy Date: 8/16/24

Description of Event: Type Reading Marathon Vendor 99 Pledges

Purpose for Event: PTA General Fund

If selling food what are the items: N/A Brand and package size: —

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 9/12 - 2/23/25 Time of Event: All day/online

Contact Person: Stephanie Ibanez (408) 807-1138

Location of Proposed Activity: online

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 2023

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/5/24
Signature Date

Reviewed by Business Services: Maria Nuño Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Adelante 1 Date: 8/16/24

Description of Event: Type Carnival Vendor Costco

Purpose for Event: Fun activities for kids

If selling food what are the items: Store-bought Brand and package size: —

Explain how food is handled/stored prior to or day of event: Will buy directly from store

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 5/9/25 Time of Event: 5-8pm

Contact Person: Delia Oseguera 4086665978

Location of Proposed Activity: Adelante 1

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 24, 23, 22, 19, 18...

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/5/24
Signature Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Approval:
Contributions to the ASB Account

School Site: Adelante II Date: 9/16/24

Purpose for Contributions: To receive contributions during the school year to fund Science camp & purchase materials & supplies for students

Proposed Date(s) of Event: October 11, 2024 - June 6, 2025

Contact Person: Deanna Thompson

Student Body Account Number: N/A

Status of Event (please check one): ☐ New Event ☑ Held Previously (Years): 2024

What procedures will be used to account for contributions received?
receipts will be provided & deposits will be made in a timely manner.

Other Background Information (such as other schools or clubs that have held similar events):

ASB Advisor _____ Signature Date: 9/16/24

Student Council Approval Date _____

Student Council Representative _____ Signature Date: 9/16/24
School Admin (Elementary)

Principal Approval _____ Signature Date: 9/16/24

Reviewed by Business Services: _____ Date: 10/1/2024

Board Approval Date: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 5 (From Financial Plan)

School Name: Adelante II Date: 9/19/24

Description of Event: Type Cookie Dough Vendor Norcal Fundraiser

Purpose for Event: Fundraising for science camp / school wide incentives

If selling food what are the items: Cookie Dough Brand and package size: Stella's - 48 count

Explain how food is handled/stored prior to or day of event: Packages are delivered & placed in freezer & distributed to each seller to deliever to costumer.

Event Sponsor (please check one) ASB: ✓ Booster Club (PTA, PTO, Other):

Proposed Date(s) of Event: 10/11 - 10-25 Time of Event: Afterschool

Contact Person: Josefina Orejel

Location of Proposed Activity: off campus

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2023-2024

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ (Signature) 9/19/24 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: _____ (Signature) 9/20/24 (Date)

Reviewed by Business Services: Marian Dewl Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 1 **(From Financial Plan)**

School Name: Adelante II Date: 9/19/24

Description of Event: Type Selling P.E. Uniforms Vendor Cal Sports Design

Purpose for Event: To fund the P.E. program.

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: ✓ Booster Club (PTA, PTO, Other):

Proposed Date(s) of Event: all year Time of Event: All day

Contact Person: Josefina Orejel

Location of Proposed Activity: Front office

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2023-2024

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ 9/17/24
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/20/24
Signature Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 2 (From Financial Plan)

School Name: Adelante II Date: 9/19/24

Description of Event: Type Selling Spirit Shirts Vendor Cal Sports Design

Purpose for Event: To fund Science camp

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: ✓ Booster Club (PTA, PTO, Other):

Proposed Date(s) of Event: all year Time of Event: All day

Contact Person: Josefina Orejel

Location of Proposed Activity: Front office

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2023-2024

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ 9/17/24
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/20/24
Signature Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: #2 **(From Financial Plan)**

School Name: Adelante 2 Date: 9/05/2024

Description of Event: Type Chuck E Cheese Night Vendor Chuck E Cheese

Purpose for Event: Family Fun

If selling food what are the items: Items sold by vendor Brand and package size: _____

Explain how food is handled/stored prior to or day of event: Restaurant Food Preparation Protocols

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 10/13/2024 Time of Event: 3pm - 8pm

Contact Person: Denise Rodriguez

Location of Proposed Activity: 2445 Fontaine rd. San Jose CA 95121

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 2023

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☑	No ☐	N/A ☑
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☐	No ☑	N/A
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☐	No ☑	

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/6/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: #3 **(From Financial Plan)**

School Name: Adelante 2 Date: ~~10/25/2024~~ 9/13/24

Description of Event: Type Movie night Vendor _____

Purpose for Event: Family Fun event

If selling food what are the items: Store-bought Brand and package size: individually wrapped

Explain how food is handled/stored prior to or day of event: Store Food handling regulations

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 10/25/24 Time of Event: 6PM

Contact Person: Denise Rodriguez

Location of Proposed Activity: 1970 Cinderella Ln, San Jose CA 95116

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 2023

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes	☑	No	☐	N/A ☐
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes	☐	No	☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes	☐	No	☐	

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/13/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director

CNS _____ Date: 10/1/24

Approved 10/1/24 Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 4 **(From Financial Plan)**

School Name: Adelante 2 Date: 9/19/2024

Description of Event: Type School Logo Merchandise Vendor _____

Purpose for Event: To enhance recognition of our school

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: dry cool space

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 10/1/2024 – 6/6/2025 Time of Event: 8:30 – 6:00 PM

Contact Person: Denise Rodriguez

Location of Proposed Activity: 1970 Cinderella Ln, San Jose CA 95116

Status of Event (please check one): ☐ New Event ☑ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: J. Cook Signature 9/20/24 Date

Reviewed by Business Services: Maria Nieto Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Aptitud Date: 9-18-24

Description of Event: Type Clothes Collection Vendor Treemachine

Purpose for Event: The bin will give the community a place to donate used clothing while helping the school earn money.

If selling food what are the items: n/a Brand and package size: _____

Explain how food is handled/stored prior to or day of event: n/a

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 2024/2025 year round Time of Event: 24/7

Contact Person: Jasmin Sylvester

Location of Proposed Activity: Aptitud

Status of Event (please check one): ☒ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☒

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/18/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 3 **(From Financial Plan)**

School Name: Cassell Elementary Date: 09/17/2024

Description of Event: Type Cookie dough Vendor Just Fundraising

Purpose for Event: Support student and parent engagement through family activities, i.e. Desserts w/Dad, Mother's celebration, Valentine's Day Family Dance.

If selling food what are the items: Cookie dough Brand and package size: 2 lbs tubs

Explain how food is handled/stored prior to or day of event: Shipped and refridgerated by vendor.

Event Sponsor (please check one) ASB: X Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 11/04/2024 - 12/19/2024 Time of Event: off campus

Contact Person: Alecia Kelley / Dolores Barragan

Location of Proposed Activity: Off campus

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2023-2024

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/17/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 2 **(From Financial Plan)**

School Name: Cassell Elementary Date: 9/17/2024

Description of Event: Type Kindness Grams Vendor Cassell Elementary

Purpose for Event: Fundraise money for Cassell School event, and field trips. We will be selling kindness grams.

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 01/06/2025 - 01/31/2025 Time of Event: during school hours

Contact Person: Alecia Kelley / Dolores Barragan

Location of Proposed Activity: Cassell grounds

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2023-2024

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☐	No ☐	N/A ☑
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☑	No ☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☐	No ☐	

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: [signature] 9/17/24
Signature Date

Reviewed by Business Services: [signature] Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Approval:
Contributions to the ASB Account

School Site: Dorsa Elementary Date: 9/9/2024

Purpose for Contributions: Contributions will be accepted from Parent/Guadians and Community to pay for field trips and transportation costs. We will also use contributions for school wide student activities for the 2023-2024 school year.

Proposed Date(s) of Event: Oct. 1, 2024 - June 30, 2025

Contact Person: Daisy Madrigal

Student Body Account Number: 088 8210 0 4300 00 1110 1000 000000 150 0502 / CHASE 570301022 ACCT. 919705571

Status of Event (please check one): ☑ New Event ☐ Held Previously (Years): _____

What procedures will be used to account for contributions received?
Receipts will be provided when a contribution is received.

Other Background Information (such as other schools or clubs that have held similar events):

ASB Advisor _____ Date: _____
Signature

Student Council Approval Date 9/9/2024

Student Council Representative _____ Date: 9/9/24
School Admin (Elementary) Signature

Principal Approval _____ Date: 9/9/24
Signature

Reviewed by Business Services: _____ Date: 10/1/2024

Board Approval Date: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 12 **(From Financial Plan)**

School Name: Joseph George Middle School Date: August 29, 2024

Description of Event: Type P.E. Uniform Vendor OneStone

Purpose for Event: P.E. Uniforms promote hygiene, teamwork and a sense of responsibility, while ensuring they are appropriately dressed for physical activity.

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event:

Event Sponsor (please check one) ASB: X Booster Club (PTA, PTO, Other):

Proposed Date(s) of Event: August/Sept - 6/30/2025 Time of Event: N/A

Contact Person: Melissa Walters, Claudia Escobar & Jackie Montejano

Location of Proposed Activity: Joseph George Middle School

Status of Event (please check one): ☐ New Event ☑ Held previously (years): Many

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: Ms. Melissa Signature 8/29/24 Date

Student Council Approval Date: 8/29/24 (Middle Schools must attach minutes)

Student Council Representative: James Noble Signature 8/29/24 Date

Principal Approval: Signature Date

Reviewed by Business Services: Maria Nuñez Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS Date:

  Approved Denied

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: Date:

  Operations Mgr.: Date:

  Approved Denied

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Walk A Thon Vendor _____

Purpose for Event: fundraiser

If selling food what are the items: No Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 06/02/2025 Time of Event: During school hours

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Linda Vista 100 Kirk Ave, San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 8 years

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☐	No ☐	N/A ☑
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☐	No ☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☐	No ☐	

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: [signature] Signature 9/17/24 Date

Reviewed by Business Services: [signature] Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Smencil Vendor _____

Purpose for Event: fundraiser
smelly pencils

If selling food what are the items: no Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: all year Time of Event: _____

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Linda Vista 100 Kirk Ave, San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 8 years

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: [signature] 9/17/24
Signature Date

Reviewed by Business Services: [signature] Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Uniform Sale Vendor _____

Purpose for Event: fundraiser

If selling food what are the items: no Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: all year Time of Event: Before & After School

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Linda Vista 100 Kirk Ave, San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 8 years

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Nicole Signature 9/17/24 Date

Reviewed by Business Services: Maura Nuch Signature Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Trunk or Treat Vendor _____

Purpose for Event: Community building, family fun and fundraiser

If selling food what are the items: yes Brand and package size: popcorn,

Costco Pizza, Drinks and bags of chips

Explain how food is handled/stored prior to or day of event: Pizza will be picked up right before the event and kept in warmers. All food is prepackage and sold in the packages that they came in.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 10/25/2024 Time of Event: 5pm-8pm

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Linda Vista 100 Kirk Ave, San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 3 years

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☒ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: _____ 9/17/24
Signature Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Chuck E. Cheese Vendor _____

Purpose for Event: Fundraiser

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event:

Go eat at the restaurant get 20% of the profit

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 11/20/2024 Time of Event: 12pm-9pm

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Chuck E. Cheese 2445 Fontaine Rd San Jose CA 95121

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/17/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Panda Express Vendor _____

Purpose for Event: Fundraiser

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event:

Go eat at the restaurant get 20% of the profit

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 12/3/2024 Time of Event: 9:30am-10:30pm

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Panda Express 361 N Capital Ave, San Jose, CA 95132

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 3 years

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: SCecila Signature 9/17/24 Date

Reviewed by Business Services: Maria Diaz Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Winter WonderLand Vendor _____

Purpose for Event: Community building, family fun and fundraiser

If selling food what are the items: yes Brand and package size: popcorn,

Pre-made tamale, Drinks and bags of chips Store bought tamales

Explain how food is handled/stored prior to or day of event: Tamale will be picked up right before the event and kept in warmers. All food is prepackage and sold in the packages that they came in.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 12/6/2024 Time of Event: 5:30pm-8pm

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Linda Vista 100 Kirk Ave, San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 4 years

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☒ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/17/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Pizza Maria Vendor _____

Purpose for Event: Fundraiser

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event:

Go eat at the restaurant get 20% of the profit

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 12/10/2024, 2/11/25, 5/20/25 Time of Event: 11am-9pm

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Pizza Maria 302 Toyon Ave San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2023/2024

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/17/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Apple Bee's Vendor _____

Purpose for Event: Fundraiser

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event:
food is made by restaurant.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 01/25/2025 Time of Event: 8am-10am

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Apple Bee's 51 Curtner Ave, San Jose CA 95125

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 5 years

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: S Cicala Signature 9/17/24 Date

Reviewed by Business Services: Maria Newton Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Valentine grams Vendor _____

Purpose for Event: fundraiser , wood rose and smelly pencils

If selling food what are the items: no Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 02/03-02/13/2025 Time of Event: _____

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Linda Vista 100 Kirk Ave, San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 4 years

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: S Cicela 9/17/24
Signature Date

Reviewed by Business Services: Maria Nuñez Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type Someone Special Dance Vendor _____

Purpose for Event: Community building, family fun and fundraiser

If selling food what are the items: yes Brand and package size: popcorn,

Costco pizza, Drinks and bags of chips

Explain how food is handled/stored prior to or day of event: Pizza will be picked up right before the event and kept in warmers. All food is prepackage and sold in the packages that they came in.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 04/25/2025 Time of Event: 5:30pm-8pm

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Linda Vista 100 Kirk Ave, San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 4 years

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☒ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 9/17/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Linda Vista Date: 09/11/2024

Description of Event: Type International Dance Vendor _____

Purpose for Event: fundraiser

If selling food what are the items: yes Brand and package size: Costco pizza, drinks, chips and cookies

Explain how food is handled/stored prior to or day of event: Pizza is bought right before event and kept in warmers. All other food is prepackaged and sold in their packages.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 05/29/2025 Time of Event: 5:30 to 7:00

Contact Person: Nicki Rohadfox

Location of Proposed Activity: Linda Vista 100 Kirk Ave, San Jose CA 95127

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 8 years

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☒ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: [signature] Signature 9/17/24 Date

Reviewed by Business Services: [signature] Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director

CNS [signature] Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Approval:
Contributions to the ASB Account

School Site: Lyndale Date: 9/18/24

Purpose for Contributions:
Contributions from parents, teachers, community and friends to be used for field trips, admissions and transportation, science camp, graduation activities and student incentives.

Proposed Date(s) of Event: October 12, 2024 - June 30, 2024

Contact Person: Magdalena Grimaldo

Student Body Account Number: _____

Status of Event (please check one): ☑ New Event ☐ Held Previously (Years): _____

What procedures will be used to account for contributions received?
Provide receipts to each donor and keep records of everything that has been received.

Other Background Information (such as other schools or clubs that have held similar events):
N/A

ASB Advisor _____ Date: _____
Signature

Student Council Approval Date _____

Student Council Representative _____ Date: _____
School Admin (Elementary) Signature

Principal Approval Kristin Bacon Date: 9-18-24
Signature

Reviewed by Business Services: Maria Deuk Date: 10/1/2024

Board Approval Date: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 2 **(From Financial Plan)**

School Name: Lyndale ES Date: 9/17/24

Description of Event: Type Walk-athon Vendor N/A

Purpose for Event: Fund-raise for science camp and field trips

If selling food what are the items: N/A Brand and package size: N/A

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: X Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: October 24, 2024 Time of Event: 9:00-11:00 AM

Contact Person: Lynn Mattson

Location of Proposed Activity: Lyndale Blacktop

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 19/20

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☑

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ (Signature) _____ (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: Kristine Baeza (Signature) 9-17-24. (Date)

Reviewed by Business Services: Maria Nieto Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 3 **(From Financial Plan)**

School Name: Mccollam Elementary School Date: 9-9-2024

Description of Event: Type See's Candy Vendor Sees Candy

Purpose for Event: Raise funds for Science Camp

If selling food what are the items: Sees Candies Products Brand and package size: Variety of packages.

Explain how food is handled/stored prior to or day of event: Online Fundraiser

Event Sponsor (please check one) ASB: ☐ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 10-15-2024 to 12-1-2024 Time of Event:

Contact Person: Saba Siddiqi

Location of Proposed Activity: Online

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 1 yr.

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: Jonathan Tran (Signature) 9-12-2024 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: _____ (Signature) 09/11/24 (Date)

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 2 **(From Financial Plan)**

School Name: McCollam Date: Sept. 5, 2024

Description of Event: Type Jamba Juice Cards Vendor Jamba Juice

Purpose for Event: raise money for science camp.

If selling food what are the items: N/A Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: Oct. 17-25 Time of Event: 2:30-3:00 pm daily

Contact Person: Susan Brophy

Location of Proposed Activity: McCollam School

Status of Event (please check one): ☐ New Event ☒ Held previously (years): 22, 23

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☒ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☒ No ☐

ASB Advisor: Jonathan Frass (Signature) 9-12-2024 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: _____ (Signature) 09/23/24 (Date)

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 5 **(From Financial Plan)**

School Name: McCollam Elementary **Date:** 9/12/24

Description of Event: Type Panda Express **Vendor** Panda Express

Purpose for Event: Raise funds for McCollam's PTO via Panda Express Fundraiser

If selling food what are the items: _____ **Brand and package size:** _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ **Booster Club (PTA, PTO, Other):** _____

Proposed Date(s) of Event: November 4 - 8, 2024 **Time of Event:** All day Event

Contact Person: Nerissa Ornelas

Location of Proposed Activity: McCollam Elementary

Status of Event (please check one): ☐ New Event ☒ Held previously (years): Ongoing

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☐	No ☒	N/A ☐
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☐	No ☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☐	No ☐	

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 09/13/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

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ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 6 **(From Financial Plan)**

School Name: McCollam Elementary **Date:** 9/12/24

Description of Event: Type Lil Shopper's Shoppe **Vendor** Lil Shopper's Shoppe

Purpose for Event: Raise funds for PTO via the Holiday Shop

If selling food what are the items: N/A **Brand and package size:** _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ **Booster Club (PTA, PTO, Other):** _____

Proposed Date(s) of Event: December 9 - 13, 2024 **Time of Event:** All-day

Contact Person: Nerissa Ornelas

Location of Proposed Activity: McCollam Elementary

Status of Event (please check one): ☐ New Event ☒ Held previously (years): Ongoing

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☐	No ☒	N/A ☐
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☐	No ☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☐	No ☐	

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: _____ Signature 09/13/24 Date

Reviewed by Business Services: Maria Kunz Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

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ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Approval:
Contributions to the ASB Account

School Site: McCollam Elementary School Date: 9/12/24

Purpose for Contributions: Contributions from parents, PTA and teachers to be used for science camp, field trip admissions and transportation, graduation activities and student incentives

Proposed Date(s) of Event: October 12, 2024 - June 30, 2024

Contact Person: Lizet Carillo / Pablo Ficne

Student Body Account Number: _____

Status of Event (please check one): ☐ New Event ☒ Held Previously (Years): _____

What procedures will be used to account for contributions received?
Provide receipts when contributions are received

Other Background Information (such as other schools or clubs that have held similar events):

ASB Advisor Jonathan Joan Signature Date: 9-12-2024

Student Council Approval Date _____

Student Council Representative _____ Date: _____
School Admin (Elementary) Signature

Principal Approval _____ Date: 09/13/24
Signature

Reviewed by Business Services: Maria Dench Date: 10/1/2024

Board Approval Date: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: 4 **(From Financial Plan)**

School Name: Millard McCollam Elementary Date: 9-9-2024

Description of Event: Type Little Ceasars online Vendor Litter Ceasars Pizza

Purpose for Event: Funding for students for Science Camp

If selling food what are the items: Pizza, cookies Brand and package size: varies

Explain how food is handled/stored prior to or day of event: Food will be shipped by Fed Ex, directly to a persons front door, or pick up at Little Ceasars Site. People will order on-line.

Event Sponsor (please check one) ASB: X Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: Oct 14 - Nov 14 2024 Time of Event: One month

Contact Person: Kimberli Doty - teacher

Location of Proposed Activity: On-line

Status of Event (please check one): ☒ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☐ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☐

ASB Advisor: Jonathan Inga (Signature) 9-12-2024 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: _____ (Signature) 09/13/24 (Date)

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Ocala Date: 9-10-24

Description of Event: Type Chuck E Cheese Night Vendor Chuck E. Cheese

Purpose for Event: Raise Money for the Ocala band

If selling food what are the items: N/A Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): AYA

Proposed Date(s) of Event: 11-15-24 Time of Event: 3 - 9 pm

Contact Person: Louie Flores Jr.

Location of Proposed Activity: _____

Status of Event (please check one): ☒ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☒ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☒ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☒

ASB Advisor: _____ (Signature) 9-10-24 (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: SBurr (Signature) 9.10.24 (Date)

Reviewed by Business Services: Maria Nieves Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Approval:
Contributions to the ASB Account

School Site: Ben Painter Elementary Date: 08/29/2024

Purpose for Contributions: Contributions will be used towards admission fees for field trips, field trip transportation fees, student events, student incentives, spirit wear and classroom supplies.

Proposed Date(s) of Event: October 25, 2024, February 2025, March 2025

Contact Person: Crystal Nevarez

Student Body Account Number: _____

Status of Event (please check one): ☑ New Event ☐ Held Previously (Years): _____

What procedures will be used to account for contributions received?
Receipts will be issued anytime contributions are received.

Other Background Information (such as other schools or clubs that have held similar events):

ASB Advisor _____ Date: 8/30/2024
Signature

Student Council Approval Date 08/29/2024

Student Council Representative _____ Date: 8/30/2024
School Admin (Elementary) Signature

Principal Approval _____ Date: 8/29/24
Signature

Reviewed by Business Services: _____ Date: 10/1/2024

Board Approval Date: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Ben Painter Elementary Date: 9/6/2024

Description of Event: Type T-shirt & sweatshirt sale Vendor _____

Purpose for Event: Fundraising for transportation fees for field trips.

If selling food what are the items: N/A Brand and package size: _____

Explain how food is handled/stored prior to or day of event: N/A

Event Sponsor (please check one) ASB: X Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 8/6/24 - 6/6/25 Time of Event: 8 AM - 3 PM Monday - Friday

Contact Person: Crystal Nevarez

Location of Proposed Activity: Items will be sold at the front office

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2023

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ Signature 9/9/2024 Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature 9/9/24 Date

Principal Approval: _____ Signature 9/9/2024 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Family (movie/game) Night Vendor Costco

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: pizza, chips, fruit snacks, cookies, water, juice, popcorn Brand and package size: costco), 1 serving

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 10/14/21 Time of Event: 2:30 - 5:00 (Food sales start @ 3:05pm)

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): — New Event ✓ Held previously (years): 16

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Dayla Kleinhenz Signature 9/26/24 Date

Reviewed by Business Services: Maria Newlan Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Fall Dance Vendor _____

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, chips, cookies, brownies, fruit snacks, juice, water, Brand and package size: Costco, 1 serving

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 10/18/24 Time of Event: 5:00 - 7:00pm

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 16

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Douglas Kleinhenz Signature 9/26/24 Date

Reviewed by Business Services: Maria Dew Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type BOO Grams Vendor Amazon - fidget/Stress ball

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: N/A Brand and package size: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 10/21 - 10/29/24 Time of Event: All Day (School day)

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Rm 72 / Rm 51

Status of Event (please check one): — New Event ✓ Held previously (years): 16

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) . Yes ____ No ✓

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ____ No ____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ____ No ____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Douglas Kleinhenz Signature 9/26/24 Date

Reviewed by Business Services Maria Nuñez Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: _____

Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Fall Festival/ Community Resource Fair Vendor Costco

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: pizza, chips, cookies, water, juice, Nachoes, fruit snacks Brand and package size: costco, 1 serving (food sales start @ 4:30)

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 10/30/24 Time of Event: 3:30 - 5:30 pm (food sales start @ 4:30)

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Quad, Cafeteria, Rec. Area

Status of Event (please check one): — New Event ✓ Held previously (years): 10

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Douglas Klotzbuecher Signature 9/26/24 Date

Reviewed by Business Services: Maria Nevarez Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Gratitude Grams Vendor Amazon - fidgets / Wooden flowers, flashlights

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: N/A Brand and package size: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: Nov. 18 - 22, 2024 Time of Event: All day (school day)

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Rm 72 / Rm 51

Status of Event (please check one): — New Event ✓ Held previously (years): 16

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ____ No ✓

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ____ No ____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ____ No ____

ASB Advisor: _____ (Signature) _____ (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: Dayla Kleinhans (Signature) 9/26/24 (Date)

Reviewed by Business Services: Maria Nuñez Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: _____

Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Winter Festival Vendor _____

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, Water, juice, chips, cupcakes, Store bought Tamales Brand and package size: Costco, 1 serving

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 12/5/24 Time of Event: 4:30 - 6:00pm

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No ____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ____ No ____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ____ No ____

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: Douglas Kleinhenz 9/26/24
Signature Date

Reviewed by Business Services: Maria Munoz Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Winter dance Vendor Costco

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, chips, juice, water, fruit snacks, cookies, donuts Brand and package size: Costco, Sunny

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 12/13/24 Time of Event: 5:00 - 7:00pm

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): — New Event ✓ Held previously (years): 16

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Douglas Kleinhenz Signature 9/26/24 Date

Reviewed by Business Services: Maria Dewan Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Winter Grams Vendor Amazon - Bubbles + mini plushies

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: N/A Brand and package size: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 12/16/24 - 12/19/24 Time of Event: School day

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Rm 72 / 51

Status of Event (please check one): — New Event ✓ Held previously (years): 16

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes _____ No ✓

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: [signature] Signature 9/26/24 Date

Reviewed by Business Services: [signature] Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: _____

Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Valentines Grams Vendor Amazon - fake flowers, Sunglasses,

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: N/A Brand and package size: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 2/10 - 2/14/25 Time of Event: School day

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Rm 72 / Rm 51

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 11e

A Use of Facilities Form <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ____ No ✓

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ____ No ____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ____ No ____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Dylan Kreinbrink Signature 9/26/24 Date

Reviewed by Business Services: Maria Nuño Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: _____

Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Math Festival Vendor _____

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, Chips, Brand and package size: Costco, 1 serving. Juice, Cookies, water, ~~brownies~~ fruit snacks

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 2/6/25 Time of Event: 4:30 - 6:00 pm

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): — New Event ✓ Held previously (years): 1

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Douglas Kleinhenz Signature 9/26/24 Date

Reviewed by Business Services: Maria Dent Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Family (Game/Movie) Night Vendor _____

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, chips Brand and package size: Costco, 1 Serving

fruit snacks, Cookies, Water, Juice, Popcorn

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 2/13/25 Time of Event: 2:30-5:00 (Food Sales Start @ 3:05 pm)

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): — New Event ✓ Held previously (years): 16

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Douglas Kleinhenz Signature 9/26/24 Date

Reviewed by Business Services: Maria Nevis Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Science Fair Vendor _____

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, Chips, Juice, Cookies, water, brownies, fruit snacks Brand and package size: Costco, Sunny

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: March 6, 2025 Time of Event: 4:30 - 6:00pm

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No ____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ____ No ____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ____ No ____

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: Douglas Kleinhenz 9/26/24
Signature Date

Reviewed by Business Services: Maria Nieves Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Color Run Vendor colorpowdersupply.com

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, Chips, fruitsnacks, cookies, water, Juice Brand and package size: 1 serving/Costco

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: March 13, 2025 Time of Event: 2:30 - 4:30 (Food sales start @ 3:30)

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Blacktop/Basketball Courts

Status of Event (please check one): _ New Event ✓ Held previously (years): 1

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Douglas Kleinlenz Signature 9/26/24 Date

Reviewed by Business Services: Marian Dentz Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ (From Financial Plan)

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Tech Night Vendor _____

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, Chips, Juice, Cookies, fruit snacks, water brownies Brand and package size: Costco/ 1serving

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: April 3, 2025 Time of Event: 4:30 - 6:00pm

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): ☑ New Event Held previously (years): _____

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ (Signature) _____ (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: Douglas Kleinberg (Signature) 9/26/24 (Date)

Reviewed by Business Services: Luvia Davila Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Renaissance Academy @ Fischer . Date: 9/24/24

Description of Event: Type Makers Night Vendor _____

Purpose for Event: Profit to be used towards field trips, after school activities, purchase of students incentives to be given during Honor Roll Ceremonies (logo shirts, pencils, certificates) clubs and end of the year activities.

If selling food what are the items: Pizza, Chips, Juice, Cookies, fruit snacks, water. Brand and package size: Costco, 1 serving

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: May 15, 2025 Time of Event: 4:30 - 6:00pm

Contact Person: Sarah Kretovics / Kaithlyn Sarmiento / Luvia Solis

Location of Proposed Activity: Cafeteria

Status of Event (please check one): ☑ New Event Held previously (years): _____

A Use of Facilities Form is required for all events outside the normal school hours.

Is the Use of Facilities Form attached? (Form must be included when required) Yes ✓ No _____

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes _____ No _____

Other Background information (Is proposed fundraising event on current ASB budget?) Yes _____ No _____

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Daylon Kleinhenz Signature 9/26/24 Date

Reviewed by Business Services: Maria Davis Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

CNS _____ Date: 10/1/24

Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

Director, MOT: _____ Date: _____

Operations Mgr.: _____ Date: _____

Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Approval:
Contributions to the ASB Account

School Site: Ryan STEAM Academy Date: 09/10/2024

Purpose for Contributions: All contributions will go toward incentives for students, field trips, busses for field trips, and toward 5th grade science camp

Proposed Date(s) of Event: 09/30/2024-06/06/2024

Contact Person: Vanessa Esquibel

Student Body Account Number: 088-8210-0-4300-00-1110-4000-000000-100-0502

Status of Event (please check one): ☐ New Event ☑ Held Previously (Years): 2023/2024 school year

What procedures will be used to account for contributions received?
Receipts will be given in exchange for contributions.

Other Background Information (such as other schools or clubs that have held similar events):

ASB Advisor Bobby Castorena Signature Date: 9-24-24

Student Council Approval Date 09/10/2024

Student Council Representative Vanessa Esquibel Signature Date: 09/10/2024
School Admin (Elementary)

Principal Approval Signature Date: 9/10/24

Reviewed by Business Services: Maria Nieto Date: 10/1/2024

Board Approval Date:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: San Antonio Elementary Date: 09-03-24

Description of Event: Type Family Dance Vendor _____

Purpose for Event: Build a community between families and the school.

If selling food what are the items: nachos, pizza, water, soda Brand and package size: _____
Little Cesar's Pizza, Costco Cheese, Chips, water, and soda

Explain how food is handled/stored prior to or day of event: Pizza will be bought one hour before the event.
Chips, Cheese, Water and Soda will be stored in the staff room.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 10/25/24 Time of Event: 5:00pm-7:00pm

Contact Person: Iris Charest

Location of Proposed Activity: San Antonio Multi Purpose Room

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☑ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☑

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: Iris Charest 9.12.24
Signature Date

Reviewed by Business Services: Maria Nuñez Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.
  CNS _____ Date: 10/1/24
  Approved ✓ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
  Director, MOT: _____ Date: _____
  Operations Mgr.: _____ Date: _____
  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: San Antonio Elementary Date: 09-03-24

Description of Event: Type Turkey Trot/Walk A Thon Vendor _____

Purpose for Event: Build a community between families and the school. Raise money for the school

If selling food what are the items: _____ Brand and package size: _____

No food, but collecting pledges.

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 11/15/24 Time of Event: 9:00am-2:30pm

Contact Person: Iris Charest

Location of Proposed Activity: Grass Area

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☐	No ☐	N/A ☑
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☑	No ☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☐	No ☑	

ASB Advisor: _____ (Signature) _____ (Date)

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) _____ (Date)

Principal Approval: Iris Charest (Signature) 9.12.24 (Date)

Reviewed by Business Services: Maria Diaz Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: San Antonio Elementary Date: 09-03-24

Description of Event: Type San Antonio Holiday Store Vendor _____

Purpose for Event: Students will be able to purchase items for their families. Raise money for the school.

If selling food what are the items: NA Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 12/16/24-12/19/24 Time of Event: 8:30am-2:30pm

Contact Person: Iris Charest

Location of Proposed Activity: San Antonio Library

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☐	No ☐	N/A ☑
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☑	No ☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☐	No ☑	

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: Iris Charest 9.12.24
Signature Date

Reviewed by Business Services: Maria Nevi Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: San Antonio Elementary Date: 09-03-24

Description of Event: Type Holiday Performances Vendor _____

Purpose for Event: Students will perform for their families. We will sell food to raise money for the school.

If selling food what are the items: nachos, pizza, water, soda Brand and package size: _____
Little Caesar's pizza, Costco, chips, cheese, water, and soda.

Explain how food is handled/stored prior to or day of event: Pizza will be bought one hour before the event.
Chips, cheese, water, and soda will be stored in the staff room.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 12/17/24-12/18/24 Time of Event: 5:30-pm-6:00pm

Contact Person: Iris Charest

Location of Proposed Activity: San Antonio Multi Purpose Room

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 20+

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☑ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☑

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: Iris Charest 9.12.24
Signature Date

Reviewed by Business Services: Maria Lewis Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.
  CNS _____ Date: 10/1/24
  Approved ✓ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
  Director, MOT: _____ Date: _____
  Operations Mgr.: _____ Date: _____
  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: San Antonio Elementary Date: 09-03-24

Description of Event: Type Family Valentine Dance Vendor _____

Purpose for Event: Build a community between families and the school. Raise money for the school

If selling food what are the items: Nachos, pizza, soda, wate Brand and package size: _____

Little Cesar's Piza, Costco Cheese, chips, soda, and water.

Explain how food is handled/stored prior to or day of event: Pizza will be bought one hour before the event.

Chips, cheese, water, and soda will be stored in the staff room.

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 02-14-25 Time of Event: 5:00pm-7:00pm

Contact Person: Iris Charest

Location of Proposed Activity: San Antonio Multi Purpose Room

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☑ No ☐ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☐ No ☑

ASB Advisor: _____ _____
Signature Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ _____
Signature Date

Principal Approval: Iris Charest 9.12.24
Signature Date

Reviewed by Business Services: Maria Dent Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director.

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: San Antonio Elementary Date: 09-03-24

Description of Event: Type SA Mother/Father's Day Store Vendor _____

Purpose for Event: Students will be able to purchase items for their families. Raise money for the school.

If selling food what are the items: NA Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTA

Proposed Date(s) of Event: 05/05/25-05/09/25 Time of Event: 8:30am-2:30pm

Contact Person: Iris Charest

Location of Proposed Activity: San Antonio Library

Status of Event (please check one): ☑ New Event ☐ Held previously (years): _____

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☐	No ☐	N/A ☑
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☑	No ☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☐	No ☑	

ASB Advisor: _____ Signature _____ Date

Student Council Approval Date: _____ (Middle Schools must attach minutes)

Student Council Representative: _____ Signature _____ Date

Principal Approval: Maura Nash 10/1/2024 Signature _____ Date

Reviewed by Business Services: Iris Charest Date: 9.12.24

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Approval:
Contributions to the ASB Account

School Site: Sheppard Date: 9/13/24

Purpose for Contributions: Funds will covr the cost of the promotion activites including class trip, gowns, venue, and shirt

Proposed Date(s) of Event: October 21, 2024-May 30, 2025

Contact Person: Jessica Hernandez

Student Body Account Number: 0502

Status of Event (please check one): ☐ New Event ☑ Held Previously (Years): 23-24, 22-23, 20-21

What procedures will be used to account for contributions received?
Students will be issued receipts and information regarding

Other Background Information (such as other schools or clubs that have held similar events):
This is a standard practice throughout Alum Rock

ASB Advisor [signature] Signature Date: 9/13/24

Student Council Approval Date 9/13/24

Student Council Representative [signature] Date: 9/13/24
School Admin (Elementary) Signature

Principal Approval [signature] Signature Date: 9/13/24

Reviewed by Business Services: [signature] Date: 10/1/2024

Board Approval Date: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/12/24

Description of Event: Type Spirit Wear Sales Vendor One Stone

Purpose for Event: Build spirit and community awareness

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 8/13/24 - 5/30/25 Time of Event: school day

Contact Person: Jessica Hernandez

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2023-24

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: Bryanna Ortiz (Signature) 9/13/24 (Date)

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) 9/13/24 (Date)

Principal Approval: _____ (Signature) 9/13/24 (Date)

Reviewed by Business Services: Maria Nevah Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/12/24

Description of Event: Type PE Clothes Sales Vendor One Stone

Purpose for Event: Sale of PE clothes

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 8/13/24-5/30/25 Time of Event: school day

Contact Person: Jessica Hernandez

Location of Proposed Activity: _____

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 23-24, 22-23

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: _____ Signature 9/13/24 Date

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ Signature 9/13/24 Date

Principal Approval: _____ Signature 9/13/24 Date

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/13/24

Description of Event: Type Boo Grams Vendor Orriential Trading

Purpose for Event: fundraiser for school events

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 10/28/24-10/31/24 Time of Event: Lunch

Contact Person: Brieana White

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2019-20

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: Brieana White (Signature) 9/13/24 (Date)

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) 9/13/24 (Date)

Principal Approval: _____ (Signature) 9/13/24 (Date)

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/12/24

Description of Event: Type Yearbook Vendor Jostens

Purpose for Event: Yearbook Sales

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 11/3/24-6/6/25 Time of Event: School Day

Contact Person: Kevin Fuller

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 23-24, 21-22

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: Briana White (Signature) 9/13/24 (Date)

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) 9/13/24 (Date)

Principal Approval: _____ (Signature) 9/13/24 (Date)

Reviewed by Business Services: Mara K Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/13/24

Description of Event: Type Meir's Ice cream sales Vendor Meirs

Purpose for Event: funsdriaser for school events

If selling food what are the items: Fruit bars Brand and package size: various

Explain how food is handled/stored prior to or day of event: will be stored in Meir's provided freezer

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 11/5/24-5/30/25 Time of Event: 1 hour after school

Contact Person: Brieana White

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2018-19, 2019-20

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: Brieana White
Signature _____ Date

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ 9/13/24
Signature Date

Principal Approval: _____ 9/13/24
Signature Date

Reviewed by Business Services: _____ Date: 10/1/24

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,
  CNS _____ Date: 10/1/24
  Approved ✓ Denied _____
- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT
  Director, MOT: _____ Date: _____
  Operations Mgr.: _____ Date: _____
  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/13/24

Description of Event: Type Winter Grams Vendor Orriential Trading

Purpose for Event: fundraiser for school events

If selling food what are the items: N/A Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 12/16/24-12/19/24 Time of Event: Lunch

Contact Person: Brieana White

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2019-20

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes	☐	No	☐	N/A ☑
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes	☑	No	☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes	☑	No	☐	

ASB Advisor: Brieana White (Signature) 9/13/24 (Date)

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) 9/13/24 (Date)

Principal Approval: _____ (Signature) 9/13/24 (Date)

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/13/24

Description of Event: Type Cupid Grams Vendor Orriential Trading

Purpose for Event: fundraiser for school events

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 2/10/25-2/14/25 Time of Event: Lunch

Contact Person: Brieana White

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2019-20

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: Brieana White (Signature) 9/13/24 (Date)

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) 9/13/24 (Date)

Principal Approval: _____ (Signature) 9/13/24 (Date)

Reviewed by Business Services: Maria Nevarez Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/13/24

Description of Event: Type Book Fair Vendor Scholastic

Purpose for Event: fundraiser for books for class sets

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: ASB Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: 310/25-3/14/25 Time of Event: School Day

Contact Person: Sarah Jacobs

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 23-24, 22-23

Use of Facilities thru Facilitron is required for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed?	Yes ☐	No ☐	N/A ☑
Has Revenue Potential form been prepared? (For ASB Only - Form must be included)	Yes ☑	No ☐	
Other Background information (Is proposed fundraising event on current ASB budget?)	Yes ☑	No ☐	

ASB Advisor: Mirpana White (Signature) 9/13/24 (Date)

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) 9/13/24 (Date)

Principal Approval: _____ (Signature) 9/13/24 (Date)

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/13/24

Description of Event: Type Multicultural Night Vendor Various

Purpose for Event: community and family engagement

If selling food what are the items: chips,water,soda, Brand and package size: Various
water, candy, pizza, nachos, Cup od Noodles

Explain how food is handled/stored prior to or day of event: Food will be stored in main office until day of event and served my staff members wearing gloves

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): _____

Proposed Date(s) of Event: March 27, 2025 Time of Event: 5-6 pm

Contact Person: Brieana White

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 2019-2020

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☑ N/A ☐

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: Brieana White (Signature) 9/18/24 (Date)

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: _____ (Signature) 9/13/24 (Date)

Principal Approval: _____ (Signature) 9/13/24 (Date)

Reviewed by Business Services: _____ Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director

  CNS _____ Date: 10/1/24

  Approved ✓ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

FUNDRAISING EVENT APPROVAL FORM

Fundraiser #: _____ **(From Financial Plan)**

School Name: Sheppard Date: 9/13/24

Description of Event: Type Jamba Juice BOGO cards Vendor Jamba Juice

Purpose for Event: PTO fundraiser

If selling food what are the items: _____ Brand and package size: _____

Explain how food is handled/stored prior to or day of event: _____

Event Sponsor (please check one) ASB: _____ Booster Club (PTA, PTO, Other): PTO

Proposed Date(s) of Event: 10/15/24-5/30/25 Time of Event: School Day

Contact Person: Vivian Nguyen

Location of Proposed Activity: Sheppard

Status of Event (please check one): ☐ New Event ☑ Held previously (years): 23-24, 22-23

Use of Facilities thru Facilitron <u>is required</u> for all events outside the normal school hours.

Is the Use of Facilities Reservation thru Facilitron completed? Yes ☐ No ☐ N/A ☑

Has Revenue Potential form been prepared? (For ASB Only - Form must be included) Yes ☑ No ☐

Other Background information (Is proposed fundraising event on current ASB budget?) Yes ☑ No ☐

ASB Advisor: Signature 9/13/24 Date

Student Council Approval Date: 9/13/24 (Middle Schools must attach minutes)

Student Council Representative: Signature 9/13/24 Date

Principal Approval: Signature 9/16/24 Date

Reviewed by Business Services: Date: 10/1/2024

- FUNDRAISING EVENTS INVOLVING FOOD SALES MUST BE REVIEWED BY CNS Director,

  CNS _____ Date: _____

  Approved _____ Denied _____

- FUNDRAISING EVENTS INVOLVING USE OF FACILITIES MUST BE REVIEWED BY MOT

  Director, MOT: _____ Date: _____

  Operations Mgr.: _____ Date: _____

  Approved _____ Denied _____

10.04

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF TRUSTEES

To the Board of Trustees: October 3, 2024

Subject: **Vendor & Payroll Warrants**

Staff Analysis: Summary of Vendor and Payroll Warrants issued during September month of Fiscal Year 2024/2025.

Total of vendor warrants	$	5,931,796.42
Total of payroll warrants	$	5,129,490.94
Total	**$**	**11,061,287.36**

Recommendation: Staff recommends approval of the Vendor & Payroll Warrants for the month of September 2024.

Approved by: Teresa DeCelles TD Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Recommend Approval

10.04
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

September 2024

Fund	VENDOR WARRANTS	AMOUNT
010,050,060,080	General Fund (Incl Payroll A/P)	$2,072,660.17
120	Child Development Fund	$3,605.05
130	Cafeteria Fund	$367,864.01
140	Deferred Maintenance Fund	$4,500.00
210	Building Fund	$1,285,152.29
250	Capital Facilities Fund	$0.00
350	County School Facility Fund	$0.00
400	Special Reserve for Capital Outlay Fund	$0.00
670	Health and Welfare & Workers Comp	$2,193,480.34
	Subtotal	**$5,927,261.86**
088	Student Body Fund	$4,534.56
	Total Vendor Warrants	**$5,931,796.42**

	PAYROLL WARRANTS	
	10th of the month	$486,712.55
	EOM Payroll	$4,642,778.39
	AREA EOM	$0.00
	Manual Checks	$0.00
	Void Checks	$0.00
	Total Payroll Warrants	**$5,129,490.94**
	Grand Total All Warrants	**$11,061,287.36**

	From		To
AP Warrants used #	4025389	-	4025873
Payroll Direct Deposit Pay Stub used #	4777695	-	4779229
Payroll Checks used #	4407156	-	4407256

AP Check Register - Pivot Table Summary by Vendor
September 2024

Vendor Name	Date	Warrant #	Fund		Sum of Amount
4IMPRINT INC.	9/30/2024	4025840	060	$	515.76
	9/20/2024	4025638	010	$	(50.00)
			088	$	3,331.14
4IMPRINT INC. Total				**$**	**3,796.90**
5 STAR STUDENTS SOLUTIONS LLC	9/13/2024	4025551	060	$	858.00
	9/27/2024	4025758	010	$	1,850.00
5 STAR STUDENTS SOLUTIONS LLC Total				**$**	**2,708.00**
ACHIEVE KIDS	9/27/2024	4025827	080	$	12,976.00
ACHIEVE KIDS Total				**$**	**12,976.00**
ACTION ROAD SOLUTIONS LLC	9/13/2024	4025467	010	$	321.75
ACTION ROAD SOLUTIONS LLC Total				**$**	**321.75**
ADRIANE MARIE VANE	9/13/2024	4025552	010	$	40.89
	9/20/2024	4025705	060	$	48.15
ADRIANE MARIE VANE Total				**$**	**89.04**
ADVANCED INSPECTIONS INC	9/27/2024	4025759	210	$	18,500.00
ADVANCED INSPECTIONS INC Total				**$**	**18,500.00**
ALBAELENA MARIA DIAZ TAMAYO	9/13/2024	4025523	130	$	83.53
ALBAELENA MARIA DIAZ TAMAYO Total				**$**	**83.53**
ALECIA KELLEY	9/13/2024	4025576	060	$	453.01
ALECIA KELLEY Total				**$**	**453.01**
ALISA BAKER	9/27/2024	4025760	080	$	11,100.00
ALISA BAKER Total				**$**	**11,100.00**
ALLIED REFRIGERATION INC.	9/13/2024	4025605	050	$	1,360.51
ALLIED REFRIGERATION INC. Total				**$**	**1,360.51**
ALONDRA GUADALUPE RIOS	9/13/2024	4025553	010	$	400.00
ALONDRA GUADALUPE RIOS Total				**$**	**400.00**
ALUM ROCK #305	9/30/2024	4025862	010	$	424.00
ALUM ROCK #305 Total				**$**	**424.00**
ALUM ROCK ADMINISTRATORS ASSOC	9/30/2024	4025863	010	$	580.00
ALUM ROCK ADMINISTRATORS ASSOC Total				**$**	**580.00**
AMANDA LEA CHAMBERS	9/6/2024	4025413	010	$	1,738.00
	9/20/2024	4025706	010	$	711.00
	9/27/2024	4025761	010	$	79.00
			060	$	790.00
AMANDA LEA CHAMBERS Total				**$**	**3,318.00**
AMAZON.COM LLC	9/6/2024	4025414	010	$	281.35
			120	$	152.45
		4025437	010	$	95.78
	9/13/2024	4025468	010	$	659.83
		4025554	010	$	239.90
			060	$	249.47
		4025577	120	$	454.29
	9/30/2024	4025841	010	$	160.10
	9/20/2024	4025639	010	$	234.95
		4025653	010	$	315.14
		4025724	010	$	255.82
			060	$	15,669.58
	9/27/2024	4025752	010	$	336.01
		4025762	060	$	375.40
		4025794	120	$	281.47

AP Check Register - Pivot Table Summary by Vendor
September 2024

Vendor Name	Date	Warrant #	Fund	Sum of Amount
AMAZON.COM LLC Total				$ 19,761.54
AMERICAN FIDELITY ASSURANCE	9/30/2024	4025864	010	$ 11,620.56
AMERICAN FIDELITY ASSURANCE Total				$ 11,620.56
AMERICAN FIDELITY ASSURANCE CO	9/30/2024	4025865	010	$ 27,707.02
AMERICAN FIDELITY ASSURANCE CO Total				$ 27,707.02
AMY ELIZABETH RODRIGUES	9/6/2024	4025415	010	$ 14.74
	9/13/2024	4025524	010	$ 30.82
AMY ELIZABETH RODRIGUES Total				$ 45.56
ANDRES QUINTERO QUINTERO	9/20/2024	4025707	010	$ 2,490.00
ANDRES QUINTERO QUINTERO Total				$ 2,490.00
ANGELICA AGUILERA	9/6/2024	4025416	010	$ 23.45
ANGELICA AGUILERA Total				$ 23.45
ANNETTE NYQUIST	9/18/2024	4025627	010	$ 806.26
ANNETTE NYQUIST Total				$ 806.26
ANSELMO TREJO OREGON	9/13/2024	4025525	010	$ 122.74
ANSELMO TREJO OREGON Total				$ 122.74
ARC ALTERNATIVES	9/27/2024	4025763	210	$ 9,041.11
ARC ALTERNATIVES Total				$ 9,041.11
ARDANUY, MONICA	9/27/2024	4025764	010	$ 145.82
ARDANUY, MONICA Total				$ 145.82
ARUESD - REVOLVING FUND	9/26/2024	4025749	010	$ 230.55
ARUESD - REVOLVING FUND Total				$ 230.55
ASSOCIATION OF CALIFORNIA	9/30/2024	4025866	010	$ 3,455.62
	9/18/2024	4025628	010	$ 102.69
ASSOCIATION OF CALIFORNIA Total				$ 3,558.31
AT&T	9/12/2024	4025460	010	$ 4,432.99
		4025461	010	$ 96.80
AT&T Total				$ 4,529.79
A-Z BUS SALES INC	9/13/2024	4025483	010	$ 328.49
		4025604	010	$ 276.50
A-Z BUS SALES INC Total				$ 604.99
BALLARD & TIGHE COMPANY	9/13/2024	4025469	060	$ 18,585.22
BALLARD & TIGHE COMPANY Total				$ 18,585.22
BALLOONATICS INC.	9/27/2024	4025828	010	$ 649.00
BALLOONATICS INC. Total				$ 649.00
BAY AREA FLOOR MACHINE	9/13/2024	4025484	010	$ 1,371.29
		4025606	010	$ 67.10
	9/20/2024	4025725	010	$ 161.23
BAY AREA FLOOR MACHINE Total				$ 1,599.62
BEAS URENA, ALONDRA	9/13/2024	4025555	010	$ 400.00
BEAS URENA, ALONDRA Total				$ 400.00
BERTHA RAZO	9/13/2024	4025485	060	$ 130.16
BERTHA RAZO Total				$ 130.16
BIOMETRICS4ALL INC.	9/13/2024	4025578	010	$ 38.25
BIOMETRICS4ALL INC. Total				$ 38.25
BLACK OAK SPEECH THERAPY, INC.	9/13/2024	4025507	080	$ 14,410.00
BLACK OAK SPEECH THERAPY, INC. Total				$ 14,410.00
BLACK STUDENTS OF CALIFORNIA	9/20/2024	4025654	060	$ 75.00
BLACK STUDENTS OF CALIFORNIA Total				$ 75.00
BLICK ART MATERIALS LLC	9/27/2024	4025753	010	$ 430.34

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BLICK ART MATERIALS LLC Total				**$ 430.34**
BLUETRITON BRANDS INC.	9/6/2024	4025389	010	$ 758.18
			080	$ 37.01
			130	$ 138.38
	9/19/2024	4025632	010	$ 1,658.63
			050	$ 98.70
BLUETRITON BRANDS INC. Total				**$ 2,690.90**
BRENDA HERNANDEZ	9/27/2024	4025765	010	$ 175.00
BRENDA HERNANDEZ Total				**$ 175.00**
BRIDGE WIRELESS INC	9/6/2024	4025417	010	$ 2,097.19
BRIDGE WIRELESS INC Total				**$ 2,097.19**
BRIGHT MORNING CONSULTING INC.	9/13/2024	4025470	060	$ 5,475.00
BRIGHT MORNING CONSULTING INC. Total				**$ 5,475.00**
BROWN, SHARON	9/20/2024	4025655	010	$ 117.62
		4025708	010	$ 364.25
BROWN, SHARON Total				**$ 481.87**
CALIFORNIA COUNCIL FOR THE	9/20/2024	4025727	010	$ 75.00
CALIFORNIA COUNCIL FOR THE Total				**$ 75.00**
CALIFORNIA SPORT DESIGN	9/13/2024	4025508	130	$ 1,513.75
CALIFORNIA SPORT DESIGN Total				**$ 1,513.75**
CAL-STEAM INC.	9/20/2024	4025726	050	$ 845.21
CAL-STEAM INC. Total				**$ 845.21**
CAMPOS, HELENA	9/20/2024	4025728	010	$ 25.00
CAMPOS, HELENA Total				**$ 25.00**
CAMPUS CONSORTIUM FOUNDATION	9/13/2024	4025486	010	$ 350.00
CAMPUS CONSORTIUM FOUNDATION Total				**$ 350.00**
CANON FINANCIAL SERVICES INC.	9/12/2024	4025459	010	$ 9,282.32
			060	$ 3,862.04
			050	$ 127.97
			080	$ 421.13
			130	$ 446.22
			210	$ 127.97
	9/25/2024	4025747	010	$ 9,282.32
			060	$ 3,862.04
			050	$ 127.97
			080	$ 421.13
			130	$ 446.22
			210	$ 127.97
	9/26/2024	4025748	010	$ 9,282.32
			060	$ 3,862.04
			050	$ 127.97
			080	$ 421.13
			130	$ 446.22
			210	$ 127.97
CANON FINANCIAL SERVICES INC. Total				**$ 42,802.95**
CARAHSOFT TECHNOLOGY CORP	9/13/2024	4025547	010	$ 677.09
CARAHSOFT TECHNOLOGY CORP Total				**$ 677.09**
CAREY CHRISTINE HEINEN	9/27/2024	4025766	010	$ 150.37
CAREY CHRISTINE HEINEN Total				**$ 150.37**
CARLOS GUERRA PACHECO	9/13/2024	4025526	010	$ 150.00

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CARLOS GUERRA PACHECO Total				**$ 150.00**
CARLOS H ROSALES	9/27/2024	4025819	010	$ 150.00
CARLOS H ROSALES Total				**$ 150.00**
CAROLINE DECK	9/20/2024	4025678	010	$ 443.11
CAROLINE DECK Total				**$ 443.11**
CARVALHO, JAMES	9/13/2024	4025579	010	$ 221.70
CARVALHO, JAMES Total				**$ 221.70**
CATHERINE NALLELI VILLARREAL	9/20/2024	4025694	010	$ 183.90
CATHERINE NALLELI VILLARREAL Total				**$ 183.90**
CDW LLC	9/6/2024	4025418	060	$ 11,615.63
		4025438	010	$ 2,593.31
	9/13/2024	4025487	010	$ 16,790.00
		4025509	010	$ 231.33
		4025556	060	$ 149.13
	9/20/2024	4025640	010	$ 472.81
	9/27/2024	4025754	010	$ 50,850.00
		4025767	010	$ 103.16
CDW LLC Total				**$ 82,805.37**
CELLCO PARTNERSHIP	9/13/2024	4025548	010	$ 6,200.43
CELLCO PARTNERSHIP Total				**$ 6,200.43**
CENGAGE LEARNING INC	9/13/2024	4025557	060	$ 4,571.89
CENGAGE LEARNING INC Total				**$ 4,571.89**
CESAR MEJIA	9/20/2024	4025679	010	$ 150.00
CESAR MEJIA Total				**$ 150.00**
CHANG SHIH JUI	9/13/2024	4025580	010	$ 221.70
CHANG SHIH JUI Total				**$ 221.70**
CHELTENHAM TO CARMEL HOLDINGS,	9/19/2024	4025634	130	$ 27,899.09
CHELTENHAM TO CARMEL HOLDINGS, Total				**$ 27,899.09**
CHILDREN'S DISCOVERY MUSEUM	9/27/2024	4025768	088	$ 336.00
CHILDREN'S DISCOVERY MUSEUM Total				**$ 336.00**
CHRIS D LEYVA	9/27/2024	4025814	050	$ 67.00
CHRIS D LEYVA Total				**$ 67.00**
CHRISTOPHER JANDA	9/13/2024	4025488	010	$ 397.10
CHRISTOPHER JANDA Total				**$ 397.10**
CINTAS CORPORATION	9/13/2024	4025607	010	$ 351.29
			050	$ 74.79
	9/20/2024	4025729	010	$ 350.95
			050	$ 74.79
CINTAS CORPORATION Total				**$ 851.82**
CLAUDIA GOMEZ HERNANDEZ	9/27/2024	4025795	130	$ 150.00
CLAUDIA GOMEZ HERNANDEZ Total				**$ 150.00**
COLON, NOEL	9/27/2024	4025769	010	$ 159.78
COLON, NOEL Total				**$ 159.78**
CREAM CO. LLC	9/30/2024	4025842	130	$ 15,049.67
CREAM CO. LLC Total				**$ 15,049.67**
CREATIVE LEARNING CENTER	9/20/2024	4025680	080	$ 9,105.00
CREATIVE LEARNING CENTER Total				**$ 9,105.00**
CRISTINA CORDOVA	9/20/2024	4025695	010	$ 245.59
CRISTINA CORDOVA Total				**$ 245.59**
CRISTINA DEVON BUSTAMANTE	9/27/2024	4025770	010	$ 199.35

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CRISTINA DEVON BUSTAMANTE Total				**$ 199.35**
CROWN CASTLE INTERNATIONAL	9/13/2024	4025549	010	$ 3,002.24
CROWN CASTLE INTERNATIONAL Total				**$ 3,002.24**
CRYSTAL CREAMERY INC.	9/20/2024	4025709	130	$ 48,270.22
CRYSTAL CREAMERY INC. Total				**$ 48,270.22**
CSEA VICTORY CLUB	9/30/2024	4025867	010	$ 90.00
CSEA VICTORY CLUB Total				**$ 90.00**
CYNDI L MACDONALD	9/20/2024	4025656	010	$ 148.98
CYNDI L MACDONALD Total				**$ 148.98**
CYNTHIA TREJO	9/20/2024	4025696	010	$ 141.45
CYNTHIA TREJO Total				**$ 141.45**
DANNIS WOLIVER KELLY	9/30/2024	4025843	210	$ 3,630.00
	9/20/2024	4025641	210	$ 4,842.00
	9/27/2024	4025796	010	$ 11,570.18
DANNIS WOLIVER KELLY Total				**$ 20,042.18**
DAQUIOAG, DARLYN J	9/6/2024	4025393	010	$ 208.52
DAQUIOAG, DARLYN J Total				**$ 208.52**
DAVID TAUSSIG & ASSOCIATES INC	9/27/2024	4025771	010	$ 2,278.73
DAVID TAUSSIG & ASSOCIATES INC Total				**$ 2,278.73**
DAWAINE WILLIAMS	9/20/2024	4025730	010	$ 73.22
DAWAINE WILLIAMS Total				**$ 73.22**
DBA: AMERGIS HEALTHCARE STAFFI	9/13/2024	4025510	010	$ 7,136.02
			080	$ 79,561.48
		4025558	010	$ 2,169.38
	9/20/2024	4025657	010	$ 5,877.63
	9/27/2024	4025797	010	$ 7,047.30
DBA: AMERGIS HEALTHCARE STAFFI Total				**$ 101,791.81**
DBA: PALACE BUSINESS SOLUTIONS	9/13/2024	4025471	010	$ 4,218.83
	9/20/2024	4025681	010	$ 3,339.31
		4025731	010	$ 2,530.66
DBA: PALACE BUSINESS SOLUTIONS Total				**$ 10,088.80**
DEAN HODGES	9/20/2024	4025697	010	$ 230.06
DEAN HODGES Total				**$ 230.06**
DELA CRUZ, RICARDO	9/27/2024	4025815	010	$ 150.00
DELA CRUZ, RICARDO Total				**$ 150.00**
DELTA DENTAL	9/30/2024	4025844	670	$ 515.70
DELTA DENTAL Total				**$ 515.70**
DO, DYLAN	9/13/2024	4025527	010	$ 90.55
DO, DYLAN Total				**$ 90.55**
DSK LLP	9/27/2024	4025772	210	$ 9,058.95
DSK LLP Total				**$ 9,058.95**
DUARTE, MARISOL	9/13/2024	4025581	010	$ 52.01
	9/20/2024	4025710	010	$ 52.01
DUARTE, MARISOL Total				**$ 104.02**
DUENAS, ASCENCION CHAVEZ	9/13/2024	4025582	010	$ 221.70
DUENAS, ASCENCION CHAVEZ Total				**$ 221.70**
EAST BAY REFRIGERATION INC.	9/6/2024	4025439	130	$ 571.57
	9/13/2024	4025511	130	$ 1,110.39
EAST BAY REFRIGERATION INC. Total				**$ 1,681.96**
EDGES ELECTRICAL GROUP LLC	9/13/2024	4025472	050	$ 80.08

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
EDGES ELECTRICAL GROUP LLC	9/13/2024	4025608	050	$ 652.52
	9/20/2024	4025732	050	$ 3,589.97
EDGES ELECTRICAL GROUP LLC Total				**$ 4,322.57**
EDUCATION HOUSING PARTNERS INC	9/30/2024	4025845	210	$ 19,255.63
EDUCATION HOUSING PARTNERS INC Total				**$ 19,255.63**
EDUCATIONAL IDEAS INC.	9/20/2024	4025642	060	$ 549.35
EDUCATIONAL IDEAS INC. Total				**$ 549.35**
EINSTEIN NOAH RESTAURANT	9/6/2024	4025419	010	$ 198.70
	9/13/2024	4025489	010	$ 176.23
		4025512	010	$ 80.17
		4025583	010	$ 377.19
	9/20/2024	4025643	010	$ 163.40
	9/27/2024	4025755	010	$ 154.45
		4025798	010	$ 440.17
EINSTEIN NOAH RESTAURANT Total				**$ 1,590.31**
ELIZABETH NEVAREZ	9/13/2024	4025528	130	$ 95.70
ELIZABETH NEVAREZ Total				**$ 95.70**
EMILY BETH MCCHRISTIAN	9/13/2024	4025529	010	$ 38.86
	9/30/2024	4025846	010	$ 317.52
EMILY BETH MCCHRISTIAN Total				**$ 356.38**
ENCORE DATA PRODUCT INC.	9/27/2024	4025829	060	$ 3,441.50
ENCORE DATA PRODUCT INC. Total				**$ 3,441.50**
ENTERPRISE FM TRUST	9/13/2024	4025609	060	$ 329.08
ENTERPRISE FM TRUST Total				**$ 329.08**
ERIKA ZEPEDA CAMPOS	9/20/2024	4025711	130	$ 149.00
ERIKA ZEPEDA CAMPOS Total				**$ 149.00**
ERIN DEVINE	9/13/2024	4025513	080	$ 16,310.00
ERIN DEVINE Total				**$ 16,310.00**
EVELYN CARRILLO	9/13/2024	4025530	080	$ 530.78
EVELYN CARRILLO Total				**$ 530.78**
FEDERAL EXPRESS	9/20/2024	4025658	010	$ 73.97
		4025712	010	$ 34.82
	9/27/2024	4025799	010	$ 35.55
FEDERAL EXPRESS Total				**$ 144.34**
FEDEX	9/6/2024	4025394	010	$ 35.55
FEDEX Total				**$ 35.55**
FERNANDO P CRESPO	9/27/2024	4025820	010	$ 150.00
FERNANDO P CRESPO Total				**$ 150.00**
FOLEY & SONS INC	9/13/2024	4025550	010	$ 6,357.00
			060	$ 405.00
FOLEY & SONS INC Total				**$ 6,762.00**
FOLLETT SCHOOL SOLUTIONS INC.	9/13/2024	4025473	010	$ 11,095.89
FOLLETT SCHOOL SOLUTIONS INC. Total				**$ 11,095.89**
FRANKLIN COVEY CLIENT SALES,	9/13/2024	4025514	060	$ 15,557.47
FRANKLIN COVEY CLIENT SALES, Total				**$ 15,557.47**
FREITAS, MARIA A.	9/13/2024	4025584	010	$ 220.71
FREITAS, MARIA A. Total				**$ 220.71**
GARIMELLA, SAI KALY	9/6/2024	4025440	010	$ 103.50
	9/27/2024	4025800	010	$ 224.94
GARIMELLA, SAI KALY Total				**$ 328.44**

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
GEINAH LIM NIERRA	9/13/2024	4025621	080	$ 46.90
GEINAH LIM NIERRA Total				**$ 46.90**
GLORIA ACEVEDO	9/13/2024	4025622	080	$ 77.85
GLORIA ACEVEDO Total				**$ 77.85**
GLORIA INES CORTES	9/20/2024	4025733	010	$ 395.63
GLORIA INES CORTES Total				**$ 395.63**
GOLD STAR FOODS	9/19/2024	4025635	130	$ 178,371.44
GOLD STAR FOODS Total				**$ 178,371.44**
GONZALES, GERALDINE	9/13/2024	4025585	010	$ 221.70
GONZALES, GERALDINE Total				**$ 221.70**
GREGOIRE, NICOLE	9/20/2024	4025713	010	$ 146.00
GREGOIRE, NICOLE Total				**$ 146.00**
GUADALUPE MARIA CRUZ	9/13/2024	4025531	010	$ 172.60
GUADALUPE MARIA CRUZ Total				**$ 172.60**
GUILLERMO HERNANDEZ	9/13/2024	4025532	010	$ 150.00
GUILLERMO HERNANDEZ Total				**$ 150.00**
GUITAR CENTER STORES INC.	9/13/2024	4025559	010	$ 68.85
GUITAR CENTER STORES INC. Total				**$ 68.85**
GUTIERREZ, JAIME M	9/20/2024	4025734	010	$ 186.59
GUTIERREZ, JAIME M Total				**$ 186.59**
HARRY L. MURPHY INC.	9/20/2024	4025735	140	$ 4,500.00
HARRY L. MURPHY INC. Total				**$ 4,500.00**
HAYDEE GUERRERO	9/27/2024	4025773	010	$ 198.73
HAYDEE GUERRERO Total				**$ 198.73**
HAZEL DELA CRUZ	9/6/2024	4025441	010	$ 232.85
HAZEL DELA CRUZ Total				**$ 232.85**
HECTOR HERNANDEZ	9/6/2024	4025395	010	$ 51.91
HECTOR HERNANDEZ Total				**$ 51.91**
HOME DEPOT U.S.A. INC.	9/6/2024	4025442	010	$ 309.47
	9/13/2024	4025474	010	$ 507.43
			050	$ 1,020.61
		4025610	010	$ 895.69
			050	$ 811.58
	9/20/2024	4025644	060	$ 248.52
		4025736	010	$ 1,321.50
			050	$ 2,281.68
HOME DEPOT U.S.A. INC. Total				**$ 7,396.48**
HORIZON DISTRIBUTORS INC	9/13/2024	4025611	050	$ 1,476.71
HORIZON DISTRIBUTORS INC Total				**$ 1,476.71**
HUYNH, VAN	9/13/2024	4025533	010	$ 65.31
HUYNH, VAN Total				**$ 65.31**
IDA G HARL	9/6/2024	4025396	010	$ 235.43
IDA G HARL Total				**$ 235.43**
IMAGINE LEARNING LLC	9/27/2024	4025774	060	$ 21,610.63
IMAGINE LEARNING LLC Total				**$ 21,610.63**
J.W. PEPPER & SON INC.	9/13/2024	4025560	010	$ 85.30
J.W. PEPPER & SON INC. Total				**$ 85.30**
JANE R DE JESUS	9/6/2024	4025397	010	$ 84.67
JANE R DE JESUS Total				**$ 84.67**
JASMIN LEGRANDE	9/6/2024	4025420	010	$ 122.50

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JASMIN LEGRANDE	9/20/2024	4025659	010	$ 415.00
JASMIN LEGRANDE Total				**$ 537.50**
JENNIFER TIMMINS	9/6/2024	4025421	060	$ 24.79
JENNIFER TIMMINS Total				**$ 24.79**
JENNY HOANG TRAN	9/13/2024	4025534	010	$ 200.00
JENNY HOANG TRAN Total				**$ 200.00**
JESS FERNANDEZ	9/20/2024	4025737	050	$ 6,975.00
JESS FERNANDEZ Total				**$ 6,975.00**
JILLIAN C CINTAS	9/20/2024	4025698	010	$ 315.54
JILLIAN C CINTAS Total				**$ 315.54**
JIMENEZ, KIELA	9/20/2024	4025714	010	$ 189.94
JIMENEZ, KIELA Total				**$ 189.94**
JOANNA STYLOK	9/20/2024	4025699	010	$ 363.20
JOANNA STYLOK Total				**$ 363.20**
JOHN E BURK	9/6/2024	4025398	010	$ 183.88
JOHN E BURK Total				**$ 183.88**
JOHN PATRICK FITZHUGH	9/20/2024	4025700	010	$ 390.66
JOHN PATRICK FITZHUGH Total				**$ 390.66**
JONATHAN TRAN	9/27/2024	4025821	010	$ 195.00
JONATHAN TRAN Total				**$ 195.00**
JORDAN KNIGHTON ARCHITECTS INC	9/13/2024	4025561	210	$ 5,411.00
JORDAN KNIGHTON ARCHITECTS INC Total				**$ 5,411.00**
JOSE JESUS GUERRA	9/27/2024	4025775	010	$ 199.73
JOSE JESUS GUERRA Total				**$ 199.73**
JOSE L SANTIAGO SERRANO	9/13/2024	4025586	010	$ 114.82
JOSE L SANTIAGO SERRANO Total				**$ 114.82**
JOSELYNN GRACE BURTON	9/13/2024	4025562	010	$ 388.84
JOSELYNN GRACE BURTON Total				**$ 388.84**
JOSIE SANCHEZ ORTEGA	9/6/2024	4025399	130	$ 150.00
JOSIE SANCHEZ ORTEGA Total				**$ 150.00**
JOURNEYED.COM INC.	9/20/2024	4025645	010	$ 895.90
JOURNEYED.COM INC. Total				**$ 895.90**
KAISER PERMANENTE	9/30/2024	4025847	670	$ 357.05
KAISER PERMANENTE Total				**$ 357.05**
KAPLAN EARLY LEARNING COMPANY	9/27/2024	4025830	060	$ 131.72
KAPLAN EARLY LEARNING COMPANY Total				**$ 131.72**
KAREN MICHELLE BERGESEN	9/13/2024	4025535	010	$ 199.75
KAREN MICHELLE BERGESEN Total				**$ 199.75**
KATRINA VALDEZ	9/27/2024	4025831	060	$ 9,333.00
KATRINA VALDEZ Total				**$ 9,333.00**
KATRINA ZHANG	9/13/2024	4025536	130	$ 423.21
KATRINA ZHANG Total				**$ 423.21**
KEENAN & ASSOCIATES	9/6/2024	4025400	670	$ 112,363.00
		4025401	670	$ 11,143.00
	9/30/2024	4025848	670	$ 112,363.00
		4025849	670	$ 11,143.00
KEENAN & ASSOCIATES Total				**$ 247,012.00**
KEVIN DAVID WEBSTER	9/6/2024	4025422	080	$ 44.22
KEVIN DAVID WEBSTER Total				**$ 44.22**
KHAI Q. TRAN	9/13/2024	4025490	050	$ 5,200.00

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
KHAI Q. TRAN	9/13/2024	4025612	050	$ 1,100.00
KHAI Q. TRAN Total				**$ 6,300.00**
KIMBERLY H SIMON	9/6/2024	4025402	010	$ 184.56
KIMBERLY H SIMON Total				**$ 184.56**
KRISTA KEYES	9/20/2024	4025701	010	$ 230.80
KRISTA KEYES Total				**$ 230.80**
KRISTEN Y CHIEN	9/27/2024	4025801	010	$ 49.11
KRISTEN Y CHIEN Total				**$ 49.11**
KRISTIN ANN BURT	9/13/2024	4025587	060	$ 334.86
		4025623	060	$ 212.00
KRISTIN ANN BURT Total				**$ 546.86**
LA ROCCA, GAIL	9/20/2024	4025660	010	$ 140.00
LA ROCCA, GAIL Total				**$ 140.00**
LAKESHORE EQUIPMENT COMPANY	9/6/2024	4025423	010	$ 1,138.19
			120	$ 2,073.97
		4025443	010	$ 47.98
	9/13/2024	4025515	010	$ 655.24
			060	$ 726.30
	9/30/2024	4025850	010	$ 217.15
			060	$ 1,141.38
	9/20/2024	4025646	010	$ 401.21
		4025661	120	$ 518.49
	9/27/2024	4025776	010	$ 37.57
		4025832	010	$ 564.65
LAKESHORE EQUIPMENT COMPANY Total				**$ 7,522.13**
LANGUAGE PEOPLE INC	9/20/2024	4025662	010	$ 720.00
LANGUAGE PEOPLE INC Total				**$ 720.00**
LARA SHAFFER	9/6/2024	4025444	010	$ 400.00
LARA SHAFFER Total				**$ 400.00**
LATOYA BROWN	9/20/2024	4025682	010	$ 84.17
LATOYA BROWN Total				**$ 84.17**
LAWSON, ANTHONY J.	9/13/2024	4025588	010	$ 221.70
LAWSON, ANTHONY J. Total				**$ 221.70**
LEAL-PEREZ, MARIA	9/20/2024	4025715	010	$ 454.39
LEAL-PEREZ, MARIA Total				**$ 454.39**
LISTEN INNOVATION INC	9/13/2024	4025475	060	$ 7,603.00
LISTEN INNOVATION INC Total				**$ 7,603.00**
LITERACY RESOURCES LLC	9/20/2024	4025738	060	$ 69,951.57
LITERACY RESOURCES LLC Total				**$ 69,951.57**
LITTLE HEROES	9/19/2024	4025633	010	$ 46,000.00
			060	$ 14,000.00
LITTLE HEROES Total				**$ 60,000.00**
LITTRELL, BRETT	9/13/2024	4025491	010	$ 99.00
LITTRELL, BRETT Total				**$ 99.00**
LONERO, DAVID V.	9/13/2024	4025589	010	$ 221.70
LONERO, DAVID V. Total				**$ 221.70**
LONNY LEE LOVINS II	9/20/2024	4025716	010	$ 577.49
LONNY LEE LOVINS II Total				**$ 577.49**
LOPEZ, MANNY	9/27/2024	4025802	010	$ 150.00
LOPEZ, MANNY Total				**$ 150.00**

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LOPEZ, SELENA	9/6/2024	4025445	010	$ 66.90
	9/13/2024	4025537	010	$ 34.98
	9/20/2024	4025683	010	$ 72.18
LOPEZ, SELENA Total				**$ 174.06**
LORELIZ JACINTO	9/6/2024	4025446	010	$ 131.37
LORELIZ JACINTO Total				**$ 131.37**
LORI GRAGNOLA	9/20/2024	4025717	010	$ 375.54
LORI GRAGNOLA Total				**$ 375.54**
LOWES COMPANIES INC.	9/20/2024	4025739	050	$ 159.05
	9/27/2024	4025777	050	$ 1,364.56
LOWES COMPANIES INC. Total				**$ 1,523.61**
LOZANO SMITH LLP	9/20/2024	4025663	010	$ 3,494.00
		4025684	080	$ 5,014.00
LOZANO SMITH LLP Total				**$ 8,508.00**
LU, RACHEL	9/20/2024	4025685	010	$ 367.49
LU, RACHEL Total				**$ 367.49**
LUISA HIDALGO AGBUYA	9/20/2024	4025718	130	$ 120.07
LUISA HIDALGO AGBUYA Total				**$ 120.07**
MAGPAYO, JOSE PAOLO	9/27/2024	4025816	010	$ 150.00
MAGPAYO, JOSE PAOLO Total				**$ 150.00**
MAI, TINA	9/27/2024	4025778	010	$ 168.27
MAI, TINA Total				**$ 168.27**
MANTO, ANDRE	9/13/2024	4025538	010	$ 190.64
MANTO, ANDRE Total				**$ 190.64**
MARGARET ANN WHITE	9/13/2024	4025590	010	$ 70.00
MARGARET ANN WHITE Total				**$ 70.00**
MARIA CARMINA OROZCO	9/6/2024	4025424	010	$ 54.94
MARIA CARMINA OROZCO Total				**$ 54.94**
MARIA G. GONZALEZ AGUILERA	9/20/2024	4025719	010	$ 566.94
MARIA G. GONZALEZ AGUILERA Total				**$ 566.94**
MARIA NEWTON	9/19/2024	4025637	010	$ 126.33
MARIA NEWTON Total				**$ 126.33**
MARIA NUNEZ	9/18/2024	4025630	010	$ 2,210.02
MARIA NUNEZ Total				**$ 2,210.02**
MARIA S LIMA	9/6/2024	4025403	010	$ 404.98
MARIA S LIMA Total				**$ 404.98**
MARIAN PAULSON	9/6/2024	4025404	010	$ 190.25
	9/27/2024	4025779	060	$ 164.05
MARIAN PAULSON Total				**$ 354.30**
MARIANA DESOTO HUGHES	9/20/2024	4025686	010	$ 414.46
MARIANA DESOTO HUGHES Total				**$ 414.46**
MATEO HARDWICK	9/27/2024	4025803	010	$ 150.00
MATEO HARDWICK Total				**$ 150.00**
MATTHEW WARNER	9/13/2024	4025591	010	$ 325.00
	9/20/2024	4025687	010	$ 71.89
MATTHEW WARNER Total				**$ 396.89**
MAXIM HEALTHCARE SERVICES	9/13/2024	4025516	080	$ 189,399.53
MAXIM HEALTHCARE SERVICES Total				**$ 189,399.53**
MCGRAW-HILL EDUCATION INC.	9/30/2024	4025851	060	$ 543.25
MCGRAW-HILL EDUCATION INC. Total				**$ 543.25**

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MESA COLLEGE PREP PROGRAM	9/27/2024	4025804	010	$	29,099.21
MESA COLLEGE PREP PROGRAM Total				**$**	**29,099.21**
MEXICO BAKERY INC	9/6/2024	4025447	010	$	347.27
MEXICO BAKERY INC Total				**$**	**347.27**
MID AMERICA ADMINISTRATION	9/30/2024	4025868	010	$	6,411.22
MID AMERICA ADMINISTRATION Total				**$**	**6,411.22**
MIREYA F SANTIAGO	9/13/2024	4025539	130	$	107.71
MIREYA F SANTIAGO Total				**$**	**107.71**
MISSION VALLEY FORD TRUCK	9/13/2024	4025492	060	$	4,989.56
MISSION VALLEY FORD TRUCK Total				**$**	**4,989.56**
MONICA SANCHEZ	9/13/2024	4025493	010	$	200.00
	9/27/2024	4025805	010	$	200.00
MONICA SANCHEZ Total				**$**	**400.00**
MUS VIL INC.	9/30/2024	4025852	010	$	76.02
MUS VIL INC. Total				**$**	**76.02**
NADIA G MIRANDA	9/27/2024	4025822	130	$	34.06
NADIA G MIRANDA Total				**$**	**34.06**
NAM VAN NGUYEN	9/6/2024	4025405	010	$	150.00
NAM VAN NGUYEN Total				**$**	**150.00**
NASCO EDUCATION LLC	9/13/2024	4025563	010	$	116.94
NASCO EDUCATION LLC Total				**$**	**116.94**
NCS PEARSON INC.	9/6/2024	4025425	080	$	212.50
	9/13/2024	4025592	060	$	734.99
	9/30/2024	4025853	060	$	193.73
	9/20/2024	4025664	060	$	46.25
	9/27/2024	4025780	080	$	330.00
NCS PEARSON INC. Total				**$**	**1,517.47**
NGUYEN, KIM	9/13/2024	4025564	010	$	400.00
NGUYEN, KIM Total				**$**	**400.00**
NINYO & MOORE GEOTECHNICAL AND	9/30/2024	4025854	210	$	2,164.00
	9/27/2024	4025781	210	$	3,817.75
NINYO & MOORE GEOTECHNICAL AND Total				**$**	**5,981.75**
NISSA KRISTINE STOLTENBERG	9/27/2024	4025782	010	$	172.15
NISSA KRISTINE STOLTENBERG Total				**$**	**172.15**
NO TEARS LEARNING INC.	9/6/2024	4025426	080	$	48.62
	9/20/2024	4025740	060	$	7,073.53
	9/27/2024	4025833	060	$	470.14
NO TEARS LEARNING INC. Total				**$**	**7,592.29**
NOTABLE INCORPORATED(KAMI)	9/13/2024	4025517	080	$	99.00
NOTABLE INCORPORATED(KAMI) Total				**$**	**99.00**
OCCUPATIONAL HEALTH CTR OF CA	9/13/2024	4025494	010	$	40.00
		4025593	010	$	59.00
OCCUPATIONAL HEALTH CTR OF CA Total				**$**	**99.00**
OFFICE DEPOT BUSINESS SOLUTION	9/6/2024	4025436	010	$	1,914.39
			080	$	120.63
		4025455	010	$	1,606.91
	9/9/2024	4025457	010	$	2,389.35
		4025458	010	$	2,468.13
	9/20/2024	4025673	010	$	2,719.10
		4025674	010	$	2,711.55

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
OFFICE DEPOT BUSINESS SOLUTION	9/20/2024	4025674	080	$ 325.33
		4025675	010	$ 2,472.04
			060	$ 1,300.47
		4025676	010	$ 2,440.75
		4025677	010	$ 1,894.25
	9/27/2024	4025783	010	$ 2,835.60
		4025813	010	$ 2,882.18
		4025817	010	$ 2,657.53
			130	$ 129.50
OFFICE DEPOT BUSINESS SOLUTION Total				**$ 30,867.71**
O'REILLY AUTOMOTIVE STORES INC	9/13/2024	4025476	010	$ 1,033.83
O'REILLY AUTOMOTIVE STORES INC Total				**$ 1,033.83**
OTC DIRECT INC	9/13/2024	4025477	060	$ 466.32
OTC DIRECT INC Total				**$ 466.32**
PACIFIC COAST SALES & SERVICE	9/13/2024	4025613	050	$ 1,243.77
PACIFIC COAST SALES & SERVICE Total				**$ 1,243.77**
PACIFIC EDUCATORS INC.	9/30/2024	4025869	010	$ 33.18
PACIFIC EDUCATORS INC. Total				**$ 33.18**
PAM L. ABERG	9/27/2024	4025784	210	$ 2,403.50
PAM L. ABERG Total				**$ 2,403.50**
PATRICIA M TOVAR	9/20/2024	4025720	010	$ 31.83
PATRICIA M TOVAR Total				**$ 31.83**
PATRICIA RODRIGUEZ	9/6/2024	4025406	010	$ 163.26
PATRICIA RODRIGUEZ Total				**$ 163.26**
PEARL, HIEN MY	9/6/2024	4025448	010	$ 394.34
PEARL, HIEN MY Total				**$ 394.34**
PEI-NEI LEE	9/27/2024	4025785	080	$ 48.91
PEI-NEI LEE Total				**$ 48.91**
PERRIN BERNANRD SUPOWITZ	9/19/2024	4025636	130	$ 22,353.37
PERRIN BERNANRD SUPOWITZ Total				**$ 22,353.37**
PESI	9/13/2024	4025565	010	$ 199.98
PESI Total				**$ 199.98**
PETER P. IMPERIAL	9/20/2024	4025741	050	$ 18,954.00
PETER P. IMPERIAL Total				**$ 18,954.00**
PETERSON TRUCKS, INC.	9/18/2024	4025626	010	$ 59,571.55
PETERSON TRUCKS, INC. Total				**$ 59,571.55**
PG&E	9/6/2024	4025390	010	$ 135.30
	9/30/2024	4025855	010	$ 66.47
	9/27/2024	4025825	010	$ 1,352.57
PG&E Total				**$ 1,554.34**
PINE HEALTH, LLC	9/13/2024	4025518	080	$ 20,181.45
PINE HEALTH, LLC Total				**$ 20,181.45**
PLANNED PARENTHOOD MAR MONTE	9/27/2024	4025806	010	$ 10,000.00
PLANNED PARENTHOOD MAR MONTE Total				**$ 10,000.00**
PLUSHY FEELY CORP	9/6/2024	4025427	010	$ 153.21
	9/13/2024	4025566	010	$ 616.56
	9/20/2024	4025742	060	$ 282.74
PLUSHY FEELY CORP Total				**$ 1,052.51**
PRE-PAID LEGAL SERVICES INC.	9/30/2024	4025870	010	$ 226.81
PRE-PAID LEGAL SERVICES INC. Total				**$ 226.81**

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Vendor Name	Date	Warrant #	Fund		Sum of Amount
PRESTON W JONES	9/20/2024	4025665	010	$	38.07
PRESTON W JONES Total				**$**	**38.07**
PROFESSIONAL UNDERWRITERS/	9/6/2024	4025456	010	$	195,206.00
PROFESSIONAL UNDERWRITERS/ Total				**$**	**195,206.00**
PROJECT SUPPORT SERVICES INC	9/27/2024	4025786	210	$	2,887.50
PROJECT SUPPORT SERVICES INC Total				**$**	**2,887.50**
PRSA INC	9/30/2024	4025856	010	$	215.57
PRSA INC Total				**$**	**215.57**
QUADIENT, INC.	9/20/2024	4025647	010	$	1,730.55
QUADIENT, INC. Total				**$**	**1,730.55**
RACHEL SAMPLES	9/13/2024	4025495	080	$	20.10
	9/27/2024	4025823	080	$	23.45
RACHEL SAMPLES Total				**$**	**43.55**
RAFAEL PAREDES	9/6/2024	4025428	010	$	179.53
			080	$	32.56
	9/13/2024	4025496	010	$	51.80
RAFAEL PAREDES Total				**$**	**263.89**
RAMACHANDRAN, UJALA	9/20/2024	4025721	010	$	395.52
RAMACHANDRAN, UJALA Total				**$**	**395.52**
RANDALL E. KLEIN	9/30/2024	4025857	010	$	1,434.00
RANDALL E. KLEIN Total				**$**	**1,434.00**
RAYMOND GEDDES & CO. INC.	9/13/2024	4025478	088	$	405.55
RAYMOND GEDDES & CO. INC. Total				**$**	**405.55**
RECOLOGY SOUTH BAY	9/12/2024	4025462	010	$	18,473.91
	9/13/2024	4025614	010	$	1,632.58
RECOLOGY SOUTH BAY Total				**$**	**20,106.49**
REHON & ROBERTS APC	9/24/2024	4025746	010	$	23,400.00
REHON & ROBERTS APC Total				**$**	**23,400.00**
RICARDO RIOS	9/27/2024	4025807	010	$	150.00
RICARDO RIOS Total				**$**	**150.00**
RICK DELONG	9/20/2024	4025688	010	$	525.00
RICK DELONG Total				**$**	**525.00**
RIVAS, KAREEN	9/20/2024	4025689	010	$	218.05
RIVAS, KAREEN Total				**$**	**218.05**
RO HEALTH INC.	9/13/2024	4025497	010	$	12,272.11
	9/27/2024	4025808	010	$	21,362.96
RO HEALTH INC. Total				**$**	**33,635.07**
ROBYN RIEDSTRA	9/6/2024	4025429	010	$	158.77
ROBYN RIEDSTRA Total				**$**	**158.77**
ROCHESTER 100 INC.	9/27/2024	4025834	010	$	43.75
ROCHESTER 100 INC. Total				**$**	**43.75**
RODAN BUILDERS INC.	9/30/2024	4025858	210	$	465,726.94
RODAN BUILDERS INC. Total				**$**	**465,726.94**
RODARTE, HILDA	9/6/2024	4025407	130	$	150.00
RODARTE, HILDA Total				**$**	**150.00**
ROLLINS INC.	9/20/2024	4025690	050	$	956.62
ROLLINS INC. Total				**$**	**956.62**
ROSA PIMENTEL ALI	9/13/2024	4025498	060	$	250.00
ROSA PIMENTEL ALI Total				**$**	**250.00**
RUSSELL SIGLER INC.	9/13/2024	4025615	050	$	200.20

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RUSSELL SIGLER INC. Total			$	**200.20**
S&S WORLDWIDE INC	9/20/2024	4025648 010	$	583.82
S&S WORLDWIDE INC Total			$	**583.82**
SABINA MURESAN	9/13/2024	4025540 010	$	45.56
SABINA MURESAN Total			$	**45.56**
SACHDEVA, NATASHA	9/13/2024	4025594 010	$	27.27
SACHDEVA, NATASHA Total			$	**27.27**
SADDLE POINT SONS LLC	9/27/2024	4025756 010	$	370.78
SADDLE POINT SONS LLC Total			$	**370.78**
SALCIDO, RUBEN DARIO	9/13/2024	4025595 010	$	221.70
SALCIDO, RUBEN DARIO Total			$	**221.70**
SAN JOSE WATER COMPANY	9/6/2024	4025391 010	$	98,844.68
	9/26/2024	4025750 010	$	102,295.58
SAN JOSE WATER COMPANY Total			$	**201,140.26**
SAN MATEO COUNTY SCHOOLS	9/6/2024	4025392 670	$	241,572.90
	9/27/2024	4025826 670	$	247,362.78
SAN MATEO COUNTY SCHOOLS Total			$	**488,935.68**
SANDY TUY PHAN	9/27/2024	4025818 010	$	150.00
SANDY TUY PHAN Total			$	**150.00**
SARAH CHO	9/27/2024	4025787 010	$	228.01
SARAH CHO Total			$	**228.01**
SARAH M KRETOVICS	9/27/2024	4025809 010	$	77.40
SARAH M KRETOVICS Total			$	**77.40**
SARIKA KUKREJA	9/13/2024	4025567 010	$	93.66
SARIKA KUKREJA Total			$	**93.66**
SAVE MART SUPERMARKETS	9/6/2024	4025430 080	$	597.62
		4025449 080	$	199.32
SAVE MART SUPERMARKETS Total			$	**796.94**
SCC EAST SIDE JUNIOR HIGH	9/6/2024	4025431 060	$	225.00
	9/13/2024	4025499 060	$	450.00
	9/20/2024	4025649 060	$	450.00
		4025666 060	$	450.00
SCC EAST SIDE JUNIOR HIGH Total			$	**1,575.00**
SCCJHSCA	9/20/2024	4025667 060	$	30.00
SCCJHSCA Total			$	**30.00**
SCHOLASTIC	9/20/2024	4025691 010	$	137.50
SCHOLASTIC Total			$	**137.50**
SCHOLASTIC BOOK FAIRS	9/6/2024	4025450 088	$	461.87
	9/20/2024	4025668 060	$	2,064.08
SCHOLASTIC BOOK FAIRS Total			$	**2,525.95**
SCHOLASTIC INC.	9/6/2024	4025451 010	$	42.47
SCHOLASTIC INC. Total			$	**42.47**
SCHOOL HEALTH CORPORATION	9/27/2024	4025835 010	$	108.21
SCHOOL HEALTH CORPORATION Total			$	**108.21**
SCHOOL NURSE SUPPLY INC.	9/6/2024	4025452 010	$	40.29
	9/13/2024	4025519 010	$	289.91
		4025568 010	$	429.23
	9/20/2024	4025669 010	$	191.00
SCHOOL NURSE SUPPLY INC. Total			$	**950.43**
SCHOOL SPECIALTY LLC	9/13/2024	4025479 010	$	127.80

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
SCHOOL SPECIALTY LLC	45548	4025520	060	$ 1,480.72
SCHOOL SPECIALTY LLC Total				**$ 1,608.52**
SCHOOLS EXCESS LIABILITY FUND	9/6/2024	4025453	670	$ 330,985.91
SCHOOLS EXCESS LIABILITY FUND Total				**$ 330,985.91**
SECOND START LEARNING	9/13/2024	4025569	080	$ 5,406.00
SECOND START LEARNING Total				**$ 5,406.00**
SECURITY CONTRACTOR SERVICES	9/13/2024	4025616	050	$ 1,987.52
SECURITY CONTRACTOR SERVICES Total				**$ 1,987.52**
SEENA DEVASIA	9/13/2024	4025541	010	$ 109.25
SEENA DEVASIA Total				**$ 109.25**
SELF INSURED SCHOOLS OF	9/12/2024	4025466	670	$ 890,782.00
SELF INSURED SCHOOLS OF Total				**$ 890,782.00**
SERGIO MUNOZ	9/13/2024	4025542	010	$ 304.63
SERGIO MUNOZ Total				**$ 304.63**
SERRANO, KATIA	9/6/2024	4025408	130	$ 150.00
SERRANO, KATIA Total				**$ 150.00**
SEVERIN INTERMEDIATE HOLDINGS	9/13/2024	4025500	010	$ 30,870.13
SEVERIN INTERMEDIATE HOLDINGS Total				**$ 30,870.13**
SFCC INTERMEDIATEHOLDINGS INC	9/20/2024	4025650	010	$ 81.74
		4025722	010	$ 249.51
	9/27/2024	4025788	010	$ 205.03
		4025836	010	$ 59.24
SFCC INTERMEDIATEHOLDINGS INC Total				**$ 595.52**
SHAWN DONALD SWIESS	9/20/2024	4025702	010	$ 206.47
SHAWN DONALD SWIESS Total				**$ 206.47**
SHEDRA LYNN WHITE	9/13/2024	4025570	010	$ 168.09
SHEDRA LYNN WHITE Total				**$ 168.09**
SHERRY DUARTE	9/20/2024	4025703	010	$ 28.71
SHERRY DUARTE Total				**$ 28.71**
SITHAN LY	9/13/2024	4025543	130	$ 123.03
SITHAN LY Total				**$ 123.03**
SIXTH DIMENSION PMCM INC	9/13/2024	4025571	210	$ 68,615.75
SIXTH DIMENSION PMCM INC Total				**$ 68,615.75**
SOLEDAD VEGA	9/13/2024	4025596	010	$ 200.00
SOLEDAD VEGA Total				**$ 200.00**
SPEECH CORNER LLC	9/13/2024	4025597	010	$ 164.96
SPEECH CORNER LLC Total				**$ 164.96**
SPURR	9/30/2024	4025859	010	$ 1,396.26
SPURR Total				**$ 1,396.26**
SRIMONTI DUTTA	9/27/2024	4025810	010	$ 79.33
SRIMONTI DUTTA Total				**$ 79.33**
STANDARD INSURANCE CO.	9/30/2024	4025871	010	$ 17,052.90
STANDARD INSURANCE CO. Total				**$ 17,052.90**
STATE OF CALIFORNIA	9/27/2024	4025837	010	$ 2,231.00
STATE OF CALIFORNIA Total				**$ 2,231.00**
STEPHANIE CARACHEO	9/30/2024	4025860	010	$ 43.50
STEPHANIE CARACHEO Total				**$ 43.50**
STEVEN WAYNE DOTY	9/6/2024	4025454	050	$ 1,216.25
STEVEN WAYNE DOTY Total				**$ 1,216.25**
STLR CORPORATION	9/13/2024	4025572	010	$ 1,711.25

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Vendor Name	Date	Warrant #	Fund	Sum of Amount
STLR CORPORATION Total				**$ 1,711.25**
STRONGER BUILDING SERVICES	9/20/2024	4025743	210	$ 597,799.38
STRONGER BUILDING SERVICES Total				**$ 597,799.38**
STUDIES WEEKLY INC	9/27/2024	4025838	060	$ 56,420.55
STUDIES WEEKLY INC Total				**$ 56,420.55**
STUDIO W ASSOCIATES INC.	9/13/2024	4025501	210	$ 40,621.00
STUDIO W ASSOCIATES INC. Total				**$ 40,621.00**
SULLIVAN, KIMBERLY	9/27/2024	4025789	010	$ 220.97
SULLIVAN, KIMBERLY Total				**$ 220.97**
SUNBELT RENTALS INC.	9/6/2024	4025432	050	$ 552.49
	9/13/2024	4025502	050	$ 1,138.33
		4025617	050	$ 2,206.67
SUNBELT RENTALS INC. Total				**$ 3,897.49**
SUNBELT STAFFING LLC	9/13/2024	4025521	080	$ 10,407.30
SUNBELT STAFFING LLC Total				**$ 10,407.30**
SUPER DUPER INC	9/13/2024	4025503	060	$ 240.63
SUPER DUPER INC Total				**$ 240.63**
SWEETWATER SOUND INC	9/20/2024	4025651	010	$ 235.02
SWEETWATER SOUND INC Total				**$ 235.02**
SYSCO SAN FRANCISCO INC.	9/12/2024	4025464	130	$ 17,716.94
SYSCO SAN FRANCISCO INC. Total				**$ 17,716.94**
TAG/AMS. INC.	9/13/2024	4025480	010	$ 300.00
TAG/AMS. INC. Total				**$ 300.00**
TALTON, VERONICA	9/13/2024	4025598	010	$ 40.20
TALTON, VERONICA Total				**$ 40.20**
TEACHER CREATED MATERIALS INC.	9/27/2024	4025790	010	$ 8,970.34
TEACHER CREATED MATERIALS INC. Total				**$ 8,970.34**
TEACHSTONE, INC.	9/27/2024	4025791	120	$ 124.38
TEACHSTONE, INC. Total				**$ 124.38**
TEAMSTERS LOCAL #150	9/30/2024	4025872	010	$ 10,059.00
TEAMSTERS LOCAL #150 Total				**$ 10,059.00**
TEAMSTERS MANAGED TRUST FUNDS	9/6/2024	4025409	670	$ 234,832.00
TEAMSTERS MANAGED TRUST FUNDS Total				**$ 234,832.00**
TEJADA, ANA	9/6/2024	4025410	010	$ 142.08
TEJADA, ANA Total				**$ 142.08**
TEREASA BARRETT SMITH	9/20/2024	4025670	010	$ 212.65
TEREASA BARRETT SMITH Total				**$ 212.65**
TERESA AMADOR	9/13/2024	4025544	130	$ 137.63
TERESA AMADOR Total				**$ 137.63**
TEXAS LIFE INSURANCE	9/30/2024	4025873	010	$ 6,942.28
TEXAS LIFE INSURANCE Total				**$ 6,942.28**
THE CREEKSIDE SCHOOL	9/13/2024	4025624	080	$ 5,622.25
THE CREEKSIDE SCHOOL Total				**$ 5,622.25**
THE DANIELSEN COMPANY	9/12/2024	4025465	130	$ 49,221.00
THE DANIELSEN COMPANY Total				**$ 49,221.00**
THE ENVISIONEERS INC	9/13/2024	4025625	060	$ 70,360.56
THE ENVISIONEERS INC Total				**$ 70,360.56**
THE GOODYEAR TIRE & RUBBER	9/13/2024	4025618	010	$ 4,586.76
THE GOODYEAR TIRE & RUBBER Total				**$ 4,586.76**
THE PAPE' GROUP INC	9/13/2024	4025599	010	$ 300.00

AP Check Register - Pivot Table Summary by Vendor
September 2024

Vendor Name	Date	Warrant #	Fund	Sum of Amount
THE PAPE' GROUP INC Total				**$ 300.00**
THE PROPHET CORPORATION	9/6/2024	4025433	010	$ 638.20
			060	$ 1,462.18
	9/13/2024	4025481	010	$ 149.38
		4025600	060	$ 603.99
	9/20/2024	4025671	010	$ 1,183.27
	9/27/2024	4025839	060	$ 442.26
THE PROPHET CORPORATION Total				**$ 4,479.28**
THINK TOGETHER	9/13/2024	4025522	060	$ 164,064.20
THINK TOGETHER Total				**$ 164,064.20**
THOMAS WOO	9/13/2024	4025601	010	$ 20.10
THOMAS WOO Total				**$ 20.10**
TIERNEY LOPEZ	9/13/2024	4025504	080	$ 165.49
TIERNEY LOPEZ Total				**$ 165.49**
TRACY LYNN LEATHERS	9/27/2024	4025824	010	$ 104.97
TRACY LYNN LEATHERS Total				**$ 104.97**
TSG ENTERPRISES INC.	9/13/2024	4025505	210	$ 6,968.00
TSG ENTERPRISES INC. Total				**$ 6,968.00**
TURF STAR	9/20/2024	4025692	050	$ 1,294.45
TURF STAR Total				**$ 1,294.45**
U.S. BANK	9/12/2024	4025463	010	$ 4,863.33
			130	$ 1,529.99
U.S. BANK Total				**$ 6,393.32**
UBEO MIDCO LLC	9/27/2024	4025751	010	$ 5,962.47
			060	$ 3,027.71
			050	$ 177.40
			080	$ 889.62
			130	$ 776.10
			210	$ 25.87
UBEO MIDCO LLC Total				**$ 10,859.17**
ULINE INC	9/6/2024	4025434	010	$ 468.48
ULINE INC Total				**$ 468.48**
UMA RAVISHANKER	9/13/2024	4025573	010	$ 158.19
UMA RAVISHANKER Total				**$ 158.19**
UNITED REFRIGERATION INC.	9/13/2024	4025506	050	$ 385.63
		4025619	050	$ 270.28
	9/20/2024	4025744	050	$ 834.80
UNITED REFRIGERATION INC. Total				**$ 1,490.71**
VAN PELT CONSTRUCTION SERVICES	9/13/2024	4025574	210	$ 24,000.00
VAN PELT CONSTRUCTION SERVICES Total				**$ 24,000.00**
VARITRONICS LLC	9/30/2024	4025861	010	$ 1,175.60
VARITRONICS LLC Total				**$ 1,175.60**
VAZQUEZ GONZALEZ, LORENA	9/18/2024	4025629	010	$ 533.11
VAZQUEZ GONZALEZ, LORENA Total				**$ 533.11**
VELASCO, ALOYSIUS	9/27/2024	4025792	010	$ 199.19
VELASCO, ALOYSIUS Total				**$ 199.19**
VENTURA SANTIAGO, ROSA	9/6/2024	4025411	010	$ 83.09
VENTURA SANTIAGO, ROSA Total				**$ 83.09**
VERONICA CASTANEDA	9/20/2024	4025693	010	$ 133.63
VERONICA CASTANEDA Total				**$ 133.63**

AP Check Register - Pivot Table Summary by Vendor
September 2024

Vendor Name	Date	Warrant #	Fund	Sum of Amount
VILLANUEVA, ELISHA	9/20/2024	4025723	010	$ 139.14
VILLANUEVA, ELISHA Total				**$ 139.14**
VISTA CENTER FOR THE BLIND &	9/13/2024	4025602	080	$ 51.25
VISTA CENTER FOR THE BLIND & Total				**$ 51.25**
W.W. GRAINGER INC.	9/13/2024	4025482	050	$ 185.64
		4025620	050	$ 1,590.44
	9/20/2024	4025745	050	$ 5,412.19
W.W. GRAINGER INC. Total				**$ 7,188.27**
WALKER, BRIALLE	9/18/2024	4025631	010	$ 124.87
WALKER, BRIALLE Total				**$ 124.87**
WALTERS, MELISSA	9/13/2024	4025575	010	$ 207.27
WALTERS, MELISSA Total				**$ 207.27**
WEX Health Inc	9/13/2024	4025545	670	$ 60.00
WEX Health Inc Total				**$ 60.00**
WOWZY CREATION CORP.	9/20/2024	4025672	010	$ 76.32
WOWZY CREATION CORP. Total				**$ 76.32**
YADIRA REYES MANZO	9/13/2024	4025603	010	$ 150.00
YADIRA REYES MANZO Total				**$ 150.00**
YI-CHUN CHIEN	9/6/2024	4025435	010	$ 49.11
YI-CHUN CHIEN Total				**$ 49.11**
YMCA OF SILICON VALLEY	9/27/2024	4025811	060	$ 2,500.00
YMCA OF SILICON VALLEY Total				**$ 2,500.00**
YOLANDA VILLARREAL	9/20/2024	4025704	010	$ 213.39
YOLANDA VILLARREAL Total				**$ 213.39**
YU, JOCELINE	9/6/2024	4025412	010	$ 13.11
	9/27/2024	4025793	010	$ 48.95
		4025812	010	$ 84.74
YU, JOCELINE Total				**$ 146.80**
YVONNE MILLAN	9/13/2024	4025546	010	$ 281.44
YVONNE MILLAN Total				**$ 281.44**
ZOHO CORPORATION	9/27/2024	4025757	010	$ 5,078.00
ZOHO CORPORATION Total				**$ 5,078.00**
ZOOM VIDEO COMMUNICAITONS INC.	9/20/2024	4025652	010	$ 31,819.00
ZOOM VIDEO COMMUNICAITONS INC. Total				**$ 31,819.00**
Grand Total				**$ 5,931,796.42**

10.05

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 27, 2024

Subject: **Approve Bond Contracts/Extensions**

Staff Analysis: The District has received a summarized list of bond contracts/extensions dates October 10, 2024.

Recommendation: Staff recommends approval of the Bond Contracts/Extensions.

Submitted by: Teresa DeCelles TD Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Recommend Approval

10.06
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

Germán Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Alum Rock Union Elementary School District
October 10, 2024 Board Meeting

BOND CONTRACTS/EXTENSIONS

CONTRACTOR NAME	DATE OF SERVICE	COST	PURPOSE
Construction Testing Services	10/11/24	$ 1,353.02	Contractor will provide additional work at McCollam Elementary for Project No. 4 is being amended to include soil and compaction testing for the play structure project.
Furman Construction Inspection Inc.	10/11/24	$ 11,000.00	Contractor will perform Inspector of Record Services related to the Fencing Project; Project No. 10.01 & 10.02 at Painter Elementary and Sheppard Middle Schools.
Ninyo and Moore Geotechnical and Environmental Sciences Consultants	10/11/24	$ 12,930.00	Contractor will perform Materials Testing and Special Inspection Services related to the Fencing Project; Project No. 10.01 & 10.02 at Painter Elementary and Sheppard Middle Schools.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

To the Board of Trustees: Date: September 20, 2024

Subject: **Approve Amendment No. 1 with Construction Testing Services (CTS) for Project No. 4 (Playground and Shade Structures at McCollam Elementary).**

Staff Analysis: On March 14, 2024 the Board of Trustees approved the contract agreement with Construction Testing Services (CTS) for Project No. 4. CTS was to perform special inspection and testing services related to the playground and shade structures at McCollam Elementary.

The original contract is being amended to include additional required soil and compaction testing in order for the play structure project to have been completed and ready for the return of students.

Item	Amount
Original Contract Amount	$13,051.36
Change Order	$ 1,353.02
New Contract Total	$14,404.38

Recommendation: Staff recommends the Board of Trustees approve Amendment No. 1 in the amount of $1,353.02 with Construction Testing Services for additional required soil and compaction testing.

Prepared by: Marc Freitas MF Title: Director of Bonds, Facilities, & Leases

Approved by: Teresa DeCelles TD Title: Assistant Superintendent of Business Services

To the Board of Trustees: Meeting: October 10, 2024

Recommended Approval

Agenda Placement

Germán Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved _____ Not Approved _____ Tabled _____

AMENDMENT NO. 1 to:

Construction Testing Services for

Two (2) Play Structures at McCollam Elementary

This Amendment No. 1 ("Amendment") amends the Agreement with Construction Testing Services for two Play Structures at McCollam Elementary which was entered into by and between the Alum Rock Union School District ("District") and Construction Testing Services ("Consultant") (together, "Parties") as follows:

RECITALS

WHEREAS, the Parties entered into the Agreement effective as of March 14, 2024 in order for Consultant to provide special inspections and testing services ("Consultant Services"); and

WHEREAS, the Parties now desire to amend and supplement the Agreement to increase the original cost of the Agreement; and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth above and contained herein, the Parties agree as follows:

1. **Amendments to Agreement.**

Section 4. (Compensation) of the Agreement hereby amended to include as follows:

Additional soil and compaction testing were required in order for the play structure project to be completed and ready for the return of students on August 13, 2024.

Original Contract Amount	**$13,051.36**
Change Order	**$ 1,353.02**
New Contract Total	**$14,404.38**

2. **Provisions of the Agreement Reaffirmed.**

All other provisions of the Agreement shall remain in full force and effect and are reaffirmed. If there is any conflict between this Amendment No. 1 and any provision of the Agreement, relating to Consultant's compensation or scope of Services, the provisions of this Amendment No. 1 shall control.

IN WITNESS WHEREOF, the Parties hereto have accepted and agreed to this Amendment No. 1 on the dates indicated below.

Dated: _____, 2024

Alum Rock Union School District

By: _____

Print Name: Teresa DeCelles

Print Title: Assistant Superintendent of Business Services

Dated: September 20, 2024

Construction Testing Services

By: _____

Print Name: James J. Johnson III

Print Title: Project Manager

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

Board of Trustees: Date: September 25, 2024

To: Superintendent of Schools

Subject: **Approval of Inspector of Record Services (IOR) for Fencing Project No. 10.01 & 10.02 at Ben Painter Elementary School and William Sheppard Middle School.**

Staff Analysis: Request for Proposals were solicited from the Districts Pool of Inspection Service Providers for services associated with the new fencing project taking place at Ben Painter Elementary and William Sheppard Middle School. The District received two proposals: Furman Construction Inspection Inc. and Advanced Inspection Inc. The fee for inspection services includes; verification of construction scope that complies with all DSA regulatory requirements/codes, coordination with lab of record for materials and testing, and observation of plans, specifications, and compliance.

Item	Amount
Proposal #1 Furman Construction Inspection Inc.	$11,000
Proposal #2 Advanced Inspection Inc.	$16,280

Recommendation: Staff recommend the Board of Trustees award the contract for Inspector of Record Services to Furman Construction Inspection Inc. in the amount of $11,000 with a 10% contingency of $1,100 for any unforeseen changes during the fencing project for a total amount of $12,100 dollars.

Submitted by: Marc Freitas MF Title: Director of Bonds, Facilities, & Leases

Approved by: Teresa DeCelles TD Title: Assistant Superintendent of Business Services

To the Board of Trustees: Meeting: October 10, 2024

Regular Board Meeting

Recommended Approval

Agenda Placement

Germán Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved_____ Not Approved _____ Tabled _____

FURMAN
CONSTRUCTION INSPECTION INC

September 13, 2024

Mr. Marc Freitas
Bonds Director
Alum Rock Union Elementary School District
2800 Ocala Ave.
San Jose, CA 95148

Re: Inspector of Record Services for the Ben Painter ES and Sheppard MS Fencing Projects DSA Application No. 01-121931 and 01-121932.

Dear Mr. Freitas

Thank you for the opportunity to provide a proposal for the referenced project.

Furman Construction Inspection Inc. (FCI) will provide DSA Project Inspection at the referenced project for a flat rate fee of $11,000.00 ($5,500 per site).

Included in the proposal are all necessary equipment and supplies to perform inspections and maintain project files/ document submissions as required per DSA IR A-8. Project drawings and specifications to be provided by the district or CM. This proposal does not include Special Inspection or Geotechnical requirements as listed on the DSA form 103.

The proposed inspector for the project will be determined at the time of construction.

FCI will not charge travel time for local inspections. If necessary FCI and the District will negotiate any out-of-town inspection services.

If necessary, a separate work trailer, classroom or private office space will be required by the district or contractor. FCI can provide a trailer at market cost to be added to the overall price listed above.

FCI will maintain all District required Insurance.

The project will be invoiced upon submission of the project inspectors DSA 6PI.

Please feel free to contact me if you have any questions regarding this proposal. Again, I appreciate the opportunity, and I look forward to hearing from you.

Sincerely,

Jerry M. Furman

Jerry M. Furman
DSA Certified Class 1 IOR #4334
Furman Construction Inspection Inc.
jfurman@fcinspection.com
408.234.8153

ADVANCED INSPECTIONS INC

381 15th Ave
San Francisco, CA 94118
(510) 962-2254

September 20, 2024

To: Deshonne Hall

From: Jason Polyzos

Please find our proposal for the DSA inspection services of the following projects:

Alum Rock Union School District – Sheppard ES and Ben Painter MS Fencing projects, #01-121931 and #01-121932

Projects Duration:

10/14/24 – 1/10/25(12 weeks)

Project Breakdown:

Part time inspection and duties per Title 24, Part 1 (Sections 4-333 and 4-342)

Class 3 rate = $110 per hour.

Shepard ES: 80 hours(4 hour min. per site visit) – 20 days
Ben Painter MS: 68 hours(4 hour min. per site visit) – 17 days
Includes DSA semi monthly, job files and DSA site visits.

80 + 68 = 148 hours x $110 = $16,280

Total contract amount: $16,280

Sincerely,

9/20/24

Jason Polyzos
President, Advanced Inspections Inc.
DSA Class 1 Inspector #5818

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

Board of Trustees: Date: September 25, 2024

To: Superintendent of Schools

Subject: **Approval of Special Inspection & Testing Services for Fencing Project No. 10.01 & 10.02 at Ben Painter Elementary School and Willam Sheppard Middle School.**

Staff Analysis: On September 11, 2024 the District solicited Request for Proposals for Materials Testing and Special Inspection Services related to the Fencing Project taking place at Ben Painter Elementary and William Sheppard Middle School. Two (2) bids were received: Ninyo & Moore and Construction Testing Services (CTS). The fee for Special Inspection and Testing Services includes observation of site preparation for foundation, sampling and testing of subgrade soils, compact density determination, welding procedures and qualifications, along with laboratory and in-field testing.

Item	Amount
Proposal #1 Ninyo & Moore	$12,930.00
Proposal #2 Construction Testing Services (CTS)	$15,173.45

Recommendation: Staff recommend the Board of Trustees award the contract to Ninyo & Moore for Materials Testing and Special Inspection Services in the amount of $12,930 with a 10% contingency of $1,293 for any unforeseen changes during the fencing project for a total amount of $14,223 dollars.

Submitted by: Marc Freitas MF Title: Director of Bonds, Facilities, & Leases

Approved by: Teresa DeCelles TD Title: Assistant Superintendent of Business Services

To the Board of Trustees: Meeting: October 10, 2024

Regular Board Meeting

Recommended Approval

Agenda Placement

Germán Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved_____ Not Approved _____ Tabled _____

Ninyo & Moore
Geotechnical & Environmental Sciences Consultants

35+ YEARS

September 12, 2024
Proposal No.: 08SJO02-02792

Mr. Marc Freitas, Bonds Director
Alum Rock Union School District
2930 Gay Avenue
San Jose, California 95127

Subject: Proposal for Materials Testing and Special Inspection Services for the Ben Painter Elementary School Fencing Project
500 Rough and Ready Road, San Jose, California 95133
DSA App No.: 01-121932; DSA File No.: 43-04

Dear Mr. Freitas:

Ninyo & Moore is pleased to submit this proposal to provide materials testing and special inspection services for the Ben Painter Elementary School Fencing Project in San Jose, California. This proposal includes our proposed scope of services and associated cost estimates, which are based on our review of the project plans, specifications and our previous experience with similar projects.

PROJECT UNDERSTANDING

We understand that this project will include installation of a 6 ft high chain link fence and gates.

PROPOSED SCOPE OF SERVICES

Based on our review of the project understanding and our experience with similar projects, we propose to provide the following scope of services:

Materials Testing

- Provide technical consultation during construction including geotechnical submittal review and respond to requests for information (RFI).
- Observe site preparation for foundation, excavation and removal of unsuitable materials.
- Sampling of subgrade soil and aggregate base material from the job site and transportation to our laboratory for testing.
- Maximum compacted density determinations in the laboratory accordance with ASTM D1557 for subgrade soil and aggregate base.
- In-place field density testing using a nuclear density gauge to determine the relative compaction of compacted subgrade soil and aggregate base.

Reinforced Concrete

- Review concrete mix designs submitted by the contractor for compliance with the project documents.
- Sampling and tagging of reinforcing steel at the shop.
- Tensile and bend tests of reinforcing steel in the laboratory.
- Periodic concrete batch plant inspection.
- Sample and test concrete including measuring slump, temperature, and batch times. One set of five cylinders will be cast for every 50 cubic yards of concrete placed or fraction thereof, per day.
- Sample pick up for concrete cylinders and transportation to our laboratory for curing and testing.
- Compressive strength testing of concrete cylinders in the laboratory.

Structural Steel

- Welding procedure and welder's qualification review prior to performing welding in the field.
- Material identification, mill certificate verification and structural steel welding inspection in the field for structural steel.

Project Management

- Attend project meetings, project coordination, monitoring and administration including review and distribution of reports with laboratory test data and daily field inspection and testing reports, prepare weekly progress, and cost summaries report with invoices.
- Prepare daily field reports documenting items inspected and reports of laboratory testing to be submitted to the project team via DSA box.
- Prepare interim and final verified report (DSA 291 and 293) at the conclusion of the project.

ESTIMATED FEE

We propose to perform the scope of services described above, subject to the listed assumptions, on a time-and-materials basis in accordance with the attached Schedule of Fees. Our fee estimate for the scope of services described for this project is **$6,465 (Six Thousand Four Hundred Sixty-Five Dollars).** Our detailed estimate of fees is attached (Table 1). Should the construction schedule require a lesser or greater amount of services than that estimated herein, the cost will vary accordingly.

We sincerely appreciate the opportunity to submit this proposal, and look forward to working with you on this project.

Respectfully submitted,
NINYO & MOORE

Rowell Sta Ana
Senior Staff Engineer

Lothus Hennefer, PE
Construction Services Manager

RSA/LMH/rk

Attachments: Table 1 - Breakdown of Estimated Fee
Schedule of Fees

Table 1 - Breakdown of Estimated Fee							
Materials Testing							
Senior Technician	Sampling and Compaction Testing for Subgrade and Aggregate Base	8 hours	@	$ 115.00	/hour	$	920.00
Laboratory Testing	Proctor Density Tests - Subgrade Soil and Aggregate Base	2 tests	@	$ 350.00	/test	$	700.00
				Subtotal		**$**	**1,620.00**
Reinforced Concrete							
Senior Technician	Sampling and Tagging of Reinforcing Steel	4 hours	@	$ 115.00	/hour	$	460.00
Senior Technician	Concrete Batch Plant Inspection (Periodic)	4 hours	@	$ 115.00	/hour	$	460.00
Senior Technician	Sampling and Testing of Concrete (Slump & Temperature)	4 hours	@	$ 115.00	/hour	$	460.00
Laboratory Testing	Reinforcing Steel - Tensile and Bend Test	2 tests	@	$ 150.00	/test	$	300.00
Laboratory Testing	Compression Tests - 5 Concrete Cylinders / 50 Cubic Yards (4"x 8" Cylinders)	5 tests	@	$ 35.00	/test	$	175.00
				Subtotal		**$**	**1,855.00**
Structural Steel							
Special Inspector	Materials ID & Structural Steel Welding Inspection in the Field	4 hours	@	$ 115.00	/hour	$	460.00
				Subtotal		**$**	**460.00**
Reimbursables							
Field Vehicle Usage		24 hours	@	$ 15.00	/hour	$	360.00
Equipment Usage		24 hours	@	$ 15.00	/hour	$	360.00
				Subtotal		**$**	**720.00**
Project Management							
Principal Engineer	Consultation, Project Oversight, and Final Affidavit Letter (DSA 291 & 293)	2 hours	@	$ 220.00	/hour	$	440.00
Project Manager / Engineer	Meetings, Concrete Mix Design Review and Report Preparation	6 hours	@	$ 195.00	/hour	$	1,170.00
Project Assistant	Data Compilation and Scheduling	2 hours	@	$ 100.00	/hour	$	200.00
				Subtotal		**$**	**1,810.00**
TOTAL ESTIMATED FEE						**$**	**6,465.00**

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	$ 220
Senior Engineer/Geologist/Environmental Scientist	$ 210
Senior Project Engineer/Geologist/Environmental Scientist	$ 200
Project Engineer/Geologist/Environmental Scientist	$ 195
Senior Staff Engineer/Geologist/Environmental Scientist	$ 180
Staff Engineer/Geologist/Environmental Scientist	$ 165
GIS Analyst	$ 145
Technical Illustrator/CAD Operator	$ 120

Field Staff

Certified Asbestos/Lead Technician	$ 200
Field Operations Manager	$ 130
Nondestructive Examination Technician (UT, MT, LP)	$ 125
Supervisory Technician	$ 120
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	$ 115
Senior Technician	$ 115
Technician	$ 110

Administrative Staff

Information Specialist	$ 100
Geotechnical/Environmental/Laboratory Assistant	$ 100
Data Processor	$ 80

Other Charges

Concrete Coring Equipment (includes technician)	$ 250/hr
Anchor Load Test Equipment (includes technician)	$ 200/hr
GPR Equipment	$ 200/hr
State of California Prevailing Wage Surcharge	$ 30/hr
Inclinometer	$ 100/hr
Hand Auger Equipment	$ 80/hr
Rebar Locator (Pachometer)	$ 25/hr
Vapor Emission Kit	$ 65/kit
Equipment	$ 15/hr
X-Ray Fluorescence	$ 70/hr
PID/FID	$ 25/hr
Air Sampling Pump	$ 10/hr
Field Vehicle	$ 15/hr
Expert Witness Testimony	$ 450/hr
Direct Expenses	Cost plus 15 %

Special equipment charges will be provided upon request.

Notes

Our field services, are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours. Overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Field services that may be subject to prevailing wage in accordance with AB 1768 and Prevailing Wage Determinations, will be subject to a prevailing wage surcharge as shown in our Schedule of Fees. Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

The terms and conditions are included in Ninyo & Moore's Work Authorization and Agreement form.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	$ 190
California Bearing Ratio (CBR), D 1883	$ 550
Chloride and Sulfate Content, CT 417 & CT 422	$ 175
Consolidation, D 2435, CT 219	$ 300
Consolidation, Hydro-Collapse only, D 2435	$ 150
Consolidation – Time Rate, D 2435, CT 219	$ 200
Direct Shear – Remolded, D 3080	$ 350
Direct Shear – Undisturbed, D 3080	$ 300
Durability Index, CT 229	$ 175
Expansion Index, D 4829, IBC 18-3	$ 190
Expansion Potential (Method A), D 4546	$ 170
Geofabric Tensile and Elongation Test, D 4632	$ 200
Hydraulic Conductivity, D 5084	$ 350
Hydrometer Analysis, D 6913, CT 203	$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	$ 120
Moisture Only, D 2216, CT 226	$ 45
Moisture and Density, D 2937	$ 55
Permeability, CH, D 2434, CT 220	$ 350
pH and Resistivity, CT 643	$ 185
Proctor Density D1557, D 698, CT 216, AASHTO T-180	$ 350
Proctor Density with Rock Correction D 1557	$ 400
R-value, D 2844, CT 301	$ 450
Sand Equivalent, D 2419, CT 217	$ 155
Sieve Analysis, D 6913, CT 202	$ 175
Sieve Analysis, 200 Wash, D 1140, CT 202	$ 130
Specific Gravity, D 854	$ 135
Thermal Resistivity (ASTM 5334, IEEE 442)	$ 925
Triaxial Shear, C.D, D 4767, T 297	$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	$ 350
Triaxial Shear, U.U., D 2850	$ 250
Unconfined Compression, D 2166, T 208	$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	$ 70
Brick Compression Test, C 67	$ 55
Brick Efflorescence, C 67	$ 55
Brick Modulus of Rupture, C 67	$ 50
Brick Moisture as received, C 67	$ 45
Brick Saturation Coefficient, C 67	$ 60
Concrete Block Compression Test, 8x8x16, C 140	$ 70
Concrete Block Conformance Package, C 90	$ 500
Concrete Block Linear Shrinkage, C 426	$ 200
Concrete Block Unit Weight and Absorption, C 140	$ 80
Cores, Compression or Shear Bond, CA Code	$ 80
Masonry Grout, 3x3x6 prism compression, C 39	$ 45
Masonry Mortar, 2x2 cylinder compression, C 109	$ 55
Masonry Prism, half size, compression, C 1019	$ 120
Masonry Prism, Full size, compression, C 1019	$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	$ 135
Fireproofing Density Test, UBC 7-6	$ 90
Hardness Test, Rockwell, A 370	$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	$ 250
Mechanically Spliced Reinforcing Tensile Test, ACI	$ 175
Pre-Stress Strand (7 wire), A 416	$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	$ 35
Concrete Mix Design Review, Job Spec	$ 350
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	$ 950
Concrete Cores, Compression (excludes sampling), C 42	$ 130
Drying Shrinkage, C 157	$ 500
Flexural Test, C 78	$ 95
Flexural Test, C 293	$ 95
Flexural Test, CT 523	$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	$ 360
Lightweight Concrete Fill, Compression, C 495	$ 90
Petrographic Analysis, C 856	$ 2,800
Restrained Expansion of Shrinkage Compensation	$ 550
Splitting Tensile Strength, C 496	$ 120
3x6 Grout, (CLSM), C 39	$ 65
2x2x2 Non-Shrink Grout, C 109	$ 65

ASPHALT

Air Voids, T 269	$ 90
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	$ 4,500
Asphalt Mix Design Review, Job Spec	$ 190
Dust Proportioning, CT LP-4	$ 95
Extraction, % Asphalt, including Gradation, D 2172, CT 382	$ 260
Extraction, % Asphalt without Gradation, D 2172, CT 382	$ 160
Film Stripping, CT 302	$ 130
Hveem Stability and Unit Weight D 1560, T 246, CT 366	$ 240
Marshall Stability, Flow and Unit Weight, T 245	$ 250
Maximum Theoretical Unit Weight, D 2041, CT 309	$ 160
Moisture Content, CT 370	$ 105
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	$ 1,000
Slurry Wet Track Abrasion, D 3910	$ 160
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	$ 4,900
Superpave, Gyratory Unit Wt., T 312	$ 110
Superpave, Hamburg Wheel, 20,000 passes, T 324	$ 1,200
Unit Weight sample or core, D 2726, CT 308	$ 110
Voids in Mineral Aggregate, (VMA) CT LP-2	$ 100
Voids filled with Asphalt, (VFA) CT LP-3	$ 100
Wax Density, D 1188	$ 150

AGGREGATES

Clay Lumps and Friable Particles, C 142	$ 190
Cleanness Value, CT 227	$ 190
Crushed Particles, CT 205	$ 180
Durability, Coarse or Fine, CT 229	$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	$ 180
Flat and Elongated Particle, D 4791	$ 230
Lightweight Particles, C 123	$ 180
Los Angeles Abrasion, C 131 or C 535	$ 220
Material Finer than No. 200 Sieve by Washing, C 117	$ 100
Organic Impurities, C 40	$ 100
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	$ 495
Sand Equivalent, T 176, CT 217	$ 130
Sieve Analysis, Coarse Aggregate, T 27, C 136	$ 130
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	$ 150
Sodium Sulfate Soundness, C 88	$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	$ 120
Specific Gravity and Absorption, Fine, C 128, CT 207	$ 180

ROOFING

Roofing Tile Absorption, (set of 5), C 67	$ 250
Roofing Tile Strength Test, (set of 5), C 67	$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

Ninyo & Moore
Geotechnical & Environmental Sciences Consultants

35+ YEARS

September 12, 2024
Proposal No.: 08SJO02-02791

Mr. Marc Freitas, Bonds Director
Alum Rock Union School District
2930 Gay Avenue
San Jose, California 95127

Subject: Proposal for Materials Testing and Special Inspection Services for the William Sheppard Middle School Fencing Project
480 Rough and Ready Road, San Jose, California 95133
DSA App No.: 01-121931; DSA File No.: 43-04

Dear Mr. Freitas:

Ninyo & Moore is pleased to submit this proposal to provide materials testing and special inspection services for the William Sheppard Middle School Fencing Project in San Jose, California. This proposal includes our proposed scope of services and associated cost estimates, which are based on our review of the project plans, specifications and our previous experience with similar projects.

PROJECT UNDERSTANDING

We understand that this project will include installation of a 6 ft high chain link fence & gates, site improvements and parking.

PROPOSED SCOPE OF SERVICES

Based on our review of the project understanding and our experience with similar projects, we propose to provide the following scope of services:

Materials Testing

- Provide technical consultation during construction including geotechnical submittal review and respond to requests for information (RFI).
- Observe site preparation for foundation, excavation and removal of unsuitable materials.
- Sampling of subgrade soil and aggregate base material from the job site and transportation to our laboratory for testing.
- Maximum compacted density determinations in the laboratory accordance with ASTM D1557 for subgrade soil and aggregate base.

- In-place field density testing using a nuclear density gauge to determine the relative compaction of compacted subgrade soil and aggregate base.

Reinforced Concrete

- Review concrete mix designs submitted by the contractor for compliance with the project documents.
- Sampling and tagging of reinforcing steel at the shop.
- Tensile and bend tests of reinforcing steel in the laboratory.
- Periodic concrete batch plant inspection.
- Sample and test concrete including measuring slump, temperature, and batch times. One set of five cylinders will be cast for every 50 cubic yards of concrete placed or fraction thereof, per day.
- Sample pick up for concrete cylinders and transportation to our laboratory for curing and testing.
- Compressive strength testing of concrete cylinders in the laboratory.

Structural Steel

- Welding procedure and welder's qualification review prior to performing welding in the field.
- Material identification, mill certificate verification and structural steel welding inspection in the field for structural steel.

Project Management

- Attend project meetings, project coordination, monitoring and administration including review and distribution of reports with laboratory test data and daily field inspection and testing reports, prepare weekly progress, and cost summaries report with invoices.
- Prepare daily field reports documenting items inspected and reports of laboratory testing to be submitted to the project team via DSA box.
- Prepare interim and final verified report (DSA 291 and 293) at the conclusion of the project.

ESTIMATED FEE

We propose to perform the scope of services described above, subject to the listed assumptions, on a time-and-materials basis in accordance with the attached Schedule of Fees. Our fee estimate for the scope of services described for this project is **$6,465 (Six Thousand Four Hundred Sixty-Five Dollars).** Our detailed estimate of fees is attached (Table 1). Should the construction schedule require a lesser or greater amount of services than that estimated herein, the cost will vary accordingly.

We sincerely appreciate the opportunity to submit this proposal, and look forward to working with you on this project.

Respectfully submitted,
NINYO & MOORE

Rowell Sta Ana
Senior Staff Engineer

Lothus Hennefer, PE
Construction Services Manager

RSA/LMH/rk

Attachments: Table 1 - Breakdown of Estimated Fee
Schedule of Fees

Table 1 - Breakdown of Estimated Fee							
Materials Testing							
Senior Technician	Sampling and Compaction Testing for Subgrade and Aggregate Base	8 hours	@	$ 115.00	/hour	$	920.00
Laboratory Testing	Proctor Density Tests - Subgrade Soil and Aggregate Base	2 tests	@	$ 350.00	/test	$	700.00
				Subtotal		**$**	**1,620.00**
Reinforced Concrete							
Senior Technician	Sampling and Tagging of Reinforcing Steel	4 hours	@	$ 115.00	/hour	$	460.00
Senior Technician	Concrete Batch Plant Inspection (Periodic)	4 hours	@	$ 115.00	/hour	$	460.00
Senior Technician	Sampling and Testing of Concrete (Slump & Temperature)	4 hours	@	$ 115.00	/hour	$	460.00
Laboratory Testing	Reinforcing Steel - Tensile and Bend Test	2 tests	@	$ 150.00	/test	$	300.00
Laboratory Testing	Compression Tests - 5 Concrete Cylinders / 50 Cubic Yards (4"x 8" Cylinders)	5 tests	@	$ 35.00	/test	$	175.00
				Subtotal		**$**	**1,855.00**
Structural Steel							
Special Inspector	Materials ID & Structural Steel Welding Inspection in the Field	4 hours	@	$ 115.00	/hour	$	460.00
				Subtotal		**$**	**460.00**
Reimbursables							
Field Vehicle Usage		24 hours	@	$ 15.00	/hour	$	360.00
Equipment Usage		24 hours	@	$ 15.00	/hour	$	360.00
				Subtotal		**$**	**720.00**
Project Management							
Principal Engineer	Consultation, Project Oversight, and Final Affidavit Letter (DSA 291 & 293)	2 hours	@	$ 220.00	/hour	$	440.00
Project Manager / Engineer	Meetings, Concrete Mix Design Review and Report Preparation	6 hours	@	$ 195.00	/hour	$	1,170.00
Project Assistant	Data Compilation and Scheduling	2 hours	@	$ 100.00	/hour	$	200.00
				Subtotal		**$**	**1,810.00**
TOTAL ESTIMATED FEE						$	6,465.00

Schedule of Fees

Hourly Charges for Personnel

Professional Staff

Principal Engineer/Geologist/Environmental Scientist/Certified Industrial Hygienist	$ 220
Senior Engineer/Geologist/Environmental Scientist	$ 210
Senior Project Engineer/Geologist/Environmental Scientist	$ 200
Project Engineer/Geologist/Environmental Scientist	$ 195
Senior Staff Engineer/Geologist/Environmental Scientist	$ 180
Staff Engineer/Geologist/Environmental Scientist	$ 165
GIS Analyst	$ 145
Technical Illustrator/CAD Operator	$ 120

Field Staff

Certified Asbestos/Lead Technician	$ 200
Field Operations Manager	$ 130
Nondestructive Examination Technician (UT, MT, LP)	$ 125
Supervisory Technician	$ 120
Special Inspector (Concrete, Masonry, Structural Steel, Welding, and Fireproofing)	$ 115
Senior Technician	$ 115
Technician	$ 110

Administrative Staff

Information Specialist	$ 100
Geotechnical/Environmental/Laboratory Assistant	$ 100
Data Processor	$ 80

Other Charges

Concrete Coring Equipment (includes technician)	$ 250/hr
Anchor Load Test Equipment (includes technician)	$ 200/hr
GPR Equipment	$ 200/hr
State of California Prevailing Wage Surcharge	$ 30/hr
Inclinometer	$ 100/hr
Hand Auger Equipment	$ 80/hr
Rebar Locator (Pachometer)	$ 25/hr
Vapor Emission Kit	$ 65/kit
Equipment	$ 15/hr
X-Ray Fluorescence	$ 70/hr
PID/FID	$ 25/hr
Air Sampling Pump	$ 10/hr
Field Vehicle	$ 15/hr
Expert Witness Testimony	$ 450/hr
Direct Expenses	Cost plus 15 %

Special equipment charges will be provided upon request.

Notes

Our field services, are charged at a 4-hour minimum, and 8-hour minimum for hours exceeding 4 hours. Overtime rates at 1.5 times the regular rates will be charged for work performed in excess of 8 hours in one day Monday through Friday and all day on Saturday. Rates at twice the regular rates will be charged for all work in excess of 12 hours in one day, all day Sunday and on holidays.

Field services that may be subject to prevailing wage in accordance with AB 1768 and Prevailing Wage Determinations, will be subject to a prevailing wage surcharge as shown in our Schedule of Fees. Our rates will be adjusted in conjunction with the increase in the Prevailing Wage Determination during the life of the project, as applicable.

The terms and conditions are included in Ninyo & Moore's Work Authorization and Agreement form.

Schedule of Fees for Laboratory Testing

SOILS

Atterberg Limits, D 4318, CT 204	$ 190
California Bearing Ratio (CBR), D 1883	$ 550
Chloride and Sulfate Content, CT 417 & CT 422	$ 175
Consolidation, D 2435, CT 219	$ 300
Consolidation, Hydro-Collapse only, D 2435	$ 150
Consolidation – Time Rate, D 2435, CT 219	$ 200
Direct Shear – Remolded, D 3080	$ 350
Direct Shear – Undisturbed, D 3080	$ 300
Durability Index, CT 229	$ 175
Expansion Index, D 4829, IBC 18-3	$ 190
Expansion Potential (Method A), D 4546	$ 170
Geofabric Tensile and Elongation Test, D 4632	$ 200
Hydraulic Conductivity, D 5084	$ 350
Hydrometer Analysis, D 6913, CT 203	$ 220
Moisture, Ash, & Organic Matter of Peat/Organic Soils	$ 120
Moisture Only, D 2216, CT 226	$ 45
Moisture and Density, D 2937	$ 55
Permeability, CH, D 2434, CT 220	$ 350
pH and Resistivity, CT 643	$ 185
Proctor Density D1557, D 698, CT 216, AASHTO T-180	$ 350
Proctor Density with Rock Correction D 1557	$ 400
R-value, D 2844, CT 301	$ 450
Sand Equivalent, D 2419, CT 217	$ 155
Sieve Analysis, D 6913, CT 202	$ 175
Sieve Analysis, 200 Wash, D 1140, CT 202	$ 130
Specific Gravity, D 854	$ 135
Thermal Resistivity (ASTM 5334, IEEE 442)	$ 925
Triaxial Shear, C.D, D 4767, T 297	$ 550
Triaxial Shear, C.U., w/pore pressure, D 4767, T 2297 per pt	$ 450
Triaxial Shear, C.U., w/o pore pressure, D 4767, T 2297 per pt	$ 350
Triaxial Shear, U.U., D 2850	$ 250
Unconfined Compression, D 2166, T 208	$ 180

MASONRY

Brick Absorption, 24-hour submersion, 5-hr boiling, 7-day, C 67	$ 70
Brick Compression Test, C 67	$ 55
Brick Efflorescence, C 67	$ 55
Brick Modulus of Rupture, C 67	$ 50
Brick Moisture as received, C 67	$ 45
Brick Saturation Coefficient, C 67	$ 60
Concrete Block Compression Test, 8x8x16, C 140	$ 70
Concrete Block Conformance Package, C 90	$ 500
Concrete Block Linear Shrinkage, C 426	$ 200
Concrete Block Unit Weight and Absorption, C 140	$ 80
Cores, Compression or Shear Bond, CA Code	$ 80
Masonry Grout, 3x3x6 prism compression, C 39	$ 45
Masonry Mortar, 2x2 cylinder compression, C 109	$ 55
Masonry Prism, half size, compression, C 1019	$ 120
Masonry Prism, Full size, compression, C 1019	$ 200

REINFORCING AND STRUCTURAL STEEL

Chemical Analysis, A 36, A 615	$ 135
Fireproofing Density Test, UBC 7-6	$ 90
Hardness Test, Rockwell, A 370	$ 80
High Strength Bolt, Nut & Washer Conformance, per assembly, A 325	$ 250
Mechanically Spliced Reinforcing Tensile Test, ACI	$ 175
Pre-Stress Strand (7 wire), A 416	$ 170
Reinforcing Tensile or Bend up to No. 11, A 615 & A 706	$ 75
Structural Steel Tensile Test: Up to 200,000 lbs., A 370	$ 90
Welded Reinforcing Tensile Test: Up to No. 11 bars, ACI	$ 80

CONCRETE

Compression Tests, 6x12 Cylinder, C 39	$ 35
Concrete Mix Design Review, Job Spec	$ 350
Concrete Mix Design, per Trial Batch, 6 cylinder, ACI	$ 950
Concrete Cores, Compression (excludes sampling), C 42	$ 130
Drying Shrinkage, C 157	$ 500
Flexural Test, C 78	$ 95
Flexural Test, C 293	$ 95
Flexural Test, CT 523	$ 95
Gunite/Shotcrete, Panels, 3 cut cores per panel and test, ACI	$ 360
Lightweight Concrete Fill, Compression, C 495	$ 90
Petrographic Analysis, C 856	$ 2,800
Restrained Expansion of Shrinkage Compensation	$ 550
Splitting Tensile Strength, C 496	$ 120
3x6 Grout, (CLSM), C 39	$ 65
2x2x2 Non-Shrink Grout, C 109	$ 65

ASPHALT

Air Voids, T 269	$ 90
Asphalt Mix Design, Caltrans (incl. Aggregate Quality)	$ 4,500
Asphalt Mix Design Review, Job Spec	$ 190
Dust Proportioning, CT LP-4	$ 95
Extraction, % Asphalt, including Gradation, D 2172, CT 382	$ 260
Extraction, % Asphalt without Gradation, D 2172, CT 382	$ 160
Film Stripping, CT 302	$ 130
Hveem Stability and Unit Weight D 1560, T 246, CT 366	$ 240
Marshall Stability, Flow and Unit Weight, T 245	$ 250
Maximum Theoretical Unit Weight, D 2041, CT 309	$ 160
Moisture Content, CT 370	$ 105
Moisture Susceptibility and Tensile Stress Ratio, T 238, CT 371	$ 1,000
Slurry Wet Track Abrasion, D 3910	$ 160
Superpave, Asphalt Mix Verification (incl. Aggregate Quality)	$ 4,900
Superpave, Gyratory Unit Wt., T 312	$ 110
Superpave, Hamburg Wheel, 20,000 passes, T 324	$ 1,200
Unit Weight sample or core, D 2726, CT 308	$ 110
Voids in Mineral Aggregate, (VMA) CT LP-2	$ 100
Voids filled with Asphalt, (VFA) CT LP-3	$ 100
Wax Density, D 1188	$ 150

AGGREGATES

Clay Lumps and Friable Particles, C 142	$ 190
Cleanness Value, CT 227	$ 190
Crushed Particles, CT 205	$ 180
Durability, Coarse or Fine, CT 229	$ 205
Fine Aggregate Angularity, ASTM C 1252, T 304, CT 234	$ 180
Flat and Elongated Particle, D 4791	$ 230
Lightweight Particles, C 123	$ 180
Los Angeles Abrasion, C 131 or C 535	$ 220
Material Finer than No. 200 Sieve by Washing, C 117	$ 100
Organic Impurities, C 40	$ 100
Potential Alkali Reactivity, Mortar Bar Method, Coarse, C 1260	$ 1,250
Potential Alkali Reactivity, Mortar Bar Method, Fine, C 1260	$ 950
Potential Reactivity of Aggregate (Chemical Method), C 289	$ 495
Sand Equivalent, T 176, CT 217	$ 130
Sieve Analysis, Coarse Aggregate, T 27, C 136	$ 130
Sieve Analysis, Fine Aggregate (including wash), T 27, C 136	$ 150
Sodium Sulfate Soundness, C 88	$ 450
Specific Gravity and Absorption, Coarse, C 127, CT 206	$ 120
Specific Gravity and Absorption, Fine, C 128, CT 207	$ 180

ROOFING

Roofing Tile Absorption, (set of 5), C 67	$ 250
Roofing Tile Strength Test, (set of 5), C 67	$ 250

Special preparation of standard test specimens will be charged at the technician's hourly rate.
Ninyo & Moore is accredited to perform the AASHTO equivalent of many ASTM test procedures.

CONSTRUCTION TESTING SERVICES

PRELIMINARY ESTIMATE: QUALITY ASSURANCE INSPECTIONS & TESTIN(

DATE: 09/12/2024
PROPOSAL No.: P27286
CLIENT: 7049 - Alum Rock USD
PROJECT: ARUSD, Ben Painter ES Fencing Project
500 Rough and Ready Rd, San Jose, CA 95133
LOCATION: San Jose

ITEM: I ONSITE TESTING & INSPECTIONS	ESTIMATED DAYS	ESTIMATED HOURS	UNIT PRICE	ESTIMATED TOTAL
GEOTECHNICAL SERVICES				
TRENCH BACKFILL COMPACTION	2	8	$115.00	$1,840.00
FIELD MILEAGE - NUC GAUGE	2	58	$0.670	$77.72
F385P-TRAVEL TIME -W/NUC GAUGE	2	1	$245.00	$490.00
REINFORCING STEEL & CONCRETE				
FOOTINGS/GRADE BEAMS	4	8	$105.00	$3,360.00
MISC FIELD TESTING SERVICES				
EXPANSION/SCREW ANCHOR - INSTALL OBSERVATION	4	4	$105.00	$1,680.00
Preliminary Sub-Total of Onsite Testing & Inspection (approx.)				$7,447.72

ITEM: II OFFSITE TESTING & INSPECTIONS	ESTIMATED DAYS	ESTIMATED HOURS	UNIT PRICE	ESTIMATED TOTAL
CONCRETE BATCH PLANT INSP.	2	4	$105.00	$840.00
REBAR SAMPLE & TAG	2	4	$105.00	$840.00
Preliminary Sub-Total of Offsite Testing & Inspection (approx.)				$1,680.00

ITEM: III LABORATORY TESTING & ENGINEERING	ESTIMATED UNIT/HOURS	UNIT PRICE	ESTIMATED TOTAL
CONCRETE COMPRESSION TESTS (SET OF 5-4X8 CYLINDERS)	20	$40.00	$800.00
REBAR TENSILE AND BEND TEST (#3 TO #8)	3	$200.00	$600.00
ASTM D1557 MODIFIED PROCTOR	1	$350.00	$350.00
SAMPLE PICK-UPS	24	$15.00	$360.00
MIX DESIGNS	1	$250.00	$250.00
STAFF ENGINEER	4	$165.00	$660.00
FIELD SUPERVISION	1	$165.00	$165.00
PROJECT MANAGER	2	$165.00	$330.00
PRINCIPAL ENGINEER	1	$380.00	$380.00
FINAL LETTER - ENGINEER REVIEW	1	$275.00	$275.00
FINAL LETTER	1	$250.00	$250.00
Preliminary Subtotal of Laboratory Testing & Engineering (approx.)			$4,420.00

Preliminary Estimated Fees	$13,547.72
Project Administration (12%)	$1,625.73
Total Preliminary Estimated Fees	$15,173.45

No contingency is budgeted by CTS for uncontrollable overtime, union or prevailing wage increases and unforeseen requirements that may arise in the specifications, as well as for work over the estimated hours. Owner should budget appropriate amount for budgetary purposes.

The liability of Construction Testing Services (CTS) is limited to CTS's contract value.

Drive time with equipment including but not limited to nuclear gauge will be billed at the OT rate if over of 8hrs worked for the day.

10.06

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **October 10, 2024**

Subject: **Approve/Ratify Notices of Employment and Changes of Status/Oct 10, 2024**

Staff Analysis: This item includes recommendations such as new hires, leaves of absence, or other changes in employee status.

Recommendation: Staff recommends the Board of Trustees approval of the hiring of any new employee, and any change of status for existing employees.

Submitted by: Cesar Torrico Title: Asst. Superintendent, Human Resources

Approved by: Cesar Torrico Title: Asst. Superintendent, Human Resources

To the Board of Trustees:

Recommend Approval

10.06
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

Approved: _____ Not Approved: _____ Tabled:_____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT-
HUMAN RESOURCES DEPARTMENT
MEETING OF THE BOARD OF TRUSTEES
October 10, 2024

CERTIFICATED OFFER OF EMPLOYMENT:

I. New Hires:

1.	Dilworth, Jacqueline	Teacher, Theater/V.A.P.A. Programs	09/25/2024
2.	Miller, Omar	Teacher, Fine Arts/V.A.P.A. Programs	09/05/2024
3.	Quezada, Gabriela	Literacy Coach/Aptitud Academy	09/23/2024
4.	Salcido, Carlos	Teacher, Dual Immersion/Adelante Academy I	09/11/2024
5.	Unpingco, Elizabeth	Teacher, Fine Arts/V.A.P.A. Programs	09/16/2024

II. New Hire-Substitute Teacher:

1.	Cypert, Valerie	08/22/2024
2.	Nguyen, Mai Anh	08/23/2024
3.	Rocha, Ximena	08/16/2024

III. Contracts:

1.	Rodriguez, Brittney	Teacher Mentor/Induction Mentor	10/11/2024-06/30/2025

IV. Short-Term Student Counselor Services Agreement:

1.	Statham, Riley	10/11/2024-06/30/2025

CERTIFICATED CHANGES OF STATUS:

V. Retirement:

1.	Ducote, MariaLuisa	1/Hubbard Media Arts Academy	10/01/2024

CLASSIFIED PERSONNEL – October 10, 2024

CLASSIFIED OFFERS OF EMPLOYMENT:

I. New Employee:

1. Eldridge, Nicholas Ryan	Paraeducator Special Education I/Renaissance I	09/16/2024
2. Garcia, Johvanna A	Health Assistant/Renaissance I	09/19/2024
3. Hylbert, Monica Ann	Wellness Center Site Specialist/Adelante II	09/19/2024
4. Kaur, Kamaljeet	Paraeducator Special Education I/San Antonio	09/25/2024
5. Mani, Abarna	Paraeducator Special Education I/Lyndale	09/09/2024
6. Manz Ong, Melissa Joy	Autism Intervention Assistant/Special Education	09/09/2024
7. Mendoza-Green, Anissa	Wellness Center Site Specialist/Hubbard	09/16/2024
8. Omori, Andrea M	Translator Technician/State & Federal	09/17/2024
9. Tollison, Mary Louise	Paraeducator Special Education I/Cureton	09/03/2024
10. Zegelin, Daniel James	Campus Paraeducator/Painter	09/23/2024

II. Change of Status:

1. Jauregui, Sabrina M	Health Assistant & Campus Paraeducator/George	09/24/2024
2. Lira, Rosalba	Paraeducator Special Education II & Campus Paraeducator/Renaissance I	09/25/2024
3. Pastrana, Maria	Autism Intervention Assistant/Special Education	09/23/2024
4. Robles Guevara, Dina	Community Liaison & Campus Paraeducator/ Dorsa	08/30/2024
5. Rocha, Patty	Community Liaison & Campus Paraeducator/ Adelante I	09/11/2024

III. Substitute Personnel:

1. Cordova Viera, Mariela	Substitute Child Nutrition	08/20/2024
2. Nunez Gonzalez, Alix	Substitute Child Nutrition	08/28/2024
3. Ramos Varela, Jessica	Substitute Clerical	08/26/2024

10.07

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: September 11, 2024

Subject: **Resolution No.16-24/25**
National Family Literacy Month
November, 2024

Staff Analysis: The month of November, 2024 has been designated as "National Family Literacy Month" and encourages all educational communities to celebrate literacy with meaningful student and family activities. It also celebrates the programs that foster family literacy by encouraging parents and guardians to read to their children.

Recommendation: Staff recommends approval of **Resolution No. 16-24/25**, National Family Literacy Month, as submitted.

Submitted by: Tara Bickford Title: Director, Academic Services

Approved by: Sandra Garcia Title: Assistant Superintendent, Instructional Services

To the Board of Trustees: Meeting: October 10, 2024
Regular Board Meeting

Recommend Approval

10.07
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: Seconded by:

Approved: _____ Not Approved: _____ Tabled: _____

Resolution No.16-24/25
PROCLAIMING NOVEMBER, 2024
"NATIONAL FAMILY LITERACY MONTH"

WHEREAS, literacy is an indispensable part of education for all students, to enhance academic achievement in all grades;

WHEREAS, through well planned instruction and activities in literacy and through family engagement students and families alike can value reading, learning and achieving;

WHEREAS, National Family Literacy Month, celebrated across the United States, focuses on special events and activities that demonstrate the importance of families reading and writing together;

NOW, THEREFORE, BE IT RESOLVED, the Alum Rock Union Elementary School District joins with the California State Board of Education in proclaiming the month of November, 2024, as "National Family Literacy Month" and encourages all educational communities to celebrate with meaningful activities at raising awareness and fostering family literacy by encouraging parents and guardians to read to their children.

PASSED AND ADOPTED this 10th day of October, 2024 by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California.

Ayes_____ Noes_____ Absent_____ Abstain_____

Board of Trustees:

Linda Chavez, President _____

Andrés Quintero, Vice-President _____

Minh Pham, Clerk _____

Corina Herrera-Loera, Member _____

Andrea Flores Shelton, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on October 10, 2024.

_____ _____

German Cerda, Superintendent Date

10.08

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **September 17, 2024**

Subject: **Resolution No.17-24/25**
"Ruby Bridges Walk to School Day"
November 14, 2024

Staff Analysis: On November 14th, 2024, we honor Ruby Bridges' incredible bravery as the first African American student to integrate William Frantz Elementary School in 1960. ARUSD will participate in "Ruby Bridges Walk to School Day". Schools will engage in discussions and lessons to amplify her inspiring journey, empower student voices, and celebrate diversity. Students will symbolically walk through the school gates, mirroring Ruby's historic entry, while receiving warm words of encouragement from teachers, staff, and families, reflecting the support she received on that courageous day.

Recommendation: Staff recommends that the Board of Trustees approve Resolution No. 17-24/25, Ruby Bridges Walk to School Day, November 14, 2024, as submitted.

Submitted by: Dr. Tara Bickford Title: Director , Academic Services

Approved by: Sandra Garcia Title: Assistant Superintendent, Instructional Services

To the Board of Trustees: Meeting: October 10, 2024
Regular Board Meeting

Recommend Approval

10.08
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Resolution No. 17-24/25
PROCLAIMING November 14, 2024
"Ruby Bridges Walk to School Day"

WHEREAS, Ruby Bridges is an American activist who walked to school nearly every day and became a symbol of the Civil Rights movement at age six when she was the youngest of a group of African American students designated to integrate schools in the American South; and

WHEREAS, Ruby was one of only a handful of students who passed an entry exam that certain African American students were administered to see whether they could compete academically at an all-White school; and

WHEREAS, on November 14, 1960, Ruby Bridges was the only student of the group to enroll in William Frantz Elementary School in New Orleans; and

WHEREAS, on her first day of school, she was escorted by four federal marshals, and spent the entire day in the principal's office as irate parents marched into the school to remove their children; and

WHEREAS, Ruby Bridges stood for equality and desegregation in the early 1960s; and

WHEREAS, Ruby Bridges is currently the chair of the Ruby Bridges Foundation, which she formed in 1999 to promote "the values of tolerance, respect, and appreciation of all differences;" and

WHEREAS, Ruby Bridges has asserted that, "Racism is a grown-up disease and we must stop using our children to spread it;" and

WHEREAS, in 2018, scholars of Deborah Carlina's fifth-grade class from Martin Elementary School in the South San Francisco Unified School District learned about Ruby Bridges and were advocates for the adoption of a "Ruby Bridges Walk to School Day" as a way to honor Ruby's role in the Civil Rights Movement; and

WHEREAS, the Alum Rock Union Elementary School District believes in engaging student voices in partnering for an educational environment that emphasizes inclusion, diversity, validation and equity; and Now,

NOW, THEREFORE, BE IT RESOLVED that the Alum Rock Union Elementary School District hereby approves the adoption of "Ruby Bridges Walk to School Day," to be honored annually by school-wide activities in both elementary and secondary schools on November 14.

BE IT FURTHER RESOLVED, every year leading up to November 14, pupils, staff, and teachers at Alum Rock Union Elementary School District will participate in activities that highlight Ruby Bridges' story, validate student voices, build tolerance, and celebrate diversity within our schools; and

BE IT FURTHER RESOLVED, every year on November 14, pupils, staff, and teachers at Alum Rock Union Elementary School District schools will honor Ruby Bridges and the courage she carried to walk through the doors of William Frantz Elementary School in 1960 by gathering before school begins, and pupils are asked to line up and walk through the school's gates while teachers, staff, and families welcome the pupils with words of love and encouragement to start the day.

WHEREAS, literacy is an indispensable part of education for all students, to enhance academic achievement in all grades;

WHEREAS, through well planned instruction and activities in literacy and through family engagement students and families alike can value reading, learning and achieving;

WHEREAS, National Family Literacy Month, celebrated across the United States, focuses on special events and activities that demonstrate the importance of families reading and writing together;

NOW, THEREFORE, BE IT RESOLVED, the Alum Rock Union Elementary School District joins with the California State Board of Education in proclaiming the month of November, 2024, as "National Family Literacy Month" and encourages all educational communities to celebrate with meaningful activities at raising awareness and fostering family literacy by encouraging parents and guardians to read to their children.

PASSED AND ADOPTED this 10th day of October, 2024 by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California.

Ayes_____ Noes_____ Absent_____ Abstain_____

Board of Trustees:

Linda Chavez, President _____

Andrés Quintero, Vice-President _____

Minh Pham, Clerk _____

Corina Herrera-Loera, Member _____

Andrea Flores Shelton, Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on October 10, 2024.

_____ _____

German Cerda , Superintendent Date

10.09

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF TRUSTEES

To the Board of Trustees:

Subject: **Resolution # 18-24/25 Inventory Disposal**

Staff Analysis:
Authorize the sale, donation, and/or disposal of surplus property under the direction of the Procurement Manager, Assistant Superintendent of Business Services and/or Superintendent.

Recommendation:
Staff recommends approval of the sale, donation and/or disposal, of surplus property listed on the attached sheet(s) dated October 10, 2024.

Prepared by: Minh Tang M.T. Title: Procurement Manager

Approved by: Teresa DeCelles T.D. Title: Assistant Superintendent of Business Services

To the Board of Trustees: Meeting: October 10, 2024

Recommend Approval

10.09

Agenda Placement

German Cerda, Interim Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
OF
SANTA CLARA COUNTY, STATE OF CALIFORNIA

RESOLUTION # 18-24/25
SALE, DONATION - AND/OR DISPOSAL OF SURPLUS PROPERTY

WHEREAS, Education Code 39520 authorizes the sale for cash of any property belonging to the District if the property is not required for school purposes, or it should be disposed for the purpose of replacement, or it is unsatisfactory or not suitable for school use.

WHEREAS, Education Code 39520 and 39521 provides procedures to implement such a sale, public or private, conducted by staff;

WHEREAS, Education Code 39521 provides for donations to charitable organizations or disposal if property is of insufficient value to defray costs of arranging a sale;

NOW, THEREFORE, BE IT RESOLVED, that this Board does hereby authorize such a sale, donation, and/or disposal of surplus property, under the direction of the Procurement Manager, Assistant Superintendent of Business Services, and /or Superintendent.

PASSED AND ADOPTED this 10th day of October 2024, by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, and State of California.

Ayes_____ Noes_____ Absent_____ Abstain_____

Board of Trustees:

Linda Chavez, Board President _____

Andrés Quintero, Board Vice President _____

Minh Pham, Board Clerk _____

Corina Herrera-Loera, Board Member _____

Andrea Flores Shelton, Board Member _____

I HEREBY CERTIFY that the foregoing resolution was duly and regularly introduced, passed, and adopted by the members of the Board of Trustees of the Alum Rock Union Elementary School District at a public meeting of said Board held on October 10, 2024

_____
German Cerda, Superintendent

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ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

SURPLUS EQUIPMENT AND FURNITURE
REQUEST FOR DISPOSAL

Job #_____

Please list equipment and/or furniture to be disposed of.

DESCRIPTION (MFR., MODEL)	ARUSD ASSET NO.	SERIAL NO.
Desk/chair sets (13)		

Return the completed form to the **Purchasing Office ONLY** if the item has an ARUSD asset tag or serial number.

IF THE FORM DOES NOT CONTAIN EITHER, KINDLY SUBMIT IT TO THE MOT DEPARTMENT FOR REVIEW.

REASON FOR DISPOSAL: Not needed in classroom

SCHOOL/LOCATION: Aptitud/Room P2

CONTACT PERSON: Diana Arriaga EXT. 7653

PROGRAM MANAGER SIGNATURE: _____ DATE: 9/19/24

(Office Use Only)

Check List:
- ____ Work Order completed - Work order #: _____
- ____ Submitted for Board Approval - Board Mtg. Date: _____
- ____ Entered in Asset Tracking System - Entry Date: _____
- ____ Recycle - Recycled Date: _____
- ____ Other: _____

10.10

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 1, 2024

Subject: **Resolution NO. 19 – 24/25**
Approval of District's Annual Authorized Signatures
(Bank Deposits)

Staff Analysis: To update authorized signatures to carry out district business matters.

Recommendation: Staff recommends the Board of Trustees approve Resolution NO. 19-24/25 Annual Authorized Signatures (Bank Deposits).

Approved by: Teresa DeCelles Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Recommend Approval

10.10
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. 19 -24/25 (page 1 of 5 pages)

(Transmittal of Funds)

BE IT RESOLVED by the Board of Trustees' of the Alum Rock Union Elementary School District and hereby ordered that:

Any two of the following persons:

GERMÁN CERDA
SUPERINTENDENT

TERESA DECELLES
ASSISTANT SUPERINTENDENT
BUSINESS SERVICES

TBD
DIRECTOR
FISCAL SERVICES

MARIA BONILLA
ADMINISTRATOR
FISCAL SERVICES

be authorized to sign checks drawn on the General Fund Deposit accounts in the Wells Fargo Bank and Bank of America, San Jose Branches, for payment to Santa Clara for the purpose of transmitting District funds.

_____
Germán Cerda
Superintendent

_____
Teresa DeCelles
Assistant Superintendent,
Business Services

_____
TBD
Director,
Fiscal Services

_____
Maria Bonilla
Administrator,
Fiscal Services

PASSED AND ADOPTED this 10th day of October 2024 by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California, by the following vote:

AYES: NOES: ABSENT:

_____
Clerk of the Board

_____
Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. 19 – 24/25 (page 2 of 5 pages)

(Deposits - Collections)

BE IT RESOLVED by the Board of Trustees' of the Alum Rock Union Elementary School District and hereby ordered that:

The Superintendent of Schools of the Alum Rock Union Elementary School District be authorized to make deposits of collections received by this District, prepare deposit permits for such collections, and make statements under oath in connection there with required by Section 26901 of the Government Code.

IT IS FUTHER RESOLVED AND HEREBY ORDERED that the following persons:

GERMÁN CERDA
SUPERINTENDENT

TERESA DECELLES
ASSISTANT SUPERINTENDENT
BUSINESS SERVICES

TBD
DIRECTOR
FISCAL SERVICES

MARIA BONILLA
ADMINISTRATOR
FISCAL SERVICES

are authorized to sign the collection received advice certificate requesting County Superintendent to prepare deposit permits for the District.

_____
Germán Cerda
Superintendent

_____
Teresa DeCelles
Assistant Superintendent,
Business Services

_____
TBD
Director,
Fiscal Services

_____
Maria Bonilla
Administrator,
Fiscal Services

PASSED AND ADOPTED this 10th day of October 2024 by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California, by the following vote:

AYES: NOES: ABSENT:

_____
Clerk of the Board

_____
Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. 19 – 24/25 (page 3 of 5 pages)

(Revolving Cash Accounts)

BE IT RESOLVED by the Board of Trustees' of the Alum Rock Union Elementary School District and hereby ordered that:

GERMÁN CERDA **SUPERINTENDENT**	**TERESA DECELLES** **ASSISTANT SUPERINTENDENT** **BUSINESS SERVICES**
TBD **DIRECTOR** **FISCAL SERVICES**	**MARIA BONILLA** **ADMINISTRATOR** **FISCAL SERVICES**

are authorized to sign with such expenditures to be ratified by the Board of Trustees at least once a month.

Germán Cerda Superintendent	Teresa DeCelles Assistant Superintendent, Business Services
TBD Director, Fiscal Services	Maria Bonilla Administrator, Fiscal Services

PASSED AND ADOPTED this 10th day of October 2024 by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California, by the following vote:

AYES: NOES: ABSENT:

Clerk of the Board	Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. 19 – 24/25 (page 4 of 5 pages)

(Purchase Order and Contract Signatures)

BE IT RESOLVED by the Board of Trustees' of the Alum Rock Union Elementary School District and hereby ordered that:

TERESA DECELLES
ASSISTANT SUPERINTENDENT,
BUSINESS SERVICES

TBD
DIRECTOR,
FISCAL SERVICES

MINH TANG
PROCUREMENT MANAGER
PURCHASING DEPARTMENT

MARIA BONILLA
ADMINISTRATOR
FISCAL SERVICES

be authorized to sign purchase orders and contracts of the Alum Rock Union Elementary School District that are duly approved or ratified by the Board of Trustees in its approval of regular monthly report expenditures.

PASSED AND ADOPTED this 10th day of October 2024 by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California, by the following vote:

AYES: NOES: ABSENT:

_____ _____
Clerk of the Board Date

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

RESOLUTION NO. 19 – 24/25 (page 5 of 5 pages)

(State Forms: OPSC/Grants)

BE IT RESOLVED by the Board of Trustees' of the Alum Rock Union Elementary School District and hereby ordered that:

Germán Cerda **Superintendent**	**Teresa DeCelles** **Assistant Superintendent, Business Svcs.**

be authorized to sign state forms from the State Allocation Board for the Office of Public School Construction, and other state and federal grant applications for the Alum Rock Union Elementary School District that are duly approved or ratified by the Board of Trustees.

PASSED AND ADOPTED this 10th day of October 2024 by the Board of Trustees of the Alum Rock Union Elementary School District, County of Santa Clara, State of California, by the following vote:

AYES: NOES: ABSENT:

Clerk of the Board	Date

10.11

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: October 1, 2024

Subject: **Resolution NO. 20 – 24/25**
Approval of District's Annual Authorized Signatures to be Submitted to the Santa Clara County Office of Education (SCCOE)

Staff Analysis: To update authorized signatures to carry out district business matters.

Recommendation: Staff recommends the Board of Trustees approve Resolution NO. 20 – 24/25 Annual Authorized Signatures to be submitted to the SCCOE.

Approved by: Teresa DeCelles TD Title: Assistant Superintendent, Business Services

To the Board of Trustees:

Recommend Approval

10.11
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

AUTHORIZED SIGNATURES
RESOLUTION NO. 20 – 24/25

BOARD OF TRUSTEES

WHEREAS, Education Code Section 42641 provides that the Board of Trustees may issue payroll orders to be drawn for the payment of salaries and wages of employees; and

WHEREAS, Education Section 42633 requires the Board of Trustees to file with the County Superintendent of Schools verified signatures of all persons authorized to sign orders in its name.

NOW, THEREFORE, BE IT RESOLVED that the

Alum Rock Union Elementary School District's Board of Trustees authorizes and empowers any of the following to sign any and all orders in the name of said district drawn on the funds of said district.

PASSED AND ADOPTED by the Board of Trustees of the

Alum Rock Union Elementary School District this 10th day of October, 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Linda Chavez, President of the Board of Trustees of the Alum Rock Union Elementary School District of Santa Clara County, California, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the Board at a meeting thereof held at its regular place of meeting on the date shown above and by the vote above stated, which resolution is on file in the office of said Board.

_____

Signed

AUTHORIZED SIGNATURES

Alum Rock Union Elementary School District

TO: County Superintendent of Schools

In accordance with the provisions of Sections 42633 and 42641, of the Trustees Code of California, any of the following persons have been duly authorized to sign orders drawn upon the funds of said school district dated October 10, 2024.

By Order of the Governing Board

_____

Signature

_____

Title

Signature	Title	A/P	P/R
Teresa DeCelles	Assistant Superintendent, Business Services	X	X
TBD	Director, Fiscal Services	X	X
Maria Bonilla	Administrator, Fiscal Services	X	X
Germán Cerda	Superintendent	X	X

10.12

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **October 10, 2024**

Subject: **CONTRACTS FOR PROFESSIONAL SERVICES – FIRMS/ORGANIZATIONS**

Staff Analysis:
The following contracts for professional services are being presented to the Board of Trustees for review and approval.

Recommendation:
Staff recommends approval of the following contracts for professional services on the attached sheet(s). Contract details are on file in the Purchasing Office.

Approved by: Minh Tang M.T. Title: Procurement Manager

Approved by: Teresa DeCelles T.D. Title: Assistant Superintendent of Business Services

To the Board of Trustees:

Recommend Approval

10.12
Agenda Placement

Meeting: October 10, 2024
Regular Board Meeting

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

Approved:_____ Not Approved:_____ Tabled:_____

Alum Rock Union Elementary School District
October 10, 2024 Board Meeting

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

SCHOOL/ DEPARTMENT	DATE OF SERVICE	CONSULTANT NAME	COST	PURPOSE
Adelante 1 Victor Guendulain	10/11/2024- 06/30/2025	Tradiciones Folklorico Academy	$5,880.00	Tradiciones Folklorico Academy will offer after-school dance classes open to all students interested in participating. The program will be conducted over three sessions, each session will include 8 one-hour classes, lasting 8 weeks. Students showcase their skills with a performance at the end of each session. Funding: Restricted
Cassell Elementary Alecia Kelley	10/11/2024- 03/22/2025	NatureBridge	$13,765.00	NatureBridge will provide science camp for 35 students and 4 adults. Students will have the opportunity to learn, explore, and engage in hands-on experiences. Students will understand how the environment works and how humans interact with nature. Students will be empowered to take action today for a better tomorrow. Funding: Restricted
Lyndale Elementary Kasturi Basu	10/11/2024- 06/30/25	Assistance League of San Jose (ALSJ)	No Cost	Trained ALSJ volunteers will visit second-grade classrooms at Lyndale Elementary for one hour once a week for 16 weeks during the 2024-2025 school year. Volunteers will read aloud with expression; then students will read aloud and re-read aloud passages for 15 minutes. Funding: General

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

Lyndale Elementary Kasturi Basu	10/11/2024- 06/30/2025`	International Association for Human Values	$2,500.00	The International Association for Human Values will provide a CASEL-supportive program to all first to fifth-grade classrooms at Lyndale Elementary School once a week, not exceeding 11 sessions per classroom during the 2024-25 school year. The program will teach yoga, SKY breathing, and mindfulness. Funding: Restricted
Renaissance Academy at Fischer Doug Kleinhenz	10/14/2024- 06/30/2025	Paul J. Gonzalez	$10,000.00	Paul Gonzalez will provide Renaissance Academy with a Mural project. The mural will beautify the school, deter graffiti and represent an inclusive school community that values wellness. All supplies and anti-graffiti protective coating are included in the cost Funding: Restricted
Ryan STEAM Academy and Dorsa Elementary Clarissa Johnston and Kelsey White	10/11/2024- 06/30/2025	Center for the Collaborative Classroom	$6,650.00	Center for the Collaborative Classroom will provide online professional development to support the implementation of the SIPPS curriculum as a phonics intervention program for 3rd through 5th grade at Dorsa and Ryan elementary. Funding: Restricted
Russo McEntee Academy Tanu Kohli	10/11/2024- 06/30/2025	Garden 2 Table Silicon Valley	No Cost	Garden 2 Table will provide 5 weeks of onsite microgreens lessons to 4th and 5th grade classes. They will provide supplies for growing microgreens. Garden to Table will provide microgreens curriculum for school use. Garden to Table will work with Russo McEntee to provide additional lessons for TK-3rd-grade students. Funding: General

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

Russo McEntee Academy Tanu Kohli	10/11/2024- 12/18/2024	Keep Coyote Creek Beautiful	No Cost	Keep Coyote Creek Beautiful will provide a custom learning activity for K-5 students that are interactive, include a multi-sensory presentation and hands-on activities to educate the students about the wildlife in the Coyote Creek Watershed and engage them in nature. The programs will serve 280 students k-5. Funding: General
Academic Services Dr. Tara Bickford	10/11/2024- 06/30/2025	Planned Parenthood Mar Monte, Inc.	$10,000.00	Planned Parenthood Mar Monte will facilitate four hours of sex education with 7th-grade students and will provide one hour of puberty education lessons to 5th-grade students district-wide. Lessons will be virtual and are aligned to meet the requirements of the California Healthy Youth Act. Parent preview night will be held to review lessons with parents, guardians, and caregivers of ARUSD students. Funding: General
Business Services Teresa DeCelles	10/11/2024- 06/30/2026	Corezon Corporation DBA: Equipone	No Cost	Corezon Corporation will provide ARUSD with recycling of E-waste, surplus equipment/furniture, junk removal, data destruction and provide certificate of destruction/disposal. Funding: General
Human Resources Cesar Torrico	10/11/2024- 06/30/2025	Lozano Smith Attorneys at Law	$20,000.00	Lozano smith LLC provides remote legal consultation for employee-related matters to ARUSD. Funding: General

PROFESSIONAL CONSULTANT SERVICES – FIRMS/ORGANIZATIONS

Social Emotional Learning Dr. Annya Artigas	10/11/2024- 06/30/2026	Sown to Grow, Inc.	MASTER	Sown to Grow will provide site-based software licenses for teachers/students/admins, SEL assessments and curriculum, technology-embedded scaffolds and supports, and administrator data reports to measure growth in student well-being, SEL skills, and academic reflection. Funding: General
Student Services Dr. Imee Almazan	10/11/2024- 06/30/2025	Dora J. Dome DBA: Dora J. Dome Law Offices	$6,000.00	Dora Dome will provide two professional development sessions on the topic of bullying/harassment and suspension/expulsion. Up to three hours per session, $3,000.00 each. Funding: General
Student Services Dr. Imee Almazan	10/11/2024- 06/30/2025	Faith in Action Community Education Services LLC (F.A.C.E.S.)	$30,000.00	Faith in Action Community Education Services LLC (F.A.C.E.S.) will provide one pat-time support services coordinator on-site two days per week for eight hours each day for a total of sixteen hours per week. Funding: General
Warehouse Carlos Hernandez	10/11/2024- 06/30/2029	Quadient Inc.	$33,661.80	Quadient Inc. will lease to ARUSD equipment used for postal and shipment services for district office including parts and labor except ink and labels. Funding: General

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ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Adelante Dual Language Academy (School/Dept.) VENDOR NO. _____

Submitted by: Victor Guendulain

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Tradiciones Folklorico Academy

Address: 200 E. Street Apt#237 City: Gilroy State: CA Zip: 95020

Phone: (408) 890-1401 Email Address: _____

SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by June 6, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Tradiciones Folklorico Academy will offer after-school dance classes open to all students interested in participating. The program will be conducted over three sessions, each session will include 8 one hour classes, lasting 8 weeks. Students showcase their skills with a performance at the end of each session.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $5880.00 (describe rate agreement) $1960 per session, total of 3 session. Not to exceed $5880.00

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
060	6770	0	5815	00	1110	1000	000000	280	6770	$5880.0	9/30/24
											10/1/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Tradiciones Folklorico Academy

Tradiciones Folklorico Academy

200 E 10th St #237

Gilroy, CA 95020

Tradiciones Folklorico Academy: Scope of Work Folklorico

Adelante Dual Language Academy

2024-2025

Tradiciones Folklorico Academy will offer after-school dance classes. The program will be conducted over three sessions, each session will include 8 classes, and lasting 8 weeks. Each class will be one hour. TFA will teach 3 to 4 songs with choreography. Each session will have new songs for the incoming students. Skirt work, foot work, and history of the dances will also be taught. TFA will also teach the fundamentals of performing, and students will have the opportunity to showcase their talents at the end of each 8 week session.

Sessions will start 10/11/24 and finish 06/6/25 with breaks between holidays.

Check Point Threat Extraction secured this document Get Original

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Cassell Elementary (School/Dept.) VENDOR NO. _____

Submitted by: Alecia Kelley

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: NatureBridge

Address: 1033 Fort Cronkhite City: Sausalito State: CA Zip: 94965

Phone: (415) 332 5771 Email Address: _____

SSN: _____ or Fed I.D. #: 94-2145930

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by March 22, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

NatureBridge will provide science camp for 35 students and 4 adults. Students will have the opportunity to learn, explore, and engage in hands-on experiences. Students will understand how the environment works and how humans interact with nature. Students will be empowered to take action today for a better tomorrow

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $13,765.00 (describe rate agreement) _____

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
060	3010	0	5815	00	1110	1000	000000	200	1190	13,765.00	CS 9/30/24
											MB 11/1/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Doc ID: 9544cbe4424696789c03a957b9d648c42e778c2c

NatureBridge

Hi Alecia,

Thank you for scheduling your NatureBridge Golden Gate program with 35 students and 4 adults from Wednesday, March 19, 2025 to Friday, March 21, 2025. You are giving your students the opportunity to learn and explore in one of the most beautiful places on earth with our exceptional educators, an experience that they will never forget!

Complete your reservation in two steps:

1. E-Sign your contract by **October 15, 2024**.
2. Send your deposit check of **$3,441.25** to the address below. It must be received by **October 15, 2024**. Reference your invoice **#2502-000244.**

NatureBridge
attn: Accounts Receivable
1033 Fort Cronkhite
Sausalito, CA 94965

Looking ahead: Your guaranteed number of participants is due by **December 19, 2024**. After this date, you can only decrease your numbers up to 5% without incurring forfeiture charges. See your contract for details. You can start planning ahead by visiting https://naturebridge.org/

Please don't hesitate to contact me if you have any questions along the way. I am here to support you and all that you are doing to make your trip successful!

All the best,

Mira Aboutaam
NatureBridge
Golden Gate

maboutaam@naturebridge.org

NatureBridge

INITIAL INVOICE

Alecia Kelley
Sylvia Cassell Elementary - Alum Rock Union School District
1300 Tallahassee Drive
San Jose, CA 95122

INV #	2502-000244
DATE	**9/16/2024 1:18:33 PM**
TOTAL CHARGES	$13,765.00
DEPOSIT DUE DATE	**October 15, 2024**

Sylvia Cassell Elementary - Alum Rock Union School District

Wednesday, March 19, 2025 at 12:30PM – Friday, March 21, 2025 at TBD

CHARGES

Item	Description	Qty	Unit Price	Subtotal	Tax	Total
3-Day, 2-Night Student		35	$355.00	$12,425.00	$0.00	$12,425.00
3-Day, 2-Night Adult		4	$320.00	$1,280.00	$0.00	$1,280.00
Scholarship Fee		30	$2.00	$60.00	$0.00	$60.00

Total Charges **$13,765.00**

PAYMENTS

Date	Description	Total

Total Payments **$0.00**

BALANCE DUE: $13,765.00

If the deposit payment of **$3,441.25** is not received by **October 15, 2024**, your participation in our program cannot be guaranteed!

Remittance Address
NatureBridge
Attn: Accounts Receivables
1033 Fort Cronkhite
Sausalito, CA 94965

PAYMENT IN FULL IS DUE 30 DAYS PRIOR TO ARRIVAL

NatureBridge connects young people to the wonder and science of the natural world, igniting self-discovery and inspiring stewardship of our planet.

NatureBridge

NATUREBRIDGE CONTRACT FOR ENVIRONMENTAL SCIENCE PROGRAMS

This Contract for Environmental Science Programs (the "Contract") is entered into by and between Sylvia Cassell Elementary - Alum Rock Union School District and NatureBridge (together, the "Parties") for the dates of **03/19/2025-03/21/2025** at the **Golden Gate Campus.** The Parties agree as follows:

Definitions: The following definitions shall apply to this Contract.

"Chaperone" means and includes all persons 21 or older, including teachers, who have been designated by the Group as being responsible for Minor Participants.

"Contract" means this Agreement and the Invoice.

"Environmental Science Program" or **"Program"** means the educational program to be provided to the Group in accordance with the terms and conditions set forth in this Contract.

"Group" means the legal entity or other contracting party or parties who have executed this Contract and is or are contractually bound by its terms.

"Invoice" means the document issued by NatureBridge to the Group which accompanies this Agreement, and accepted by the Group as evidenced by execution of this Agreement, setting forth the Booking Deposit, the number of Participants, the Final Payment, the Scholarship Fee, and the Scheduled Arrival Date.

"Learning Group" means each smaller group into which the Participants are divided during the Program.

"Minor Participants" means those Participants who are younger than age 18.

"NatureBridge" means NatureBridge, a California Nonprofit Public Benefit Corporation.

"NatureBridge Campus" shall mean those areas of the respective National or State Park and private camps in which the Program is conducted, and generally includes the dining and lodging facilities, as well as any classrooms, labs and administrative buildings.

"Participant" means and includes all students, parents, teachers and chaperones who participate in the Environmental Science Program.

"Program Day" shall mean that portion of a day when the Program is in progress and during which NatureBridge staff are responsible for the supervision and safety of the Participants. A Program Day generally begins each day when NatureBridge staff meet the Participants and ends when the Program has been concluded by NatureBridge staff and the Participants have been released to the supervision and control of the Chaperones.

"Scheduled Arrival Date" means the date on which Group Participant are scheduled to arrive at the NatureBridge Campus.

NatureBridge Responsibilities. NatureBridge shall:

1. Provide the Invoice to the Group with this Agreement.
2. Provide the Environmental Science Program described in the Invoice. The Program includes educator staff; group experiential learning; meals; lodging; and limited intra-park transportation.
3. Be responsible for the safety and supervision of all Participants at all times during each Program Day except under certain circumstances outlined below in Group Responsibilities.

Group Responsibilities. The Group shall:

1. Make timely payment of all amounts due pursuant to this Contract.
2. Be familiar and comply with all NatureBridge policies, guidelines and Group Coordinator materials applicable to the Program. Such policies, guidelines and Group Coordinator materials are available online at naturebridge.org or will be provided upon request.
3. Ensure that, by no later than the first day of the Program, NatureBridge Participant Registration Forms have been completed, signed and submitted to NatureBridge by each adult Participant, and by the parent or guardian of each Minor Participant, as the case may be. The Group understands and agrees that no individual will be allowed to participate in any Program without a duly signed Participant Registration Form.
4. Provide all transportation of Participants to and from the Program.
5. Provide at least one Chaperone for each Learning Group and a sufficient number of additional Chaperones if needed to ensure the safety and appropriate supervision of all Minor Participants.

6. Screen Participants for illness, including COVID-19, prior to arriving on Program. Require any ill Participants to remain home.
7. Assume full responsibility for the safety and supervision of all Participants during all times that are before or after each Program Day.
8. Be responsible for communicating any Participant food allergies or dietary needs to NatureBridge and assisting Participants in monitoring for potential exposures to food allergens.
9. Be responsible for knowing any medication requirements and/or any relevant physical or mental conditions or limitations of Minor Participants, and for administering any medication to Minor Participants in accordance with School policies.
10. Be responsible for any Participant who is required to remain on the NatureBridge Campus during the Program Day due to injury, illness, or any other reason.
11. Obtain advance permission from NatureBridge staff before removing Participants from any Program-related activity in order to enable such Participants to participate in a non-Program-related activity not prohibited by NatureBridge polices; upon being granted such advance permission, the Group shall assume full responsibility for such Participants and the risks associated with such non-Program-related activity. Participants shall not be removed from a Program for more than three (3) hours.
12. Ensure that no alcohol is consumed by Chaperones at any time while they are responsible for the safety and supervision of Minor Participants.
13. Be responsible for any loss of or damage to NatureBridge property, equipment and facilities or any NatureBridge Campus caused by the acts or omissions of any Participants.
14. Discourage Participants from bringing any unnecessary items or property to the NatureBridge Campus and indemnify and hold NatureBridge harmless for the theft or loss of any personal items belonging to Participants.

Deposit Policy: The Group shall provide a booking deposit representing 25% of the total cost of the Program based on the estimated number of Participants ("Booking Deposit"). The Booking Deposit shall be paid to NatureBridge by the date noted on the Invoice. The Booking Deposit is non-refundable and is not transferable to other Programs or dates.

Minimum Group Size: Because each NatureBridge Campus has different vendor requirements, the Group agrees to pay for the following minimum number of Participants, regardless of whether the actual Group has fewer Participants: **Yosemite:** minimum 14 Participants. **Golden Gate:** minimum 12 Participants. **Olympic:** minimum 12 Participants. **Southern California:** minimum 25 Participants at Circle X Ranch, minimum 30 Participants at Hess Kramer, minimum 15 Participants at Shalom Institute, and minimum 15 Participants for day Programs. Individual Participants who leave the Program early for any reason will forfeit their entire payment. No refunds will be provided.

Group Reservation Confirmation: Upon receipt of the Booking Deposit and this Contract (including the Invoice) signed by a duly authorized representative of the Group, NatureBridge will confirm the Group's reservation.

Changes in Group Reservation:

- The Group may decrease the number of Participants by up to a maximum of 5% of Participants within ninety (90) days before the Scheduled Arrival Date. Any other decrease in the number of Participants for any reason shall not result in a reduction in the amounts owed pursuant to the Invoice.
- The number of Participants may not be increased without prior written approval from NatureBridge.
- The Group may terminate this Contract so long as notice of such termination is delivered to NatureBridge no less than ninety (90) days before the Scheduled Arrival Date, in which event this Contract shall terminate, NatureBridge shall retain the Booking Deposit, and neither party shall have any further obligations under the Contract. The Group may not terminate this Contract on or after the ninetieth (90^{th}) day before the Scheduled Arrival Date, and any such attempted termination or other cancellation or refusal to participate by the Group shall not affect this Contract, and all amounts required to be paid by the Invoice shall be paid when due by the Group, and the Group shall not be entitled to any refund of any amounts previously paid.

Final Payment: Except for the Booking Deposit, all amounts owed by the Group pursuant to the Invoice shall be paid to NatureBridge on or before thirty (30) days prior to the Scheduled Arrival Date.

NatureBridge

Scholarship Fee: A $2.00 per Participant scholarship fee is assessed for all Groups. This fee is deposited directly into the NatureBridge scholarship fund.

Insurance: The Group agrees that it is self-insured and/or maintains insurance, with limits of not less than $1,000,000.00, for the activity covered by this Contract, which includes sexual abuse and molestation coverage of at least $1,000,000 for each occurrence, and agrees to name NatureBridge as an additional covered party or as additional insured on any policy of insurance or self-insurance coverage. NatureBridge agrees that it is self-insured and/or maintains insurance, with limits of not less than $1,000,000.00, for the activity covered by this Agreement, which includes sexual abuse and molestation coverage of at least $1,000,000 for each occurrence, and agrees to name the Group as additional insured on any policy of insurance or self-insurance coverage.

Indemnity: The Group agrees to indemnify and hold harmless NatureBridge, and its officers, directors, employees, and agents (collectively, "Agents"), from and against all claims, demands, actions, damages, liabilities, costs and expenses (including but not limited to reasonable attorneys' fees and costs), caused by, arising out of, or related to any negligent, wrongful or unlawful act or omission on the part of the Group, its Agents or any of the Participants.

Except as otherwise expressly provided for in this Contract, NatureBridge agrees to indemnify and hold harmless the Group from and against all claims, demands, actions, damages, liabilities, costs and expenses (including reasonable attorneys' fees and costs), caused by, arising out of, or related to any negligent, wrongful, or unlawful act or omission on the part of NatureBridge, or any of its Agents.

Neither NatureBridge nor the Group shall be obligated to indemnify the other party in any manner whatsoever for the acts or omissions of the other party or its Agents.

Removal of Participants: NatureBridge reserves the right, in its sole discretion, to refuse to enroll in a Program, or to remove from a Program in progress, any person whose participation NatureBridge reasonably believes may present a risk of harm to that individual or to others, and in the event of any removal of any Participant during a Program in progress, there shall be no adjustment or refund of any amount owed or paid for such Participant's participation in such Program.

Change in Program: If for reasons beyond NatureBridge's reasonable control (e.g., inclement weather, wildfires, government shutdown, COVID-19, acts of God, etc.) it cannot provide the specified Program, or cannot do so at the specified location, then: (i) NatureBridge may change the Program and/or the location of the Program so long as the content and value of the changed Program is substantially the same as the original Program, and in such event, there shall not be any reduction in the amounts owed for such Program or any refund of amounts paid for such Program; or (ii) NatureBridge may cancel the specified Program and in such event shall return to the Group all amounts paid by the Group for the specified Program subject to the **Transfer Administrative Fee** or the **Refund Administrative Fee** detailed below.

Effect of Termination: If NatureBridge terminates the Program, then the Parties will observe the following procedures with respect to any amounts already paid by Group to NatureBridge for the cancelled Program (such amounts, the "**Fees Paid**"):

1. The Parties shall negotiate in good faith with respect to a replacement NatureBridge program to be provided at a mutually agreeable date. If the Parties enter into a new agreement for such replacement program, then, subject to this Section 1, Group will be entitled to receive a credit in an amount up to the Fees Paid to be used towards program amounts due under such new agreement. Unless otherwise agreed by NatureBridge, a Transfer Administrative Fee (as defined below) will be deducted from such credit if the following two conditions are met: (i) the start date of such replacement program is after June 30, 2024; and (ii) the Contract is terminated after the date that the Booking Deposit for the Program was due. If the Transfer Administrative Fee applies and is greater than the Fees Paid, Group shall pay the difference as part of the program amounts due under the new agreement for the replacement program. "**Transfer Administrative Fee**" means a fee equaling 8% of the total program fees that would have been payable by Group had the Program not been cancelled.
2. If the negotiations described in 1 do not result in an agreement to credit the Fees Paid toward a replacement Program, then, subject to this Section 2, NatureBridge will refund to Group the Fees Paid. Unless otherwise agreed by NatureBridge, a Refund Administrative Fee will be deducted from such refund if the Contract is terminated after the date that the Booking Deposit for the Program was due. If the Refund Administrative Fee applies and is greater than the Fees Paid, Group shall pay the difference to NatureBridge within 30 days of the date that the Contract is terminated. "**Refund Administrative Fee**" means a fee equaling 10% of the total program fees that would have been payable by Group had the Program not been cancelled. For clarity, the administrative fees are intended to cover unrecoverable costs incurred by NatureBridge in connection with the cancelled or transferred Program.

NatureBridge

Non-Discrimination: NatureBridge and its contractors and/or subcontractors do not discriminate against any individual or group based upon race, color, religion, national origin, sex, age, ancestry, citizenship, physical or mental disability, marital status, medical condition, sexual orientation, gender identification, or on the basis of any other characteristic protected by applicable law.

Privacy policy: NatureBridge respects the confidentiality of the information provided by Participants, and will not sell or make available this information to other organizations. NatureBridge reserves the right to use this information for internal marketing and development purposes.

California Law/Severability: This Contract is entered into and governed by the laws of the State of California. Any provision determined to be void or illegal under applicable law shall be deemed severable, and all other provisions of this Contract shall remain in full force and effect.

Mediation/Arbitration: In the event of any dispute between the Parties with regard to the terms of this Contract, the Parties agree to submit such dispute to mediation in a good faith effort to resolve the dispute informally. Mediation will be held at the following locations: In San Francisco, CA for California programming; and in Seattle, WA for Washington programming. The costs of such mediation shall be shared equally by the Parties. Should mediation not resolve the dispute, the Parties agree to submit the dispute to binding arbitration before the American Arbitration Association, pursuant to the Rules for Commercial Disputes. The arbitration will take place in the respective locations referenced above based on Program location. The award of the arbitrator shall be final and binding with no right of appeal. The costs and expenses of arbitration shall be shared equally by the Parties, and each side shall bear its own attorney's fees and costs, unless otherwise determined by the arbitrator in his/her award.

Entire Agreement: The Parties agree that this Contract constitutes the entire agreement between them on the subjects encompassed herein; that all prior agreements, whether oral or written, are expressly superseded and of no force or effect; that no changes or modifications to the terms of this Contract shall be valid unless made in writing and signed by duly authorized representatives of both Parties; and that in the event of any inconsistency between the terms of this Agreement and the Invoice, the following order of precedence shall apply: (1) Invoice; (2) Contract.

Authority: Each person signing below represents and warrants that he/she is authorized to enter into this Contract and to commit his/her organization to its terms.

NATUREBRIDGE, A CALIFORNIA NONPROFIT PUBLIC BENEFIT CORPORATION

By: 

Print Name: Judy Lin

Title: Chief Operating Officer

Dated: September 16, 2024

GROUP: _____\

By: _____\

Print Name: _____\

Title: _____\

Dated: _____\

Group: Sylvia Cassell Elementary - Alum Rock Union School District
Dates: 03/19/2025-03/21/2025
NatureBridge Campus:Golden Gate

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Lyndale Elementary (School/Dept.) VENDOR NO. _____

Submitted by: Kasturi Basu

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Assistance League of San Jose (ALSJ)

Address: PO Box 20174 City: San Jose State: CA Zip: 95160

Phone: (_____) Email Address: belleminnie@gmail.com

SSN: _____ or Fed I.D. #: 77-0033914

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by ~~June 30~~, 2025 unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

~~Trained ALSJ volunteers will visit second-grade classrooms at Lyndale Elementary for one hour~~ once a week for 16 weeks during the 2024-2025 school year. Volunteers will read aloud with expression; then students will read aloud and re-read aloud passages for 15 minutes.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $ 0 (describe rate agreement) _____

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5815	00	1110	1000	000000	030	7221	$0	9/30/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

assistance league SAN JOSE

Transforming Lives • Strengthening Community

SCOPE OF WORK

ORGANIZATION: ASSISTANCE LEAGUE OF SAN JOSE

PROJECT NAME: Listening to Readers

DURATION: October 2024 - October 2027

DESCRIPTION OF SERVICES:

Assistance League of San Jose's *Listening to Readers* is a pilot program of repeated reading-aloud practice for students. It is partially based on research from the National Reading Panel that repeated oral reading is one of the best ways to improve reading fluency and is tailored to the requests of Lyndale's second-grade teachers. The pilot is designed with flexibility in mind, allowing for a pause midway for analysis and adjustments, as needed, to ensure the best possible outcomes for students. This flexibility reassures that the program can adapt to the unique needs of the students and the school.

Trained ALSJ volunteers will visit second-grade classrooms at Lyndale Elementary for one hour once a week for 16 weeks during the 2024 - 2025 school year. Volunteers will listen to the same four teacher-selected students read aloud for the first half of the pilot program, and a second group of four teacher-selected students will read aloud during the second half of the pilot. This means eight students will be served during the 16-week pilot program. Each classroom teacher will provide reading materials, either Reading A to Z or the Bridge to Reading program (Heggerty), which supplement the class curriculum and may select Option A or B.

> **OPTION A Group of four students**: Each read-aloud session will follow a structured process: the volunteer will serve as a model by reading a passage aloud with expression while a group of four students follow along. Then, each student will read a passage, alternating turns. Each student will re-read the passage, alternating turns. This process will continue for the one-hour session, where the four students will read several passages and receive approximately 15 minutes of read-aloud practice and 45 minutes of listening to read-alouds.
>
> **OPTION B Four individual students**: Each read-aloud session will follow a structured process: the volunteer will serve as a model by reading a passage aloud with expression to an individual student while the student follows along and then reads and re-reads the passage. This process will be repeated for approximately 15 minutes. At the end of that time, another student will join the volunteer, following the same protocol for the second through fourth students, providing four students with 15 minutes of read-aloud practice.

Throughout a session, the volunteer will use effective praise strategies, such as "Great job using the posters on the wall to help you sound out the word," praising each student for using appropriate reading

Listening To Readers Pilot Description

- ALSJ will implement the *Listening to Readers* pilot as soon as possible once a contract between Alum Rock Union School District and the Assistance League of San Jose is approved.

MEASURES OF SUCCESS

- The pilot's success will be measured by three stakeholder groups: the students, the teachers, and the volunteers.
    - **Student success** will be measured by the progression of reading level and increases in ARUSD Benchmark scores from the beginning of the year to the end of the year.
        - The classroom teacher/principal will provide the ALSJ Listening to Reading Chair with anonymous beginning-of-the-year, mid-year, and end-of-year ARUSD Benchmark scores for each student participating in the program.
            - Scores will be provided in the following format: Student 1, Student 2, Student 3, etc. To ensure student privacy, ALSJ will not receive student names.
    - **The teachers' and principal's measures of success** will be gathered through in-person discussions with the ALSJ Listening to Readers Chair. The discussions will include:
        - Volunteers preparedness and implementation of reading aloud and effective praise strategies
        - Their perception of impact on students' reading fluency
        - The 4 student group process
        - Other areas where the school would like to make changes
    - **Volunteer's measures of success** will be gathered through in-person discussions between each volunteer and the ALSJ Listening to Readers Chair or committee member. The discussions will include:
        - Volunteers' sense of whether the provided training prepared them to work with a small group of students reading aloud and providing effective praise strategies
        - The 4 student group process
        - Other areas where the volunteers would like to provide feedback

FEEDBACK

- Teachers/principals and volunteers will assess all pilot components at the midpoint to make adjustments as needed.

Listening to Readers Volunteers

	EMAIL	Lyndale Volunteer	Lyndale Substitute	Attended Training	ROLE
Day and Time for Volunteers		Friday at 12:30			
Number of Classrooms to Serve		2			
Number of volunteers Needed		4			
Claudia Buchner	claudiabuchner@comcast.net	Yes			Classroom 1; Wk 1 and 3
Vijaya Verma	vijaya-ghar@sbcglobal.net	Yes			Classroom 1; Wk 2 and 4
Keiko Hanamoto	hanamoat@aol.com	Yes		YES	Classroom 2; Weel 1 and 3
Jane Earle	mimiearle7@gmail.com	Yes			Classroom 2;Wk 2 and 4
Helen Danna	hdanna2525@gmail.com		YES		Sub
Margot Harrigan	margot@harrigan.com		YES		Sub
Gioai Ingram	gioia.ingram6088@gmail.com		YES		Sub
Margaret Lewis	imcookin4u@comcast.net		YES		Sub
Donna Smith	dsmith95118@sbcglobal.net		YES		Sub
Shirley Bell	bellminnie408@gmail.com		No	YES	Chair

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Lyndale Elementary School (School/Dept.) VENDOR NO. 022127

Submitted by: Kasturi Basu

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: International Association for Human Values

Address: 2401 15th St N.W. City: Washington DC State: DC Zip: 20009

Phone: (202-250-3405 Email Address: priya.mayur@iahv.org

SSN: _____ or Fed I.D. #: 52-2178069

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on 10/10, 2024, and will diligently perform as required and complete performance by 05/31, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

The International Association for Human Values will provide a CASEL-supportive ~~program to all first to fifth-grade classrooms at Lyndale Elementary School once a week, not exceeding 11 sessions per classroom during the 2024-25 school year.~~ The program will teach yoga, SKY breathing, and mindfulness.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $2500 (describe rate agreement) Total program cost is $7500. School will pay $2500 and the rest from a grant from International Association for Human Values.

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
060	3010	0	5815	00	1110	1000	000000	030	1190	$2,500.00	

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

International Association for Human Values

International NGO in special consultative status with the Economic and Social Council of the United Nations

International Association for Human Values (IAHV) SKY Schools Program is an empirically validated and evidence-based SEL curriculum, serving youth (K-12) and adults. It is designed to be the most comprehensive socio-emotional well-being program available, integrating all of the evidence-based practices research shows leads to student well-being, emotional intelligence and social intelligence:

- Evidence-based breathwork & neural restorative practices (including yoga & meditation).
    - UCLA Research on SKY Schools (formerly called Youth Empowerment Seminar). "Effects of the Youth Empowerment Seminar on Impulsive Behavior in Adolescents" " (https://pubmed.ncbi.nlm.nih.gov/23601502/)
    - YALE Research on SKY Breathing, "To improve Students Mental Health,Yale Study Finds, Teach Them to Breathe" (https://news.yale.edu/2020/07/27/improve-students-mental-health-yale-study-finds-teach-them-breathe)
- SKY Schools is a Casel SEL-supportive program (https://pg.casel.org/sky-schools/)
- Emotional intelligence Training
- Social Connection & Belonging
- Self-Management Tools
- Positive Psychology
- Conflict Management

For more information, please feel free to reach us.

Priya Mayureshwar

SKY Schools Director, Bay Area CA

Priya.mayur@iahv.org 650-521-1343

In person SKY Schools sessions at Lyndale ES 2024-25				
Grade Levels to be taught	**Number of classes or participants**	**Number of students**	**Number of meetings per class**	**Cost**
1-2	4 classes		5 sessions of 30-minutes per class	4*5*$100 = $2000
3-5	5 classes		SKY Schools program delivery – 5 consecutive sessions of 45-minutes per class	5*5*100 = $2500
3-5	5 classes		6 follow up sessions of 45-minutes per class	5*6*100 = $3000
Total for site:	**9 classes**			**$7500**
Funding from grant				**$5000**
Total cost for Lyndale ES				**$2500**

What we need for in-person sessions:

(1) Room: Please assign a vacant room, no furniture in the room for the SKY Schools sessions

(2) School will provide yoga mats for the students

(3) A credentialed teacher or school staff must always be present in the room during SKY Schools delivery – classroom management and discipline is the class teacher's responsibility.

(4) Students must remove their shoes outside the SKY Schools classroom.

(5) Female students who wear skirts are requested to wear capris/leggings under their skirts.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Renaissance Academy at Fischer (School/Dept.) VENDOR NO. 017375

Submitted by: Doug Kleinhenz

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Paul J. Gonzalez

Address: 1562 Bahama Way City: San Jose State: CA Zip: 95122

Phone: (408) 203 - 4035 Email Address: Paul@pauljgonzalezartstudios.com

SSN: 553-35-8286 or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 14, 2024, and will diligently perform as required and complete performance by June 30, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Paul Gonzalez will provide Renaissance Academy with a Mural Project. The mural will beautify the school, ~~deter graffiti and represent an inclusive school community that values wellness. All supplies and anti-graffiti~~ protective coating are included in the cost.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $10,000.00 (describe rate agreement) Not to exceed $10,000.00

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
088	8210	0	5815	00	1110	4000	000000	290	0502	$ 5,000.00	M.P 10/2/24
060	9010	0	5815	00	1110	1000	000000	290	2110	$ 5,000.00	

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Renaissance Academy Women's Sports Mural Project

1720 Hopkins Dr.
San Jose, CA 95122

F ct Contact:
Doug Kleinhenz
(408) 757-1043

Budget:

$ **each graffiti coating included**

- If the mural project is halted, or changes direction, compensation for design time will apply.
- A 25% - 50% down payment with start the project. This is negotiable with the client and artist.

Mural Project Steps:

Important: All murals painted on school or public property can be removed or painted over by the owners or managing parties. I give consent for the work to be removed if needed. Upon removal one does not need to contact me to inform of the removal.

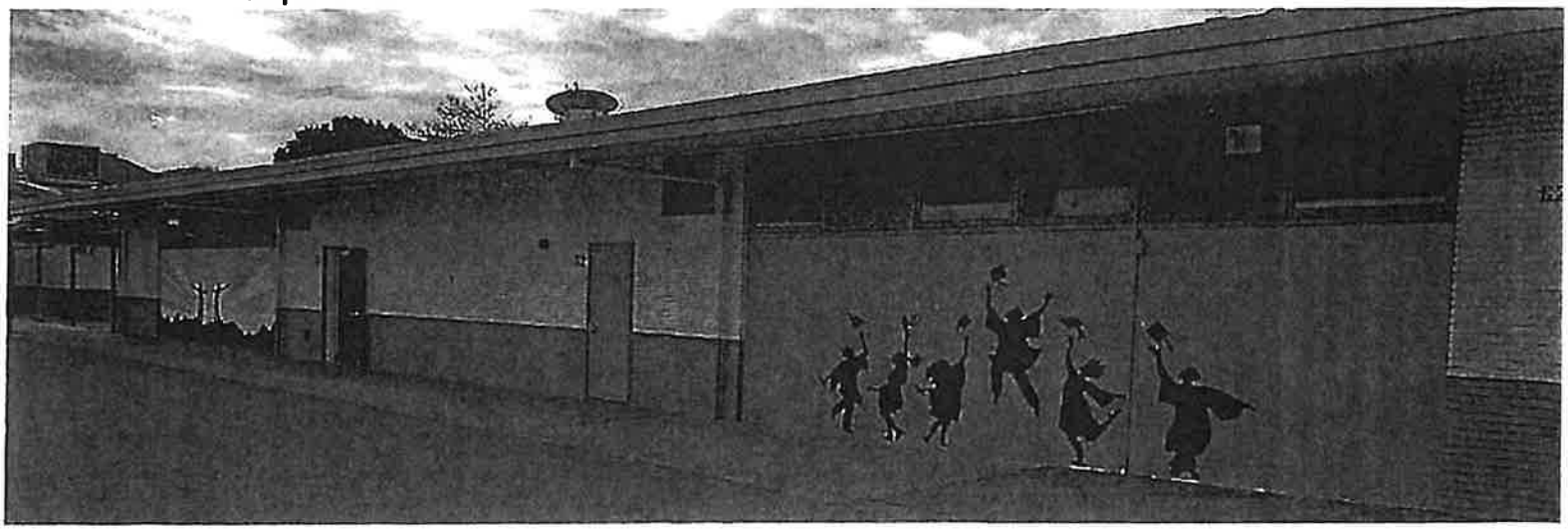
Estimated Completion Date:

Start time April 1st 2024– June 30th 2024 4-8 weeks to complete.

Ideas and Content for the Mural:

Women's sports, historic women in sports, showing a variety of sports and modern played sports.
Have kids paint wall. Work with Bawsi.
https://bawsi.org/

The two walls to be painted:



ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Ryan STEAM Academy and Dorsa Elementary (School/Dept.) VENDOR NO. 300468

Submitted by: Ms. Clarissa Johnston

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

   Name of Individual/Company: Center for the Collaborative Classroom

   Address: 1001 Marina Village Parkway, Suite 110 City: Alameda State: CA Zip: 94501

   Phone: (510)533-0213 Email Address: clientssupport@collaborativeclassroom.

   SSN: _____ or Fed I.D. #: 94-2311291

   Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by June 6, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

   Center for the Collaborative Classroom will provide. Teacher PD via Zoom to support first-year implementation of the SIPPS program. They will work closely with Dorsa and Ryan to craft a professional learning plan incorporating virtual self-guided sessions throughout the year.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

   ☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

   ☑ b. **Other:** $6650.00 (describe rate agreement) Professional Learning Package Pricing for SIPPS year 1 virtual only

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
060	3182	0	5815	00	1110	1000	000000	100	3182	$3325.00	
060	3182	0	5815	00	1110	1000	000000	150	3182	$3325.00	

10/1/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

COLLABORATIVE CLASSROOM
1001 Marina Village Parkway, Suite 110
Alameda, CA 94501-1042
800.666.7270

QUOTE

#Q728974

Bill To:

ACCOUNTS PAYABLE
ALUM ROCK ELEM SCHOOL DISTRICT
2930 GAY AVE
SAN JOSE CA 95127-2398
United States

Ship To:

ALUM ROCK DISTRICT WAREHOUSE
2930 GAY AVE
San Jose CA 95127
United States

Total: $6,650.00

Remit to:
Center for the Collaborative Classroom
1001 Marina Village Parkway, Ste 110
Alameda, CA 94501
Phone: 510-533-0213 Fax: 510-842-0348

Terms	Expires	PO #	Sales Rep	Shipping Method	Date
Net 30	11/5/2024		Soria-Cummins, Zenaida	UPS-GD	8/7/2024

Quantity	Item	Description	Rate	Amount
1	CONSULT-PKG-SPSK5-Y1-2	This Professional Learning Package supports first-year implementation of the SIPPS program for up to 35 participants. It includes: • Unlimited access to professional learning guidance, resources, tools and agendas via the Professional Learning System or SIPPS Implementation Guidance • 11 virtual hours for educators • 4 virtual hours for leaders • 8 weeks of one-on-one coaching for two educators • Unlimited access to asynchronous professional learning experiences via the Teacher Learning System		$6,650.00

Memo:
Read Center for the Collaborative Classroom's Professional Learning Policies: Professional Learning Policies

Please note this quote will be honored within 90 days of quote issue date. Please refer to the Quote ID # on purchase order to expedite the processing and avoid duplication. To place an order, fax your purchase order to 510-842-0348, telephone 800-666-7270x5 to speak to customer service, or email to clientsupport@collaborativeclassroom.org

NEW WIRE INFO:
California Bank of Commerce:
2999 Oak Road, Suite 210, Walnut Creek, CA 94597
SWIFT Code: CLOEUS66
ABA Routing Number: 121144696
Bank Account Number: 1092287

Q728974

COLLABORATIVE CLASSROOM
1001 Marina Village Parkway, Suite 110
Alameda, CA 94501-1042
800.666.7270

QUOTE

#Q728974

Subtotal	$6,650.00
Shipping Cost	$0.00
Tax (9.38%)	$0.00
Total	$6,650.00

Q728974

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Russo/McEntee Academy (School/Dept.) VENDOR NO. _____

Submitted by: Emeric Bisbee

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Garden_2_Table_Silicon_Valley

Address: 200_W_Taylor_St City: San_Jose State: CA Zip: 95110

Phone: (310) 312-7601 Email Address: team@garden2tablesv.org

SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on 10/18, 2024, and will diligently perform as required and complete performance by June 6th, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Garden 2 Table will provide 5 weeks of onsite microgreens lessons to 4th and 5th grade classes. They will provide supplies for growing microgreens. Garden to Table will provide microgreens curriculum for school use. Garden to Table will work with Russo/McEntee to provide additional lessons for TK-3rd grade students.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $0 (describe rate agreement) _____

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5815	00	1110	1000	000000	320	7221	$0	9/30/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Scope of Work

Microgreens Lessons

- Garden to Table Silicon Valley will provide 5 weeks of onsite microgreens lessons to 4th and 5th grade classes on the following dates: 10/18/24, 10/25/25, 11/8/24, 11/22/24 and 12/13/24.
- The sessions will cover various aspects of growing, caring for, and harvesting microgreens.
- Garden to Table Silicon Valley will provide supplies (not available at school) for growing microgreens (racks, trays, seed, and lights)
- Garden to Table Silicon Valley will provide microgreens curriculum for school use.
- Garden to Table Silicon Valley will work with Russo McEntee to provide microgreens lessons for TK-3rd grade during 2024-2025 school year.

This partnership agreement is funded by the URJGENT Grant for the 2024-2025 academic year, with no cost to the school.

Terms

- This Scope of Work is effective from October 18, 2024 and will remain in effect until June 6, 2025, unless terminated by mutual agreement.
- Either party may terminate with 30 days written notice to the other party. In the event of termination, both parties will agree on the procedures for the transition and wrap-up of ongoing activities.
- All curriculum created by G2TSV for School belongs to G2TSV and may not be sold or distributed to any third party.

The following staff members will be working with students during the scope of the agreement:

- Sean Autio, Farm Manager
- Tarah Herning, Program Manager
- Trinity Tomsic, Executive Director
- Kristin House, Assistant Program Manager
- Maralynn Katz, Volunteer Lead & Educator

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Russo/McEntee_Academy (School/Dept.) VENDOR NO. _____

Submitted by: Tanu Kohli

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Keep Coyote Creek Beautiful

Address: 5273 Prospect Road #304 City: San Jose State: CA Zip: 95129

Phone: (408) 372-7053 Email Address: deb@keepcoyotecreekbeautiful.org

SSN: _____ or Fed I.D. #: 82-128660

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11th, 2024, and will diligently perform as required and complete performance by ~~December 18th~~, 2024, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Keep Coyote Creek Beautiful will provide a custom learning activity for K-5 students that are interactive, include a multi-sensory presentation and hands-on activities to educate the students about the wildlife in the Coyote Creek Watershed and engage them in nature. The programs will serve 280 students K-5.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☑ a. **Fee Rate:** $0 per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☐ b. **Other:** $_____ (describe rate agreement) _____

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5815	00	1110	1000	000000	320	7221	$0	9/30/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

August 8, 2024

Dear Emeric,

Thank you for the opportunity to work with you and the campus community to provide environmental education in the form of Scout's Adventure and Watershed In A Box. These custom experiential learning activities for K-5 students are interactive, include a multi-sensory presentation and hands-on activities to educate the students about the wildlife in the Coyote Creek watershed and engage them in nature.

These programs focus on Coyote Creek, which has a lot of wildlife along it, but many youth aren't aware of where the creek is let alone the type of wildlife that exists along its banks. Thanks to the mural that we created at the front of the school in 2022, students should have a better understanding of how they fit within the greater ecosystem.

Scout's Adventure is a multi-sensory, interactive tour of the Coyote Creek Watershed and its inhabitants without having to leave the classroom. Students will engage their five senses and interact with a model to learn about the water cycle, watersheds, what plants and animals need to grow. and human impact on the environment. This presentation aligns with California NGSS and Health Education Content Standards, and is available for grade levels K-2nd and 3rd-5th.

The format is that two people from KCCB provide a presentation for 30-45 minutes per class, for 4-5 classes during one day. This

presentation is held in one room, such as your library, and the classes come to that room for the presentation. We can host this format over the course of multiple days so all the classes can enjoy the presentation.

Watershed In A Box provides interactive kits for grades K-8 to explore water-related environmental issues. Activities include simulating water recycling, examining urban impacts on watersheds, preparing for floods, navigating challenges as fish in a board game, and learning about climate change through video and games. Each kit aligns with California NGSS educational standards and encourages hands-on learning and discussion.

The format is to work with you as the education coordinator so that each teacher who is interested may request a box (we have 5 kits) for a week, perhaps sharing them among a number of teachers. Each kit takes anywhere from 30-50 minutes to teach based on how detailed and interactive the session is with the teacher. KCCB will provide most materials, such as sand, printouts, and the teachers may provide water and writing implements. The teaching guide includes vocabulary, clear instructions, a list of materials needed (and those included) in the kit to run the activity. Teachers have found having all the supplies in one place to be very helpful for making the activity easy to set up and teach.

There is no cost for these services, which are covered by generous grants from the California Whale Tail grant and Santa Clara County.

We look forward to working with you and your campus community to augment their studies about creeks.

Sincerely,
Deb Kramer
Executive Director

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Academic Services (School/Dept.) VENDOR NO. 16185

Submitted by: Dr. Tara Bickford

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Planned Parenthood Mar Monte, Inc.

Address: 1691 The Alameda City: San Jose State: CA Zip: 95126

Phone: (408) 893-4189 Email Address: lindsay_barbic@ppmarmonte.org

SSN: _____ or Fed I.D. #: 94-1583439

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by June 30, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Planned Parenthood Mar Monte will facilitate four hours of sex education with 7th grade students and will ~~provide one hour of puberty education lessons to 5th grade students district wide. Lessons will be virtual~~ and are aligned to meet the requirements of the California Healthy Youth Act. Parent preview night will be ~~held to review lessons with parents, guardians and caregivers of ARUSD students.~~

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $ 10,000.00 (describe rate agreement) $10.00 per student

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5815	00	1110	1000	000000	305	5030	$10,000.00	9/30/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Planned Parenthood®
Mar Monte

www.ppmarmonte.org

Scope of Services

March 25th, 2024

Customer: Alum Rock Unified School District

Prepared for: Tara Bickford

Description of Services. To meet the mandates of the California Healthy Youth Act (CHYA), Planned Parenthood Mar Monte (PPMM) will:

- Enroll the district's designated students in PPMM Sex Ed for Puberty and Middle School synchronous comprehensive sex education e-courses in English or Spanish. The e-course topics, sections, activities, and how they align with CHYA, are described in detail here: https://ppmmeducation.thinkific.com/pages/school-info-kit
- Email each teacher, based on a list provided by the district, with a unique link to register for PPMM's learning management system (Thinkific) along with a link for their students to register for their assigned e-course and complete it independently, or as facilitated by the teacher. Teachers can also monitor their students' progress in completing the e-course.
- Provide a set-up checklist and technical assistance to support schools, teachers, and students access to their e-courses.

Enrollment. The district intends to enroll Middle school 7th grade students and Elementary students 5th grade from all sites starting in the 2024-25 school year. (Course start date must be a min. of 14 days (about 2 weeks) after parent/guardian notification delivered per CHYA).

Estimated cost: $10,000 Sex Ed enrollment fee* is offered on a sliding scale of $0-10 per student to cover the expense of the learning seat license.

Scope of Serices provided by: Lindsay Barbic, Director of Education Services

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: BUSINESS SERVICES (School/Dept.) VENDOR NO. _____

Submitted by: TERESA DECELLES

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: COREZON CORPORATION DBA. EQUIPONE

Address: 274 REDWOOD SHORES PKWY, #540 City: REDWOOD CITY State: CA Zip: 94065

Phone: (650)430 - 2110 Email Address: HAN@EQUIPONE.COM

SSN: _____ or Fed I.D. #: 94 - 3409726

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on OCTOBER 11, 2024, and will diligently perform as required and complete performance by JUNE 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

PROVIDE ARUSD WITH RECYCLING OF E-WASTE, SURPLUS EQUIPMENT/FURNITURE, JUNK REMOVAL, DATA DESTRUCTION AND PROVIDE CERTIFICATE OF DESTRUCTION/DISPOSAL.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $0 (NO COST) (describe rate agreement) _____

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5815	00	0000	7200	000000	430	7221	$0	9/23/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Equipone

Scope of Work

E-waste Pickup and Recycling – No Fees

- Collect and recycle electronic waste from ARUSD's warehouse.
- Permanently erase data from storage devices such as hard drives.
- Provide the district with a certificate of recycling for each pickup, along with detailed logs.

Surplus Sales of District-Owned Properties

- Collaborate with the district to recover value from surplus equipment, including school buses and maintenance vehicles.
- Assist the district in selling other surplus and decommissioned equipment.
- Support the district in removing and disposing of non-working or unsold vehicles.

Removal and Disposal of Surplus Classroom Furniture and Other Items (Nominal Fee)

- Coordinate with the district to remove and dispose of surplus classroom furniture.
- Assist the district in disposing of other surplus items.

274 Redwood Shores Parkway, Suite 540, Redwood City, CA 94065 Tel: 650-585-6531 han@equipone.com

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Human Resources (School/Dept.) VENDOR NO. 21317

Submitted by: Missy Preiksa

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Lozano Smith Attorneys at Law

Address: 7404 North Spalding Avenue City: Fresno State: CA Zip: 93720

Phone: (559) 431-5600 Email Address: emartinez@lozanosmith.com

SSN: _____ or Fed I.D. #: _____

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by June 30, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Lozano Smith LLC provides remote legal consultation for employee-related matters

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $ 20,000 (describe rate agreement) $185.00 - $450.00 per hour

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	~~5815~~ 5810	00	0000	7200	000000	600	7700	$20,000	9/16/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

LS Lozano Smith
ATTORNEYS AT LAW

AGREEMENT FOR LEGAL SERVICES

THIS AGREEMENT is effective September 9, 2024, between the ALUM ROCK UNION SCHOOL DISTRICT ("Client") and the law firm of LOZANO SMITH, LLP ("Attorney") (each a "Party" and collectively the "Parties"). Attorney shall provide legal services as requested by Client on the following terms and conditions:

1. ENGAGEMENT. Client hires Attorney on an as-requested basis as its legal counsel with respect to matters the Client refers to Attorney. When Client refers a matter to Attorney, Attorney shall confirm availability and ability to perform legal services regarding the matter. After Attorney has completed services for the specific matter referred by Client, then no continuing attorney-client relationship exists until Client requests further services and Attorney accepts a new engagement. If Attorney undertakes to provide legal services to represent Client in such matters, Attorney shall keep Client informed of significant developments and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation. Client agrees to be forthcoming with Attorney, to cooperate with Attorney in protecting Client's interests, to keep Attorney fully informed of developments material to Attorney's representation of client, and to abide by this Agreement. Client is hereby advised of the right to seek independent legal advice regarding this Agreement.

2. RATES TO BE CHARGED. Client agrees to pay Attorney for services rendered based on the attached rate schedule. Agreements for legal fees on other-than-an-hourly basis may be made by mutual agreement for special projects (including as set forth in future addenda to this Agreement).

3. REIMBURSEMENT. Client agrees to reimburse Attorney for actual and necessary expenses and costs incurred in the course of providing legal services to Client, including but not limited to expert, consultant, mediation, arbitration fees and e-discovery service fees. Attorney shall not be required to advance costs on behalf of Client over the amount of $1,000 unless otherwise agreed to in writing by Attorney. Typical expenses advanced for Client, without prior authorization, include messenger fees, witness fees, expedited delivery charges, travel expenses, court reporter fees and transcript fees. Client authorizes Attorney to retain experts or consultants to perform services.

4. MONTHLY INVOICES. Attorney shall send Client a statement for fees and costs incurred every calendar month (the "Statement"). Statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney's Statements within thirty (30) calendar days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) calendar days past due, not to exceed 10% per annum.

5. COMMUNICATIONS BETWEEN ATTORNEY AND CLIENT. The Parties recognize that all legal advice provided by Attorney is protected by the Attorney-Client and Work Product

Privileges. In addition to regular telephone, mail and other common business communication methods, Client hereby authorizes Attorney to use facsimile transmissions, cellular telephone calls and text, unencrypted email, and other electronic transmissions in communicating with Client. Unless otherwise instructed by Client, any such communications may include confidential information.

6. POTENTIAL AND ACTUAL CONFLICTS OF INTEREST. If Attorney becomes aware of any potential or actual conflict of interest between Client and one or more other clients represented by Attorney, Attorney will comply with applicable laws and rules of professional conduct.

7. INDEPENDENT CONTRACTOR. Attorney is an independent contractor and not an employee of Client.

8. TERMINATION.

a. Termination by Client. Client may discharge Attorney at any time, with or without cause, by written notice to Attorney.

b. Termination by Mutual Consent or by Attorney. Attorney may terminate its services at any time with Client's consent or for good cause. Good cause exists if (a) Client fails to pay Attorney's Statement within sixty (60) calendar days of its date, (b) Client fails to comply with other terms of this Agreement, including Client's duty to cooperate with Attorney in protecting Client's interests, (c) Client has failed to disclose material facts to Attorney or (d) any other circumstance exists that requires termination of this engagement under the ethical rules applicable to Attorney. Additionally, to the extent allowed by law, Attorney may decline to provide services on new matters or may terminate the Agreement without cause upon written notice to Client if Attorney is not then providing any legal services to Client. Even if this Agreement is not terminated, under paragraph 1 an attorney-client relationship exists only when Attorney is providing legal services to Client.

c. Following Termination. Upon termination by either Party: (i) Client shall promptly pay all unpaid fees and costs for services provided or costs incurred pursuant to this Agreement up to the date of termination; (ii) unless otherwise required by law or agreed to by the Parties, Attorney will provide no legal services following notice of termination; (iii) Client will cooperate with Attorney in facilitating the orderly transfer of any outstanding matters to new counsel, including promptly signing a substitution of counsel form at Attorney's request; and (iv) Client shall, upon request, be provided the Client's file maintained for the Client by Attorney and shall sign acknowledgment of receipt upon delivery of that file. For all Statements received by Client from Attorney prior to the date of termination, Client's failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services as shown in the Statement within thirty (30) calendar days of the date of termination shall be deemed Client's acceptance of and agreement with the Statement. For any billing appearing for the first time on a Statement received by Client from Attorney after the date

of termination, failure to notify Attorney in writing of any disagreement with either the services performed or the charges for those services within thirty (30) calendar days from receipt of the Statement shall be deemed to signify Client's acceptance of and agreement with the Statement.

9. MAINTENANCE OF INSURANCE. Attorney agrees that, during the term of this Agreement, Attorney shall maintain liability and errors and omissions insurance.

10. CONSULTANT SERVICES. Attorney works with professional consultants that provide services, including but not limited to, investigations, public relations, educational consulting, leadership mentoring and development, financial, budgeting, management auditing, board/superintendent/chancellor relations, administrator evaluation and best practices, and intergovernmental relations. Attorney does not share its legal fees with such consultants. Attorney may offer these services to Client upon request.

11. DISPUTE RESOLUTION.

a. Mediation. Except as otherwise set forth in this section, Client and Attorney agree to make a good faith effort to settle any dispute or claim that arises under this Agreement through discussions and negotiations and in compliance with applicable law. In the event of a claim or dispute, either Party may request, in writing to the other Party, to refer the dispute to mediation. This request shall be made within thirty (30) calendar days of the action giving rise to the dispute. Upon receipt of a request for mediation, both Parties shall make a good faith effort to select a mediator and complete the mediation process within sixty (60) calendar days. The mediator's fee shall be shared equally between Client and Attorney. Each Party shall bear its own attorney fees and costs. Whenever possible, any mediator selected shall have expertise in the area of the dispute and any selected mediator must be knowledgeable regarding the mediation process. No person shall serve as mediator in any dispute in which that person has any financial or personal interest in the outcome of the mediation. The mediator's recommendation for settlement, if any, is non-binding on the Parties. Mediation pursuant to this provision shall be private and confidential. Only the Parties and their representatives may attend any mediation session. Other persons may attend only with the written permission of both Parties. All persons who attend any mediation session shall be bound by the confidentiality requirements of California Evidence Code section 1115, et seq., and shall sign an agreement to that effect. Completion of mediation shall be a condition precedent to arbitration, unless the other Party refuses to cooperate in the setting of mediation.

b. Dispute Regarding Fees. Any dispute as to attorney fees and/or costs charged under this Agreement shall to the extent required by law be resolved under the California Mandatory Fee Arbitration Act (Bus. & Prof. Code §§ 6200, et seq.).

c. Binding Arbitration. Except as otherwise set forth in section (b) above, Client and Attorney agree to submit all disputes to final and binding arbitration, either following mediation which fails to resolve all disputes or in lieu of mediation as may be agreed by

the Parties in writing. Either Party may make a written request to the other for arbitration. If made in lieu of mediation, the request must be made within sixty (60) calendar days of the action giving rise to the dispute. If the request for arbitration is made following an unsuccessful attempt to mediate the Parties' disputes, the request must be made within ten (10) calendar days of termination of the mediation. The Parties shall make a good faith attempt to select an arbitrator and complete the arbitration within ninety (90) calendar days. If there is no agreement on an arbitrator, the Parties shall use the Judicial Arbitration and Mediation Service (JAMS). The arbitrator's qualifications must meet the criteria set forth above for a mediator, except, in addition, the arbitrator shall be an attorney unless otherwise agreed by the Parties. The arbitrator's fee shall be shared equally by both Parties. Each Party shall bear its own attorney fees and other costs. The arbitrator shall render a written decision and provide it to both Parties. The arbitrator may award any remedy or relief otherwise available in court and the decision shall set forth the reasons for the award. The arbitrator shall not have any authority to amend or modify this agreement. Any arbitration conducted pursuant to this paragraph shall be governed by California Code of Civil Procedure sections 1281, et seq. By signing this Agreement, Client acknowledges that this agreement to arbitrate results in a waiver of Client's right to a court or jury trial for any fee dispute or malpractice claim. This also means that Client is giving up Client's right to discovery and appeal. If Client later refuses to submit to arbitration after agreeing to do so, Client maybe ordered to arbitrate pursuant to the provisions of California law. Client acknowledges that before signing this Agreement and agreeing to binding arbitration, Client is entitled, and has been given a reasonable opportunity, to seek the advice of independent counsel.

d. Effect of Termination. The terms of this section shall survive the termination of the Agreement.

12. ENTIRE AGREEMENT. This Agreement with its exhibit supersedes any and all other prior or contemporaneous oral or written agreements between the Parties. Each Party acknowledges that no representations, inducements, promises or agreements have been made by any person which are not incorporated herein, and that any other agreements shall be void. Furthermore, any modification of this Agreement shall only be effective if in writing signed by all Parties hereto.

13. SEVERABILITY. Should any provision of this Agreement be held by a court of competent jurisdiction to be invalid, void or unenforceable, but the remainder of the Agreement can be enforced without failure of material consideration to any Party, then this Agreement shall not be affected and it shall remain in full force and effect, unless amended or modified by mutual consent of the Parties; provided, however, that if the invalidity or unenforceability of any provision of this Agreement results in a material failure of consideration, then, to the extent allowed by law, the Party adversely affected thereby shall have the right in its sole discretion to terminate this Agreement upon providing written notice of such termination to the other Party.

14. NON-WAIVER. None of the provisions of this Agreement shall be considered waived by either Party unless such waiver is specified in writing.

LS Lozano Smith
ATTORNEYS AT LAW

PROFESSIONAL RATE SCHEDULE
FOR ALUM ROCK UNION SCHOOL DISTRICT

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate*:

Partner** / Senior Counsel / Of Counsel	$ 295 - $ 395 per hour
Associate	$ 250 - $ 295 per hour
Paralegal / Law Clerk	$ 185 - $ 225 per hour
Consultant	$ 350 - $ 395 per hour

* Rates for individual attorneys within each category above vary based upon years of experience. Specific rates for each attorney are available upon request.
** Rates for work performed by Senior Partners with 20 years of experience or more may range from $395 - $450 per hour. [1]

2. BILLING PRACTICE

Lozano Smith will provide a monthly, itemized Statement for services rendered. Time billed is broken into 1/10 (.10) hour increments, allowing for maximum efficiency in the use of attorney time. Invoices will clearly indicate the department or individuals for whom services were rendered.

Written responses to audit letter inquiries will be charged to Client on an hourly basis, with the minimum charge for such responses equaling .5 hours. Travel time shall be prorated if the assigned attorney travels for two or more clients on the same trip.

3. COSTS AND EXPENSES

In-office copying/electronic communication printing	$ 0.25 per page
Facsimile	$ 0.25 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

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[1] Sale or Lease of Real Property Work:

Partner / Senior Counsel / Of Counsel	$ 450 per hour
Associate	$ 375 per hour
Paralegal / Law Clerk	$ 225 per hour

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Social Emotional Learning (School/Dept.) VENDOR NO. 300368

Submitted by: Dr. Annya Artigas

☑ **Independent Contract** ☐ **MOU**

☑ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Sown to Grow, Inc.

Address: 1721 Broadway Suite 201 City: Oakland State: CA Zip: 94612

Phone: (415) 745-9465 Email Address: zaia@sowntogrow.com

SSN: _____ or Fed I.D. #: 47-4681316

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by June 30, 2026, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Sown to Grow will provide site-based software licenses for teachers/students/admins, SEL assessments and curriculum, technology-embedded scaffolds and supports, and administrator data reports to measure growth in student student well-being, SEL skills, and academic reflection.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $ MASTER (describe rate agreement) _____

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5846	00	1110	1000	000070	061	7221	MASTER	

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

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SOWN TO GROW

Every student seen, supported and learning at their best

The vision of Alum Rock Union School District (ARUSD) is to provide students with high quality twenty first century learning that builds upon our culturally diverse community to prepare students to be lifelong learners and compete for the careers of the future.

ARUSD recognizes the power of **social, emotional, and academic health** as key levers in achieving this vision, and the district is investing to support expanded systems of social-emotional teaching and learning. They now seek a technology and pedagogy partner to act as a key enabler of success in this area going forward.

Sown To Grow has designed an **easy and engaging student check-in, reflection and feedback process coupled with data insights** that empowers schools, supports counselors/teachers, and improves student social, emotional, and academic strength. In support of these powerful objectives, ARUSD and the Sown To Grow technology enables:

1) Implementation of a consistent, engaging routine of student social emotional check-ins and reflection, coupled with built-in SEL assessment, teacher feedback, and counselor support.

2) Technical Assistance during 2024-25 school year for implementation of Sown to Grow

PROPOSED SCOPE OF WORK (2024-25 School Year):

Item	Pricing Estimate	Description
2024-25 Implementation	9 schools: $5,000 per school: Adelante 2 Elm Adelante Dual Language Immersion Academy Aptitud Community Joseph George MS Ocala MS Hubbard MS Renaissance Academy Renaissance at Mathson William Sheppard MS Subtotal = $45,000	Includes site-based software licenses for teachers/students/ admin, SEL assessments and curriculum, technology-embedded scaffolds and supports (e.g., Concerning Reflection Alert System, personalized feedback suggestions), and administrator data reports to measure growth in student student well-being, SEL skills, academic reflection quality, and more. Supporting launch guides and mini-lessons are included in the implementation model. The implementation will leverage the existing school leadership structures to ensure school level customization and accountability. **Efficacy & Evaluation** • Evaluation support that includes up to 10 hours of technical assistance from a STG Research Advisor. All Advisors have extensive experience in evaluative best practices, methodologies, and statistical techniques.

1721 Broadway Suite 201, Oakland, CA 94612 • 415.745.9465 • www.sowntogrow.com

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Data, Research & Assessment Support	Included in above pricing	**School-Level Data & Analytics Support** • Real-time Administrative Reporting that provides details on usage/implementation as well as statistics on the emotional wellbeing of students and technology-enabled alerts for concerning reflections • All data can be viewed school-wide, by teacher, and over time **District-Level Data & Analytics Support** • Analytics support to define and refine relevant measures as well as benchmarks across Sown To Grow's network of schools • System to allow for consistent access to custom reports in preferred format (for example, custom CSV reports shared monthly) • Reports can include usage/implementation data as well as statistics on emotional wellbeing, SEL skill building, and academic goal/reflection quality • Data can be synthesized across the district, by school, by teacher or by student, and over time
	TOTAL = $45,000	*2024-25 Implementation*

MULTI-YEAR PRICING OPTIONS

While the above specific services focus on the 2024-25 school year, both organizations intend to support this collaboration with the goals of longer-term deepening social-emotional reflection practices, strengthening of relationships, and improved student outcomes. The following discounted multi-year options are available:

Length of contract	Annual Pricing	Total Discount Contract	% Discount	Total Savings	*Please mark preferred option*
1 Year	$45,000	--	--	--	
2 Years	$42,500	**$85,000**	5.5%	$5,000	Per district request
TERMS: October 11, 2024 to June 30, 2026					

**Note: To receive discounted pricing, total contract amount is billed in Year 1.*

515 Crofton Ave, Oakland, CA 94610 • 415.745.9465 • www.sowntogrow.com

Doc ID: 8f0feb034a903a8361a7f60c41fc3031569b9ea4

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Student services (School/Dept.) VENDOR NO. 22701

Submitted by: Imee Almazan

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Dora J. Dome DBA:Dora J. Dome Law Offices

Address: 5111 Telegraph Ave#164 City: Oakland State: CA Zip: 94609

Phone: (510)301 6667 Email Address: _____

SSN: _____ or Fed I.D. #: 27-4917778

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by June 30, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Dora Dome will provide two professional development sessions on the topics of Bullying/Harassment and Suspension/ Expulsion.
Cost for each is $3000.00 (Up to 3 hours per session.)

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $ Not to exceed $6,000.00 (describe rate agreement) Each session cost $3000.00 (Up to 3 hours per session.)

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5815	00	1110	1000	000000	305	5020	$6,000.00	9/30/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Dora Dome Law
5111 Telegraph Ave., #164
Oakland, CA 94609
dora@doradomelaw.com
www.Doradomelaw.com
(510) 301-6667

AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made and entered into this 11th day of October, 2024, by and between the **Alum Rock Union Elementary School District, 2930 Gay Ave, San Jose, CA 95127**, hereinafter referred to as District, and Dora J. Dome, hereinafter referred to as DDL.

In consideration of the promises and the mutual agreements hereinafter contained, District and DDL agree as follows:

District appoints DDL to represent, advise, and counsel it from October 11, 2024, through and including June 30, 2025, and continuing thereafter as approved. Any services performed during the period between the above commencement date and the date of Board action approving this Agreement are hereby ratified by said Board approval. DDL agrees to keep current and in force at all times a policy covering incidents of legal malpractice.

District shall be truthful with DDL, cooperate with DDL, keep DDL informed of developments, perform the obligations it has agreed to perform under this Agreement and pay DDL bills in a timely manner.

For services other than training, District agrees to pay DDL Three Hundred - Twenty - Five dollars ($325) per hour, Two-Hundred-Fifty ($250) for Educational Consultants, and One-Hundred-Seventy-Five dollars ($175) per hour for paralegals and/or law clerks, if it becomes cost-effective in DDL's determination to use educational consultant, paralegal and/or law clerk support for discrete scopes of work. At times, it may be necessary for DDL to consult and/or collaborate with specialized legal counsel. Such specialized legal counsel will be billed at $325 per hour.

Training services: DDL's training is provided for educational, legal compliance and loss-prevention purposes. The training is not itself intended to convey or constitute legal advice for particular issues or circumstances. Legal advice sought before or after the training is available at DDL's standard hourly rates and contract terms. District agrees to pay DDL's in person Half Day Training rate of Three Thousand dollars ($3,000 - Three hours or less) and in person Full Day Training rate of Four Thousand - Five Hundred Dollars ($4,500 – Three+ – Six hours), with a maximum of Sixty (60) participants, inclusive of travel costs and

expenses. The maximum number of participants can be modified by mutual agreement. At times, it may be necessary for DDL to consult and/or collaborate with trainers with specialized expertise and to have said trainers co-present or present on behalf of DDL. Such specialized training services will be billed at the Contractor's training rate.

Additionally, in light of Covid-19 and the potential implications for in person staff trainings, District agrees to pay DDL's virtual (e.g. Zoom) Half Day Training rate of Two Thousand dollars ($2,000 - Three hours or less) and virtual Full Day Training rate of Three Thousand - Five Hundred Dollars ($3,500 – Three+ – Six hours).

Online Training: DDL's online staff and student trainings are provided for educational, legal compliance and loss-prevention purposes. The trainings are not in themselves intended to convey or constitute legal advice for particular issues or circumstances. Legal advice sought before or after the training is available at DDL's standard hourly rates and contract terms. The cost will be negotiated by the parties based on the quantity of participants desired.

Books: DDL has authored numerous resource books for educators. These books are available on Amazon but may be purchased directly from DDL in bulk at a discounted rate. The discounted rate will be negotiated by the parties based on the book and the quantity ordered.

Agreements for specific specialized projects or scopes of particular work may be made by mutual Agreement of the Parties for DDL's legal and/or training services at other than the rates as set forth above.

Substantive communications advice (telephone, voice-mail, e-mail) is billed in a minimum increment of one-tenth (.1) of an hour. In addition, reasonable travel time will be charged at Two Hundred dollars ($200) per hour. In the course of travel it may be necessary for DDL to work for and bill other clients while in transit.

District further agrees to reimburse DDL for actual and necessary expenses and costs with respect to providing the above services, including support services such as copying costs, express postage, and facsimile transmittals, and travel expenses such as reimbursement for mileage and tolls at standard rates. District agrees that such actual and necessary expenses may vary according to special circumstances necessitated by request of District or by emergency conditions which occasionally arise.

District further agrees to pay for major costs and expenses by paying third parties directly including, but not limited to, costs of serving pleadings, filing fees and other charges assessed by courts and other public agencies, arbitrators' fees, court reporters' fees, jury fees, witness fees, investigation expenses,

consultants' fees, and expert witness fees. Upon mutual consent of District and DDL, DDL may pay for such costs and expenses and District shall advance costs and expenses to DDL.

DDL shall send District a statement for fees and costs incurred every calendar month. DDL's statements shall clearly state the basis thereof, including the amount, rate and basis for calculations or other methods of determination of DDL's fees. District shall pay DDL's statements within thirty (30) days after each statement's date.

It is expressly understood and agreed to by both parties that DDL, while carrying out and complying with any of the terms and conditions of this Agreement, is an independent contractor and is not an employee of the District.

Conflicts of Interest: Because DDL may represent other school and community college districts, county offices of education, joint powers authorities, SELPAs and other educational entities, conflicts of interest occasionally may arise in the course of DDL's representation. Because DDL does not represent many private entities or non-school public entities, DDL will encounter fewer conflicts of interest than the District would encounter with law firms that represent those types of entities. If DDL becomes aware of any potential or actual conflicts of interest, DDL will inform the District of the conflict and comply with the legal and ethical requirements to fulfill its duties of loyalty and confidentiality to District. If District has any question about whether DDL has a conflict of interest in its representation of District in any matter, it may contact DDL or other legal counsel for clarification.

Conflicts of interest in investigations: If DDL is retained to provide investigation services pursuant to the Uniform Complaint Procedures or otherwise, DDL may be required to disclose the results of that investigation by operation of statute or district procedures. Such investigation results may be adverse to the district, may find that the district or district employees behaved improperly or may contain findings that may require the district to take certain actions or make changes. Because DDL owes a duty of loyalty to current clients, if the district is currently a client of DDL's at the same time that DDL is carrying out an investigation, a potential or actual conflict of interest could arise. As a result, DDL will require any current client that retains DDL to conduct an investigation to execute a separate conflict waiver

District or DDL may terminate this Agreement by giving thirty (30) days written notice of termination to the other party.

Disclosure: DDL is affiliated with Epoch Education ("Epoch"), a company that provides education development services and trainings. DDL does not offer legal services through Epoch, but clients may obtain certain of DDL's online

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: Student Services (School/Dept.) VENDOR NO. 301255

Submitted by: Imee Almazan

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: Faith in Action Community Education Services LLC (F.A.C.E.S.)

Address: 401 E. Main Street City: Stockton State: CA Zip: 95202

Phone: (209) 870-0471 Email Address: jbrown@facesedu.org

SSN: _____ or Fed I.D. #: 83-0818579

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on October 11, 2024, and will diligently perform as required and complete performance by June 30, 2025, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

Faith in Action Community Education Services LLC (F.A.C.E.S.) will provided 1 part-time support services coordinator on-site two days per week for eight hours each day for a total of sixteen hours per week.

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $Not to exceed $30,000.00 (describe rate agreement) 2 days per week for a total of 8 hours each day for a total of 16 hours peer week.

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5815	00	1110	1000	000000	340	5200	$30,000.00	9/30/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

F . A . C . E . S

Scope of Work

This budget proposal is to provide 1 part-time support service coordinator on-site two days per week for eight hours each day for a total of sixteen hours per week. The expected duties of the support service coordinator are to provide the following services:

- Making home calls for students who have been identified as having chronic absenteeism.
- Individual support sessions with students who have been identified as having chronic absenteeism.
- Home visit check-ins for students with chronic absenteeism.
- Group support session with students identified in tier one, two, and three and chronic absenteeism.

F.A.C.E.S. Support Service Coordinator will collaborate and meet with the Student Services Department on a weekly basis to ensure expectation and implementation of services are being met with fidelity.

Student Services Department (2024-2025)		Budget Proposal for (1) Part-time on-site support service coordinator		
Hours per Week	Hours per Day	Number of Students	Days of Service per week	School Budget
16	8	Minimum 30	2	$30,000

401 E. Main Street
Stockton, CA 95202
209.870.0471
info@FACESedu.org

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

INDEPENDENT CONTRACTOR AGREEMENT FOR SERVICES

TO: PURCHASING DEPT./DIVISION OF BUSINESS SERVICES CONTRACT NO. _____

FROM: WAREHOUSE (School/Dept.) VENDOR NO. _____

Submitted by: CARLOS HERNANDEZ

☑ **Independent Contract** ☐ **MOU**

☐ Master Contract

1. **PARTIES:** The Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor:

Name of Individual/Company: QUADIENT INC

Address: 478 WHEELERS FARM ROAD City: MILFORD State: CT Zip: 06461

Phone: (510) 282 - 8862 Email Address: P.GOW@QUADIENT.COM

SSN: _____ or Fed I.D. #: 94-238882

Mutually agree and promise as follows:

2. **CONTRACT TERM:** Contractor shall commence providing services under this Agreement on OCT. 11, 2024, and will diligently perform as required and complete performance by JUNE, 2029, unless this Agreement is terminated and/or otherwise cancelled prior to that time.

3. **CONTRACTOR'S OBLIGATION:** Contractor shall provide the following services, materials, products, and/or reports as further described in **Exhibit A**, attached hereto and incorporated herein by this reference ("Services").

LEASE OF EQUIPMENT USED FOR POSTAL AND SHIPMENT SERVICES FOR

DISTRICT OFFICE INCLUDES PARTS AND LABOR EXCEPT INK AND LABELS

4. **COMPENSATION:** District agrees to pay Contractor for services satisfactorily rendered pursuant to this Agreement. Payment for the Services shall be made for all undisputed amounts based upon the delivery of the work product as determined by District within thirty (30) days after Contractor submits an invoice to District for Services actually completed or the portion of the Services for which payment is to be made. District shall not be liable to Contractor for any costs or expenses paid or incurred by Contractor in performing services for District.

☐ a. **Fee Rate:** $_____ per hour/day of service as may be requested by ARUESD, not to exceed a maximum of _____ hours/days of services. ARUESD may, but is not obligated to, request the maximum number of hours/days of service.

☑ b. **Other:** $_____ (describe rate agreement) _____

12 MONTHS @ $561.03 +$36.62 TAX MONTH FOR 60 MONTHS $597.65 MAINTENANCE INCLUDED

5. **BUDGET CODE:**

FD	RESC	PY	OBJECT	SUB-OBJ	GOAL	FCTN	COST-CNTR	LOC	PROG	$AMOUNT	BUS. OFC Initials
010	0000	0	5610	00	0000	7200	000000	433	7370	33661.80 TX	
											9/22/24

6. **TERMINATION:** This contract may be terminated by ARUESD at its sole discretion, upon 30-day advance written notice thereof to the Contractor, or canceled immediately by written mutual consent.

7. **INDEPENDENT CONTRACTOR STATUS:** This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. In executing this agreement, the Contractor certifies that no one who has or who will have any financial interest under this agreement is an officer or employee of ARUESD. Additionally, as the Contractor is not an ARUESD employee, ARUESD is not responsible for obtaining workers' compensation insurance coverage for the Contractor.

CONTRACTS MUST BE SUBMITTED 30 DAYS PRIOR TO BOARD MEETING

Purchase Order - Lease

NASPO/ValuePoint Contract #: CTR058809
and / or
State Participating Addendum (PA) #:
7-22-70-50-04 (CA)

Customer

Organization	Alum Rock School District			
DBA				
Address	2930 Gay Ave			
City State Zip	San Jose		CA	95127
Phone	(408) 928-6800	**Fax**		

Vendor

Company Name	Quadient Leasing USA Inc. FEDERAL ID# 94-2984524		
Attention	Government Sales DUNS# 150836872		
Address	478 Wheelers Farms Rd		
City State Zip	Milford	CT	06461
Phone	(866) 448-0045	**Fax**	(203) 301-2600

Ship To

Organization	Alum Rock School District		
Attention	Carlos Hernandez		
Address	2930 Gay Ave		
City State Zip	San Jose	CA	95127
Phone	(408) 928-6800	**Email**	carlos.hernandez@arusd.org

P.O. Number	P.O. Date	Requisitioner	Shipped Via	F.O.B. Point	Terms
			Ground	Destination	Quarterly Invoicing

QTY	Unit	Description	Unit Price	Total
60	Months	Lease Payment	$561.03+$36.62 tax	$33,661.80
		Estimated Sales Tax based on current San Jose Sales tax total tax		$2,179.05

Lease payment specified above for products listed below includes, as applicable, reduced price equipment maintenance to reflect first year free, meter rental, meter resets, postal rate changes, software license/support/subscription fees, delivery, installation, and operator training.

Products

QTY	Product ID	Description
1	IXELD	IX Series 7/7PRO Remote Label Dispenser
1	SMARTIX7PRODW70	iX-7PRO; 10lb WP + 70lb Ship Scale w/Display; DS; PC; Zera Label Printer; SMART Mail Center SW w/
1	7465288-03	Thermal Labels, 475 Labels Per Roll, Size 4" x 6"
1	SMART-REM-CONFIG	S.M.A.R.T. Remote Configuration Training
1	SMARTCOMPSTAND	S.M.A.R.T. Computer Stand for All-In-One PC, Full Wireless Keyboard & Mouse

1) **This order is governed in accordance with the prices, terms, delivery method, and specifications listed above, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version Government-Equipment-Lease-Terms-USPS-Direct-V6-2023), which are also available at https://quadlentterms.com/Government-Equipment-Lease-Terms-USPS-Direct-V6-2023.**

2) **Payments will be sent to:**
Quadient Leasing USA, Inc.
Dept 3682
PO Box 123682
Dallas TX 75312-3682

3) **Send all correspondence to;**
Quadient Leasing USA, Inc.
478 Wheelers Farms Rd
Milford CT 06461
Phone: 203-301-3400
Fax: 203-301-2600

Authorized by _____ Date _____

Print Name _____ Title _____

10.13

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue, San Jose, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION - BOARD OF EDUCATION

To the Board of Trustees: Date: **October 10, 2024**

Subject: **ACCEPTANCE OF MEMORANDUM(S) OF UNDERSTANDING**

Staff Analysis:
The District has received the following Memorandum(s) of Understanding as summarized on the sheet(s) dated October 10, 2024

Recommendation:
Staff recommends acceptance of the following memorandum(s) of understanding. MOU details are on file in the Purchasing Office.

Approved by: Minh Tang M.T. Title: Procurement Manager

Approved by: Teresa DeCelles Y.D. Title: Assistant Superintendent of Business Services

To the Board of Trustees: Meeting: October 10, 2024
Regular Board Meeting

Recommend Approval

10.13
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by:_____ Seconded by:_____

Approved: _____ Not Approved: _____ Tabled:_____

MEMORANDUM(S) OF UNDERSTANDING

SCHOOL/ DEPARTMENT	DATE OF SERVICE	CONSULTANT NAME	COST	PURPOSE
LUCHA Elementary Annette Estrada	10/11/2024-06/06/2025	A.S. Cesar E. Chavez Community Action Center at San Jose State University	No Cost	San Jose State will provide LUCHA elementary students with one-on-one mentorship to support academic practice for general education subjects. Funding: General
McCollam Elementary Pablo Fiene	10/11/2024-06/30/2025	Santa Clara County Office of Education	$5,250.00	SCCOE will provide Year 3, PBIS Ter 1 Cohort Team Training and supplementary professional learning. Teams will receive training on Function Based intervention matched to student need, analysis, and planning. Improve access to inclusive, high quality education for approximately 380 students. Funding: Restricted
Academic Services Dr. Tara Bickford	10/11/2024-06/30/2025	Santa Clara County Office of Education – Intervention Support	$22,011.00	SCCOE will provide two coordinators to support 10 ARUSD intervention specialists for seven half day sessions. During these sessions they will provide guidance on strategies to systematically support students based on data and upcoming state tests. Funding: Restricted
Instructional Services Sandra Garcia	07/01/2024-06/30/2025	Santa Clara County Office of Education - Library Resources	$11,100.00	SCCOE will provide credentialed "Librarian of Record" Services for the 2024-25 school year to comply with state regulations for all ARUSD school sites. Funding: General

MEMORANDUM(S) OF UNDERSTANDING

Early Learning Dr. Dianna Ballesteros	06/01/2024- 09/30/2029 SOMOS Mayfair	No Cost	The collaboration between Alum Rock Union Elementary School District (ARUESD) and SOMOS Mayfair is to ensure proper services for the Alum Rock-Chavez Family Resource Center (FRC) at Chavez and Hubbard, as part of the Alum Rock Universal Preschool Initiative. Funding: General
Human Resources Cesar Torrico	07/01/2023- 06/30/2028 San Jose State University	No Cost	Contract Adjustment: CO# 249067. Board Approved November 9, 2024. Adjustment to remove state-issued stipend and reflect that in contract language. Funding: General
Social Emotional Learning Dr. Annya Artigas	10/11/2024- 06/30/2025 Pacific Clinics	No Cost	Pacific Clinics will provide student workshops on sexual abuse prevention. They will discuss trauma, emotions, personal safety, and boundaries. Teacher workshops will also be available on sexual abuse support, reporting, and resources. Therapy services referrals will be provided. Funding: General

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: Purchasing Contract No.: _____ Vendor No.: _____

LUCHA Elementary (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement) ☐ **MASTER CONTRACT PARTICIPATION**

☑ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: A.S. Cesar E. Chavez Community Action Center at San Jose State University

Address: One Washington Square City: San Jose State: CA Zip: 95192

Phone: (408) 924-4143 Email: diana.victa@sjsu.edu

SSN: _____ Fed I.D. #: _____

CONTRACT TERM: start dates 10/11/2024 end date 6/6/2025

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

SJSU provides LUCHA Elementary students with 1-1 mentorship to support academic practice for general education subjects.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed _____ of services.

X b. **Other:** $ 0

Describe other related costs: _____

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	2700	000000	270	7221	$0	9/30/24

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: 9/6/24

Director of Fiscal Services: _____ Date: 9/30/24

Asst. Supt., of Business Services _____ Date: 9/30/24

Superintendent: _____ Date: _____

Docusign Envelope ID: 73993A93-46C6-4EA0-AA79-60A32582FDB6

Associated Students' Cesar E. Chavez Community Action Sembradores Program Description & Details 2024-2025

César Chávez Community Action Center (CCCAC)
The César Chávez Community Action Center (CCCAC) at San José State University (SJSU) is dedicated to promoting social justice, civic engagement, and community service among college students. Inspired by the legacy of civil rights leader César Chávez, the CCCAC offers a comprehensive program designed to educate, empower, and equip students with the skills and knowledge necessary to drive positive social change. Through a combination of educational workshops, community service opportunities, advocacy campaigns, and leadership development initiatives, the CCCAC fosters a culture of activism and civic responsibility.

The Sembradores Program, hosted by the CCCAC at SJSU is designed to cultivate leadership, community engagement, and social justice advocacy among students. The program's name, "Sembradores," meaning "sowers" in Spanish, reflects its mission to plant the seeds of positive change within the community. Participants will do so by providing mentorship to K-5 youth in the local San Jose area.

Mentorship is a key component of the Sembradores Program. SJSU students serve as mentors to K-5 youth at LUCHA Elementary School and within the Alum Rock School District. Through regular interactions, mentors provide guidance, support, and positive role modeling, helping young students develop academic skills, build self-esteem, and foster a love of learning. This relationship is mutually reciprocal, as both mentors and mentees benefit from the experience, with mentors gaining important interpersonal and leadership skills, and mentees receiving the support they need to thrive.

The Sembradores Program is particularly ideal for aspiring educators and social justice practitioners. By engaging in direct mentorship and community service, participants gain practical experience in educational settings and advocacy work, preparing them for future careers in these fields.

Theoretical Framework

The Sembradores Program is modeled using Critical Race Theory (CRT), Community Cultural Wealth(Yosso 2005), and an ethnic studies curriculum to provide a holistic and inclusive educational experience:

- **Critical Race Theory (CRT):** CRT informs the program's approach to understanding and addressing systemic inequalities and injustices. By recognizing and challenging the ways race and racism intersect with other forms of oppression, participants learn to advocate for equity and social justice.
- **Community Cultural Wealth:** The program leverages the strengths and assets inherent in diverse communities. By valuing and building upon the cultural knowledge, skills, and

abilities of community members, participants help to create a more inclusive and empowering environment.

- **Ethnic Studies Curriculum:** Incorporating ethnic studies into the program allows participants to explore the histories, cultures, and contributions of marginalized groups. This curriculum fosters a deeper understanding of identity, power, and resistance, and equips participants with the knowledge to challenge and change unjust systems.

Learning Outcomes

Mentor Learning Outcomes

- Sembradores mentors will gain confidence in leadership skills through mentoring K-5 youth
- Sembradores mentors will learn to cultivate and maintain relationships with youth by applying Critical Race Theory, Community Cultural Wealth and Ethnic Studies Curriculum to practice.
- Sembradores mentors will understand the importance of civic engagement and social justice and develop a commitment to active participation.
- Sembradores mentors will gain/enhance their understanding of diverse cultural perspectives and histories while developing empathy and respect for individuals from different backgrounds.
- Sembradores mentors will gain experience providing academic support and mentorship to K-5 students, helping them achieve educational goals.
- Sembradores mentors will cultivate a sense of purpose and direction in one's academic and professional life.

Mentee Learning Outcomes

- Sembradores mentees will cultivate a sense of pride and self-esteem in their multiple identities through the integration of Critical Race Theory, Community Cultural Wealth and Ethnic Studies Curriculum embedded in the program, curriculum and mentorship training.
- Sembradores mentees will gain a love of learning through positive role modeling
- Sembradores mentees will understand the importance of civic engagement and social justice and development a commitment to social change
- Sembradores mentees will cultivate a sense of purpose and direction in one's academics and see the importance of attending college and advanced certifications

Program Components - Sembradores Mentors - SJSU Students

Throughout the duration of the semester, SJSU students will experience, understand and complete the following programmatic components

Leadership and Youth Development Training and Education

- Mandatory Mentor Training: Mentors are required to attend training sessions dedicated to prepare them for the following:
    - Mentor with a cultural empathy, CRT, Community Cultural Lens
    - Understand the operations of the CCCAC and LUCHA , ie: safety procedures, etc.
- Attend CCCAC Main Events: Mentors are provided opportunities to deepen their social justice knowledge by attending events hosted by the CCCAC including:

Docusign Envelope ID: 4999A9A3-45C5-4EAD-AA79-60A32582FDB6

- Legacy Month Events
- Activism in Action Series
- In Solidarity Programs
- Cesar Chavez, Dolores Huerta, and Larry Itliong Month

Mentor K-5 Youth

- Provide 1-1 mentorship for academic support and enrichment to K-5 students, helping them achieve their educational goals.
- Foster positive self-esteem and confidence in young students through consistent and supportive mentorship.
- Inspire a love of learning and curiosity in youth, encouraging their long-term educational and personal development.
- Design and implement educational activities and programs.

Mutually Reciprocal Relationship

- Create a supportive and enriching environment where both mentors and mentees learn and grow.
- Allow mentors to gain valuable teaching, leadership, and interpersonal skills.
- Enable mentees to benefit from positive role models and personalized support.

Addressing Systemic Issues Assignment

- Mentors will be required to identify a systemic issue impacting marginalized K-5 youth, develop practical solutions that leverage critical race theory, community cultural wealth, and ethnic studies perspectives and present findings and probable solutions to peers, program leaders, and community stakeholders at the end of the program
- Research project will center in the program's theoretical framework.

Program Components - Sembradores Mentees - LUCHA Students

1-1 Mentorship

- Mentees of the Sembradores Program will be identified by the staff of LUCHA Elementary School.
- Mentees will engage in a semester-long 1-1 mentorship with SJSU students focusing on improved literacy and writing skills. Each session is approximately 30-45 minutes.

Ethnic Studies and Cultural Enrichment Activities

- Mentees will engage in a curriculum centered in Ethnic Studies by participating in literacy that uplifts the stories, culture, and injustices impacting marginalized communities. This includes age and level appropriate books, poems, comics, etc.
- Mentees will participate in cultural enrichment activities (art, dance, etc.) to learn about different cultures and identities and cultivate cultural pride.

Additional Program Details

Mentor Requirements for Sembradores Participation

- Current undergraduate and graduate SJSU students
- 2.5 GPA or higher
- No outstanding code of conduct cases on student record
- Candidates who complete the following:
    - Sembradores Mentor Application
    - Group Interview
    - Mandatory Trainings
    - LUCHA and Alum Rock Volunteer Requirements
        - Alum Rock District Volunteer Application
        - TB Testing
        - Fingerprint Live Scan
- SJSU students should have a government issued identification and SSN/TIN Number for Fingerprint/Live Scan per requirements of the Alum Rock School District

Important Dates

Fall 2024:

- Application Review Date, August 1-August 30
- Mandatory Group Interviews: Friday, September 6
- Training: Friday, September 20, 9:00am-3:00pm
- Onboarding: Friday, September 27, 10:00am-1:00pm
- Session 1: Friday, October 4, 9:00am-1:00pm
- Session 2: Friday, October 11, 9:00am-1:00pm
- Session 3: Friday, October 18, 9:00am-1:00pm
- Session 4: Friday, November 1, 9:00am-1:00pm
- Session 5: Friday, November 8, 9:00am-1:00pm
- Presentation Day: Friday, November 22, 10:00am-12:00pm

Spring 2025:

- Application Review Date: November 2-December 2
- Mandatory Group Interview: Friday, December 6
- Onboarding: Friday, January 24
- Intensives: January 31, 2024
- Session 1: Friday, February 7
- Session 2: Friday,February 14
- Session 3: Friday,February 28
- Session 4: Friday, March 7
- Session 5:Friday, March 14
- Presentation Day: Friday, March 21, 10:00am-12:00pm

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: Purchasing Contract No.: _____ Vendor No.: 010547

McCollam Elementary School (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement) ☐ **MASTER CONTRACT PARTICIPATION**

☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: Santa Clara County Office of Education

Address: 1290 Ridder Park City: San Jose State: CA Zip: 95131

Phone: (408) 453-6523 Email: amunshi@sccoe.org

SSN: _____ Fed I.D. #: 77-027-2168

CONTRACT TERM: start dates 10/14/24 end date 06/30/25

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

SCCOE will provide Year 3, PBIS Tier 1 Cohort Team Training and supplementary professional learning. Teams will receive training on Function Based intervention matched to student need, analysis, and planning. Improve access to inclusive, high quality education for approx. 380 students.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed _____ of services.

X b. **Other:** $ 5,250.00

Describe other related costs: _____

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
06	3010	0	5815	00	1110	1000	000000	040	1190	$5,250.00	9/30/24
											MB 10/1/24

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Site/Department Administrator: Pablo Arienza Date: 09/05/24

Director of Fiscal Services: [signature] Date: 10/1/24

Asst. Supt., of Business Services: [signature] Date: 10/1/24

Superintendent: _____ Date: _____

Santa Clara County Office of Education

Memorandum of Understanding
between
Santa Clara County Office of Education
and
(Alum Rock Union Elementary School District)

This Memorandum of Understanding (MOU), hereinafter referred to as the "Agreement", is between the Santa Clara County Office of Education (SCCOE) and Alum Rock Union Elementary School District (the "Agency"). SCCOE and the Agency can each be referred to as the "Party" or collectively as the "Parties" for the purpose of this Agreement.

1. Overview

This Agreement outlines the responsibilities and commitments of each Party regarding the participation in 2024-25 PBIS Cohort Team Trainings and supplementary professional learning and technical assistance events and activities. Activities related to training as well as terms and conditions for this collaboration are described below.

School(s)	Training	Cost
• McCollam	• PBIS Year 3 o Tier 2 o Intervention Teaming o Request for assistance form and process o Check In Check Out (CICO) o Data-based Decision Making	$5,250 (1) = $5,250
	TOTAL	$5,250

2. Goals

☒ Improve access to inclusive, equitable, high-quality education.
☒ Provide quality support to districts, schools, students, and communities.
☒ Be a premier service organization.

Positive Behavioral Interventions and Supports (PBIS) is defined as a systems approach for establishing the social culture and individual behavior supports needed for schools to achieve both social and academic success for all students while preventing problem behaviors. The SCCOE will work in partnership with the

Agency to develop and support the PBIS framework to improve access to inclusive, equitable and high-quality education for all students. The SCCOE agrees to provide quality support to the Agency in service of the district, schools, students, and communities it serves.

3. Responsibilities

3.1. The Agency Responsibilities:

- The Agency will work collaboratively with the SCCOE to provide PBIS Tier 1 trainings and PBIS coaching support to the District PBIS Coach/Coordinator and school sites participating in PBIS trainings and implementation.
- The Agency and school sites participating in Tier 1 SW-PBIS trainings will complete and commit to the SCCOE PBIS District and School Site Commitment forms.

- **The Agency and school sites participating in Year 3 trainings will:**

- School Site Tier 2/3 Intervention teams will attend Tier 2 training to develop a Check In – Check Out (CICO) system that can be monitored through the collection and evaluation of products via the Tier 2 Handbook (a portion of the school PBIS Handbook) and self-assessment measures can be completed to monitor development of materials.
- Teams will receive training on Function Based intervention matched to student need, analysis, and planning.
- School teams will develop a system to evaluate targeted or Tier 2 intervention including individual student progress monitoring, level of access and use, and alignment to Tier 1 framework.
- School teams will build, revise, or refine written request for assistance form and process that are available to all staff, families, and students.
- Receive training on Tier 2 targeted intervention to support prosocial student and staff interactions and increase positive academic and social behavioral outcomes for students.
- School teams will also complete a self-assessment – the Tiered Fidelity Inventory (TFI) for Tier 1 and Tier 2 and the Self-Assessment Survey (SAS) – between trainings as a measure of the effectiveness of training to support implementation.
- Sustained implementation of Tier 1 and Tier 2 interventions will continue to be assessed through assessments (TFI and SAS). These scores will provide information regarding specific and differentiated training needs, fidelity of implementation and development of annual action plans. A TFI scale score of 70% at Tier 1 and Tier 2 is required for school site intervention teams to move forward with Year 4 training on Individualized Behavior Support Systems. School sites that are unable to assess, or score below the benchmark of 70% will be provided with additional Tier 2 team training and continue training for intervention teams at Tier 2/CICO the following school year.
- Teams who score below the 70% benchmark on their TFI will be on an adjusted scope and sequence wherein teams will begin the following year readdressing Tier 2 Targeted supports to implement to fidelity.

The Agency will grant permission to SCCOE to have access to data stored in the district's account on the PBIS Evaluation website (www.pbisapps.org). Access and reports will be provided to SCCOE on a district

level and school level. Access encompasses all information stored in the SWIS and PBIS surveys found at www.pbisapps.org at the school and district level. **No individual student data will be accessed**. Access will be password-protected and confidential

3.2. The SCCOE Responsibilities:

- **Year 3 Trainings** – (1) school sites
  - Tier 2 – Intervention PBIS Team Training
    - Intervention Teaming processes and practices
    - Request for assistance form and process
    - Check In Check Out (CICO) Foundations
    - CICO Implementation and handbook
    - Tier 2 data systems
    - Data-based Decision Making
    - Matching intervention to student need (e.g., behavioral function), and have contextual fit (e.g., culture, developmental level)
    - Participation in additional coaching session with PBIS TAC outside of training during monthly team meetings or during an alternative mutually agreed upon time

- **District Leadership Team Meetings** will be held at least twice a year, via zoom or other virtual platform, and assists district leadership in further contextualizing site and district implementation to match local needs and priorities.

- **Access to PBIS Evaluations** will be provided to the district. SCCOE will be granted access to data stored in this district's account on the PBIS Evaluation website (www.pbisapps.org) by the district in order to access reports on a district level and school level. Access encompasses all information stored in SWIS and PBIS surveys found at www.pbisapps.org at the school and district level. No individual student data will be accessed. Access will be password-protected and confidential.

- **Technical Assistance** providing coaching and building district capacity in order to sustain PBIS implementation and efforts.
  - Provide timely technical assistance and coaching supports.

4. Duration of Agreement

This Agreement begins on _07/01/2024_ and ends on _06/30/2025_

5. Articulation of Monies/Compensation

- Alum Rock Union Elementary School District shall pay SCCOE PBIS TAC for each of the above items, **total not to exceed $5,250** by due date.

- Alum Rock Union Elementary School District shall make payment within 30 days of receiving each invoice.
- The SCCOE will invoice for all services provided as outlined and agreed upon within the MOU regardless of district and school site personnel attendance.

6. Data Sharing

The services performed under this Agreement include the sharing of non-publicly available employee or student data.

☐ Yes, Data Sharing agreement/form attached

☒ No

7. Termination

Either the Agency or the SCCOE may terminate this Agreement with or without cause upon or prior to the scheduling and commitment of schools to training, workshop and coaching services as agreed upon in this MOU. The COE will invoice for all services provided as outlined within the MOU regardless of district and school site personnel attendance. MOU can also be terminated with advance written notice to the other Party.

8. Other Terms

8.1. Entire Agreement: This Agreement and its appendices and exhibits (if any) constitute the final, complete, and exclusive statement of the terms of the agreement between the Parties. It incorporates and supersedes all the agreements, covenants and understandings between the Parties concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the Parties or their agents shall be valid or enforceable unless embodied in this Agreement.

8.2. Amendments: This Agreement may only be amended by a written instrument signed by the Parties.

8.3. Severability: Should any part of this Agreement between SCCOE and the Agency be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the validity of the remainder of the Agreement, which shall continue in full force and effect, provided that such remainder can, absent the excised portion, be reasonably interpreted to give the effect to the intentions of the parties.

8.4. Third-Party Beneficiaries: This Agreement does not, and is not intended to, confer any rights or remedies upon any person or entity other than the Parties.

8.5. Assignment: No assignment of this Agreement or of the rights and obligations hereunder shall be valid without the prior written consent of the other Party.

8.6. Use of SCCOE Name and Logo for Commercial Purposes: Agency shall not use the name or logo of SCCOE or reference any endorsement from SCCOE in any manner for any purpose, without the prior express written consent of SCCOE as provided by the SCCOE's authorized representative, or designee.

8.7. Governing Law, Venue: This Agreement has been executed and delivered in, and shall be construed and enforced in accordance with, the laws of the State of California. Proper venue for legal action regarding this Agreement shall be in Santa Clara County.

9. Insurance/Hold Harmless

9.1 Insurance: The SCCOE and the Agency shall maintain a certificate of insurance in the Business Office of each respective office.

9.2 Indemnification: Each Party will defend, indemnify, and hold the other Parties, their officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees, or agents.

10. Execution Authority

Each individual executing this Agreement on behalf of a Party represents that they are duly authorized to execute and deliver this Agreement on the entity's behalf, including, as applicable, the Governing Board, Superintendent, Board of Directors, or Executive Director. This Agreement shall not be effective or binding unless it is in writing and approved by the SCCOE's authorized representative, or authorized designee, as evidenced by their signature as set forth in this Agreement.

11. Electronic Signatures/ Signatures

Unless otherwise prohibited by law or SCCOE policy, the Parties agree that an electronic copy of a signed contract, or an electronically signed contract, has the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document or other format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by SCCOE.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: Purchasing Contract No.: _____ Vendor No.: 10547

Academic Services (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement) ☐ **MASTER CONTRACT PARTICIPATION**

☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: Santa Clara County Office of Education-Intervention Support

Address: 1290Ridder Park Drive City: San Jose State: CA Zip: 95131

Phone: ( ) Email: _____

SSN: _____ Fed I.D. #: _____

CONTRACT TERM: start dates October 20,2024 end date June 30,2025

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

SCCOE will provide two coordinators to support 10 ARUSD intervention specialists for seven half day sessions. During these sessions they will provide guidance on strategies to systematically support students based on data and upcoming state tests.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed $ 22,011.00 of services.

____ b. **Other:** $ 2,077.00 fo half day Session / $829.50 co-facilitated meetings per coordinator

Describe other related costs: Not To Exceed $ 22,011.00

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
060	4035	0	5815	00	1110	1000	000000	305	1461	$ 22,011.00	
											9/30/24
											10/1/24

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: 9/25/24

Director of Fiscal Services: _____ Date: 10/1/24

Asst. Supt., of Business Services: _____ Date: 10/1/24

Superintendent: _____ Date: _____

Docusign Envelope ID: 4292AE79-5252-4004-9A9C-D0BB7D77C493

Santa Clara County Office of Education

Memorandum of Understanding
between
Santa Clara County Office of Education
and
(Alum Rock Union Elementary School District)

This Memorandum of Understanding (MOU), hereinafter referred to as the "Agreement", is between the Santa Clara County Office of Education (SCCOE) and Alum Rock Union Elementary School District (the "Agency"). SCCOE and the Agency can each be referred to as the "Party" or collectively as the "Parties" for the purpose of this Agreement.

1. Overview

This Agreement outlines the responsibilities and commitments of each Party regarding the participation in professional development supporting Intervention Specialists.

2. Goals

☒ Improve access to inclusive, equitable, high-quality education.
☒ Provide quality support to districts, schools, students, and communities.
☒ Be a premier service organization.

The SCCOE agrees to collaborate with Agency to improve access to inclusive, equitable and high-quality education for all students.

3. Responsibilities

3.1. The Agency Responsibilities:

- Agency will notify SCCOE of the specific location and start/end times for each professional learning event in advance of the event.
- Agency will send reminders to participants prior to each professional learning session.

3.2. The SCCOE Responsibilities:

- SCCOE will provide up to two facilitators.
- SCCOE will provide electronic learning materials.

3.3. Shared Responsibilities:

- Both SCCOE and Agency team members will collaborate and maintain close communication regarding the outcomes and deliverables of the professional learning activities.

3.4. Delivery of Services and Use of Resources:

- In the event session cancellation(s) or rescheduling, notification must be made to SCCOE at least 10 working days prior to the training dates.

4. Duration of Agreement

This Agreement begins on October 21, 2024, and ends on June 30, 2025.

Docusign Envelope ID: 4292AE79-5252-4004-9A9C-D0BB7D77C493

5. Articulation of Monies/Compensation

The Agency will pay up to $22,011.00 to the SCCOE for five half-day professional learning sessions and two co-facilitated/designed meetings. The rate for a half-day professional learning session is $2,077.00 per coordinator and the rate for co-facilitated/designed meetings is $829.50 per coordinator. The Agency will pay the SCCOE within 30 days of receipt of invoices.

6. Data Sharing

The services performed under this Agreement include the sharing of non-publicly available employee or student data.

☐ Yes, Data Sharing agreement/form attached

☒ No

7. Termination

Either the Agency or the SCCOE may terminate this Agreement with or without cause upon 10 days advance written notice to the other Party.

8. Other Terms

8.1. Entire Agreement: This Agreement and its appendices and exhibits (if any) constitute the final, complete, and exclusive statement of the terms of the agreement between the Parties. It incorporates and supersedes all the agreements, covenants and understandings between the Parties concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the Parties or their agents shall be valid or enforceable unless embodied in this Agreement.

8.2. Amendments: This Agreement may only be amended by a written instrument signed by the Parties.

8.3. Severability: Should any part of this Agreement between SCCOE and the Agency be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the validity of the remainder of the Agreement, which shall continue in full force and effect, provided that such remainder can, absent the excised portion, be reasonably interpreted to give the effect to the intentions of the parties.

8.4. Third-Party Beneficiaries: This Agreement does not, and is not intended to, confer any rights or remedies upon any person or entity other than the Parties.

8.5. Assignment: No assignment of this Agreement or of the rights and obligations hereunder shall be valid without the prior written consent of the other Party.

8.6. Use of SCCOE Name and Logo for Commercial Purposes: Agency shall not use the name or logo of SCCOE or reference any endorsement from SCCOE in any manner for any purpose, without the prior express written consent of SCCOE as provided by the SCCOE's authorized representative, or designee.

8.7. Governing Law, Venue: This Agreement has been executed and delivered in, and shall be construed and enforced in accordance with, the laws of the State of California. Proper venue for legal action regarding this Agreement shall be in Santa Clara County.

9. Insurance/Hold Harmless

9.1 Insurance: The SCCOE and the Agency shall maintain a certificate of insurance in the Business Office of each respective office.

9.2 **Indemnification:** Each Party will defend, indemnify, and hold the other Parties, their officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees, or agents.

10. Execution Authority

Each individual executing this Agreement on behalf of a Party represents that they are duly authorized to execute and deliver this Agreement on the entity's behalf, including, as applicable, the Governing Board, Superintendent, Board of Directors, or Executive Director. This Agreement shall not be effective or binding unless it is in writing and approved by the SCCOE's authorized representative, or authorized designee, as evidenced by their signature as set forth in this Agreement.

11. Electronic Signatures/ Signatures

Unless otherwise prohibited by law or SCCOE policy, the Parties agree that an electronic copy of a signed contract, or an electronically signed contract, has the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document or other format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by SCCOE.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: **BUSINESS OFFICE** Contract No.: _____ Vendor No.: 10547

Academic Services (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

- [✓] **MOU** (negotiated Agreement)
- [ ] Exhibit B & C (Fingerprinting and TB Test)
- [ ] **MASTER CONTRACT PARTICIPATION**
- [ ] Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval.

* *Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absent of negotiated agreement.*

Name of Individual/Company: Santa Clara County Office of Education-Library Services

Address: 1290 Ridder Park Drive City: San Jose State: CA Zip: 95131

Phone: (408) 453-6670 Email: _____

SSN: _____ Fed I.D. #: _____

CONTRACT TERM: start dates July 1,2024 end date June 30,2025

CONTRACTOR'S OBLIGATION:
Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

SCCOE will provide credentialed "Librarian of Record" Services for the 2024-25 school year to comply with state regulations for all ARUSD school sites.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

X a. **Fee Rate:** $1.50 per student Not to Exceed $11,100.00 of services.

____ b. **Other:** $_____

Describe other related costs: _____

BUDGET CODE: 010-0000-0-5815-00-1110-1000-080000-305-5245 9/30/24
Accountant Initials

_____ _____
Accountant Initials

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: 9/25/24
Director of Fiscal Services: _____ Date: 9/30/24
Asst. Supt., of Business Services: _____ Date: 9/30/24
Superintendent: _____ Date: _____

Santa Clara County Office of Education

Memorandum of Understanding
between
Santa Clara County Office of Education
and
Alum Rock Union School District

This Memorandum of Understanding (MOU), hereinafter referred to as the "Agreement", is between the Santa Clara County Office of Education (SCCOE) and Alum Rock Union School District (the "Agency"). SCCOE and the Agency can each be referred to as the "Party" or collectively as the "Parties" for the purpose of this Agreement.

1. Overview

This Agreement outlines the responsibilities and commitments of each Party regarding the participation in Librarian of Record services.

2. Goals

☒ Improve access to inclusive, equitable, high-quality education.
☒ Provide quality support to districts, schools, students, and communities.
☐ Be a premier service organization.

The SCCOE will serve as the Librarian of Record for Alum Rock Union School District (ARUSD).

3. Responsibilities

3.1. The Agency Responsibilities:

ARUSD will contract with the SCCOE for Librarian of Record Services (compliance only).

3.2. The SCCOE Responsibilities:

SCCOE will serve as the Librarian of Record for the Agency.

4. Duration of Agreement

This Agreement begins on July 1, 2024 and ends on June 30, 2025.

5. Articulation of Monies/Compensation

Alum Rock Union School District (ARUSD)will pay the SCCOE $1.50 per student. The latest enrollment information provided by ARUSD is 7,400 students. ARUSD will pay SCCOE $11,100.00 within 30 days of receipt of invoice.

6. Data Sharing

The services performed under this Agreement include the sharing of non-publicly available employee or student data.

☐ Yes, Data Sharing agreement/form attached
☒ No

7. Termination

Either the Agency or the SCCOE may terminate this Agreement with or without cause upon 30 days advance written notice to the other Party.

8. Other Terms

8.1. Entire Agreement: This Agreement and its appendices and exhibits (if any) constitute the final, complete, and exclusive statement of the terms of the agreement between the Parties. It incorporates and supersedes all the agreements, covenants and understandings between the Parties concerning the subject matter hereof, and all such agreements, covenants and understandings have been merged into this Agreement. No prior or contemporaneous agreement or understanding, verbal or otherwise, of the Parties or their agents shall be valid or enforceable unless embodied in this Agreement.

8.2. Amendments: This Agreement may only be amended by a written instrument signed by the Parties.

8.3. Severability: Should any part of this Agreement between SCCOE and the Agency be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the validity of the remainder of the Agreement, which shall continue in full force and effect, provided that such remainder can, absent the excised portion, be reasonably interpreted to give the effect to the intentions of the parties.

8.4. Third-Party Beneficiaries: This Agreement does not, and is not intended to, confer any rights or remedies upon any person or entity other than the Parties.

8.5. Assignment: No assignment of this Agreement or of the rights and obligations hereunder shall be valid without the prior written consent of the other Party.

8.6. Use of SCCOE Name and Logo for Commercial Purposes: Agency shall not use the name or logo of SCCOE or reference any endorsement from SCCOE in any manner for any purpose, without the prior express written consent of SCCOE as provided by the SCCOE's authorized representative, or designee.

8.7. Governing Law, Venue: This Agreement has been executed and delivered in, and shall be construed and enforced in accordance with, the laws of the State of California. Proper venue for legal action regarding this Agreement shall be in Santa Clara County.

9. Insurance/Hold Harmless

9.1 Insurance: The SCCOE and the Agency shall maintain a certificate of insurance in the Business Office of each respective office.

9.2 Indemnification: Each Party will defend, indemnify, and hold the other Parties, their officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorney's fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees, or agents.

10. Execution Authority

Each individual executing this Agreement on behalf of a Party represents that they are duly authorized to execute and deliver this Agreement on the entity's behalf, including, as applicable, the Governing Board, Superintendent, Board of Directors, or Executive Director. This Agreement shall not be effective or binding unless it is in writing and approved by the SCCOE's authorized representative, or authorized designee, as evidenced by their signature as set forth in this Agreement.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: **Purchasing** Contract No.: _____ Vendor No.: 18629

Early Learning (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement) ☐ **MASTER CONTRACT PARTICIPATION**

☐ Exhibit B & C (Fingerprinting and TB Test) ☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: SOMOS Mayfair

Address: 1695 Alum Rock STE 10 City: San Jose State: CA Zip: 95116

Phone: (408) 460-2751 Email: vreyes@somosmayfair.org

SSN: _____ Fed I.D. #: 77-0499813

CONTRACT TERM: start dates July 1, 2024 end date September 30, 2029

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

The collaboration between Alum Rock Union Elementary School District (ARUESD) and SOMOS Mayfair is to ensure proper services for the Alum Rock-Chavez Family Resource Center (FRC) at Chavez and Hubbard, as part of the Alum Rock Universal Preschool Initiative.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed _____ of services.

X b. **Other:** $_____

Describe other related costs: No cost to ARUESD

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	0001	1000	000050	065	7221	zero cost	9/30/24

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: Dr. Dianna J. Ballesteros Date: 09 / 20 / 2024

Director of Fiscal Services: [signature] Date: 9/30/24

Asst. Supt., of Business Services: [signature] Date: 9/30/24

Superintendent: _____ Date: _____

Doc ID: bbb87bd7aaf1a10b1720444404746145f25a8560

Exhibit A

Project Plan

District data and contact person

District name	Alum Rock Union Elementary School District
District address	2930 Gay Ave, San Jose, CA 95127
District contact person	Name: Emmanuel Barbara Fax: 408.928.6822 Email: emmanuel.barbara@arusd.org

Somos data and contact person

Somos name	Somos Mayfair
Somos address	1695 Alum Rock Avenue Suite 10, San Jose CA 95116
Somos contact person	Name: Saul Ramos Phone:408.593.5989 Fax: 408.904.5085 Email: sramos@somosmayfair.org

Project objectives and activities

Project name (if any)	FIRST 5 Santa Clara County funded sites of the Family Resource Center Initiative • Chavez Family Resource Center @ Chavez Elementary School, 2000 Kammerer Ave., San Jose, CA 95116 • Hubbard Family Resource Center @ Hubbard Media Arts Academy, 1680 Foley Ave., San Jose, CA 95122
Project objective	Child, Family, and Community Health and School Readiness
Project core activity	**Family Resource Centers funded by FIRST 5 - Prevention and Early Education**
Project start date and expected completion date	July 2024 and ongoing
Project key performance measures	**Per the SOMOS deliverables (below)**

Somos responsibilities

Somos activities	Family/Community Engagement, Parenting/Caregiver Workshops, Early Education Programming, and

	Resource Provision at the Family Resource Centers (FRCs)
Somos deliverables	• Offer free Research/Evidence Based Programming (i.e., Positive Parenting Program - Triple P, Opening Doors, 24/7 Dads and Parent Cafe's), Health and Wellness Programming (i.e., Oral Health Screenings/Education, Hearing/Vision Screenings) and Wrap Around Services/Referrals (i.e., Immigration, Housing, Childcare) • In collaboration with ARUSD and ARUSD partners, provide developmental screenings for all children 0-5 served by the FRC and ARUSD (with parent/guardian consent) • Partner with ARUSD departments, staff, schools, and partner agencies including CDCs, Elementary, and Adult Education for parent / caregiver outreach and support, including outreach tables at school sponsored events • Meet monthly with school site principals, community liaisons, and other identified school staff members for FRC and school site updates • Offer non-traditional service hours such as evenings and weekends and community events as agreed upon by school site personnel and ARUSD and SOMOS. • Provide custodial services for non-traditional service hour event to maintain the cleanliness of assigned spaces at a level reasonably prescribed by the District • Restrooms: Somos shall have shared use of designated restrooms on the Premises. Adults shall use only adult restrooms designated by the District. When District students are present, Somos staff shall at all times escort its guests at all times to use the assigned restroom facilities. • Parking. Somos shall have the shared use of parking lot on the Premises. Somos shall not designate any parking spaces as reserved for Somos's use; to ensure adequate parking for District staff, the District may in its own discretion designate spaces for use by District staff and guests only.
SOMOS Partners	From time to time, SOMOS will be working with the following partners, Grail Family Services, Amigos de Guadalupe, Veggielution, School of Arts and Culture at the Mexican Heritage Plaza, Catholic Charities, Bridge Communities, Migrant Education, Kidango, Head Start, Parents Helping Parents, Evergreen Valley College, and possibly others.SOMOS shall obtain Certificate of Insurance (COI) from partner agencies - according to Section 5.5 Insurance above.
Somos reporting	Copy of reports to FIRST 5 will be provided to school principal at Chavez and Hubbard schools as requested
Special Somos insurance obligations	Somos shall take out and maintain during the period of this Agreement such general liability, worker's compensation and vehicle insurance as is required to protect Somos and ARUSD as their interests may appear.

District responsibilities

District activities	Provide existing facilities for children's learning and parent education. Support engagement and outreach to services at FRC, collaborate with Somos in planning and coordinating community events as appropriate.
District deliverables	• Provide appropriate facility space for programming and staff offices ○ Chavez – three classrooms, with breakroom space, outdoor grassy area, outdoor picnic table area, access to the adult restrooms, two assigned parking spaces, parking lot gate access

	○ Hubbard – two portable classrooms, side parking lot gate access, access to the adult restrooms, staff breakroom ○ ARUSD to make needed repairs to the facility space, including carpet cleaning / repair / replacement, ceiling tiles, windowsill repair / interior paint as needed per site • Provide facility support including classroom keys, separately zoned alarm systems, telephone service, staff Wi-Fi internet access (ensuring a new password is set up every year), maintenance assistance, staff and family parking access, water for the gardens, and other support as requested and approved by District • Approve installation of classroom water dispensers, refrigerator, microwave, adult bathroom wall mounted changing tables, FIRST 5 FRC fence banners and wall signs with ARUSD logo, and garden beds at FRC school sites as appropriate • Subject to the District's rules and regulations, allow families on campus direct access to the FRC and sign in/out privilege from the FRC classrooms. If requested by school principal, a visitor sticker from school front office can be request but stickers will need to be provided by ARUSD • Permit use of school copier and teacher work room (paper to be provided by Somos) • Partner with FRC staff for parent / caregiver outreach and support
District reporting	**N/A**
Special District insurance obligations	Per the MOU requirements

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

PURCHASE ORDER / CONTRACT CHANGE ORDER (POCO)

P.O. No. _____ Contract No. _____

Original P.O Amount $_____ Contract Original Amount $ Zero

Vendor Name: San Jose State University Vendor No. 10553

Please check:

_____ Cancel P.O. / Contract
_____ Change Item No.: _____
_____ Increase Amount Line Item No.: _____
_____ Decrease Amount Line Item No.: _____
_____ Add Line No.: _____
_____ Delete Line No.: _____
_____ Add/Change object code to: _____
_____ Add Freight: $_____
_____ Add Tax: _____%
_____ Disencumber
_____ Add/Change Prog. No. to: _____
✔ Other Updated language

CONTRACTS ONLY

Change Orders:
Contracts Original Amount $_____
Change Order #: _____ $_____
Change Order #: _____ $_____
Change Order #: _____ $_____

New Contract Total $_____
(including Change Orders)

Line #	FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SUB-OBJ 00	GOAL XXXX	FCTN XXXX	COST-CNTR XXXXXX	LOC XXX	PROG XXXX	$AMOUNT	BUS OFC
1	010	0000	0	5815	00	0000	7200	000000	600	7221		
											9/12/24	

Reason for Adjustment:
Updated MOU (to replace MY 249067).
As of January 2025 the State will no longer be paying mentor teacher stipends. All language regarding this stipend has been removed and contract has been revised.

School/Dept.: Human Resources Requested by: Missy Preiksa

Approval: _____ Assistant Superintendent of Business Services
(for Contracts Only)

_____ Director/Program Manager

_____ Procurement Manager

Date Requested: _____ Date Entered: _____ Entered By: _____

(Pursuant to Public Contract Code 20118.4, the total cost of change orders shall not exceed the greater of $15,000.00 or 10% of the original contract amount. The ARUESD Board of Trustees must approve changes exceeding these limits.)

STUDENT TEACHING AGREEMENT

THIS AGREEMENT entered into by and between the State of California through the Trustees of The California State University on behalf of the State University, noted below, all of which are hereinafter called State or State University, and the Center, noted below, hereinafter called the Center:

WITNESSETH

WHEREAS, The Center is authorized to enter into agreements with the State, to provide teaching experience through practice teaching to students enrolled in teacher training curricula of the State University; and to provide speech and language pathology experience through practice speech and language pathology to students enrolled in speech and language pathology training curricula of the State University; and

WHEREAS, any such agreement may provide for the payment for the services rendered by the Center of an amount not to exceed the actual costs to the Center of the services rendered; and

WHEREAS, it has been determined between the parties hereto that the payments to be made to the Center under this agreement do not exceed the actual cost to the center of the services rendered by the Center, and

WHEREAS, the honorarium or payment provided herein is intended to be transmitted promptly by the Center to the supervising teacher as compensation for and recognition to services performed for the student teacher in the supervisory teacher's charge;

NOW THEREFORE, it is mutually agreed between the State and the Center as follows:

SPECIAL PROVISIONS

The State University and the Center are as follows:

University	Center
San Jose State University One Washington Square San Jose, CA 95192-0071	**Alum Rock Union Elementary School District** 2930 Gay Avenue San Jose, CA 95127

The TERM of the Agreement is **January 1, 2025 through June 30, 2029.**

GENERAL TERMS

1. The Center shall provide to State University students teaching experience through practice teaching in schools and classes of the Center not to exceed the units of practice teaching set forth in the Special Provisions. Such practice teaching shall be provided in such school or classes of the Center, and under the direct supervision and instruction of such employees of the Center, as the Center and the State through their duty-authorized representatives may agree upon.

The Center shall provide teacher candidates (student teachers) with necessary educator access to instructional technology including but not limited to course management systems, online curricular materials, and instructional applications.

The Center shall allow videotaping of in-person or online lessons taught by the teacher candidate (student teacher). When possible, the Center will revise video consent forms to include consent for teacher candidates (student teachers) to video record lessons.

The Center shall allow university supervisors access to observe both online and in-person instruction by the teacher candidate.

The Center may, for good cause, refuse to accept for practice teaching any student of the State University assigned to practice teaching in the Center, and upon request of the Center, made for good cause, the State shall terminate the assignment of any student of the State University to practice teaching in the Center.

The Center shall ensure that the clinical practice settings provided to student teachers include opportunities to engage in screening and diagnostic activities to inform teaching strategies and student assessments, per TPE 7. This commitment includes implementing early intervention techniques appropriate to the candidates' credentials and the specific requirements of the TPEs and standards.

Clinical practice settings will also include opportunities for teacher candidates to engage in and practice strong literature and language practices, with a balance other than oral and written language, to promote students' meaning making, language development, and effective expression, as detailed in TPEs 7.6, 7.7, and 7.8.

The center will attempt to provide all candidates with opportunities in clinical practice settings to observe and practice the concepts and strategies included in the California Dyslexia Guidelines. Given that not every candidate will have a child with dyslexia in their clinical practice setting, the center will support opportunities for them to practice these strategies.

"Practice teaching" as used herein and elsewhere in this agreement means active participation in the duties and functions of classroom teaching under the direct supervision and instruction of employees of the Center holding valid life diplomas or credentials issued by the State Board of Education, other than emergency or provisional credentials, authorizing them to serve as classroom teachers in the schools or classes in which the practice teaching is provided.

The Center will ensure that students have valid fingerprint clearance as normally obtained through Certificate of Clearance prior to placement in schools and classes of the District for purposes outlined in this agreement.

The Center will request the student provide evidence of proper tuberculosis screening prior to placement in schools and classes of the District for purposes outlined in this agreement. This screening evidence will include tuberculosis test results and dates of the screening (to be completed within the previous 4 years).

2. An assignment of a student of the State University to practice teaching in schools or classes of the Center shall be, at the discretion of the State, either for approximately nine (9) weeks or for approximately (18) weeks, but a student may be given more than one assignment by the State University to practice teaching in such schools or classes.

The assignment of a student of the State University to practice teaching in the Center shall be deemed to be effective for purposes of this agreement as of the date the student presents to the proper authorities of the Center the assignment card or other document given the student by the State University effecting such assignment, but not earlier than the date of such assignment as shown on such card or other document.

INDEMNIFICATION

The Center and the State University will save harmless and indemnify the State and Center against all claims, demands, suits, judgments, expense and costs of any and every kind, insofar as it may legally do so and subject to the availability of funds, on account of the injury to or death of persons or loss of or damage to property arising in any manner out of Center's or State's performance of the terms of this Agreement.

INSURANCE

State and Center will procure and maintain in full force and effect adequate insurance or will self-insure their obligations under this Agreement.

Pursuant to the California State University (CSU) policy for contracting and procurement (Section 412.06), the University must ask for the following insurance information to be provided prior to issuance of an agreement, purchase order or student placement agreement/commitment which allows the work to be performed:

Contracts requiring insurance coverage shall contain the following provisions:

1. Center shall furnish to the University a Certificate of Insurance stating that there is liability insurance presently in effect for the agreement with a single limit of not less than $2,000,000 per occurrence, and $4,000,000 aggregate; and that vehicle insurance (where applicable) is in effect with a minimum coverage of $1,000,000 per occurrence.

2. The Certificate of Insurance shall provide:

   a. That the insurer will not cancel the insured's coverage without thirty (30) days prior notice to the University;

   b. The State of California, the Trustees of the California State University System, San Jose State University, and the employees, officers, and agents of each of them, must be added by endorsement as Additional Insured, but only insofar as the operations under the agreement are concerned.

   c. That the State, the Trustees, and the University, and the employees, officers and agents of each of them will not be responsible for any premiums or assessments on the policy.

3. The Center agrees that the bodily injury liability insurance herein provided shall be in effect at all times during the term of the agreement. In the event said insurance coverage expires at any time or times during the term of this contract/agreement, Center aggress to provide at least thirty (30) days prior to said expiration date, a new Certificate of Insurance will be provided evidencing insurance coverage for not less than the remainder of the term of the contract, or for a period of not less than one (1) year. New Certificates of Insurance are subject to approval of the University, and Center agrees that no services shall be performed prior to the giving of such approval.

In the event that the Center fails to keep in effect at all time insurance coverage as provided herein, the University may in addition to any other remedies it may have, terminate the contact/agreement upon occurrence of such event.

4. Workers Compensation and Employer's Liability insurance coverage as required by California State Law shall be maintained by the Center and any subcontractor(s) through the completion of the service. It is agreed that the University will provide Workers' Compensation coverage for students for the duration of this agreement.

The limit of coverages set forth above is a minimum amount, and any situation where an unusually high risk of liability is present, the University may require the Center to carry insurance with a higher limit.

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT

Request for Contracted Services

To: Purchasing Contract No.: _____ Vendor No.: 18760

Social Emotional Learning (School/Dept) and the Alum Rock Union Elementary School District (ARUESD), whose address is 2930 Gay Avenue, San Jose, CA 95127, and the following named Contractor wishes to enter a:

☑ **MOU** (negotiated Agreement)
☑ Exhibit B & C (Fingerprinting and TB Test)

☐ **MASTER CONTRACT PARTICIPATION**
☐ Scope of Work/Proposal

Note: All Contracts over $5,000 require pre-approval, and a Board Policy Memo for Contracts $100,000 and over.

** Use Independent Contractor Agreement (PUR-116) for unincorporated individuals or in the absence of negotiated agreement.*

Name of Individual/Company: Pacific Clinics

Address: 499 Loma Alta Avenue City: Los Gatos State: CA Zip: 95030

Phone: (408) 335-3600 Email: una.ko@pacificclinics.org

SSN: _____ Fed I.D. #: 94-2295953

CONTRACT TERM: start dates October 11, 2024 end date June 30, 2025

CONTRACTOR'S OBLIGATION:

Description of services to be provided: (Please attach proposals, scope of work, and other documentation.)

Pacific Clinics will provide student workshops on sexual abuse prevention. They will discuss trauma, emotions, personal safety, and boundaries. Teacher workshops will also be available on sexual abuse support, reporting, and resources. Therapy service referrals will be provided.

COMPENSATION: In consideration of Contractor's provision of services as described above, and subject to the payment provisions expressed herein, ARUESD shall pay Contractor, upon Contractor's submission of a properly documented demand for payment (Invoice) which shall be submitted not later than 30 days from the end of the month in which the contract services were rendered, and upon approval of such demand by ARUESD as follows: (Check either a or b)

____ a. **Fee Rate:** $_____ per _____ Not to Exceed _____ of services.

X b. **Other:** $ No Cost

Describe other related costs: Paid for by the grant from the Child Abuse Prevention Council (CAPC)

BUDGET CODE:

FD XXX	RESC XXXX	PY 0	OBJECT XXXX	SB-OB 00	GOAL XXXX	FCTN XXXX	CST-CTR XXXXXX	LOC XXX	PROG XXXX	$ AMOUNT	ACCOUNTANT INITIALS
010	0000	0	5815	00	1110	1000	000070	061	7221	$0.00	9/30/24

APPROVALS:

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT:

Site/Department Administrator: _____ Date: 9-10-24

Director of Fiscal Services: _____ Date: 9/30/24

Asst. Supt., of Business Services: _____ Date: 9/30/24

Superintendent: _____ Date: _____

Docusign Envelope ID: 7FB4888F-3325-41E2-8768-37825962F4E4

Pacific Clinics

Child Abuse Prevention Workshops Scope of Work

The outpatient program will provide workshops to students regarding sexual abuse prevention. The workshops will include discussion of trauma symptoms, recognition of emotions, emotional regulation, personal safety, consent/safe touch, communication skills, boundaries and how to reach out to trusted adults for help. The outpatient program will also provide workshops to teachers and admins helping them understand the warning signs and red flags of sexual abuse, what they can do to help the students, mandated reporting, and resources. If there is a need for ongoing therapy services for students who are going through sexual trauma, the student can be referred to the outpatient program for ongoing trauma treatment.

There will be no cost for the workshops provided to the Alum Rock School District as it is paid for by the grant from the Child Abuse Prevention Council (CAPC). The workshops will be provided for the current year 2024-2025.

Signed by:
CA06E8E4E66D401...

Kim Wells, Chief Legal Officer

9/9/2024
Date

Emmanuel Barbara, Interim Superintendent

Date

10.14

ALUM ROCK UNION ELEMENTARY SCHOOL DISTRICT
2930 Gay Avenue
San José, CA 95127

Office of Superintendent of Schools

ITEM REQUIRING ATTENTION – BOARD OF EDUCATION

To the Board of Trustees:

Subject: Current Enrollment.

Information Only

Submitted by: German Cerda Title: Superintendent

To the Board of Trustees: Meeting: October 10, 2024
Regular Board Meeting

Information Only

10.14
Agenda Placement

German Cerda, Superintendent

DISPOSITION BY BOARD OF TRUSTEES

Motion by: _____ Seconded by: _____

Approved: _____ Not Approved: _____ Tabled: _____

Master Enrollment

as of Sep 27, 2024 4:00:21 PM

School	T4	TK	00	01	02	03	04	05	06	07	08	Total W/O SDC	SDC	Total W/ SDC	PK	TTL W/ SDC & PK
Adelante 1 K-8	3	15	63	51	54	53	64	50	58	46	50	**507**	0	507	0	507
Adelante 2 K-8	1	19	41	44	44	40	49	42	46	28	15	**369**	0	369	0	369
Aptitud K-8	0	15	29	27	27	39	48	44	55	45	53	**382**	9	391	1	392
Cassell ES	3	18	45	31	33	47	41	38	0	0	0	**256**	28	284	0	284
Chavez ELC	1	20	33	0	0	0	0	0	0	0	0	**54**	4	58	11	69
Cureton ES	0	22	27	31	36	38	40	38	0	0	0	**232**	22	254	0	254
Dorsa ES	5	15	36	31	37	48	49	46	0	0	0	**267**	21	288	0	288
Hubbard K-8	0	16	42	42	39	41	50	45	40	60	49	**424**	4	428	5	433
Linda Vista ES	1	29	54	56	66	73	78	58	0	0	0	**415**	23	438	5	443
LUCHA ES	0	9	23	36	33	31	39	48	0	0	0	**219**	0	219	0	219
Lyndale ES	2	13	35	31	50	46	41	37	0	0	0	**255**	18	273	21	294
McCollam ES	2	19	44	52	50	56	53	62	0	0	0	**338**	39	377	1	378
Meyer ES	1	13	28	34	33	40	33	45	0	0	0	**227**	21	248	3	251
Painter ES	6	38	52	60	52	55	53	47	0	0	0	**363**	0	363	1	364
Russo McEntee ES	2	20	35	41	48	42	44	49	0	0	0	**281**	40	321	2	323
Ryan ES	1	8	32	32	29	38	46	51	0	0	0	**237**	11	248	1	249
San Antonio ES	0	13	30	53	56	46	48	70	0	0	0	**316**	11	327	0	327
George MS	0	0	0	0	0	0	0	0	126	115	143	**384**	3	387	0	387
Ocala MS	0	0	0	0	0	0	0	0	88	139	140	**367**	11	378	0	378
Renaissance 1 MS	0	0	0	0	0	0	0	0	82	122	127	**331**	18	349	0	349
Renaissance 2 MS	0	0	0	0	0	0	0	0	102	104	105	**311**	14	325	0	325
Sheppard MS	0	0	0	0	0	0	0	0	142	153	143	**438**	11	449	0	449
	28	**302**	**649**	**652**	**687**	**733**	**776**	**770**	**739**	**812**	**825**	**6973**	**308**	**7281**	**51**	**7332**