

**PEQUANNOCK TOWNSHIP BOARD OF EDUCATION
PEQUANNOCK TOWNSHIP HIGH SCHOOL
85 SUNSET ROAD, POMPTON PLAINS, NJ 07444
WORKSHOP MEETING AGENDA
MONDAY, OCTOBER 7, 2024
7:00 P.M.**

- I. Call to Order
- II. Statement of Compliance – Open Public Meetings Act

In compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, notice of this meeting has been properly advertised in the *Daily Record* and *Suburban Trends*, its agenda has been posted at the appropriate locations, and a copy has been filed with the Pequannock Township Clerk.

ROLL CALL:

Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mrs. Danielle Esposito	Mr. Timothy Gitin	Mr. Gregory MacSweeney
Mr. Vincent Pompeo	Mr. Brian Senyk	Mrs. Cara Shenton

FLAG SALUTE

- III. President’s Report - Mr. Brian Senyk
- IV. Superintendent’s Report - Dr. Michael Portas
 - Student Representative Report - Lilliana Fazliu
- V. School Business Administrator’s Report - Mr. Gordon Gibbs
- VI. Open to Public Agenda Items Only

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on **any agenda item** during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

- VII. Approval of Action Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

- PMC-66-25 Acceptance of Reports - 2024-2025 School Year
- PMC-67-25 Accept Resignation - 2024-2025 School Year
- PMC-68-25 Approval to Rescind Unpaid Absences - 2024-2025 School Year (PMC-51-25)
- PMC-69-25 Approval to Rescind Appointment - 2024-2025 School Year (PMC-59-25)
- PMC-70-25 Approval to Amend Appointment - 2024-2025 School Year (PMC-59-25)
- PMC-71-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-72-25 Approval to Amend Additional Period Assignment - 2024-2025 School Year (PMC-34-25)
- PMC-73-25 Approval of Appointment - 2024-2025 School Year
- PMC-74-25 Approval of School Lunch Aides - 2024-2025 School Year
- PMC-75-25 Approval of Additional Period Assignments - 2024-2025 School Year
- PMC-76-25 Approval of the Continuation of Stipend for Facility Staff Member - 2024-2025 School Year (PMC-47-25)

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. PMC-66-25
ACCEPTANCE OF REPORTS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following reports:

- Enrollment Report
- Suspension Reports

RESOLUTION NO. PMC-67-25
ACCEPT RESIGNATION - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, accepts the following resignation:

NAME	ASSIGNMENT	EFFECTIVE DATE
Ortiz, Julie	Speech Therapist Pequanock Township School District	11/29/2024

RESOLUTION NO. PMC-68-25
APPROVAL TO RESCIND UNPAID ABSENCES - 2024-2025 SCHOOL YEAR (PMC-51-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the unpaid absences for the following personnel for the 2024-2025 school year:

EMPLOYEE ID	DATE
#4928	11/6/2024,11/11/2024

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-69-25

APPROVAL TO RESCIND APPOINTMENT - 2024-2025 SCHOOL YEAR (PMC-59-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, rescinds the appointments of the following personnel in the Pequannock Township School District.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Sager, Jessica <i>New Position</i>	.5 Special Education Aide Stephen J. Gerace School	10/1/2024-6/30/2025	Step 9 \$11,855 (prorated)

RESOLUTION NO. PMC-70-25

APPROVAL TO AMEND APPOINTMENT - 2024-2025 SCHOOL YEAR (PMC-59-25)

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, ****pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.**

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
Panicucci, Sarah <i>Leave Replacement for #3252</i>	Leave Replacement Business Teacher Pequannock Township High School	10/16/2024-1/24/2025	BA, Step 1 \$60,115 (prorated)

RESOLUTION NO. PMC-71-25

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
#1130	10/9/2024-11/19/2024	27 sick days	N/A	N/A	N/A	11/20/2024
#1636	9/6/2024-10/31/2024	22 sick days	9/6/2024-10/31/2024 (9 weeks)	N/A	10/8/2024-10/31/2024 4	11/1/2024
#3443	10/4/2024-10/27/2024	15 sick days	10/4/2024-10/27/2024 (4 weeks)	N/A	N/A	10/28/2024

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-72-25

APPROVAL TO AMEND ADDITIONAL PERIOD ASSIGNMENT - 2024-2025 SCHOOL YEAR (PMC-34-25)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, amends the following personnel for additional period assignments/supervisory duty for the 2024-2025 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Slaff, Gregg	PVS	49 minute period/ 2.5 days/week	Math	9/5/2024-10/8/2024, 1/27/2025-4/4/2025	\$1,392.00

RESOLUTION NO. PMC-73-25

APPROVAL OF APPOINTMENT - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
DeLeeuw, Tara <i>New Position</i>	.5 Elementary Teacher Stephen J. Gerace School	10/8/2024-6/30/2025	BA+15, Step 5 \$31,547.50 (prorated)
Pepe, Lori <i>Leave Replacement for #0378</i>	Leave Replacement School Secretary Hillview School	10/17/2024-1/17/2025	Step 1, \$41,320 (prorated)

RESOLUTION NO. PMC-74-25

APPROVAL OF SCHOOL LUNCH AIDES - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following school lunch aides for district schools on an as needed basis to be determined by each building principal for the 2024-2025 school year at the rate of \$16.05, upon submission of timesheets, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	EFFECTIVE DATES (on or about)
Canepa, Jessica	10/15/2024-6/30/2025

RESOLUTION NO. PMC-75-25

APPROVAL OF ADDITIONAL PERIOD ASSIGNMENTS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following personnel for additional period assignments/supervisory duty for the 2024-2025 school year, prorated, per Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

*denotes new item on the agenda
bold print denotes change

NAME	SCHOOL	FREQUENCY	SUBJECT	EFFECTIVE DATES	SALARY
Grady, Colleen	PTHS	56 minute period/ 6th period assignment	Wilson	9/1/2024 -6/18/2025	\$4,200.00
Grady, Colleen	PTHS	Stipend for 5 classes in one day	Biology ICS	9/1/2024-6/18/2025	\$1,750.00
Lanzafama, Melissa	PTHS	56 minute period/ 6th period assignment	Supplemental Math	9/18/2024-6/18/2025	\$3,990.00
Wickey, William	PTHS	56 minute period/ 6th period assignment	ESL/ELL	9/1/2024-6/18/2025	\$6,300.00

RESOLUTION NO. PMC-76-25

**APPROVAL OF THE CONTINUATION OF STIPEND FOR FACILITY STAFF MEMBER - 2024-2025
SCHOOL YEAR (PMC-47-25)**

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves a Head Custodian stipend for Alfredo Mariano from July 1, 2024 to **October 31, 2024** for the prorated amount of **\$640.00**.

*denotes new item on the agenda
bold print denotes change

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

- CIS-25-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
- CIS-26-25 Approval of Professional Day Presenters
- CIS-27-25 Approval of Agreement with AI Education for Professional Development
- CIS-28-25 Approval of Agreement with Janet DeSenzo for Professional Development
- CIS-29-25 Approval of Agreement with NJPSA FEA for Professional Development
- CIS-30-25 Approval of Curriculum and Textbooks for the 2024-2025 School Year
- CIS-31-25 Approval of Student Field Trips

Motion by:	Second by:	Roll Call Vote:
------------	------------	-----------------

Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. CIS-25-25

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
10/2/24	Marotta, Jill	Rutgers Advisory Board Meeting Piscataway, NJ	\$0	\$39.43	\$0	\$39.43
10/2/24	Valverde, Ariel	Rutgers Advisory Board Meeting Piscataway, NJ	\$0	\$46.25	\$150.00	\$196.25
10/14/24	VanSickle, Ann Marie	AP Roundtable High Point Regional HS Sussex, NJ	\$0	\$32.24	\$0	\$32.24
10/16/24	Praschak, Terri	Culture & Climate St. Elizabeth University Morristown, NJ	\$0	\$20.96	\$0	\$20.96

*denotes new item on the agenda
bold print denotes change

10/18/24	Kirkland, Chris	NJSIAA Golf Coach Clinic Kenilworth, NJ	\$0	\$33.65	\$150.00	\$183.65
10/18/24	Savastano, Stacy	AP Calculus Round Table Morristown High School	\$0	\$19.27	\$150.00	\$169.27
10/22/24	Munro, Valerie	NJSBA Workshop Ceremony Atlantic City	\$0	\$256.03	\$150.00	\$406.03

RESOLUTION NO. CIS-26-25
APPROVAL OF PROFESSIONAL DAY PRESENTERS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following staff as workshop presenters for the 2024-2025 school year, as per negotiated Agreement between Pequannock Township Board of Education and the Pequannock Township Education Association, Article 30.A.6.n \$95 for up to four hours and \$190 for more than four hours.

Adams, Brenda	Braun, Kim	Deley, Chellsea	Donch, Denise
Kertesz, Michael	Luppino, Kim	Luterzo, Meghan	Madison, Megan
McBride, Colin	McNulty-Dod, Melissa	Piccoli, Adam	Rentas, Jessica
Seeback, Michael	Struble, Samantha		

RESOLUTION NO. CIS-27-25
APPROVAL OF AGREEMENT WITH AI EDUCATION FOR PROFESSIONAL DEVELOPMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with AI Education, in the amount of \$3,750.00 for professional development, “Generative AI Education,” services to be paid for through Title IV Grant Funds.

RESOLUTION NO. CIS-28-25
APPROVAL OF AGREEMENT WITH JANET DESENZO FOR PROFESSIONAL DEVELOPMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with Janet DeSenzo in the amount of \$500.00 for professional development, “Assistive Tech Tools & News,” to be paid for through Title IV Grant Funds.

RESOLUTION NO. CIS-29-25
APPROVAL OF AGREEMENT WITH NJPSA FEA FOR PROFESSIONAL DEVELOPMENT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves an agreement with NJPSA FEA in the amount of \$2,300.00 for professional development, “504/Significant Disproportionality Training,” to be paid for through IDEA Significant Disproportionality Funds.

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. CIS-30-25
APPROVAL OF CURRICULUM AND TEXTBOOKS FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the new and revised curriculum guides, textbooks, and materials for the 2024-2025 school year.

Health Grade 6

RESOLUTION NO. CIS-31-25
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
10/24/24	Rutgers University Busch Campus Piscataway, NJ	Valverde, Ariel	PTHS/11-12/71	Career Fair	\$25.00	\$150.00 Substitute

*denotes new item on the agenda
bold print denotes change

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

- FFA-37-25 Retroactive Approval of Joint Transportation Agreement with Lenape Regional High School District for ESY 2024
- FFA-38-25 Revised Approval of Contract for Athletic Streaming Services (FFA-08-25)
- FFA-39-25 Approval of Corrective Action Plan (CAP) for Reimbursement of ROD Grant
- FFA-40-25 Approval to Accept School Development Authority (SDA) ROD Grant Funds
- FFA-41-25 Approval to Accept Middle School Music Grant Funds

Motion by:	Second by:	Roll Call Vote:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk

RESOLUTION NO. FFA-37-25
RETROACTIVE APPROVAL OF JOINT TRANSPORTATION AGREEMENT WITH LENAPE REGIONAL HIGH SCHOOL DISTRICT FOR ESY 2024

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, retroactively approves the following joint transportation agreement with Lenape Regional High School District, as host district, for ESY 2024 as follows:

HOST ROUTE #	DESTINATION	EFFECTIVE DATES	# OF JOINER STUDENTS	PER DIEM COST	# OF DAYS	COST TO DISTRICT
SH-26	Bancroft School ESY	7/31/2024 - 8/16/2024	1	\$67.38	13	\$875.94

RESOLUTION NO. FFA-38-25
REVISED APPROVAL OF CONTRACT FOR ATHLETIC STREAMING SERVICES (FFA-08-25)

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a contract with Agile Sports Technologies, Inc., dba Hudl in the revised amount of \$12,900.00 for recording, scouting, and live streaming of athletic events from September 1, 2024 to August 31, 2025.

RESOLUTION NO. FFA-39-25
APPROVAL OF CORRECTIVE ACTION PLAN (CAP) FOR REIMBURSEMENT OF ROD GRANT

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves a Corrective Action Plan (CAP) for the reimbursement from the Regular Operating District Grant also known as the ROD Grant. The Office of Fiscal Accountability and Compliance (OFAC) discovered that the bid opening in 2016 was not in compliance with N.J.S.A. 18A:18A-21(a). The bid process requires waiting the full ten days prior to opening the bid packages.

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-40-25

APPROVAL TO ACCEPT SCHOOL DEVELOPMENT AUTHORITY (SDA) ROD GRANT FUNDS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to accept School Development Authority (SDA) funds in the amount of \$1,153,841.24 from the 2014-2016 ROD grant years.

RESOLUTION NO. FFA-41-25

APPROVAL TO ACCEPT MIDDLE SCHOOL MUSIC GRANT FUNDS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to accept Peter R. Marsh Foundation Middle School Music Grant Funds in the amount of \$1,250.00 for PV School.

VIII. Workshop Discussion Items

PERSONNEL, MANAGEMENT, AND COMMUNITY RELATIONS

Mr. Sam Ciresi, Chair

Discussion

1. School Start Time Committee Follow Up
2. Administrator Goals for School Year 2024-2025
3. Staffing Update

Action Items for October 28, 2024 Regular Business Meeting:

PMC-77-25

- PMC-xx-25 Approval of Unpaid Absences - 2024-2025 School Year
- PMC-xx-25 Approval of Medical and/or Family Leave of Absence - 2024-2025 School Year
- PMC-xx-25 Approval of Appointment - 2024-2025 School Year
- PMC-xx-25 Approval of Interscholastic Sports Stipend Positions - 2024-2025 School Year

RESOLUTION NO. PMC-xx-25

APPROVAL OF UNPAID ABSENCES - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves unpaid absences for the following personnel for the 2024-2025 school year:

EMPLOYEE ID	DATE
XXXXX	XXXXX
XXXXX	XXXXX

RESOLUTION NO. PMC-xx-25

APPROVAL OF MEDICAL AND/OR FAMILY LEAVE OF ABSENCE - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, hereby approves the disability medical leave, child care or family leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act as follows. Staff using sick leave during the temporary disability period will be paid salary with health benefits coverage. Employee’s leave under FMLA running concurrent with NJFLA shall be unpaid; however, health benefits will continue.

EMPLOYEE ID	DISABILITY LEAVE (on or about)	SICK/PERSONAL/ VACATION DAYS TO BE USED	FMLA LEAVE (on or about)	NJFLA LEAVE (on or about)	UNPAID DAYS	RETURN TO WORK DATE (on or about)
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. PMC-xx-25
APPROVAL OF APPOINTMENT - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointments of the following personnel in the Pequannock Township School District, **pending full satisfaction of requisite New Jersey Department of Education and District employment criteria and results from post-offer physical and drug test per Policies 3160 & 4160.

NAME	POSITION	EFFECTIVE DATES (on or about)	SALARY
XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX

RESOLUTION NO. PMC-xxx-25
APPROVAL OF INTERSCHOLASTIC SPORTS STIPEND POSITIONS - 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the appointment of the following out-of-district personnel as coaches/volunteers for the 2024-2025 school year, per the Negotiated Agreement between the Pequannock Township Board of Education and the Pequannock Township Education Association.

Spring, 2024

LAST NAME	FIRST NAME	ASSIGNMENT	SCHOOL	STEP	STIPEND
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX
XXXXX	XXXXX	XXXXX	XXXXX	XXXXX	XXXXX

*denotes new item on the agenda
bold print denotes change

CURRICULUM, INSTRUCTION, AND SPECIAL SERVICES

Mr. Greg MacSweeney, Chair

Discussion

1. STEM/Aviation Academies - C&I committee meeting follow-up
2. Tech Summit
3. Pequannock Library Connection

Action Items for October 28, 2024 Regular Business Meeting:

CIS-32-25

- CIS-xx-25 Approval of Workshop/Conference Attendance and Reimbursement of Related Travel Expenses
 CIS-xx-25 Approval of District Mentors for the 2024-2025 School Year
 CIS-xx-25 Approval of Student Field Trips
 CIS-xx-25 Approval of Title I Tutoring Facilitators

RESOLUTION NO. CIS-xx-25

APPROVAL OF WORKSHOP/CONFERENCE ATTENDANCE AND REIMBURSEMENT OF RELATED TRAVEL EXPENSES

WHEREAS, the attendance at stated functions was previously approved by the Superintendent of Schools, as work related and within the scope of the work responsibilities of the attendees and the school district’s professional development plan; and

WHEREAS, the attendance at the functions was approved as promoting delivery of instruction or furthering efficient operation of the school district and is deemed fiscally prudent; and

WHEREAS, the travel and related expenses particular to attendance at these functions will be in compliance with state travel payment guidelines established by the Department of Treasury and the Federal Office of Management and Budget; and

THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, that the Pequannock Township Board of Education approves these attendances; and

THEREFORE, BE IT FURTHER RESOLVED, that the reimbursement of the related travel expenses shall be in accordance with the above-mentioned guidelines. These are “not-to-exceed” amounts:

DATES	EMPLOYEE	CONFERENCE/ WORKSHOP LOCATION	REGISTRATION	TRAVEL/ LODGING	SUB COST	ESTIMATED TOTAL EXPENSE
2/7/25	Anderson, Dwight	PEOSH/NJADP Mahwah, NJ	\$0	\$0	\$0	\$0
2/7/25	Gibbs, Gordon	PEOSH/NJADP Mahwah, NJ	\$0	\$12.97	\$0	\$12.97
2/21/25	Anderson, Dwight	IPM Coordinator Training Mahwah, NJ	\$0	\$0	\$0	\$0
2/21/25	Gibbs, Gordon	IPM Coordinator Training Mahwah, NJ	\$0	\$12.97	\$0	\$12.97

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. CIS-xx-25
APPROVAL OF DISTRICT MENTORS FOR THE 2024-2025 SCHOOL YEAR

RESOLVED, that the Board of Education, upon the recommendation of the Superintendent, approves the following teachers as part of the New Staff and/or Novice Provisional Teacher Program and mentors as assigned for the 2024-2025 school year:

MENTEE	TYPE/CERTIFICATE	MENTOR	SCHOOL
Babin, Breanne	Informal	Habermas, Lauren	HV
Link, Stephen	CEAS/Formal	Kaye, Allen	PVS

RESOLUTION NO. CIS-xx-25
APPROVAL OF STUDENT FIELD TRIPS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the following student field trip:

DATE	DESTINATION	PERSON IN CHARGE	SCHOOL/ GRADE/ # STUDENTS	PURPOSE	COST TO STUDENT	COST TO DISTRICT
10/30/24	Kean University Union	Valverde, Ariel	PTHS/9-12/10	HOSA Fall Leadership Conference	\$40.00	\$150.00 Substitute
11/18/24	Carl Stahl EVS Metal Redyref Inc. Riverdale	Kopp, Edward Muller, Nicole	PTHS/12/9	Applications of STEM Skills for Potential Careers	\$0	\$0
11/26/24	Cedar Crest Pompton Plains	Benitez, Rebecca Kertesz, Michael	PVS/6-9/60	Senior Community Outreach	\$0	\$0
1/10/25	Liberty Science Center Jersey City	Huff, Kimberly Jacobs, Jaclyn	NB/3/41	Enhance Science Curriculum	\$23.00	Nurse Substitute
1/18/25	Passaic County Vocational Tech Wayne	Valverde, Ariel	PTHS/9-12/10	HOSA Northern Regional Conference	\$40.00	\$150.00 Substitute
4/23/25	Yogi Berra Museum & Learning Center Little Falls	McNulty-Dod, Melissa	NB/5/50	Connection to STEM Program	\$23.00	\$0
5/21/25	Waterloo Village Stanhope	Mallon, Kristin	NB/4/41	Examine Early Exploration	\$20.00	\$0
5/29/25	Stephen J. Gerace	Munro, Valerie	HV/5/25	Battle of the Books	\$0	\$0
5/29/25	Stephen J. Gerace	Meyerson, Kimberly	NB/5/40	Battle of the Books	\$0	\$0

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. CIS-xx-25
APPROVAL OF TITLE I TUTORING FACILITATORS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves Title I Tutoring Facilitators for the 2024-2025 school year to take place at Pequannock Valley School and Pequannock Township High School before or after regular school hours, at \$50 per 30-minute session for Language Arts and Math. Funding for this program is provided through Elementary and Secondary Education Act (ESEA) Title I funds.

NAMES	SCHOOL	NAMES	SCHOOL
DeStefano-Perez, Christine	PVS	TBD	PTHS
Freebody, Gillian	PVS	TBD	PTHS
Marks, Christina	PVS	TBD	PTHS
Zichelli, James	PVS	TBD	PTHS

*denotes new item on the agenda
bold print denotes change

FINANCE, FACILITIES, AND ATHLETICS

Mr. Joseph Blumert, Chair

Discussion

1. American Rescue Plan Homeless Children and Youth Grant
2. Veterans Wall Progress

Action Items for October 28, 2024 Regular Business Meeting:

- FFA-42-25
- FFA-xx-25 Transfer of Funds for September 2024
- FFA-xx-25 Payment of Bills - September 17, 2024 to October 28, 2024
- FFA-xx-25 Approval of Financial Reports/Monthly Certifications for August 2024
- FFA-xx-25 Monthly Reports from Schools and Programs for August 2024
- FFA-xx-25 Approval to Accept Donations to the Pequannock Township School District
- FFA-xx-25 Declaration of Obsolete Equipment
- FFA-xx-25 Approval to Submit Application to Accept IDEA Grant Funds for 2024-2025
- FFA-xx-25 Approval to Accept American Rescue Plan Homeless Children and Youth (ARP HCY) Grant Funds

RESOLUTION NO. FFA-xx-25
TRANSFER OF FUNDS FOR SEPTEMBER 2024

RESOLVED, that the Board of Education approves the additional transfer of funds within the 2024-2025 budget from September 2024, in accordance with the attached list, which shall become a part of the record.

RESOLUTION NO. FFA-xx-25
PAYMENT OF BILLS – SEPTEMBER 17, 2024 - OCTOBER 28, 2024

RESOLVED, that the Board of Education approves the Bills List, from September 17, 2024 to October 28, 2024, submitted by the School Business Administrator/Board Secretary, as attached:

FUND	AMOUNT
General Funds 10, 20, 40	
Capital Projects Fund 30	
Food Service Fund 6x	

RESOLUTION NO. FFA-xx-25
APPROVAL OF FINANCIAL REPORTS/MONTHLY CERTIFICATIONS FOR AUGUST 2024

RESOLVED, that the Board of Education approves the attached Board Secretary’s and Treasurer’s Monthly Financial Reports for August 2024.

RESOLVED, pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of August 2024, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore, be it

RESOLVED, that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of August 2024, the Board Secretary's Monthly Financial Report did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

*denotes new item on the agenda
bold print denotes change

RESOLUTION NO. FFA-xx-25

MONTHLY REPORTS FROM SCHOOLS AND PROGRAMS FOR AUGUST 2024

RESOLVED, that the Board of Education acknowledges receipt of financial reports for the month of August 2024 for the High School Activities Account, the High School Interscholastic Athletic Account; and the Pequannock Valley School Student Activities Account.

RESOLUTION NO. FFA-xx-25

APPROVAL TO ACCEPT DONATIONS TO THE PEQUANNOCK TOWNSHIP SCHOOL DISTRICT

RESOLVED, that the Board of Education, in accordance with Policy 7230 and upon recommendation of the Superintendent, accepts the following donations to the Pequannock Township School District.

DONATION	TO	DONATED BY
Dishwasher Value \$799.00	PTHS Special Ed Life Skills Program	Reno’s Appliance
Marching Band Drum Major Training Scholarships Value \$775.00	PTHS	PTHS Association of Music Parents
Chamber Night Student Performance Accompanist Value \$300.00	PTHS	PTHS Association of Music Parents

RESOLUTION NO. FFA-xx-25

DECLARATION OF OBSOLETE EQUIPMENT

RESOLVED, that the Board of Education authorizes the School Business Administrator/Board Secretary, to declare the following items to be obsolete and will dispose of them as deemed appropriate. (Attachment)

RESOLUTION NO. FFA-xx-25

APPROVAL TO SUBMIT APPLICATION TO ACCEPT IDEA GRANT FUNDS FOR 2024-2025

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves submission of the application for Individuals with Disabilities Education Improvement Act Part B (IDEA) grant funds from the New Jersey Department of Education for the fiscal year 2025. The grant includes both public and nonpublic funds:

	BASIC	PRESCHOOL
PUBLIC	\$501,653.00	\$17,586.00
NONPUBLIC	\$68,720.00	-----
TOTAL	\$570,323.00	\$17,586.00

RESOLUTION NO. FFA-xx-25

APPROVAL TO ACCEPT AMERICAN RESCUE PLAN HOMELESS CHILDREN AND YOUTH (ARP HCY) GRANT FUNDS

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves to accept American Rescue Plan Homeless Children and Youth (ARP HCY) grant funds in the amount of \$45,002.88 for transportation services for homeless students for the period October 2023 through June 2024.

*denotes new item on the agenda
bold print denotes change

POLICY

Ms. Megan Dempsey, Chair

Discussion

1. 1110 - Organization Chart
2. 2365 - AI Policy
3. 5430 - Class Rank
4. 5516 - Use of Electronic Communication and Recording Devices (ECRD)
5. 6471 - School District Travel
6. NJSIAA Spectator Policy Work
7. Routine Policy Review - Bylaws
 - a. 0131 - Bylaws and Policies
 - b. 0132 - Executive Authority
 - c. 0142.2 - Nepotism
 - d. 0146 - Board Member Authority
 - e. 0151 - Organization Meeting

Action Items for October 28, 2024 Regular Business Meeting:

P-05-25

P-xx-25 Approval of New and Revised Board Policies and Regulations for First Reading

RESOLUTION NO. P-xx-25

APPROVAL OF NEW AND REVISED BOARD POLICIES AND REGULATIONS FOR FIRST READING

RESOLVED, that the Board of Education, upon recommendation of the Superintendent, approves the revised Board Policies and Regulations as listed for first reading:

MANUAL SECTION	POLICY/REGULATION(R)
<i>Bylaws</i>	0171 - Duties of President and Vice President
<i>Administration</i>	1110 - Organizational Chart
<i>Program</i>	2330 - Homework

*denotes new item on the agenda
bold print denotes change

IX. Open to Public Any Topic

Members of the public may speak once for a maximum period of five minutes by the clock during this portion of the meeting. The public may speak on any topic during their five minutes. If a member of the public raises a question, all questions should be directed to the Board President. Please state your name and sign in before you begin.

X. Unfinished Business

XI. New Business

XII. Board Member Announcements

XIII. Consideration of Executive Session

RESOLVED, that in accordance with Section 8 of the Open Public Meetings Act, Chapter 231, P.L., the Board has the authority to adjourn to closed session to discuss matters pertaining to legal, personnel, negotiations, attorney – client privilege, and/or student matters. Said matters will be made public upon their disposition.

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

XIV. Adjournment

Motion by:	Second by:	Roll Call Vote:	Time:
Mr. Joseph Blumert	Mr. Sam Ciresi	Ms. Megan Dempsey	
Mr. Timothy Gitin	Mr. Gregory MacSweeney	Mr. Vincent Pompeo	
Mrs. Cara Shenton	Mrs. Danielle Esposito	Mr. Brian Senyk	

FUTURE PUBLIC BOARD MEETINGS

Monday, October 28, 2024	Regular Business Meeting	7:00 P.M.	PTHS
Monday, November 4, 2024	Workshop Meeting	7:00 P.M.	PTHS

*denotes new item on the agenda
bold print denotes change