



CONEWAGO VALLEY SCHOOL DISTRICT

130 BERLIN ROAD
NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: October 4, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session - 7:00 P.M. - Monday, October 7, 2024 in the District Boardroom.

1. Call to Order/Opening Exercises
2. Roll Call
3. [Finance](#)
4. [Ways & Means/Curriculum](#)
5. [Property & Supplies / Use of Facilities](#)
6. [Superintendent's Report](#)
7. [Assistant Superintendent's Report](#)
8. Public Comment for agenda and non-agenda items
9. Items Recommended for Board Action: [Personnel](#)
10. [Dates to Remember](#)
11. Adjourn meeting
12. Personnel (To Be Discussed In Executive Session)

- [Link for Live YouTube Streaming](#)
- [Link for Public Comment](#)

PLEASE NOTE: To those in physical attendance in the Boardroom, there is no expectation of privacy if a Board Meeting is live streamed.



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NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: October 4, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Finance

1. **(Finance)** Recommend approval to pay the bills as listed, such list to include check and wire transfer numbers as listed in the total amount of:

\$ _____
Check # _____ to Check # _____
Wire # _____ to Wire # _____
Ach # _____ to Ach # _____
Purchase Card # _____ to Purchase Card # _____
from the Capital Reserve Account \$ _____
Check # _____ to Check # _____
from the Cafeteria Account \$ _____
Check # _____ to Check # _____
and from the Construction Account: \$ _____
Check # _____ to Check # _____
for a total of \$ _____

2. **(Finance)** Recommend that PDE-2087 Monthly Reimbursement Voucher, School Lunch and Milk Program be accepted as a financial report on the operation and filed for audit.
3. **(Finance)** Recommend approval of Resolution #136 and associated documents - for the sale of bonds to fund renovations and additions to Conewago Township and New Oxford Elementary Schools.

[Resolution #136](#)

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: October 4, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Ways & Means

WAYS & MEANS/CURRICULUM

1. (Ways & Means/Curriculum) Recommend approval of the Memorandum of Understanding between Wilkes University and Conewago Valley School District for student internships.

[Wilkes University - MOU](#)

2. (*Ways & Means/Curriculum*) Recommend approval of the Affiliation Agreement between Conewago Valley School District and Eastern University.

[Eastern University - Affiliation Agreement](#)

3. (*Ways & Means/Curriculum*) Recommend approval of the Observation Agreement between Conewago Valley School District and Harrisburg Area Community College (HACC) for college students in the education program.

[HACC Observation Agreement](#)

4. (*Ways & Means/Curriculum*) Recommend accepting with appreciation the donation of aluminum hangers and benches from BJ Wilke of Wilke Engenuity, Inc. to the New Oxford High School Athletic Department for the use in the Softball Dugouts, valued at \$6,800.00.

5. (*Ways & Means/Curriculum*) Recommend accepting with appreciation the donation of 73 5-gallon buckets of paint from Giant Foods Corporation to the New Oxford High School Theater Program, valued at \$10,950.00.

6. (*Ways & Means/Curriculum*) Recommend approval of the additional list below of professional development and conferences for the 2024-2025 school year.

CVSD 2024-2025 Professional Development Requests

Building	Last Name	First Name	Date	Title/Place	Funding Source	Cost to District
NOHS	McLaughlin	Erica	12/10 - 12/11/2024	Elementary & Secondary Technology Conference Lancaster	District	\$611.00

CVIS	Vassallo	Jessica	12/10 - 12/11/2024	Elementary & Secondary Technology Conference Lancaster	District	\$532.00
NOHS	Plotica	Jeanne	2/9 - 2/12/2025	Pete & C 2025 Hershey	District	\$1,036.00
NOHS	Kress	Emily	2/9 - 2/12/2025	Pete & C 2025 Hershey	District	\$257.00
NOHS	Kline	Tyler	5/22/2025	NCCER: Construction Educational Summit Johnstown, PA	District	\$352.00
NOHS	Geiser	Kennedy	10/17- 10/18/2024	Cooperative Education Conference State College	District	\$603.00
NOE	Brinkley	Jennifer	10/29/2024	PASA DLM Training LIU	District	\$151.00
NOHS	Kriel	Jordan	10/29/2024	PASA DLM Training LIU	District	\$151.00
NOMS	Doland	Angela	10/29/2024	PASA DLM Training LIU	District	\$151.00
CTE	Kirchner	Kelly	10/29/2024	PASA DLM Training LIU	District	\$151.00
NOE	Airing	Brianna	1/16/2025	PASA DLM Training LIU	District	\$151.00
NOE	Plank	Michelle	1/16/2025	PASA DLM Training LIU	District	\$151.00
DO	Lovejoy	Joshua	2/26 - 2/28/2025	PASPA Conference	District	\$942.00
NOHS	Alfaro	Janeth	10/23/2024	Translation & Interpretation Certification	Grant	\$150.00
CTE	Melendez	Damiana	10/23/2024	Translation & Interpretation Certification	Grant	\$150.00
NOE	Shearer	Jennifer L.	10/22/2024	Engineering By Design IU 13 Lancaster	District	\$214.00
CTE	Walter- Gebhart	Amy	10/22/2024	Engineering By Design IU 13 Lancaster	District	\$151.00
CVIS	Lynch	Erinne	10/22/2024	Engineering By Design IU 13 Lancaster	District	\$151.00
CVIS	Lynch	Erinne	2/26/2025	Rise & Thrive with Science LIU Part 2	District	\$151.00
CVIS	Lynch	Erinne	12/17/2024	Rise & Thrive with Science LIU Part 1	District	\$501.00
CVIS	Lynch	Erinne	4/10/2025	Rise & Thrive with Science LIU Part 3	District	\$151.00
CVIS	Lynch	Erinne	3/26/2025	FrAYSEL LIU	District	\$151.00
CVIS	Wagner	Shaun	11/13 - 11/15/2024	PBIS-MTSS Advanced Implementation Forum - Hershey	District	\$222.00
CTE	Crabbs	Darrell	11/13 - 11/15/2024	PBIS-MTSS Advanced Implementation Forum - Hershey	District	\$306.00

NOE	Stiner	Jenna	11/13 - 11/15/2024	PBIS-MTSS Advanced Implementation Forum - Hershey	District	\$270.00
NOE	Shearer	Jennifer L.	11/4/2024	FrAYSEL LIU	District	\$151.00
NOE	Lambert	Erin	11/14 - 11/15/2024	PBIS-MTSS Advanced Implementation Forum - Hershey	District	\$193.00
DO	Sterner	Brad	10/23/2024	Federal Programs Regional Workshop Central IU Philipsburg, PA	Grant	\$202.00
NOE	Shearer	Jennifer L.	2/10 - 2/11/2025	Pete & C 2025 Hershey	District	\$533.00
DO	Swift	Linda	11/6 - 11/8/2024	Attendance/Child Accounting Professional Conference 2024 Fall Conference - Hershey	District	\$611.00
DO	Duncan	Lori	3/11- 3/14/2025	PASBO Annual Conference Hershey	District	\$713.00
NOMS	Wilson	Julie	2/4 - 2/11/2025	ServSafe Harrisburg	District	\$496.00
CVIS	McMaster	Jaime	10/24/2024	Gifted Boot Camp LIU	District	\$77.00
NOE	Lambert	Erin	11/12 - 11/13/2024	ASPP 2024 Fall Conference	District	\$357.00

7. *(Ways & Means/Curriculum)* Recommend approval of the additional list below of field trips for the 2024-2025 school year.

CVSD 2024-2025 Field Trip Requests							
Building	Last Name	First Name	Grade	Date	Title/Place	Funding Source	Cost
CVIS	Plank	Jessica	4th grade	5/16/2025	Indian Echo Caverns Hummelstown	PTO	\$1,437.00
CVIS	Plank	Jessica	4th grade	5/14/2025	Indian Echo Caverns Hummelstown	PTO	\$1,437.00
NOE	Chenoweth	Amber	1st grade	4/15/2025	New Oxford Post Office		\$0.00
NOE	Cobb	Chris	K-3	10/30/2024	NOMS - Frozen Performance		\$0.00

CVIS	McLaughlin	Christina	4th-6th grades	10/29/2024	NOMS - Frozen Performance		\$0.00
NOHS	Geiser	Kennedy	11th grade auto tech students	11/18/2024	Hanover Collision Center	District	\$3.60
NOMS	Bowman	Jamie	7th-8th grade ensemble students	12/5/2024	Inn 94	Club	\$168.00
NOE	Slusser	Megan	K-3	4/2/2025	NOHS - Practice	District	\$151.00
NOE	Slusser	Megan	K-3	4/3/2025	NOHS - Practice	District	\$151.00
NOMS	Bowman	Jamie	7th-8th grade Musical students	10/30/2024	CTE - Frozen performance	Club	\$193.00
NOMS	Angelini	Tony	9-12 Ski Club	2/21 - 2/23/2025	Mt. Snow West Dover, VT	Club	\$11,200.00

8. ***(Ways & Means/Curriculum)*** Recommend approval of the continued Annual Lease Addendum between The Brethren Home Community and the Conewago Valley School District for a portion of 2906 Carlisle Pike which houses the York Adams Academy at a cost of \$2,187 a month, effective October 1, 2024.

[YAA Lease Addendum](#)

[To Agenda](#)



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NEW OXFORD, PENNSYLVANIA 17350

TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: October 4, 2024

RE: Items the Superintendent recommends for study at the School Directors' Committee of the Whole Session – Property & Supplies / Use of Facilities

PROPERTY & SUPPLIES / USE OF FACILITIES

1. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the New Oxford Cheer Boosters with Lisa Smith as representative, to use the District Auditorium (waiting area), New Oxford High School Gymnasium (competition), Auxiliary Gymnasium (warm ups), Cafeteria (concessions), and front and rear parking lots on Saturday, October 26, 2024 from 6:00 am to 4:00 pm, for the Colonial Classic Cheer Competition, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
2. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Chamber of Commerce with Jennifer Smith as representative, to use the New Oxford Middle School parking lot on Saturday, October 26, 2024 from 10:00 am to 5:00 pm for the Harvest Day Festival and Parade /150th Birthday for the Borough starting point for the parade, at no charge, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
3. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for the Center for Youth and Community Development with Samiah Slusser as representative, to use the Conewago Valley Intermediate School Cafeteria and a Classroom on Mondays, November 4, 2024 through December 16, 2024 from 5:30 pm to 8:15 pm, for a Strengthening Families Program, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
4. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Youth Wrestling with Jessica Lawrence as representative, to use the New Oxford Middle School Auxiliary Gym weekly on Mondays and Wednesdays from November 11, 2024 through February 26, 2025 from 6:00 pm to 8:30 pm, for New Oxford Youth Wrestling Practices, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.
5. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for New Oxford Youth Wrestling with Jessica Lawrence as representative, to use the New Oxford High School Gymnasium, Classroom, Cafeteria and Parking lots weekly on Saturday, January 4, 2025 from 7:00 am to 6:00 pm, for New Oxford Youth Wrestling League Match, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

6. ***(Property & Supplies/ Use of Facilities)*** Recommend approval for Vibe Performing Arts with Kim Erdman as representative, to use the District Auditorium, New Oxford High/Middle School chorus and band rooms on Friday, June 6, 2025 from 7:00 am to 9:00 pm, Saturday, June 7, 2025 from 7:00 am to 5:00 pm and on Sunday, June 8, 2025 from 12:00 pm to 9:00 pm, for the Vibe Performing Arts Dance Recital, with charges as listed in Board Policy #707, with the provision of proof of insurance as per Board Policy and for the services of custodians, security, cooks, and/or technical personnel as needed.

New Oxford Cheer Boosters - Indoor Utility Fee - \$25.00; Custodial Charges @ \$35.00 per hour = \$210.00. Total Estimated Charges - \$235.00.

CFYCD (CVIS) - Indoor Utility Charge - \$25.00; Rental Charge - \$30.00. Total Estimated Charges = \$55.00

New Oxford Youth Wrestling (Practices) - Indoor Utility Charge - \$150.00. Total Estimated Charges = \$150.00.

New Oxford Youth Wrestling (League Match) - Indoor Utility Charge - \$25.00. Custodial Charges @ \$35.00 per hour = \$280.00. Total Estimated Charges = \$305.00.

Vibe Performing Arts - \$105.00 per hour District Auditorium Rental Charge = \$4,050.00; Indoor Utility Charge \$50.00; \$35 per hour Custodial Charge = \$560.00; \$35 per hour Sound/Lighting/Tech Charge = \$945.00. Total estimated charges = \$5,605.00.

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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: October 4, 2024

RE: Items the Superintendent and the Assistant Superintendent lists to be shared at the Study Session.

1. The Superintendent will report on:
 - A. Snow Days
 - B. CTE Renovations & Additions Presentation by Crabtree Rohrbaugh with brief tour on 10-14-2024 at 6:00pm at CTE

2. The Assistant Superintendent will report on:
 - A. October 14, 2024 Inservice
 - B. Online Testing for Keystone and PSSA
 - C. Update on MTSS Training

[To Agenda](#)



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TO: All School Directors, Assistant Superintendent, Secretary, Solicitor, Administrative Team

FROM: Sharon Perry, Ed.D., Superintendent of Schools

DATE: October 4, 2024

RE: Items the Superintendent recommends for approval at the School Directors' Committee of the Whole Session – Personnel

PERSONNEL

1. **(Personnel)** Recommend employment of Dr. Christy Thompson, Director of Curriculum at Conewago Valley School District, effective December 9, 2024, or upon release from previous place of employment, pending appropriate certification and having met all required Federal, State, and local hiring regulations.

[To Agenda](#)

DATES TO REMEMBER

- **October 14, 2024** **Facilities Meeting – CTE – 6:00-7:00 PM**
- **October 14, 2024** **Board Meeting – CTE – Immediately following the Executive Session and Study Session that begin at 7:00 PM**
- **November 4, 2024** **Study Session - District Office - 7:00 PM**
- **November 11, 2024** **Facilities Meeting – NOE – 6:00-7:00 PM**
- **November 11, 2024** **Board Meeting – NOE – Immediately following the Executive Session and Study Session that begin at 7:00 PM**
- **November 14, 2024** **Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM**
- **December 2, 2024** **Reorganization Board Meeting-District Office-6:30 PM**
- **January 13, 2025** **Facilities Meeting - NOHS - 6:00-7:00 PM**
- **January 16, 2025** **Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM**
- **February 3, 2025** **Committee Mtg. - Personnel - District Office - 6:00-7:00 PM**
- **February 10, 2025** **Facilities Meeting - NOMS - 6:00-7:00 PM**
- **February 18, 2025** **Committee Mtg. - Personnel/Finance - District Office-6:00-8:00 PM**
- **February 25, 2025** **Committee Mtg. - Finance - District Office - 6:00-8:00 PM**
- **March 3, 2025** **Committee Mtg. - Finance - District Office - 6:00-7:00 PM**
- **March 10, 2025** **Facilities Meeting - CVIS - 6:00-7:00 PM**
- **March 13, 2025** **Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM**
- **March 17, 2025** **Committee Mtg. - Finance - District Office - 6:00-8:00 PM**
- **April 7, 2025** **Committee Mtg. - Budget - District Office - 6:00-7:00 PM**
- **April 14, 2025** **Committee Mtg. - Budget - Auditorium - 6:00-7:00 PM**
- **May 12, 2025** **Committee Mtg. - Budget - Auditorium - 6:00-7:00 PM**
- **May 13, 2025** **Board Policy - Sub-Committee Meeting - District Office - 6:00-8:00 PM**
- **June 9, 2025** **Facilities Meeting - District Office - 6:00-7:00 PM**
- **July 14, 2025** **Facilities Meeting - District Office - 6:00-7:00 PM**

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