



**GIBBSBORO ELEMENTARY SCHOOL DISTRICT
Regular Meeting of the Board of Education**

MINUTES

December 8, 2015

7:30 p.m.

"Together Everyone Achieves More"

Location: Media Center
Gibbsboro School
37 Kirkwood Road
Gibbsboro, NJ 08026

MEETING OPENED: Public Session

Meeting Called to order: Mrs. Miller opened the meeting at 7:30 pm.

In accordance with the New Jersey Open Public Meetings Act, annual notice of time, date, and location of this meeting was delivered to the Courier Post and Record Breeze, and posted at the municipal building of the Borough of Gibbsboro, and on the official school bulletin board.

Flag Salute

Everyone participated in the Pledge of Allegiance

Roll Call

Members Present:

Mrs. Miller	Mrs. Balut	Mr. Alexander
Mrs. Falcone-n/a	Mrs. Carrington	Mr. Lee
Mrs. Warner	Mrs. Whyte	Mrs. Martello
Mr. Domin	Mr. Sahli	Mr. Bell

Recognitions & Presentations

- 1. 3rd Grade Presentations-**Morgan Snyder and Maddison Colavita presented their personal narratives to the Board.
- 2. 4th Grade Presentations:** Brielle O'Donnell, Adhira Sambaraju, Eva Sprewell presented narratives of *Chanel Islands* and Robert MacCready, Jackson Riggs and Cole Bacon presented *Yellowstone Podcast* to the Board
- 3. Introduction:** Ms. Sarah Wint will be the new Long Term Sub for 4th Grade starting January 4, 2016.
- 4. Holman and Frenia Audit Presentation:** Dave McNally from Holman, Frenia and Allison PC, reviewed the June 30, 2015 audit and provided a synopsis to the Board. There were no audit recommendations..

Public Participation

Mrs. Miller opened the meeting to the public stating this is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address, and phone number for the record. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter, or telephone of any action the Board does take.

No one came forward

Approval of Minutes Motion made by Mr. Kolojechick, seconded by Mrs. Warner and approved unanimously by roll call vote to approve following minutes:

November 10, 2015 Regular Session (*Attachment*)

Motion made by Mr. Alexander, seconded by Mrs. Warner and approved unanimously by roll call vote to approve following minutes:

November 10, 2015 Executive Session (*Attachment*)

Correspondence Letter from Cross Country Connection (*Attachment*)

Finance Motion made by Mrs. Balut and seconded by Mr. Kolojechick and approved unanimously by roll call vote Items 1-9.

1. **Bills to be paid.** For December Bills in the amount of \$151,067.09 (*Attachment*)
2. **Certification of Business Administrator.** Pursuant to NJAC 6A:23-2.11(c) 3, I certify that as of November 30, 2015, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Gibbsboro Board of Education pursuant to NJSA 18A:22-8.1 and NJSA18A:22-8.2 and no budgetary line item account has been over-expended in violation of NJAC 6:23-2.12(a) 1.

In accordance with NJAC 6A:23A-16.10(c) 2, it is certified that anticipated revenue has changed for the month ending November 30, 2015 as follows:

Increased- \$0.00

Decreased- \$0.00

Frank Domin

Business Administrator

December 8, 2015

Date

3. **Certification of Board of Education.** Pursuant to NJAC 6A:23A-16.10(c)4, the Gibbsboro Board of Education certifies that as of November 30, 2015, and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of NJAC 6A:23A-16.10 (a)1, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
4. **Treasurer's Report.** Approve report for October 2015. (*Attachment*)
5. **Board Secretary's Report.** Approve report for October 2015. (*Attachment*)
6. **Inter-account Transfer.** None
7. **Payroll.** Ratify and affirm October 2015 payroll in the amount of \$257,529.40 (*Attachment*)
8. **Audit.** Approve 2014-2015 Audit as presented.

9. **Adjustment.** Approve adjustment to 2015-2016 Salary Guide for Aides to increase step 15 to \$17,270.00. *(Attachment)*

Policy

First Reading None

Second Reading/Public Hearing, final adoption

None

Committee Reports

Camden County School Board

New Jersey School Boards- Mr. Lee attended the Delegate Assembly

Municipal Alliance- *(Attachment)*

Educational Services Commission- No meeting this month

Public Participation No one came forward.

SUPERINTENDENT'S REPORT:

For Your Information: Superintendent Martello updated the Board Report-A:

1. PARCC Update-Parent meeting will be scheduled when scores are received
2. Character Education
3. Observation Schedule and Requirements *(Attachment)*

**Administration:
Report-B:**

Motion made by Mr. Kolojejchick, seconded by Mr. Lee and approved unanimously by roll call vote the Administration Report 1-3 with regrets:

1. Approve Resignation *(Attachment)*
2. Approve Resignation *(Attachment)*
3. Approve Resignation *(Attachment)*

**Superintendent's Monthly Report:
Report-C *(Attachment)***

Motion made by Mrs. Whyte, seconded by Mrs. Carrington and approved unanimously by roll call vote the Superintendent Report C.

**Personnel Report:
Report-D** Personnel Report was tabled until after the Executive session.

**Principal's Report:
Report-E**
None this month

Motion made by Mr. Kolojejchick, seconded by Mr. Alexander and approved unanimously by roll call vote the Special Education Report F. (*Attachment*)

**Special Education Report:
Report-F**

**NON-PUBLIC
EXECUTIVE SESSION**

Motion made by Mr. Kolojejchick, seconded by Mrs. Warner to enter into executive session at 8:30 p.m. for approximately 20 minutes to discuss a personnel matter.

Whereas: Matters pertaining to sensitive personnel issues, negotiations, student discipline issues, and litigation are proper topics for closed sessions under the Public Meetings Act, therefore be it

Resolved: to hold a Closed Meeting of the Gibbsboro Board of Education for said purposes, and

Be it further Resolved: to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board.

Gibbsboro Board of Education

Frank Domin
Secretary

Roll call

Present: Mr. Alexander, Mrs. Balut, Mrs. Carrington, Mr. Kolojejchick, Mr. Lee, Mrs. Miller, Mrs. Warner, Kristi Whyte

Discussion-Until the Superintendent/Principal starts, there is a need for a consultant to fill the gap completing staff observations. Negotiation of paying hourly versus a flat rate for each of the short or long evaluations.

Motion made by Mr. Kolojejchick, seconded by Mr. Alexander and unanimously approved by roll call vote to close the Executive session at 8:50p.m.

Personnel Report D

Motion made by Mr. Kolojejchick, seconded by Mrs. Balut and approved unanimously by roll call vote the Personnel Report D as amended to change the consultant fee for teacher evaluations to \$63.00 per hour up to 10 hours.

OLD BUSINESS

Motion made by Mrs. Balut, seconded by Mrs. Carrington and approved unanimously by roll call vote to ratify and affirm Virginia Ebersole, Deborah Bausman and Barri Veytsman as ex-officio members of the Superintendent/Principal Search Committee.

NEW BUSINESS

1. Motion made by Mrs. Carrington, seconded by Mrs. Whyte and approved unanimously by roll call vote to approve contract with Rehab Connection for remainder of 2015-2016 school year. (*Attachment*)

2. Motion made by Mrs. Carrington, seconded by Mrs. Whyte and approved unanimously by roll call vote the job description of Superintendent/Chief School Administrator/Principal. *(Attachment)*
3. Motion made by Mrs. Carrington, seconded by Mr. Kolojejchick and approved unanimously by roll call vote to submit Superintendent/Principal Contract to Executive County Superintendent for review and approval. *(Attachment)*
4. Motion made by Mrs. Carrington, seconded by Mr. Kolojejchick and approved by roll call vote to appoint Superintendent/Principal February 1, 2016-June 30, 2019 as per contract pending County Office approval

INTRODUCTION

Mrs. Miller introduced Jack Marcellus as the new Superintendent/Principal.

PROCLAMATION

Prior to adjournment, The Board President read the following:

Mr. Len Kolojejchick has given so much to the Gibbsboro Board of Education during the past 12 years. During his tenure, he has sat through a Building project, Superintendent and Principal searches, many sporting team events, scores of school plays and musicals and through implementing all of the entire student testing. You will be sadly missed.

MEETING
ADJOURNED

Having no further business, on motion made by Mrs. Balut, seconded by Mr. Kolojejchick and unanimously approved by roll call vote to adjourn the meeting at 8:55 pm.

Next Meeting: January 5, 2015

Location: Media Center

Time: 7:30p.m. Reorganization Meeting with Regular Meeting to follow

Respectfully submitted,
Frank Domin