

**MARGATE CITY SCHOOL DISTRICT**  
**BOARD OF EDUCATION MEETING**  
**AGENDA**  
**October 9, 2024**  
**6:00 P.M.**

1. Call to order
2. Pledge of Allegiance
3. Certification of Notice
4. Roll Call
5. **Public Comment:** The Board of Education welcomes public comment and views this as an important aspect of community relations. The Board will set aside a portion of every board meeting for public comment on school district issues. Usually, there will be a public comment period devoted exclusively to comment on agenda items and a public comment period dedicated to general school district issues, however, this format may be altered in light of the business of the Board, provided that at least one period is set aside at each meeting for public comment. The maximum length of each public comment period is thirty (30) minutes unless stated otherwise on the meeting agenda.  
The public comment period is a time for members of the public to express their comments and/or concerns. It is not a question and answer session. Notwithstanding, members of the administration and/or board members may choose to answer questions raised during public comment periods. They may do so during the public comment period or after it has closed. The public should understand that there are reasons why questions will not be answered, including reasons related to litigation, privacy, confidentiality, employment rights, student rights and the absence of information from which answers can be formulated.

Each speaker making a public comment shall state his name and address before speaking. As stated above, the total amount of time allocated to each comment period is limited. The following additional time limitations also apply. The total amount of time allotted to each speaker is limited to three (3) minutes. A speaker may not extend his or her time by seeking to utilize the unused time of a person who has spoken or who has yet to speak. The total length of time allotted to all speakers making public comments on a particular agenda item or on a particular subject will be limited to ten (10) minutes. The Board President, or the person presiding in the Board President's absence, has flexibility to alter these time limitations. Absent his/her expressly doing so, the time limitations stated here apply.

6. Report of Superintendent of Schools:

A. Enrollment:

**Enrollment as of 9/4/2024**

**Ross School**

Pre K (1/2 day)	3
Kindergarten	39
Grade 1	31
Grade 2	40
Grade 3	35
Grade 4	<u>39</u>
<b>Sub-total</b>	<b>187</b>

**Tighe School**

Grade 5	38
Grade 6	31
Grade 7	45
Grade 8	26
<b>Sub-total</b>	<b><u>140</u></b>
<b>*Total Enrollment</b>	<b>327</b>

**Enrollment as of 9/27/2024**

**Ross School**

Pre K (1/2 day)	3
Kindergarten	38
Grade 1	32
Grade 2	40
Grade 3	35
Grade 4	<u>40</u>
<b>Sub-total</b>	<b>188</b>

**Tighe School**

Grade 5	37
Grade 6	31
Grade 7	46
Grade 8	26
<b>Sub-total</b>	<b><u>140</u></b>
<b>*Total Enrollment</b>	<b>328</b>

**\*Above enrollment includes Longport and Tuition enrollment below**

**Longport Enrollment:**

William H. Ross	12
Eugene A. Tighe	<u>12</u>
Total	24

**Tuition Students:**

William H. Ross	9
Eugene A. Tighe	<u>1</u>
Total	10

ACHS (Margate)	33
OCHS (Choice)	72
MRHS (Choice)	10

B. Instructional Support

1. Update on Principal/Director activities
2. Review activity calendars.
3. Review fire drill and security drill report.
4. Report on Anti-Bullying Bill of Rights self assessments for Tighe and Ross – Ryan Gaskill (Attached).
5. Report on results from NJSLA (New Jersey Student Learning Assessment) 2024, DLM (Dynamic Learning Maps) 2024 and ACCESS (English Language Assessment) 2024 – Ryan Gaskill.
6. Report Ryan Gaskill and Chief Matt Hankinson met to review the 2024 Memorandum of Agreement Between Education and Law Enforcement Officials.

C. Communications

D. District Committee Reports

7. MEF Update

8. MEA Report

## 9. General Board Discussion

## 10. General Approvals

It may appear to members of the public that the City of Margate Board of Education takes formal action with limited comment or member discussion. This is not so. Prior to the time any formal action is taken, the district administration and school board members thoroughly review all supporting documentation. After each matter has been thoroughly discussed and after the superintendent is satisfied that each matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board Committee for discussion and analysis by members of the Board. The members of the School Board Committees work with the Superintendent to assure that all members are fully briefed on all pertinent details and understand the motions. When the Committees are satisfied with the motions, the motions are then placed on the agenda for action at a public meeting.

### **A. Personnel**

1. Approve the hiring of Rona Schwartz as a substitute teacher for the 2024-2025 school year pending completion of paperwork. Resume attached.
2. Approve the hiring of Rebecca Kanter as a substitute teacher for the 2024-2025 school year and for the Lucky Kids Program pending completion of paperwork. Resume attached.
3. Approve the hiring of Helene Beck as a substitute teacher for the 2024-2025 school year pending completion of paperwork. Resume attached.
4. Approve the updated Educational Assistant job description.

### **B. Instructional Support/Activities**

1. Approve Tighe School Fitness Day on Wednesday, October 30, 2024. Staff: Jamie Bean.
2. Approve Stephanie Eidt (Patterson) to run a Babysitter's Club during lunch during the 2024-2025 school year. Costs: \$8.00 per CPR certification x 24 students = \$192.00.
3. Approve Mayor Mike Collins to be a guest speaker to the Ross School 4th grade class. Staff: Stephanie Curry and Amy Collins.
4. Approve the NJHS New Member Induction Ceremony on October 29, 2024 at 7:00 pm. Staff: Michael McMenamin and Natasa Coughlin.
5. Approve the Tighe Environmental Club members to do a beach clean up on October 19, 2024 at 9:00 am at Huntington Avenue beach. Staff: Chelsi Crompton.
6. Approve Family STEM Night at Tighe School on March 18, 2025 from 5:00 pm - 7:00 pm. Staff: Chelsi Crompton.
7. Approve the Tighe School Musical Fundraiser at Shore Diner in EHT on December 12, 2024. Shore Diner will donate a portion of sales to help offset the costs for the play.
8. Approve the Tighe School Musical Fundraiser at Tony Beef's Restaurant in Somers Point on November 19, 2024 from 4:00 pm - 9:00 pm. Tony Beef will donate a portion of sales to help offset the costs for the play.
9. Approve the Tighe School Musical staff and performance dates January 16-17, 2025 with rehearsals running from October 2024 through January 2025 (amended from 9/11/24 to include staff listed as TBD).
  - Debbie Roland Director/Musical Director \$3,100.00
  - Chelsi Crompton Asst. Director/Sound Tech. \$2,000.00
  - Veronica Valencia/ Choreographer \$1,100.00
  - **Kelly Crawford/ Assistant Tech. \$800.00**
  - Robert Roland/ Asst. Tech./Music \$900.00
  - Mark Winterbottom/ Sets \$600.00
  - **Barbara Farrell/ Assistant \$500.00**
  - Bethann Hall Lighting \$500.00

- Parent volunteers and school alumni will be used to help with various jobs.
  - Costs: Staff: \$9,500.00, supplies, copyright \$1,200.00 = \$10,700. Funded by ticket sales and fundraising.
10. Approve the Field Hockey Banquet on November 4, 2024 from 6:00 pm - 8:00 pm in the Tighe School Cafeteria. Staff: Kristie Caffero & Anita Grimley.

**C. Field Trips**

1. Approve the following Preschool Community activities and events for the 2024-2025 school year: Pumpkin painting at True Value/ Margate Fire Visit/ Cookie decorating at Cafe 7311/ Gingerbread decorating (with special guests of preschools coming in to help)/ Winter activity at True Value/ Tighe Spring Play/ Pizza making at Bocca/ Visit to Margate City Hall/ Donuts with Dad or other special dudes/ Pancakes with Pals/ Story time at Margate Library/ Trip to Margate playgrounds. Staff: Chrissy Campbell, Eileen Duffy, other staff TBD as needed. Transportation provided by District school buses.
2. Approve the 8th grade class to visit Atlantic City High School on November 13, 2024 from 9:00 am -1:00 pm. Transportation provided by District school buses.

**D. Workshops**

1. Approve I&RS Team Training on October 25, 2025. Staff: Samantha Dulude, Dr. Jacque Jones, Mark Winterbottom, Bonnie Marino, Merri Mallen, Emily Rubino, and Lisa Drexler. Costs: 36 ETTC Hours.
2. Approve Ryan Gaskill to attend the Comprehensive Active Shooter Incident Management for Schools (CASIM) training on December 9, 2024.
3. Approve Ryan Gaskill to attend the School Safety Specialist Academy on October 15, 22, 29 and November 4 from 8:45 am - 3:30 pm at Stockton University SRI ETTC. Costs: Travel
4. Approve Kaitlin Roselli to attend the 42nd Annual Autism Conference on October 24 & 25, 2024 at Harrah's Atlantic City. Costs: \$500.00 Registration Fee and Travel.
5. Approve Dr. Jacque Jones and Kaitlin Roselli to attend the workshop Managing Sudden Traumatic Loss on October 16 & 17, 2024 from 8:30 am - 3:30 pm at Cape May County Special Services. Costs: \$35.00 x 2 = \$70.00 and Travel.
6. Approve Leigh Turner to attend the NJASBO DOL & DOT Update workshop on October 10, 2024, at the Westin, Mt. Laurel, from 9:00 am to 12:30 pm. Costs: \$145.00 Registration Fee and Travel
7. Approve Melina Skwarek to attend the Green Purchasing workshop on November 19, 2024, at the Westin, Mt. Laurel, from 9:00 am to 12:30 pm. Costs: \$145.00 Registration Fee and Travel
8. Approve parent meeting to provide information about Title I, Part A of the Elementary and Secondary Education Act on December 5, 2024 in the Ross School Library. Staff: Bonne Marion, Mark Winterbottom, Merri Mallen, Emily Rubino, Kaitlin Roselli, other staff TBD.
9. Approve Lisa Carey and Jamie Bean to attend a Health & Physical Educators Roundtable in Somers Point on November 5, 2024.

11. Presentation and Approval of Minutes: September 11, 2024 Regular Session Meeting Minutes and Executive Session Minutes

12. Report of the Board Secretary:

- a. Bills and Payrolls -\$1,719,630.49
- b. Financial Reports – July 2024 & August 2024
- c. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of July 31, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- d. Pursuant to N.J.A.C. 6A:23-16.10(c) Margate City Board of Education certifies that as of August 31, 2024 after review of the Secretary's Monthly Financial Reports (Revenue and Appropriation Sections) and upon consultation with the appropriate district officials that to the best of our knowledge there have been no changes in anticipated revenue sources and/or amounts and no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-16.10(c)3-4 so that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- e. Transfer of Funds within the General Current Expense Account

**Ratified Budget Transfers for 2024-2025**

TO:	11-000-211-100-00-00-025	ATTENDANCE SALS	\$100.00
	11-231-600-00-00-025	NURSING SALS	\$225.00
	11-000-219-105-00-00-025	CST SUPPORT STAFF	\$3,500.00
	11-000-221-105-00-00-010	CLERICAL SALS	\$5,700.00
	11-000-221-199-00-00	UNUSED VACATION PAY	\$1,000.00
	11-000-230-100-00-00	GENERAL ADMIN SAL	\$100.00
	11-190-100-610-04-01-010	ELA CURRICULUM	\$100.00
	11-422-100-101-00-00-010	SUMMER SCHOOL SALS	\$10,000.00
	11-000-100-566-00-00	PRIVATE SCHOOL TUITION	\$20,000.00
	11-000-230-820-00-00	JUDGEMENTS	\$12,300.00
	11-000-230-820-00-00	JUDGEMENTS	\$80,000.00
	11-000-230-820-00-00	JUDGEMENTS	\$6,000.00
	11-000-230-820-00-00	JUDGEMENTS	\$14,000.00
	11-000-230-820-00-00	JUDGEMENTS	\$2,700.00
	11-213-100-00-00-025	HEALTH SALS	\$275.00
	11-000-216-100-00-00-025	SPEECH SALS	\$600.00

	11-000-222-100-00-00-025	MEDIA CENTER SALS	\$0.05
	11-110-100-101-00-00-025	KINDERGARTEN SALARIES	\$80,000.00
	11-130-100-101-00-00-010	MIDDLE SCHOOL SALS	\$23,000.00
	11-213-100-101-00-00-025	RESOURCE SALS	\$22,000.00
	11-230-100-101-00-00-025	BASIC SKILLS SALS	\$23,000.00
	11-213-100-106-00-00-025	AIDE SALS	\$500.00
	11-215-100-101-00-00-025	PSD SALS	\$110.00
	11-240-100-101-00-00-010	BILINGUAL SALS	\$0.05
	11-240-100-101-00-00-025	BILINGUAL SALS	\$0.05
		TOTAL	\$305,210.15
FROM:	11-000-211-100-00-00	ATTENDANCE SALS	\$100.00
	11-190-100-610-0104-025	NURSING SALS	\$225.00
	11-000-219-600-00-00-025	CST SUPPORT STAFF	\$3,500.00
	11-000-221-105-00-00-025	CLERICAL SALS	\$5,700.00
	11-000-221-105-00-00-025	UNUSED VACATION PAY	\$1,000.00
	11-000-230-199-00-00	GENERAL ADMIN SAL	\$100.00
	11-190-100-610-01-01-010	ELA CURRICULUM	\$100.00
	11-422-100-101-00-00-025	SUMMER SCHOOL SALS	\$10,000.00
	11-000-100-565-00-00	PRIVATE SCHOOL TUITION	\$20,000.00
	11-000-211-100-00-00	JUDGEMENTS	\$12,300.00
	11-000-261-100-00-01	JUDGEMENTS	\$40,000.00
	11-000-261-100-00-04	JUDGEMENTS	\$40,000.00
	11-000-230-610-00-00	JUDGEMENTS	\$6,000.00
	11-000-230-334-00-00	JUDGEMENTS	\$14,000.00
	11-000-230-199-00-00	JUDGEMENTS	\$2,700.00
	11-000-213-300-00-00	HEALTH SALS	\$275.00
	11-000-216-600-00-00-025	SPEECH SALS	\$600.00
	11-000-222-100-00-00-010	MEDIA CENTER SALS	\$0.05
	11-000-291-270-00-00	KINDERGARTEN SALARIES	\$50,000.00
	11-120-100-101-00-00-010	KINDERGARTEN SALARIES	\$15,000.00
	11-120-100-101-18-00-025	KINDERGARTEN SALARIES	\$15,000.00
	11-130-100-101-00-01-010	MIDDLE SCHOOL SALS	\$23,000.00

	11-213-100-101-00-00-010	RESOURCE SALS	\$20,000.00
	11-213-100-106-00-00-010	RESOURCE SALS	\$2,000.00
	11-213-100-106-00-00-010	BASIC SKILLS SALS	\$10,000.00
	11-120-100-101-18-00-025	BASIC SKILLS SALS	\$13,000.00
	11-213-100-106-00-00-010	AIDE SALS	\$500.00
	11-215-100-610-00-00-025	PSD SALS	\$110.00
	11-240-100-610-00-01-010	BILINGUAL SALS	\$0.05
	11-240-100-610-00-010-010	BILINGUAL SALS	\$0.05
		TOTAL	\$305,210.15

13. Report of Receipts and Disbursements – July 2024 & August 2024

14. Cash Report - July 2024 & August 2024

15. New Business

- A. Approve a Joint Transportation Agreement with Ventnor Board of Education for the 2024-2025 school year for transportation as follows:
  - Up to 36 students on ACM1 to Atlantic City High School at a cost of \$56,070.00
  - Up to 22 students on HS3 to Holy Spirit High School at a cost of \$26,017.98
  - Up to 8 students on VVT1 to Atlantic County Institute of Technology at a cost of \$17,064.72
  - Up to 18 students on OCHS1 to Ocean City High School at a cost of \$21,937.67
  - Up to 54 students on OCHS2 to Ocean City High School at a cost of \$66,097.00
  - Up to 1 student on YCH1 to Yale Cherry Hill at a cost of \$65,419.20
  - Plus 5% administrative fees totaling \$12,630.34. Total contract cost: \$265,236.57
- B. Approve District’s Three Year Comprehensive Maintenance Plan (CMP) for the 2023/2024, 2024/2025, 2025/2026 school years.
- C. Approve the second reading and approval and adoption of the following revised board regulation:
  - 5131 (R) Tighe Code of Infractions & Consequences
- D. Approve the submission of the Bi-annual Statement of Assurance Regarding the Use of Paraprofessional Staff (SOA) to the County Office as required under state regulation N.J.A.C. 6A:32-4.
- E. Approve the revised Margate City Board of Education Open Public Records Act (OPRA) Request Form as required pursuant to N.J.S.A. 47:1A-5(f).

16. Other Matters

17. Public Comment

18. Executive Session:

WHEREAS, N.J.S.A. 10:4-13 requires adoption of a resolution of the Board to go into Executive Session;

BE IT RESOLVED, that the Board, pursuant to the Open Public Meetings Act, New Jersey Title 18A and the Margate City Board of Education Bylaw No. 9322 hereby enters Executive Session to discuss matters involving:

Personnel, student matters, advice of counsel, contracts or other matters for which an executive session is permitted.

BE IT FURTHER RESOLVED, that the minutes of this Executive Session shall be made public following formal action by the Board and/or at the conclusion of any investigation(s), due process proceeding, or litigation, so long as not prohibited by law and so long as the need for maintaining confidentiality no longer exists.

19. Open Session

20. Adjournment