

**Harrisburg School District**  
**Harrisburg High School – John Harris Campus**  
**2024-2025 Title I Family Engagement Policy**

August 28, 2024

The Title I Parent and Family Engagement section of Every Student Succeeds Act (ESSA), Section 1116(b) requires each Title I school to develop a written parent and family engagement policy that describes the means for carrying out the requirements of Section 1116. The school must ensure that information related to school and parent programs, meetings and other activities are sent to the parents of Title I children in a format and in a language the parents can understand.

**Required Components**

**1. Convene an annual meeting at a convenient time, to which all Title I parents shall be invited and encouraged to attend, to inform parents of their school’s Title I program and to explain the requirements of Title I and the right of parents to be involved.**

- Harrisburg High School – John Harris Campus families will be informed via the following methods:
  - Back to School Night
  - Title I information will also be shared in the following ways:
    - Parent meeting to revise the Family Engagement Policy & Parent Compact
    - Parent / Student Handbook
    - School’ Website

**2. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with Title I funds, transportation, child care, or home visits, as such services relate to parental involvement.**

- Harrisburg High School – John Harris Campus families will have a number of flexible meetings as follow:
  - Back to School Night in evening hours
  - 1<sup>st</sup> Literacy Night - HAC in morning hours
  - Parent/Teacher Conference - Keystone Exams in morning hours
  - 2<sup>nd</sup> Literacy Night – Talking Points in morning hours
  - Parent Meeting Revise Family Engagement Policy & Parent Compact Event in evening hours
  - STEM – Hispanic Heritage Month in evening hours
  - Winter Break – Cultural Cuisine Celebration in evening hours
  - Black History Month in evening hours
  - Transition Plan in evening hours
  - Amenders Meeting in evening hours

**3. Involve parents, in an organized ongoing, and timely way, in the planning, review, and improvement of the Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan, if applicable, expect that is a school that has a process in place to involve parents in the joint planning and design of the school's programs, the school may use the process, if such process included an adequate representation of Title I.**

- Harrisburg High School – John Harris Campus families will have the opportunity to participate and give feedback as follow:
  - Google Form from Back-to-School Night
  - 1<sup>st</sup> Literacy Night - HAC in collaboration with Parent/Teacher Conference
  - Parent/Teacher Conference - Keystone Exams
  - 2<sup>nd</sup> Literacy Night: Talking Points
  - Parent Meeting Revise Family Engagement Policy & Parent Compact meeting
  - Amenders Meeting in evening hours

**4. Provide Title I families with timely information about Title I programs.**

- Harrisburg High School – John Harris Campus families will receive information as follow:
  - Back to School Night's Title I Presentation
  - Robocalls
  - Emails
  - School Website
  - School Website – Family Engagement Calendar
  - School Facebook page
  - Flyers
  - Flyers – Family Engagement Calendar
  - Mail

**5. Provide Title I families with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging state academic standards.**

- Harrisburg High School – John Harris Campus families will receive a description and explanation as follow:
  - Keystone Exams Letter
  - Parent/Teacher Conference – Keystone Exams

**6. If requested by parents, the school will provide families with opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any suggestions as soon as practicably possible.**

- Harrisburg High School – John Harris Campus families will have the opportunity to be part of their children's education as follow:
  - Meeting with teachers
  - Participating in BARR meetings
  - Annual surveys
  - Parent / Teacher Conferences
  - Meeting with building leaders
  - Amenders Meeting

**7. If the schoolwide plan is not satisfactory to Title I parents, provide families with opportunities to submit any parent comments on the plan when the school makes the plan available to the LEA.**

- Harrisburg High School – John Harris Campus families will submit their concerns as follow:
  - Google Form from Back-to-School Night
  - Parent meeting Revise Family Engagement Policy & Parent Compact meeting
  - Title I Parent Survey
  - Amenders Meeting
  - Meetings with the Family Engagement Specialist

**8. Shall educate teachers, specialized instructional support personnel, and other staff, with the assistance parents and family members, and in how to reach out to, communicate with, and work with parents and family members as equal partners, implement and coordinate parent programs, and build ties between parents and family members and the school.**

- Harrisburg High School – John Harris Campus families will receive the information as follow:
  - SPAC Skit review and discussion at staff meeting
  - Professional development sessions

**9. Describe how the school aids parents in understanding the state's academic content standards and student achievement standards, local academic assessments and how to monitor a child's progress and work with teachers to improve the achievement of their children.**

- Harrisburg High School – John Harris Campus families will receive the information as follow:
  - Back to School Night
  - Keystone Exams Letter
  - Parent / Teacher Conferences - Keystone Exams

**10. State that a school-parent compact was jointly developed with families and the compact outlines how parents, the entire school staff and students will share in the responsibility for improved student achievement.**

- Harrisburg High School – John Harris Campus families will receive the information as follow:
  - Google Form from Back-to-School Night
  - Feedback provided during Let's Chat meeting
  - 1<sup>st</sup> Literacy Night: HAC
  - Parent / Teacher Conference: Keystone Exams
  - 2<sup>nd</sup> Literacy Night: Talking Points
  - Parent Meeting Revise Family Engagement Policy & Parent Compact meeting
  - Amenders Meeting

**11. Describe how the school provides materials and training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent involvement.**

- Harrisburg High School – John Harris Campus families will receive the information as follow:
  - Back to School Night
  - Let's Chat meeting
  - HAC pamphlets provided at Parent/Teacher Conference - 1<sup>st</sup> Literacy Night: HAC
  - Talking Points App
  - BARR meetings

**12. State how the school will, to the extent feasible and appropriate, coordinate, and integrate parent involvement programs including public preschool programs and conduct other activities that encourage and support parents and family members in more fully participating in the education of their children.**

- Harrisburg High School – John Harris Campus families will receive the information as follow:
  - Summer Bridge Program
  - HU
  - HACC
  - CO-OP
  - Youth and Young Adult Program – PA Career Link, South Central Region
  - BARR

**13. State how the school will ensure that information related to school and parent programs, meetings, and other activities is sent to the parents and family members of participating children in a format and to the extent practicable, in a language the parents and family members can understand.**

- Harrisburg High School – John Harris Campus families will receive the information as follow:
  - Robocalls
  - Email
  - School Website
  - School Website – Family Engagement Calendar
  - School Facebook Page
  - District Facebook Page
  - Flyers
  - Flyers – Family Engagement Calendar
  - Talking Points App
  - Mail

**14. States how the school, to the extent practicable, will provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, disabilities and of migratory children.**

- Harrisburg High School – John Harris Campus families will receive the information as follow:
  - Translation Services
  - Website with Google Translation App
  - Languages App
  - Translated documents in English and Spanish with additional languages upon request,
  - Bilingual Parent Liaison

Date last revised: May 13, 2024

Date last reviewed: April 30, 2024

