

Minutes of the Special Meeting of the Aurora City Schools Board of Education of August 5, 2024

Call to Order:

The meeting was held at the Aurora Board of Education 102 E Garfield Rd and called to order at 5:00 p.m.

All Board members were present.

24-173

Accept Resignations

RESOLVED THAT the Board of Education accepts the resignation of the following staff member and/or position

John Kudley

Decline of AHS Ticket Manage Contract Previously Approved at July 22, 2024 Board meeting

Moved by: Mr. Sabulsky

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mrs. Mehallis, Mr. Acomb, Mrs. Klich, Mr. Sabulsky

Abstain: Mrs. Schneider

No: None: motion carried

24-174

Award Supplemental/Pupil Activity Contracts (Non-District Personnel)

RESOLVED THAT

The Aurora Board of Education awards supplemental/pupil activity contracts to non-district personnel for 2024-25 school year as follows, contingent upon full and complete compliance withal State of Ohio and aurora Board of Education employment eligibility criteria, and paid form the General Fund unless otherwise indicated:

John Kudley

AHS Ticket Manager

Amount: 10%

Moved by: Mrs. Klich

Seconded by: Mr. Acomb

Roll Call Vote:

Yes: Mrs. Mehallis, Mr. Acomb, Mrs. Klich, Mr. Sabulsky

Abstain: Mrs. Schneider

No: None: motion carried

24-175

Approve Job Description for RBT Position

RESOLVED THAT the Aurora Board of Education approves the job description for RBT (Registered Behavioral Technician position).

Moved by: Mrs. Schneider

Seconded by: Mr. Acomb

Roll Call Vote:

Yes: Mr. Acomb, Mrs. Mehallis, Mrs. Klich, Mrs. Schneider, Mr. Sabulsky

No: None: motion carried

Position Title: *Registered Behavior Technician*

Qualifications:

- Minimum of high school diploma as well as formal training in theories of Applied Behavioral Analysis, or Behavioral Support Interventions and successful completion of the Registered Behavior Technician training course and examination for certification.
- A minimum of 2 years previous experience working with students who require behavior support.
- Registered Behavior Technician Certification, as evidenced by completion of the RBT Training Course and Examination, as well as participation in the district provided crisis intervention training.

Role:

The Registered Behavior Technician, under the direct supervision of the District's Board-Certified Behavior Analyst assists in the development and implementation of behavior intervention programs for students with challenging behavioral needs, monitors and collects data on behavior and documents progress, and collaborates with school staff to coach and implement behavior interventions. The Registered Behavior Technician also supports the classroom teacher and intervention specialist with daily responsibilities such as implementing a learner's Individualized Education Plan (IEP), supporting health (seizure care; following medical plans) and safety (fall risk, transporting, environmental awareness) needs; developing functional and life skills (ex: emotional regulation, feeding, dressing); and assisting students with accessing their academic/educational environments.

RBT Reports to:

- Building Administrators, BCBA/Behavior Specialist, and/or Director of Special Services

Responsibilities:**Supporting Behavioral Needs (Primary Role):**

- Assist with the implementation and monitoring of Behavior Intervention Plans (BIPs) and skill acquisition programs under the close, ongoing supervision of a BCBA.
- Ability to read and identify the essential components of a written Behavior Intervention Plan and Individualized Education Program as it relates to behavior areas of need.
- Provide modeling and training to teachers and paraprofessionals on how to implement Behavior Plans
 - Describe behavior functions and appropriate reactive strategies for staff to use
 - Modeling scenarios across environments
 - Assist staff in implementing proactive procedures for problem behavior
- Assist BCBA with observations and data collection for assessments
- Collect and monitor on-going behavior data and samples
- Assist teachers and staff on behavior data collection measures
- Assist BCBA in analyzing and interpreting data
- Provide feedback/explanation to case managers/teachers about interventions
- Educate staff on general ABA skills/principles and evidence-based practices
- Assist in the development of reinforcement identification procedures
- Conduct tasks and responsibilities as detailed in the most current RBT Task List

Supporting Health and Safety Needs

- Have the ability to transfer, move, and lift a sustained weight of 60 pounds, bend, use stairs, get up and down from off the floor. Job will be physically demanding at times.
- Have contact with/be trained to deal with bodily fluids. Support personal health care needs within the confines of the educational setting including but not limited to: changing diapers, catheterization (training will be provided as needed), feeding or assisting with feeding, toileting, and transferring from wheelchair to toilet or cot
- Support related services providers through the needs of the IEP (i.e. Occupational Therapy Physical Therapy, Speech Therapy, etc.)
- Follow medical plans (med times, alarm setting, seizure care)

Developing Functional Skills

- Support needs of students to build independence (small groups or 1:1 within the general education setting or resource room)
- Support communication skills, social skills, and self-regulation skills

Assisting Students with accessing academic/educational environments

- Demonstrate proficiency in reading, writing, and mathematical skills
- Understand the needs of special education students and effectively relate to learning situations

- Occasionally work in inclement weather and/or in community-based settings with learners
- Assist the teacher with implementing the student's IEP to enable the child to participate in school activities in the least restrictive environment, including collecting and recording data
- Assist professionals in other related areas in the provision of special education and related services
- Secure and prepare equipment and supplies to be used throughout the day, and return the materials to storage as needed
- Set-up of learning environments (making materials, preparing, organizing and cleaning)

Professionalism

- Ongoing professional development will be required (State Mandated Safety Training; BCBA Supervision; CPI: Nonviolent Crisis Prevention Model; Behavioral Techniques, Instructional Techniques; on-going RBT Training).
- Knowledge of Applied Behavior Analysis (ABA) and experience in developing and evaluating programs based upon the principles of ABA
- Understanding of and familiarity with the characteristics for a wide range of disabilities including (but not limited to) autism, intellectual disability, emotional disturbance, and ADHD
- Proficient skills to use standard software applications, e.g. Microsoft Office Suite, Google Drive Applications
- Establish and maintain accurate records and files and develop comprehensive reports
- Exercise tact, patience, courtesy, and good judgment in dealing with students
- Uphold confidentiality at all times
- Monitor supervision hours and ensure requirements of the BACB are met in collaboration with the District BCBA

In addition to the above responsibilities, the Registered Behavior Technician shall be expected to perform other related tasks and duties as assigned by the Behavior Specialist, Intervention Specialist, Case Manager, Building Principal, and/or the Director of Special

**24-176
EXECUTIVE SESSION**

To Discuss the Employment of a Public Employee

Moved by: Mr. Acomb

Seconded by: Mrs. Klich

Roll Call Vote:

Yes: Mr. Acomb, Mrs. Mehallis, Mr. Sabulsky,
Mrs. Klich, Mrs. Schneider,

No: None: motion carried

Time in: 5:03

Time out: 6:37

**24-177
Adjournment**

The meeting was adjourned at 6:38 pm.

Moved by: Mrs. Schneider

Seconded by: Mr. Acomb

Roll Call Vote:

Yes: Mr. Acomb, Mr. Sabulsky, Mrs. Schneider,
Mrs. Mehallis, Mrs. Klich,

No: None: motion carried

Board President

Treasurer