



For Office Use Only	
Date Form Rcvd:	_____
Date Pmt Rcvd:	_____
Amount Rcvd:	_____
Date Processed:	_____

Transcript Request Form

Requests will be processed within 3 business days of submission of form and payment (if applicable).
Payment MUST be made on My School Bucks (no cash accepted).

Student/Alumni Name: _____

Student Number: _____

- | | | | |
|---|------------------------------|-----------------|----------------------------|
| 1. Student Graduation Check | Yes <input type="checkbox"/> | | Fee: \$2.00 per copy |
| 2. Unofficial Printed Transcript | Yes <input type="checkbox"/> | Quantity: _____ | Fee: \$2.00 per copy |
| 3. Official Printed/Sealed Transcript | Yes <input type="checkbox"/> | Quantity: _____ | Fee: \$3.00 per copy |
| 4. Official Transcript (EMAIL) | Yes <input type="checkbox"/> | | Fee: \$3.00 up to 5 emails |
| Student is responsible for verifying if official transcript will be accepted by email
Includes 1 printed, official transcript
[MUST provide <u>email address</u> below] | | | |
| 5. Official Electronic Transcript | Yes <input type="checkbox"/> | | Fee: No Charge |
| See page 2 for list of colleges/universities accepting electronic transcripts using FASTER
[MUST provide <u>college/university name</u> below] | | | |

1. _____
Full Name of College/University (+ Email Address if Applicable)
2. _____
Full Name of College/University (+ Email Address if Applicable)
3. _____
Full Name of College/University (+ Email Address if Applicable)
4. _____
Full Name of College/University (+ Email Address if Applicable)
5. _____
Full Name of College/University (+ Email Address if Applicable)

 PARENT/GUARDIAN SIGNATURE (if student is under 18) or
 STUDENT SIGNATURE (if student is 18 or older)

 Date

OPTION 5 – Electronic (FASTER) Transcript

ONLY APPLIES TO FLORIDA COLLEGES/UNIVERSITIES LISTED BELOW

FASTER = FLORIDA AUTOMATED SYSTEM FOR TRANSFERRING EDUCATIONAL RECORDS

***IF SCHOOL OF CHOICE IS NOT LISTED BELOW, YOU MUST CHOOSE EITHER OPTION 3 OR OPTION 4 FOR AN OFFICIAL PRINTED AND/OR EMAILED TRANSCRIPT**

Broward College
Chipola College
College of Central Florida
Daytona State College
Eastern Florida State College
Florida A & M University
Florida Atlantic University
Florida Gateway College
Florida Gulf Coast University
Florida International University
Florida Keys Community College
Florida Polytechnic University
Florida Southwestern State College
Florida State College at Jacksonville
Florida State University
Gulf Coast State College
Hillsborough Community College
Indian River State College
Lake Sumter Community College
Miami-Dade College

New College of Florida
North Florida Community College
NW Florida State College
Palm Beach State College
Pasco-Hernando State College
Pensacola State College
Polk State College
Santa Fe Community College
Seminole State College
South Florida State College
St. Pete College - Clearwater
St. Pete College – St. Pete
St. Johns River State College
Tallahassee Community College
University of Central Florida
University of Florida
University of North Florida
University of South Florida
University of West Florida
Valencia College

LINK TO MSB PAYMENT:



https://www.myschoolbucks.com/ver2/prdembd?ref=ZZJXUO50800OSV0_ZZ600N5QBQ7ZJC5