WEST CANADA VALLEY CENTRAL SCHOOL BOARD OF EDUCATION
REGULAR MEETING
MONDAY, JUNE 10, 2024
6:00 PM

Members Present
Jessica Bartlett
Sara Northup-Lynch
Roger Kemler
Janine Lynch
Ed Schatzel
Shauna Michael

Others Present
Jeremy Siddon, Superintendent
Glenn Broadbent, MS/HS Principal
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Christine Nofri, Elementary Principal
Felix Ray, Transportation Supervisor

Absent Members
Alisa Brewer

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President, Jessica Bartlett, called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF CONSENT AGENDA

A motion made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the May 13, 2024 Regular Meeting, meeting minutes from the May 21, 2024 Special Meeting – Budget Vote/Bus Proposition, administrative reports (the administrative reports are given in person rather than written reports), warrants, CSE/CPSE, treasurer, budget and claims audit reports.

All voted in favor; motion carried 6:0

EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Ms. Lynch to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 6:0 **Entered Executive Session: 6:31 PM** **Exited Executive Session: 7:34 PM**

TENURE APPROVAL

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch seconded by Mr. Schatzel to grant tenure to Jennifer Karram, in the tenure area of Teaching Assistant

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Kemler seconded by Ms. Lynch to grant tenure to Sarah Mayville, in the tenure area of Secondary Science

All voted in favor; motion carried 6:0

ACTION ITEMS: PERSONNEL

Board President, Jessica Bartlett, noted that there wasn't enough time in the Executive Session to talk about the terms and conditions of employment for all non-contractual employees due to the evening's Tenure Approval presentation. Therefore, a second Executive Session was requested to be held at the end of the agenda

ACTION ITEMS: PERSONNEL – FACULTY APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Christopher DeNova
Position: Full-time, 10-month certified Music Teacher (7-12) in the tenure area of Music
Salary: Per the off-step negotiated salary of the WCVTA bargaining agreement
Effective: August 29, 2024

All voted in favor; motion carried 6:0
Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Megan Robinson
Position: Full-time, 10-month certified Elementary Teacher (6th Grade) in the tenure area Elementary Education
Salary: Step 1 of the WCVTA bargaining agreement
Effective: August 29, 2024

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Alyssa Wilks
Position: Full-time, 10-month certified Music Teacher (PreK-6) in the tenure area of Music
Salary: Step 1 of the WCVTA bargaining agreement
Effective: August 29, 2024 (pending graduation)

All voted in favor; motion carried 6:0

ACTION ITEMS: PERSONNEL – SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Caitlin Lynch
Certification: Non-certified
Position: Substitute Teaching Assistant, Aide/Monitor (PreK-6)
Salary: Per the district approved rate sheet
Effective: June 11, 2024

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Lonzo Passage
Position: Substitute Custodian
Salary: Per the starting hourly rate of the CSEA bargaining agreement
Effective: June 11, 2024

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Christian Groom
Position: Substitute Custodian
Salary: Per the starting hourly rate of the CSEA bargaining agreement
Effective: June 11, 2024

All voted in favor; motion carried 6:0

ACTION ITEMS: PERSONNEL – FALL COACHING APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to accept the following resolution

RESOLVED, to appoint;

Name: Todd Hobin
Position: Head Coach, Varsity Football
Salary: Step 5 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to accept the following resolution

RESOLVED, to appoint;

Name: Ference Sarus
Position: Assistant Coach, Varsity Football
Salary: Step 5 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

5 yes, 1 no (Mrs. Michael); motion carried 5:1

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution

RESOLVED, to appoint;

Name: Mike Kerr
Position: Assistant Coach, Varsity Football
Salary: Step 5 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mr. Schatzel to accept the following resolution

RESOLVED, to appoint;

Name: Brandon Grabowski
Position: Volunteer Football Coach
Effective: 2024-25 school year

All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Michael to accept the following resolution

Name: John Keady
Position: Head Coach, Modified Football
Salary: Step 5 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to accept the following resolution

RESOLVED, to appoint;

Name: Jamie Farrington
Position: Volunteer Modified Football Coach
Effective: 2024-25 school year

All voted in favor, motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to accept the following resolution
RESOLVED, to appoint;

Name: Dan Capron
Position: Head Coach, Boys/Girls Cross Country
Salary: Step 5 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution

RESOLVED, to appoint;

Name: Kyle Shearer
Position: Head Coach, Boys Varsity Soccer
Salary: Step 1 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution

RESOLVED, to appoint;

Name: Corey Youngs
Position: Head Coach, Boys Modified Soccer
Salary: Step 5 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Northup-Lynch to accept the following resolution
RESOLVED, to appoint;

Name: Greta Elliott
Position: Head Coach, Girls Varsity Soccer
Salary: Step 2 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to accept the following resolution
RESOLVED, to appoint;

Name: Kelly Gauthier
Position: Head Coach, Girls Varsity Cheer
Salary: Step 1 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution
RESOLVED, to appoint;

Name: Jackie Santmier
Position: Head Coach, Varsity Girls Swimming
Salary: Step 3 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to accept the following resolution
RESOLVED, to appoint;

Name: Les (Carl) Dalmata
Position: Assistant Coach, Varsity Girls Swimming
Salary: Step 2 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to accept the following resolution
RESOLVED, to appoint;

Name: Alyson Good
Position: Head Coach, Modified Girls Swimming
Salary: Step 1 of the extra-curricular index of the WCVTA bargaining agreement
Effective: 2024-25 school year

All voted in favor; motion carried 6:0

ACTION ITEM: EXCESSED EQUIPMENT

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the list of excessed equipment for the 2023-24 school year, as presented.

All voted in favor; motion carried 6:0

ACTION ITEM: BUS PURCHASE RESOLUTION

Motion made by Ms. Lynch and seconded by Mr. Schatzel to approve the Bus Purchase Resolution for the 2024-25 bus purchase, not to exceed $473,285.

All voted in favor; motion carried 6:0

DISCUSSION ITEM: CAPITAL PROJECT UPDATE

Mr. Siddon advised the board members that the track, football field, and elementary playground will be closed through the summer due to construction. It was also noted by Mr. Siddon that the field turf and lighting are first to be installed and the last items to be installed will be the bleachers. Mr. Siddon will update the board as new information becomes available.

DISCUSSION ITEM: MEETING WITH BOARD OF REGENTS MEMBER

Mr. Siddon recently met with Mr. Patrick Mannion, Board of Regents member representing the 5th Judicial District of New York State, at the West Canada Valley campus. Part of their discussion focused on the struggles that rural schools see. Mr. Mannion also met with administrative members of the Herkimer BOCES component schools the next day.

DISCUSSION ITEM: STUDENT REPRESENTATION ON SCHOOL BOARDS

Mr. Siddon advised that in the upcoming 2024-2025 school year, there will be more information forthcoming about including student representation on school boards. The process to select a student candidate will be a collective operation. As more information becomes available on this topic, Mr. Siddon will update everyone accordingly.

PUBLIC COMMENTS

There were no public comments.

ANNOUNCEMENTS

- **June 14-June 25, 2024: Regents and Checkpoint Exams**
- **June 19: Juneteenth - School Closed**
- **June 24: 6th Grade Moving Up Ceremony 9:30 AM**
- **June 24: Pre-K Graduation 1:00 PM**
- **June 24: Athletic Banquet, Food-4:30, Ceremony-5:00 PM**
- **June 25: Honors Ceremony 5:00 PM**
- **June 29: High School Graduation Ceremony - 10:00 AM**
- **July 8, 2024: BOE Reorganizational Meeting, 6:00 PM - Regular Meeting 6:30 PM**

ADJOURN

Motion made by Mr. Kemler and seconded by Ms. Lynch to adjourn the meeting and enter into the second Executive Session.

All voted in favor; motion carried 6:0

Meeting adjourned: 7:58 PM

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President, Board of Education Clerk, Board of Education

SECOND EXECUTIVE SESSION

Entered Second Executive Session: 7:59 PM Exited Executive Session: 9:39 PM

Motion made by Mrs. Michael and seconded by Ms. Lynch to appoint Mr. Siddon as the Clerk Pro Tem.

All voted in favor; motion carried 6:0

ACTION ITEM: PERSONNEL–TERMS AND CONDITIONS OF EMPLOYMENT FOR NON-CONTRACTUAL EMPLOYEES

Motion made by Mrs. Northup-Lynch and seconded by Mr. Kemler to accept the terms and conditions of employment for all non-contractual employees.

All voted in favor; motion carried 6:0

ADJOURN

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to adjourn the meeting.

All voted in favor; motion carried 6:0

Meeting Adjourned: 9:41 PM

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President, Board of Education Acting Clerk, Board of Education