WEST CANADA VALLEY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
MONDAY, AUGUST 12, 2024
6:00 PM

Members Present
Jessica Bartlett
Alisa Brewer
Shauna Harrington
Roger Kemler
Janine Lynch
Sara Northup-Lynch
Edwin Schatzel

Others Present
Jeremy Siddon, Superintendent
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Christine Nofri, Elementary Principal
Shelby Butler, Food Services Director

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President Jessica Bartlett called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF CONSENT AGENDA

A motion made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the July 8, 2024 Reorganizational Meeting and the July 8, 2024 Regular Meeting, administrative reports (the administrative reports are given in person rather than written reports), warrants, CSE/CPSE, treasurer, budget and claims audit reports.

All voted in favor; motion carried 7:0

EXECUTIVE SESSION

Motion made by Mrs. Brewer and seconded by Mrs. Northup-Lynch to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0 **Entered Executive Session: 6:33 pm** **Exited Executive Session: 7:51 pm**

ACTION ITEM: RESIGNATIONS

Upon recommendation of the Superintendent, motion was made by Mr. Kemler and seconded by Ms. Lynch (with thanks) to approve the following resolution,
RESOLVED, to accept the resignation for purpose of retirement;

Name: Helen Muller
Position: Bus Driver
Effective: Effective September 30, 2024
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to accept the resignation;

Name: Abby Reese
Position: Teaching Assistant
Effective: August 12, 2024
All voted in favor; motion carried 7:0

ACTION ITEM: STAFF APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Susan Walrath-Pope
Position: Senior Account Clerk (Permanent)
Effective: Retroactive to July 8, 2024
All voted in favor; motion carried 7:0

ACTION ITEM: STAFF APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to appoint;

Name: Abigail Tero
Position: Senior Account Clerk (Probationary)
Salary: Per the CSEA Bargaining Agreement
Effective: September 3, 2024 (pending fingerprinting)
All voted in favor; motion carried 7:0

ACTION ITEM: SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to appoint;

Name: Lisa Ackley
Position: Substitute Custodian, Substitute Teacher Aide
Salary: Per the hourly rate of the CSEA Bargaining Agreement
Effective: Retroactive to July 1, 2024
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Helen Muller
Position: Substitute Bus Driver
Salary: Per the hourly rate of the CSEA Bargaining Agreement
Effective: October 1, 2024
All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Brewer and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Michael Zaino
Position: Substitute Bus Driver
Salary: Per the hourly rate of the CSEA Bargaining Agreement
Effective: August 13, 2024
All voted in favor; motion carried 7:0

ACTION ITEM: FALL COACHING APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Amy Dommer
Position: Head Coach, Modified Girls Soccer
Salary: Step 5 of the extracurricular index of the WCVTA Bargaining Agreement
Effective: August 13, 2024 for the 2024-2025 School Year
All voted in favor; motion carried 7:0

ACTION ITEM: TAX LEVY APPROVAL

Motion made by Ms. Lynch and seconded by Ms. Harrington to approve the tax levy of $5,346,987 for the 2024-2025 school year.
All voted in favor; motion carried 7:0

ACTION ITEM: BUS RUNS

Motion made by Mrs. Northup-Lynch and seconded by Ms. Harrington to approve the bus runs, as presented, for the 2024-2025 school year.
All voted in favor; motion carried 7:0

DISCUSSION ITEM: CAPITAL PROJECT UPDATE

A brief summary of the capital project was given by Mr. Siddon. The field project is going very well; the turf is being installed and should be finished within the next two weeks. The light fixtures have been installed and the site work for the bleachers has begun. Mr. Siddon also provided the Board with a brief update on the pool project. We are hopeful the pool project will be approved by the Department of Health before the start of the new school year. As project updates on the pool are received, Mr. Siddon will be relay them to the Board.

DISCUSSION ITEM: ACADEMIC CALENDAR

Mr. Siddon advised the members of the Board of an upcoming change to the academic calendar that was approved in March. A half day early dismissal/professional development day for the entire school is scheduled for Friday, November 1 due to the afternoon rehearsal for the All County concert our school is hosting on Saturday, November 2, 2024.

DISCUSSION ITEM: MASCOT RENDERINGS

Mr. Siddon gave a brief update on the mascot costume renderings and included pictures of the costume in the Board packets for everyone to review.

DISCUSSION ITEM: 2024-2025 SAFETY PLAN

Mr. Siddon advised that the 2024-2025 Safety Plan has been updated with new information from NYSED and a copy is posted for public discussion. A draft of the document was included in the Board packets for your review; the document will be presented for approval at the next Board meeting.

DISCUSSION ITEM: BOARD OF EDUCATION GOALS

A copy of last year's Board of Education goals was included in the Board packets for review. Once updated, the document will be presented for approval at the next meeting.

ANNOUNCEMENTS

- **Special BOE Meeting - Monday 8/26/24 at 6:00 pm**
- **Faculty & Staff Return - Thursday 8/29 & 9/3/24**
- **First Day of Classes – Wednesday 9/4/24**
- **Regular BOE Meeting - Monday 9/9/24**

PUBLIC COMMENTS

There were no public comments noted.

ADJOURN

Motion made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to adjourn the meeting.

All voted in favor; motion carried 7:0

Meeting adjourned: 8:33 pm

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President, Board of Education Clerk, Board of Education