

WEST CANADA VALLEY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
MONDAY, JULY 8, 2024
6:30 PM

Members Present

Jessica Bartlett
Alisa Brewer
Roger Kemler
Janine Lynch
Shauna Michael
Sara Northup-Lynch
Edwin Schatzel

Others Present

Jeremy Siddon, Superintendent
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Glenn Broadbent, MS/HS Principal
Christine Nofri, Elementary Principal

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY CSD WEBSITE

CALL TO ORDER

Board President Jessica Bartlett called the meeting to order at 6:30 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF CONSENT AGENDA

A motion made by Mr. Schatzel and seconded by Mrs. Northup-Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: meeting minutes from the June 10, 2024 Regular Meeting, administrative reports (the administrative reports are given in person rather than written reports), warrants, CSE/CPSE, treasurer, budget and claims audit reports.

All voted in favor; motion carried 7:0

EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Ms. Lynch to enter executive session for appointment of personnel matters including review and appointment of employees and contract negotiations.

All voted in favor; motion carried 7:0 **Entered Executive Session: 6:43 pm** **Exited Executive Session: 7:51 pm**

ACTION ITEM: APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to appoint;

Name: Ashleigh Fee
Certification: Teaching Assistant, Level 1
Position: Teaching Assistant, Special Education, Elementary
Salary: Per the CSEA Bargaining Agreement
Effective: August 29, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Kass March
Certification: Teaching Assistant, Level 1
Position: Teaching Assistant, Special Education, Elementary
Salary: Per the CSEA Bargaining Agreement
Effective: August 29, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Brewer to approve the following resolution,
RESOLVED, to appoint;

Name: Nelson Pohoreskey
Certification: Class B CDL with School Bus and Passenger Endorsements, 19A Certified Examiner, SBDI Instructor
Position: Full-time Bus Driver
Salary: Per the CSEA Bargaining Agreement
Effective: July 9, 2024

All voted in favor; motion carried 7:0

ACTION ITEM: SUBSTITUTE APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: Emily Wheeler
Certification: None
Position: Substitute Account Clerk
Salary: Per the hourly rate of the CSEA Bargaining Agreement
Effective: July 9, 2024

All voted in favor; motion carried 7:0

ACTION ITEM: FACULTY MENTOR COORDINATOR

Upon recommendation of the Superintendent, motion was made by Mrs. Michael and seconded by Ms. Lynch to approve the following resolution,
RESOLVED, to appoint;

Name: Lisa Lawton
Position: Mentor Coordinator
Salary: Per the WCVTA Bargaining Agreement
Effective: 2024-2025 School Year

All voted in favor; motion carried 7:0

ACTION ITEM: EXTRACURRICULAR ADVISORS

Motion made by Mrs. Brewer and seconded by Ms. Lynch to approve the Extra-curricular Advisors (as presented) for the 2024-2025 school year.

All voted in favor; motion carried 7:0

WCVTA			WCVTA		
Activity	Advisor	Extracurr. Index Step	Activity	Advisor	Extracurr. Index Step
Art Club co-advisor	Bronwen Keefer	3	Grade 12	Victoria Petro	4
Art Club co-advisor	Ricci Sayers	3	Grade 12 Assistant	Shane Bonney	5
BAA	Tina Sternberg	5	International Club	Leonora Foster	5
Central Treasurer	Shane Bonney	5	Jazz Ensemble	Scott Bonney	5
Color Guard	Shane Bonney	5	Marching Band	Shane Bonney	5
Drama Director	Patricia Lang	5	Marching Band Asst.	Scott Bonney	5
Drama Director Asst.	Joyce Patti	5	Musical Director	Shane Bonney	5
FCCLA	Gina Malin	5	Musical Director's Asst.	Chris DeNova	1
FFA	Kiley Treen	4	National Jr. Hon. Society	Ritamarie Juteau	5
GAA	Tina Sternberg	5	National Sr. Hon. Society	Melissa Maine	5
Garden Club	Carey Stewart	4	SISTERS	Courtney Valasek	5
Grade 7	Anne Murphy	5	Ski Club	Ed Dougherty	2
Grade 8	Ed Dougherty	2	Stage Manager	Scott Bonney	5
Grade 9	Ritamarie Juteau	5	Student Council	Abigail Rose	4
Grade 10	Emily Goggin	2	West Canadians Director	Chris DeNova	1
Grade 11	Anne Murphy	5	Yearbook	Emily Goggin	1

ACTION ITEM: RESIGNATIONS

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Mr. Kemler (with regret) to approve the following resolution,
RESOLVED, to accept the resignation for purpose of retirement;

Name: Lisa Ackley
Position: Custodian
Effective: Retroactive to June 28, 2024

All voted in favor; motion carried 7:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to accept the resignation for purpose of retirement;

Name: Mary Lou Flansburg
Position: Senior Account Clerk/Payroll Clerk
Effective: Retroactive to June 30, 2024

All voted in favor; motion carried 7:0

ACTION ITEM: ADDENDUM TO SUPERINTENDENT TERMS & CONDITIONS OF EMPLOYMENT

Motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the following resolution,
RESOLVED, to accept;

The Addendum to Superintendent’s Terms and Conditions of Employment for the 2024-2025 school year as discussed by the Board

All voted in favor; motion carried 7:0

DISCUSSION ITEM: SCHOOL YEAR SUMMARY

Mr. Siddon provided a brief review of the school year, to follow up the administrative reports, as well as information on the upcoming school year.

DISCUSSION ITEM: CAPITAL PROJECT UPDATE

A brief summary of the capital project was given by Mr. Siddon. The field project is going very well; the turf should be installed by the end of July, followed by the light installation in early August. Mr. Siddon also provided the Board with a brief update on the pool project. As project updates on the pool are received, Mr. Siddon will be relay them to the Board.

ANNOUNCEMENTS

- **Special BOE Meeting - Monday 8/26/24** (if needed)
- **Faculty & Staff Return - Thursday 8/29/24**
- **Regular BOE Meeting - Monday 9/9/24**

PUBLIC COMMENTS

There were no public comments noted.

ADJOURN

Motion made by Ms. Lynch and seconded by Mrs. Michael to adjourn the meeting.

All voted in favor; motion carried 7:0

Meeting adjourned: 7:59 PM

President, Board of Education

Clerk, Board of Education