

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
December 13, 2023
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

2022-2023 Board of Education Goals

1. *The Plumsted Township Board of Education will continue to maintain transparent communication through various media platforms to highlight news districtwide as well as inform the community of legally permissible topics/information at monthly Board of Education meetings.*
2. *The Plumsted Township Board of Education supports the implementation of targeted professional development to address ways to reduce the number of out of district placements for students with special needs, vertical articulation across grade levels to promote cohesion within the curriculum, and personalized learning opportunities that promote increased college and career readiness and student/teacher retention.*
3. *The Plumsted Township Board of Education supports the implementation of a district five-year strategic plan aimed at teacher retention and appreciation and providing a safe, supportive learning environment that promotes self-worth and encourages productive contributions in a constantly evolving global society. The Superintendent will develop strategic planning committees who will work cohesively with the Board of Education to provide regular comprehensive updates. Prior to the start of Year 5 initiatives and strategies a thorough review and evaluation of Year 4 outcomes will be conducted with the Board of Education and District Stakeholders.*

2022-2023 District Goals

1. *The Plumsted Township School District will create and begin the implementation of a New Teacher Academy to support and retain new teachers. These four year cohorts will be designed to offer targeted training and professional learning to foster growth and collaboration among new teachers with the guidance of master teachers and administration.*
2. *The Plumsted Township School District will establish three community committees and host three meetings over the course of the 2022-2023 school year to engage an array of stakeholders in collaborating on district initiatives:*
 - *Equity Committee*
 - *Curriculum Committee*
 - *Success, Recognition and Promotion Committee*
3. *The Plumsted Township School District will support staff and expand expertise in data analysis and implementation of differentiated instruction to facilitate student learning and mastery of New Jersey Learning Standards while increasing NJSLA results.*

Board of Education approval October 12, 2022

I. CALL TO ORDER

Mr. Burnett, BOE Vice President, called the meeting to order at 6:00 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2022-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary's office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Mrs. Potter	Absent
Mr. Burnett	Present
Dr. Giardina	Present
Mr. Goodman	Present
Mr. Meroney	Present
Mrs. Morgan	Absent (arrived at the meeting at 6:02 p.m.)
Mrs. Raywood	Present

ALSO PRESENT

Mr. Russo, Interim Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

Dr. Giardina made a motion to go into executive session at 6:04 p.m. for the purpose of discussing contracts, pending litigation, personnel, student matters and collective negotiations.
Seconded by Mr. Goodman, Passed unanimously.

IV. EXECUTIVE SESSION

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

1. The Board shall meet in closed session on these matters; and
2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mr. Meroney made a motion to go out of executive session at 7:01 p.m.
Seconded by Dr. Giardina, Passed unanimously.

V. ROLL CALL

Mrs. Potter	Absent
Mr. Burnett	Present
Dr. Giardina	Present
Mr. Goodman	Present
Mr. Meroney	Present
Mrs. Morgan	Present
Mrs. Raywood	Present

ALSO PRESENT

Mr. Russo, Interim Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

VI. FLAG SALUTE - Mr. Burnett led all in the salute to the flag.

VII. APPROVAL OF AGENDA

Mrs. Raywood moved with a second by Dr. Giardina that VII.A be approved:

A. Recommend that the Board approve the regular meeting agenda for December 13, 2023.

Roll Call	
Yes	Mrs. Raywood, Dr. Giardina, Mr. Goodman, Mr. Meroney, Mrs. Morgan, Mr. Burnett,
No	None
Absent	Mrs. Potter

VIII. APPROVAL OF MINUTES

Dr. Giardina moved with a second by Mr. Meroney that VIII.A be approved:

A. The minutes are presented for necessary correction and approval for the regular meeting on November 15, 2023.

Roll Call	
Yes	Dr. Giardina, Mr. Meroney, Mr. Goodman, Mrs. Raywood, Mr. Burnett,
No	None
Abstain	Mrs. Morgan
Absent	Mrs. Potter

IX. DISTRICT HIGHLIGHTS

A. Board Meeting dates:

The remaining Board of Education meetings will be held:
January 3, 2024 (reorganization meeting)

B. [Student Enrollment](#)

C. [Fire/Drill/School Security Drills](#)

D. [Suspension List](#)

X. BOARD OF EDUCATION COMMITTEE REPORTS

Policy Committee:

Mrs. Raywood thanked Mr. Russo's office for getting all of the policy updates to the committee in a timely manner.

Personnel Committee:

Mr. Burnett spoke on the result of exit interviews. Mr. Russo spoke on a few of the Stay interviews.

XI. STUDENT REPRESENTATIVE COMMENTS

Kelly Hammer, student representative, commented on the following:

High School

The Ocean County Prosecutor's Office hosted a Challenge Day for Students and Staff.

Students of the month, Madison Raulf, Ryan Kowalski, Emma Matthews, Carissa Telofski

Grace Kreamer was named the Ocean County Volunteer of the year by the Plumsted Twp. Municipal Alliance.

Model UN Trip to Rutgers University.

Middle School

Winter Dance

Band and Chorus Concert

Students of the month

New Egypt High School Academy Advisors will meet with Students

Elementary School

PTO Holiday Shop

1st Grade Gingerbread baking event

2nd Grade Polar Express

XII. SUPERINTENDENT'S COMMENTS

Mr. Russo, Interim Superintendent, commented on the following:

Speaking with the curriculum committee and the plan around transitioning off of the Summit Platform and the acceleration of that.

Policy Committee and discussion on the policies surrounding our vocational students and dances, trips and extra curricular.

XIII. PRESENTATIONS/AWARDS

Recognition of Board Members:

Mrs. Potter - Mrs. Potter was absent from the meeting

Mr. Burnett - Mr. Russo thanked Mr. Burnett for his service on the BOE for the past 5 years.

Mr. Gately commented on the budget, timelines, tax levy and how student enrollment plays a part in this.

XIV. PUBLIC COMMENT ON AGENDA ITEMS

Kelly Brownell, 82 Hopkins Road, New Egypt, NJ 08533 - asked for the timeline clarification of the Summit Platform transition to Blackboard.

XV. SUPERINTENDENT'S AGENDA

Mr. Meroney moved with a second by Mrs. Morgan that A.01 - A.11 be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for December 13, 2023, which have been examined by members of the Finance Committee and are presented for approval.
2. Recommend approval of all bills and claims for December 13, 2023, which required handwritten checks after the November 15, 2023, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending October 31, 2023.
4. Recommend approval of the Board Secretary's Report for the period ending October 31, 2023, and the Treasurer of School Monies Report, for the period ending October 31, 2023.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of October 31, 2023, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of October 31, 2023, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend that the Board approve the transfer from the Reserved Federal Impact Aid Account (10-756) to the Unreserved General Fund Account (10-770) in the amount of \$100,000.00, as of June 30, 2023.
8. Recommend approval of the bus routes for the 2023-2024 school year, as per the attached:
9. Recommend ratification of approval of an agreement with Princeton HealthCare System to provide educational services for the 2023-2024 school year, at a rate of \$65.00 per hour.
10. Recommend ratification of approval of a contract with Educational Services Commission of New Jersey (ESCNJ), to provide Comprehensive Collaborative Educational Services for the 2023-2025 school years.

11. Recommend ratification of approval of an agreement with Educational Audiology Resources, LLC to provide audiology services for the 2023-2024 school year.

Roll Call

Yes

Mr. Meroney, Mrs. Morgan,
Dr. Giardina, Mr. Goodman,
Mrs. Raywood, Mr. Burnett,

No

None

Absent

Mrs. Potter

B. Personnel Motions

Mrs. Raywood moved with a second by Dr. Guardian that B.01 - B.20 be approved:

1. Recommend acceptance of the resignation of Carol Florio, Part Time Confidential Administrative Assistant to the Business Administrator, effective December 31, 2023, with regrets.
2. Recommend acceptance of the retirement of Laura Rodriguez, Teacher at the Dr. Gerald H. Woehr Elementary School, effective June 30, 2024.
3. Recommend approval of an FMLA/Medical leave of absence for Andrea Caldes, Principal at the New Egypt Middle School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA/Medical (utilizing 29 sick days)	January 26, 2024	March 8, 2024

4. Recommend approval of an FMLA/Medical leave of absence for Stacy Corby, Principal's Assistant at the New Egypt High School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA/Medical (utilizing 10 sick days)	January 5, 2024	January 19, 2024

5. Recommend ratification of approval of an FMLA/Medical leave of absence for Andree' Hille, Special Education Teacher at the New Egypt Middle School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA/Medical (utilizing 8 sick days)	December 7, 2023	December 18, 2023

6. Recommend ratification of approval of an FMLA leave of absence for Cheryl Green, Special Education Teacher at the New Egypt Middle School:

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
FMLA with pay, with benefits (utilizing 3 personal days & 13.5 sick days)	November 29, 2023	December 21, 2023 (a.m.)

FMLA

without pay, with benefits

December 21, 2023 (p.m.)

March 22, 2024

7. Recommend approval of an Intermittent FMLA/Medical leave of absence for Tara Nesbihal, Principal at the Dr. Gerald H. Woehr Elementary School:
- | LEAVE | FROM | THROUGH |
|--|-----------------|------------------|
| FMLA/Medical
(utilizing up to 20 sick days) | January 4, 2024 | February 1, 2024 |
8. Recommend approval of Dawn McEvoy, as a K-2 Self Contained Special Education Teacher, at the Dr. Gerald H. Woehr Elementary School, effective on or before February 13, 2024, at a prorated salary of \$63,918.00, equal to MA Step 6, of the PTEA/PTBOE Collective Bargaining Agreement, pending the successful completion of the application process by the Superintendent of Schools, and that the criminal history clearance is obtained through the State of New Jersey in accordance with the law.
9. Recommend ratification of approval to rescind the November 15, 2023 Board approval of Vanessa Cassandra, Paraprofessional, to work additional time beyond her contractual day, to supply 1:1 support to students, effective December 1, 2023.
10. Recommend approval of certified staff position and/or building transfers for the 2023-2024, as per [the attached list](#):
11. Recommend ratification of approval to rescind the November 15, 2023 Board approval of Courtney Adelung as a 2023-2024 Winter Middle School Girls Basketball Coach.
12. Recommend ratification of approval of the winter sports stipends for the 2023-2024 school year, [as per the attached](#):
13. Recommend approval of the additional extra-curricular staff for the 2023-2024 school year, as per the [attached](#):
14. Recommend approval to compensate staff members to participate in the Title III Parent Advisory Night on January 10, 2024, at the non-instructional rate of \$40.00 per hour, not to exceed two (2) hours, [as per the attached](#):
15. Recommend approval of high school staff and their rate of pay to support portfolio tasks, effective December 14, 2023, [as per the attached](#):
16. Recommend approval to compensate staff members to provide support for the Academic Achievers Breakfast Club, at the New Egypt Middle School January 2, 2024 - May 9, 2024, [as per the attached](#):
17. Recommend ratification of approval for certified staff at the Dr. Gerald H. Woehr Elementary School, the New Egypt Middle School and the New Egypt High School to provide additional academic support to students during the 2023-2024 school year, [as per the attached](#):
18. Recommend ratification of approval for teachers at the Dr. Gerald H. Woehr Elementary School to provide academic support to students, beyond their contractual time, during the 2023-2024 school year, funded through the High Impact Tutoring Grant, [as per the attached](#):
19. Recommend ratification of approval of District Paraprofessionals to participate in required trainings beyond their contractual day, [as per the attached](#):

20. Recommend ratification of approval to terminate the Administrative Leave of Absence for employee A effective November 29, 2023.

Roll Call

Yes

Mrs. Raywood, Dr. Giardina,
Mr. Goodman, Mr. Meroney,
Mrs. Morgan, Mr. Burnett,

No

None

Absent

Mrs. Potter

C. Policy

Mrs. Raywood moved with a second by Dr. Giardina that C.01 - C.24 be approved:

1. Recommend approval to abolish Policy 1524, School Leadership Councils.
2. Recommend approval to abolish Policy 5460.02, Bridge Year Pilot Program.
3. Recommend approval to abolish Policy 6361, Relations With Vendors.
4. Recommend approval to abolish Policy 8540, School Nutrition Programs.
5. Recommend approval to abolish Policy 8550, Meal Charges/Outstanding Food Service Bill.
6. Recommend approval to abolish Regulation 5460.02, Bridge Year Pilot Program.
7. Recommend approval to abolish Regulation 3432, Sick Leave.
8. Recommend approval of the first reading of Policy 1642.01, Sick Leave.
9. Recommend approval of the first reading of Policy 2270, Religion In The Schools.
10. Recommend approval of the first reading of Policy 2419, School Threat Assessment Teams.
11. Recommend approval of the first reading of Policy 3161, Examination For Cause.
12. Recommend approval of the first reading of Policy 3212, Attendance.
13. Recommend approval of the first reading of Policy 3324, Right Of Privacy.
14. Recommend approval of the first reading of Policy 4161, Examination For Cause.
15. Recommend approval of the first reading of Policy 4212, Attendance.
16. Recommend approval of the first reading of Policy 5111, Eligibility Of Resident/Nonresident Students.
17. Recommend approval of the first reading of Policy 5116, Education Of Homeless Children And Youths.
18. Recommend approval of the first reading of Policy 8500, Food Services.
19. Recommend approval of the first reading of Regulation 1642.01, Sick Leave.

20. Recommend approval of the first reading of Regulation 2419, School Threat Assessment Teams.
21. Recommend approval of the first reading of Regulation 3212, Professional Staff Attendance Review And Improvement Plan.
22. Recommend approval of the first reading of Regulation 4212, Attendance.
23. Recommend approval of the first reading of Regulation 5111, Eligibility Of Resident/Nonresident Students.
24. Recommend approval of the first reading of Regulation 5116, Education Of Homeless Children And Youths.

Roll Call

Yes

Mrs. Raywood, Dr. Giardina,
Mr. Goodman, Mr. Meroney,
Mrs. Morgan, Mr. Burnett,

No

None

Absent

Mrs. Potter

D. Professional Development/Travel Reimbursements

Dr. Giardina moved with a second by Mrs. Morgan that D.01 be approved:

1. Recommend approval of the [attached staff professional development](#):

Roll Call

Yes

Dr. Giardina, Mrs. Morgan,
Mr. Goodman, Mr. Meroney,
Mrs. Raywood, Mr. Burnett,

No

No

Absent

Mrs. Potter

E. Other Motion

Dr. Giardina moved with a second by Mrs. Raywood that E.01 - E.04 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on December 13, 2023, by the Board of Education.
2. Recommend approval for the Board of Education to award the following Barnes & Noble gift cards to the New Egypt High School graduates:
 - \$100.00 High School Most Improved Award
 - \$100.00 High School Academic Excellence Award
 - \$500.00 Friend of Education Award
3. Recommend the Board approve the submission of the [NJ Quality Single Accountability Continuum](#) District Performance Review Self Evaluation for the 2023-2024 school year.
4. Recommend approval of a motion for the continuation of the long term suspension of student 202978 until the next regularly scheduled board of education meeting, which is currently scheduled for January 3, 2024.

Roll Call

Yes

Dr. Giardina, Mr. Goodman,
Mr. Meroney (E.01 - E.03)
Mrs. Morgan, Mrs. Raywood
Mr. Burnett

No

None

Abstain

Mr. Meroney (E.04)

Absent

Mrs. Potter

F. Facilities

Mr. Meroney moved with a second by Mrs. Morgan that F.01 be approved:

1. Recommend approval to operate an Academic Achievers Breakfast Club for students in grades 6-8, at the New Egypt Middle School, during the 2023-2024 school year.

Roll Call

Yes

Mr. Meroney, Mrs. Morgan,
Dr. Giardina, Mr. Goodman,
Mrs. Raywood, Mr. Burnett,

No

None

Absent

Mrs. Potter

G. Field Trips

Mrs. Morgan moved with a second by Dr. Gardenia that G.01 be approved:

1. Recommend approval of the [attached field trips](#):

Roll Call

Yes

Mrs. Morgan, Dr. Giardina,
Mr. Goodman, Mr. Meroney,
Mrs. Raywood, Mr. Burnett,

No

None

Absent

Mrs. Potter

XVI. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC

Julian Boyle, high school student, President of Model UN Club - thanked the BOE for supporting the Model UN field trip.

Nicole Macallister, 721 Hopkins Road, New Egypt, NJ 08533 - Vo-Tech students attending high school events.

Kelly Brownell, 82 Hopkins Road, New Egypt, NJ 08533 - questioned Unisex bathrooms/locker rooms.

Mike Search, staff member - commented on Mr. Burnett speaking at his daughter's graduation.

Jessica Chamberlain, 744 Route 539, Apt. 5B, New Egypt, NJ 08533 - Where are new policies located.

XVII. NEW BUSINESS

A. DRAFT Resolution No. 1 Board Meetings

B. State Project 4190-050-23-PK01 Ocean Plumsted PK Grant PEC

Mr. Gately spoke on the funding for restrooms for the preschool program.

XVIII. OLD BUSINESS

XIX. BOARD OF EDUCATION COMMENTS

Mr. Burnett thanked Mr. Russo for the past few months of his guidance.

Mr. Meroney spoke on possible exit interviews of students. Commented on Summit Platform.

Mr. Search followed up with additional Platform information.

XX. EXECUTIVE SESSION

XXI. ADJOURNMENT

Dr. Giardina made a motion to adjourn at 7:58 p.m.

Seconded by Mrs. Morgan, passed unanimously.

Sean Gately

Business Administrator/Board Secretary